MINUTES

CITY COUNCIL – REGULAR MEETING
TUESDAY, NOVEMBER 1, 2016 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also in attendance were: Public Works Director Mike Kirn, Senior Planner Erik Lundquist, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) REPORT FROM CLOSED SESSION

- **Mayor Canning** reported there was no reportable action on the Closed Session item.

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Executive Director of Boys and Girls Clubs of Calistoga and St. Helena Jay Templeton provided an update of various construction projects. Mr. Templeton thanked Council and staff for the support shown to youth activities in Calistoga.

Mayor Canning closed oral communication.

E) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Councilmember Kraus** to approve the Council Meeting Agenda. The Motion was carried by the following vote:

AYES:	**Councilmembers Barnes, Kraus and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning**
NOES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Barnes asked everyone to vote in the upcoming election. He also reminded the audience of the Calistoga American**

Legion Post 231 program at Logvy Park on 11/11/16 at 11 a.m. for Veterans Day. He also noted Veteran Mr. Rob Burt recently passed away on. He asked the meeting be adjourned in his memory.

- **Mayor Canning requested everyone vote on Tuesday, November 8, 2016.**

G) CITY MANAGER'S REPORT

- **City Manager Feik received a letter from residents along Lerner Drive. He will address the issues with the Council and the property owners.**
- **City Manager Feik noted concrete would be soon poured at the Calistoga Boys and Girls Club. He asked everyone to be aware of the concrete trucks coming through town.**
- **City Manager Feik announced that the City of Calistoga received Community Development Block Grants for $600,000 for rehabilitating single-family residential homes. This money can be used for mobile homes and single-family residences. There is an income requirement associated with the grants.**

H) PROCLAMATIONS/PRESENTATION/AWARDS

1) **Presentation of a Proclamation Honoring Veterans Day by Mayor Canning. The Proclamation was accepted by Councilmember Barnes. Mayor Canning noted the Calistoga Chamber of Commerce to ask all of its members to allow employees who are Veterans a paid day off for Veterans Day.**

2) **Presentation of a Service Award to Police Dispatcher Molly Harden for 15 years of service to the City of Calistoga was postponed until the November 15, 2016 regular City Council meeting.**

I) CONSENT CALENDAR

3) **Approval of Minutes of the October 18, 2016 regular City Council meetings.**

4) **Approval of *Resolution No. 2016-087* adopting the 2017 City Council meeting schedule.**

5) **Adoption of *Ordinance No. 723* changing the Calistoga Municipal Code Title 2 Chapter 2.04 Council Section 2.040.010 Meetings – Regular to Enhance the Meeting Locations. (Second Reading)**

6) **Adoption of *Ordinance No. 724* amending Chapter 12.24 titled "Park Rules and Regulations" by adding new sections to the Calistoga Municipal Code Chapters 12.24.040 Tobacco Use in City Parks and**

12.24.041 Tobacco Use in City Parks – Enforcement, also adding Parking Lots and Parking Spaces attached Public Parks. (Second Reading)

7) **Adoption of *Ordinance No. 725* amending Title 1 of the Calistoga Municipal Code and adding a new section titled "Administrative Citations." (Second Reading)**

It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to approve *Items No. 3, 4, 5, 6 and 7* of the Consent Calendar. The Motion was carried by the following vote:

AYES:	**Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning**
NOES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

J) PUBLIC HEARING

8) **Introduction of *Ordinance No. 726* amending zoning ordinance text to delete the requirement for a Primary Agricultural Use in order to expand a winery on the property located at 333 Silverado Trail, within the Planned Development District PD 2002-2 and waiving the first reading. (ZOA 2016-1)**

Senior Planner Lundquist presented the item.

Council and staff discussion ensued.

Mayor Canning opened the Public Hearing at 6:29 P.M.

Donna Oldford, St. Helena, discussed the issue of compliance of the project. She noted the vines were removed because of their quality, variety and the water they demanded was too great to continue to grow them.

Mark Aubert, 333 Silverado Trail, explained how the winery is able to increase production and not increase staff. He answered questions of the Council.

Council discussion ensued with Mr. Aubert.

Mayor Canning closed the Public Hearing at 6:39 P.M.

Council and staff discussion ensued.

It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to adopt *Ordinance No. 726* amending zoning ordinance text to delete the requirement for a Primary Agricultural Use in order to expand a winery on the property located at 333 Silverado Trail, within the Planned Development District PD 2002-2 (ZOA 2016-1) and waiving the first reading. The Motion was carried by the following roll call vote:

AYES:	**Councilmember Kraus, Vice Mayor Dunsford, Councilmember Barnes and Mayor Canning**
NOES:	**Councilmember Lopez Ortega**
ABSTAIN:	**None**
ABSENT:	**None**

K) GENERAL GOVERNMENT

9) Adoption of *Resolution No. 2016-088* accepting a donation from the Mildred C. Hagstrom Trust for the Pioneer Cemetery and approving a budget adjustment.

Public Works Director Kirn presented the item.

Council and staff discussion ensued. **Councilmember Barnes** noted the American Legion has approved the two uses of the funds.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was MOVED by Councilmember Barnes and SECONDED by Vice Mayor Dunsford to adopt *Resolution No. 20106-088* accepting a donation from the Mildred C. Hagstrom Trust for the Pioneer Cemetery and approving a budget adjustment. The Motion was carried by the following vote:

AYES:	**Councilmember Barnes, Vice Mayor Dunsford, Councilmembers Kraus and Lopez-Ortega and Mayor Canning**
NOES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

10) Authorizing the City Manager to enter into a Memorandum of Understanding with the University of California Extension – Napa Valley Master Gardeners for maintenance of the drought tolerant Demonstration Garden at the Police Station.

Public Works Director Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Lopez-Ortega to authorize the City Manager to enter into a Memorandum of Understanding with the University of California Extension – Napa Valley Master Gardeners for maintenance of the drought tolerant Demonstration Garden at the Police Station. The Motion was carried by the following vote:

AYES:	**Vice Mayor Dunsford, Councilmembers Lopez-Ortega, Barnes and Kraus and Mayor Canning**
NOES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

L) ADJOURNMENT

Mayor Canning adjourned the meeting at 6:48 p.m. to the next regular meeting of the City Council held at 1307 Washington Street, on November 1, 2016. The meeting was adjourned in memory of Rob Burt.

Respectfully submitted:

Kathy Flamson

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor