



City of Calistoga
Planning & Building
Department

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Calistoga CA 94515
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FOR DEPARTMENT USE ONLY

FILE# _____
IS# _____
AP# _____ - _____ - _____
APPLICANT _____

General Plan Amendment

PURPOSE

The General Plan is the City of Calistoga’s fundamental land use and development policy document that serves as the community’s “Constitution” for land use and development. It establishes land uses, densities and intensities as well as polices that guide decision-making. The General Plan reflects the community’s vision and character. An amendment is required to change any of the text or maps in the General Plan. The most common type of General Plan amendment is to the designations on the Land Use Map. The number of times the City can amend the General Plan each year is limited by state law to a maximum of four times per year or any required element. Each amendment may include more than one change to the General Plan. After the Planning Commission reviews the requested amendment at a Public Hearing, their recommendation is forwarded to the City Council, who then holds another public hearing before making a decision on the application through the adoption of a resolution. Any proposed changes must be found to be in the public interest and consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.

Chapter 17.39 of the Zoning Ordinance states that all applications requesting approval of a General Plan Amendment be brought to the City Council for consideration of whether a Development Agreement would be appropriate for the particular development. If a Development Agreement is desired, please identify as part of the application, a substantive summary of the points proposed, including justification for these terms, for inclusion in a Development Agreement.

Application Submittal Requirements - A complete application will ensure its prompt processing. If you have any questions, please contact the Planning Division.

- _____ 1. A completed Planning Division Application signed by all property owners holding a title interest
- _____ 2. Application fee
- _____ 3. A completed Environmental Information Form as provided by the Planning Division
- _____ 4. A written statement describing in detail the proposed amendment to the text or map, why it is being proposed and how it is consistent and compatible with the rest of the General Plan and the surrounding neighborhood (e.g., proposed density and land use), if proposing a map amendment
- _____ 5. A list of and mailing labels for property owners within a 300’ radius of the project site with an affidavit from the title company certifying that the mailing list is current (Applicable only to Map Amendments)
- _____ 6. Other information as required by the Planning Director

