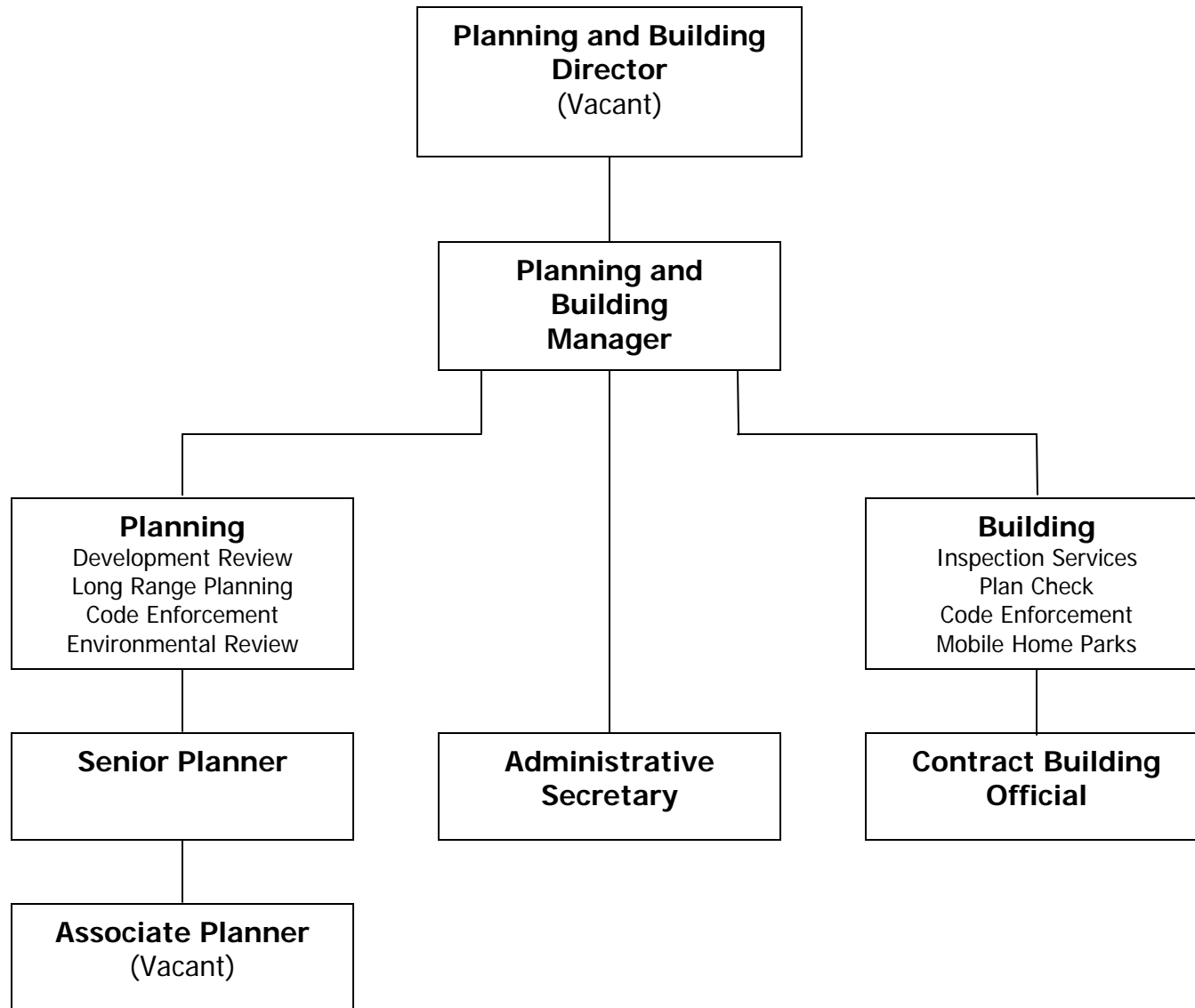


Planning and Building

The Planning and Building Department is responsible for providing a complete range of planning and building services to the community intended to help to preserve, protect and enhance Calistoga's unique, small town residential and commercial character. The Department accomplishes this objective through implementation of the policies contained in the City's General Plan and the regulations contained in the City's Municipal Code, including its Zoning Ordinance and California Building Standards Codes.

The Department is organized into two sections — the Planning and Building Divisions.

The Department provides staff support to the Planning Commission, Bicycle Advisory Committee and Mobile Home Park Programs.



City of Calistoga Planning and Building Department Staffing Chart
 FY 2010-2011

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Planning & Building**
 Program: **Planning Commission**

Account Code: **01-4109**

SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES:	300	300	300	100
4402	CONTRACT SERVICES	1,650	1,650	1,575	1,575
4405	TRAINING & MEETINGS	300	5,000	1,500	-
4410	ADVERTISING	-	-	-	-
4443	COMMISSION STIPEND	4,000	7,500	7,500	-
SUBTOTAL		6,250	14,450	10,875	1,675
TOTAL PROGRAM BUDGET		6,250	14,450	10,875	1,675

Department: **Planning & Building**
 Program: **Bicycle Advisory Committee**

Account Code: **01-4120**

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SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES:	300	300	300	200
4415	POSTAGE & REPRODUCTION	500	500	500	200
SUBTOTAL		800	800	800	400
TOTAL PROGRAM BUDGET		800	800	800	400

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Planning & Building**

Program: **Building & Fire Code Board of Appeals**

Account Code: **01-4177**

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SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES:	-	300	200	100
4415	POSTAGE & REPRODUCTION	-	500	300	200
SUBTOTAL		0	800	500	300
TOTAL PROGRAM BUDGET		-	800	500	300

Department: **Planning & Building**

Program: **Design Advisory Panel**

Account Code: **01-4178**

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SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES:	-	300	200	100
4415	POSTAGE & REPRODUCTION	-	500	300	200
SUBTOTAL		0	800	500	300
TOTAL PROGRAM BUDGET		-	800	500	300

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: Planning & Building
Program: Planning
Account Code: 01-4115

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	238,600	245,800	238,426	244,387
4302	OVERTIME	7,500	7,500	3,000	3,000
4303	BENEFITS	115,500	118,800	118,800	124,740
SUBTOTAL		361,600	372,100	360,226	372,127
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	5,000	5,000	4,000	1,800
4402	CONTRACT SERVICES	25,000	40,000	5,000	-
4403	UTILITIES	2,800	2,200	2,200	2,200
4405	TRAINING & MEETINGS	1,300	4,000	2,000	1,000
4410	ADVERTISING	4,500	6,000	3,000	1,800
4415	POSTAGE & REPRODUCTION	3,000	5,000	1,500	1,500
4429	PHONE	2,600	2,600	2,600	2,600
4430	DUES & SUBSCRIPTIONS	1,600	3,000	3,000	1,300
4650	TRAINING & MEETINGS	600	4,000	2,000	1,000
4510	EQUIP FUND RENTAL	4,400	4,600	4,600	4,600
SUBTOTAL		50,800	76,400	29,900	17,800
TOTAL PROGRAM BUDGET		412,400	448,500	390,126	389,927

ESTIMATED PROGRAM REVENUES					
3219	Other Licenses & Permits	3,000	3,000	5,000	4,000
3219-1010	Use Permits	-	1,000	-	-
3244	Planning Services	50,000	30,000	122,000	170,000
3261	Other Filing Fees	5,000	5,000	4,000	6,000
3261-0001	Growth Mgmt Allocation Fees	3,000	3,000	1,000	1,000
TOTAL PROGRAM REVENUES		61,000	42,000	132,000	181,000

Net Program Subsidy By General Fund	351,400	406,500	258,126	208,927
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Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Planning & Building**

Program: **Building Inspection Services**

Account Code: **01-4125**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	162,300	167,400	162,378	116,437
4302	OVERTIME	-	-	-	-
4303	BENEFITS	84,450	88,250	88,250	57,663
SUBTOTAL		246,750	255,650	250,628	174,100
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	2,200	5,000	3,000	3,000
4402	CONTRACT SERVICES	45,000	35,000	5,000	60,000
4405	TRAINING & MEETINGS	2,000	5,000	2,000	-
4408	UNIFORM ALLOWANCE	519	500	500	-
4415	POSTAGE & REPRODUCTION	700	2,000	500	450
4417	FUEL & OIL	600	1,100	500	800
4429	PHONE	1,500	1,500	1,500	1,350
4430	DUES & SUBSCRIPTIONS	1,000	2,000	1,000	-
4510	EQUIP RENTAL FUND	1,650	1,800	1,800	1,800
SUBTOTAL		55,169	53,900	15,800	67,400
TOTAL PROGRAM BUDGET		301,919	309,550	266,428	241,500
ESTIMATED PROGRAM REVENUES					
3212	Building Permit Fees	75,000	200,000	50,000	50,000
3263	Plan Check Fees	50,000	150,000	50,000	50,000
TOTAL PROGRAM REVENUES		125,000	350,000	100,000	100,000
Net Program Subsidy By General Fund		176,919	(40,450)	166,428	141,500