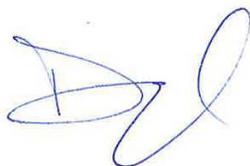


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: December 20, 2016
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the December 6, 2016 Regular City Council Meeting.
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4 **RECOMMENDATION:** Approve Minutes.
5
6 **ATTACHMENTS:**
7 1. Draft Minutes of the aforementioned meeting..

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, DECEMBER 6, 2016 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:01 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also in attendance were: Public Works Director Mike Kirn, Planning and Building Director Lynn Goldberg, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Bill Dyer, 1501 Diamond Mountain Road, discussed bullying, harassment and discrimination in our community.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

Mayor Canning asked that **Item L-13** be pulled from the agenda to be presented at a future City Council meeting.

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Vice Mayor Dunsford** to approve the Council Meeting Agenda with the requested change. The Motion was carried by the following vote:

AYES: **Councilmember Kraus, Vice Mayor Dunsford,
Councilmembers Barnes and Lopez-Ortega and
Mayor Canning**

NOES: **None**

ABSTAIN: **None**

ABSENT: **None**

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E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- Councilmember Barnes congratulated the Chamber of Commerce for the success of the weekend and Tractor Parade. He also asked the meeting be adjourned in honor of those who lost their lives at Pearl Harbor 75 years ago.
- Councilmember Lopez-Ortega thanked all those who organized the City’s Holiday events this past weekend. She appreciated all of the work put into the City’s Holiday decorations.
- Councilmember Kraus also congratulated the Chamber of Commerce for the successful weekend and Tractor Parade. He noted the City of Calistoga was one of the first communities to recognize the Matrícula cards as identification.
- Mayor Canning participated in a Know Your Rights Seminar yesterday at the Family Center with about 30 people in attendance. He stated the Calistoga Police do not require the presentation of citizenship papers from any citizens. He thanked everyone who participated in the 21st Annual Tractor Parade, noting that over 15,000 visitors attended the event. He also noted the Parade was entirely paid for by donations and used no City funds. There will be a Community Forum on December 21, 2016, at 6 p.m. at the Community Center with the topic of cannabis and all elements of it.

F) CITY MANAGER’S REPORT

- City Manager Feik discussed the inspection process for Fire Codes. He has asked the Fire Chief to review our current inspection process, including single-family residences.
- City Manager Feik discussed the delinquent payment of TOT payments, noting there is a City practice of allowing forgiveness for penalties associated to such payments once. He will be looking into other ways to bring relief to payors under certain circumstances.

G) PROCLAMATIONS/PRESENTATION/AWARDS

None

H) ELECTION RESULTS

- 1) Adoption of Resolution No. 2016-093 declaring the results of the General Municipal Election that was to be held in the City of Calistoga, November 8, 2016.

79 City Clerk Flamson presented the item.

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81 It was **MOVED** by Councilmember Barnes and **SECONDED** by Vice
82 Mayor Dunsford to approve Resolution No. 2016-093 declaring the
83 results of the General Municipal Election that was to be held in the
84 City of Calistoga, November 8, 2016. The Motion was carried by the
85 following vote:

- 86
- 87 **AYES:** Councilmember Barnes, Vice Mayor Dunsford,
- 88 Councilmembers Kraus and Lopez-Ortega and
- 89 Mayor Canning
- 90 **NOES:** None
- 91 **ABSTAIN:** None
- 92 **ABSENT:** None
- 93

94 **I) OATH OF OFFICE**

95 City Clerk Flamson administered the oaths of office to the newly
96 appointed officials, Mayor Canning, Councilmember Lopez-Ortega and
97 Councilmember Dunsford. They then assumed their seats.

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99 Mayor Canning said a few words.

100
101 Councilmember Barnes abstained from Item No. 6, as he is part of
102 the Every 15 Minutes committee.

103 **J) CONSENT CALENDAR**

- 104 3) Approval of Minutes of the November 15, 2016 regular City Council
- 105 meeting.
- 106
- 107 4) Adoption of Ordinance No. 727 initiated by the City of Calistoga,
- 108 repealing Calistoga Municipal Code Chapters 15.01 General
- 109 Provisions, 15.04 Administrative Code, 15.08 California Building
- 110 Code, 15.12 California Residential Code, 15.16 California Electrical
- 111 Code, 15.20 California Mechanical Code, 15.24 California Plumbing
- 112 Code, 15.28 California Energy Code, 15.32 California Historical
- 113 Building Code, 15.36 California Fire Code, 15.40 California Existing
- 114 Building Code, 15.44 California Green Building Standards and 15.48
- 115 California Reference Standards of Title 15, California Building
- 116 Standards, and adopting the 2016 California Building Standards
- 117 Code, Title 24, as adopted by the California State Building Standards
- 118 Commission, with local amendments. (Second Reading)
- 119
- 120 5) Adoption of Resolution No. 2016-094 confirming the Mayor's
- 121 appointment to the Building Standards Advisory and Appeals Board.
- 122

123 6) Adoption of Resolution No. 2016-095 authorizing Fiscal Year
124 2016/2017 Community Enrichment Grant awards.
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126 It was MOVED by Councilmember Kraus and SECONDED by Vice
127 Mayor Dunsford to approve Items No. 3, 4 and 5 of the Consent
128 Calendar. The Motion was carried by the following vote:
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130 AYES: Councilmember Kraus, Vice Mayor Dunsford,
131 Councilmembers Lopez-Ortega and Barnes and
132 Mayor Canning
133 NOES: None
134 ABSTAIN: None
135 ABSENT: None
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137 It was MOVED by Vice Mayor Dunsford and SECONDED
138 Councilmember Kraus by to approve Item No. 6 of the Consent
139 Calendar. The Motion was carried by the following vote:
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141 AYES: Vice Mayor Dunsford, Councilmembers Kraus and
142 Lopez-Ortega and Mayor Canning
143 NOES: None
144 ABSTAIN: Councilmember Barnes
145 ABSENT: None
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147 K) PUBLIC HEARING

148 7) Adoption of Resolution No. 2016-096 approving the Program Income
149 Reuse Agreement between the City of Calistoga and the California
150 Department of Housing and Community Development for the 2016
151 Community Development Block Grant (CDBG).
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153 Planning and Building Director Goldberg presented the item.
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155 Council and staff discussion ensued.
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157 Mayor Canning opened the Public Hearing at 6:30 P.M.
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159 Having no one come forward, Mayor Canning closed the Public Hearing
160 at 6:30 P.M.
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162 Council and staff discussion ensued.
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164 It was MOVED by Councilmember Kraus and SECONDED by Vice
165 Mayor Dunsford to adopt Resolution No. 2016-096 approving the
166 Program Income Reuse Agreement between the City of Calistoga and
167 the California Department of Housing and Community Development

168 **for the 2016 Community Development Block Grant (CDBG). The**
169 **Motion was carried by the following vote:**

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171 **AYES: Councilmember Kraus, Vice Mayor Dunsford,**
172 **Councilmembers Barnes and Lopez Ortega and**
173 **Mayor Canning**
174 **NOES: None**
175 **ABSTAIN: None**
176 **ABSENT: None**
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178 **8) Adoption of Resolution No. 2016-097 authorizing the acceptance and**
179 **expenditure of \$100,000 in the State Citizen's Option for Public**
180 **Safety (COPS) Grant Funds for Fiscal Year 12016/2017.**

181 **City Manager Feik presented the item.**

182 **Council and staff discussion ensued.**

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184 **Mayor Canning opened the Public Hearing at 6:35 P.M.**

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186 **Having no one come forward, Mayor Canning closed the Public Hearing**
187 **at 6:35 P.M.**

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189 **Council and staff discussion ensued.**

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191 **It was MOVED by Councilmember Barnes and SECONDED by Vice**
192 **Mayor Dunsford to adopt Resolution No. 2016-097 authorizing the**
193 **acceptance and expenditure of \$100,000 in the State Citizen's Option**
194 **for Public Safety (COPS) Grant Funds for Fiscal Year 12016/2017.**
195 **The Motion was carried by the following vote:**

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197 **AYES: Councilmember Barnes, Vice Mayor Dunsford,**
198 **Councilmembers Lopez-Ortega and Kraus, and**
199 **Mayor Canning**
200 **NOES: None**
201 **ABSTAIN: None**
202 **ABSENT: None**
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204 **L) GENERAL GOVERNMENT**

205 **9) Adoption of Resolution No. 2016-098 selecting a Council member to**
206 **serve as the Vice Mayor.**

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208 **Mayor Canning presented the item. He nominated Councilmember**
209 **Michael Dunsford to continue to be the Vice Mayor.**

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211 **Council and staff discussion ensued.**
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Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2016-098 selecting a Council member (Michael Dunsford) to serve as the Vice Mayor. The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 10) **Presentation of a report updating the status of the Napa Valley Vine Trail within the Calistoga City Limits.**

Planning and Building Director Goldberg presented the item.

City Manager Feik also presented a portion of the item.

Council and staff discussion ensued. **Mayor Canning** noted he has had discussions with **Philip Sales of the Vine Trail** and **Barbara Nemko of the Napa County Office of Education.**

Mayor Canning opened public comments.

Napa County Office of Education Superintendent Nemko discussed the issue of moving the pre-school located in the area of the Napa Valley Vine Trail. She also introduced members of the Napa County Board of Education.

Vine Trail Executive Director Philip Sales spoke of the issues of the Vine Trail and the pre-school.

Vine Trail Representative Charles Slutzkin, 1610 King Avenue, Napa, thanked the City of Calistoga for its support of moving the pre-school.

Mayor Canning closed public comments.

Council and staff discussion ensued.

It was the consensus of the City Council to accept the report and direct staff to find out the specific needs of the pre-school and the Vine Trail, as well as others who might have resources.

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- 11) **Presentation of a report regarding the Solar Array at Dunaweal Wastewater Treatment Plan.**

City Manager Feik presented the item and introduced **Recolte Energy President Gopal Shankar** to present a Power Point presentation.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was the consensus of the City Council to bring this item back to a future City Council meeting with a true cost of all aspects of this project, including both actual costs and staff demands.

Councilmember Lopez-Ortega left the dais at 7:39 p.m.

- 12) **Presentation of an update regarding Cross Connection Control Survey and Back-Flow Prevention devices for the City's Public Water System as required by the State Water Resources Control Board, Division of Drinking Water.**

Public Works Director Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comment.

It was the consensus of the City Council to accept the report.

- 13) **Adoption of a resolution making findings of Public Interest and Cost Effectiveness and authorizing the City Manager to execute a Procurement Agreement for the Temporary Pedestrian Bridge at Berry Street.**

This item was pulled from the agenda for presentation at a future City Council meeting.

- 14) **Presentation of a report to initiate potential zoning code amendments and fee revisions related to Accessory Dwelling Units.**

Planning and Building Director Goldberg presented the item.

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Council and staff discussion ensued.

Mayor Canning opened public comments.

Paul Coates, 1710 Reynard, spoke in favor of the report. He suggested a one-year trial of the zoning code amendments to start the process moving forward.

Mayor Canning closed public comments.

It was the consensus of the City Council to accept the report, direct staff to initiate potential zoning code amendments and fee revisions related to Accessory Dwelling Units, along with a list of items to be considered to bring back to the City Council. The Council approved of the potential ADU Development Impact Fee (non-connection) reductions, opportunity to subsidize the fee payment amount that is deed-restricted, waive the parking requirement for any type of ADU, and asked the staff to bring these items back to the City Council.

M) ADJOURNMENT

Mayor Canning adjourned the meeting at in memory of those who lost their lives at the bombing of Pearl Harbor at 8:40 p.m. to the next regular meeting of the City Council held at 1307 Washington Street, on December 20, 2016.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor