

City Council

Calistoga voters, at large, elect a five-member City Council to serve as the City's legislative and governing body with the power to enact and enforce all ordinances and resolutions. The Calistoga City Council is composed of a Mayor, Vice Mayor and three City Councilmember's. The Mayor is directly elected every two years and the other City council members for staggered four year terms. The Vice Mayor is selected annually from the members of the City Council.

Annually, the City Council holds a special study session to develop a series of Priority Projects and to identify areas of interest for the up-coming fiscal year and longer term efforts. The listings of Priority Projects for FY 10-11 are included in the FY 10-11 Budget Document.

City Clerk

The Office of the City Clerk consists of the City Clerk and the Executive Secretary/Deputy City Clerk. The responsibilities include duties mandated by the State, the Calistoga Municipal Code and additional duties set by the City Manager. Below is a listing of the major activities of the City Clerk:

- Prepares agenda, attends, and records the proceedings of all City Council meetings;
- Filing campaign statements as required by and conflict of interest statements Fair Political Practices Commission (FPPC);
- Conduct of general municipal and special elections;

City of Calistoga

Fiscal Year 10-11 Budget - June 2010

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **City Council**
 Program: **City Council**
 Account Code: **01-4110**

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PERSONNEL SERVICES					
4303	BENEFITS	33,050	35,450	35,450	37,223
4308	ELECTED PART-TIME SALARIES	12,000	12,000	12,000	12,000
SUBTOTAL		45,050	47,450	47,450	49,223
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	115	650	295	125
4402	CONTRACT SERVICES		2,300	-	-
		25,000	-	-	
4410	ADVERTISING	1,650	3,000	2,333	500
4663	MAYOR GINGLES	1,910	3,800	1,975	2,190
4671	COUNCILMEMBER SLUSSER	3,160	3,200	150	60
4665	COUNCILMEMBER DUNSFORD	160	200	130	130
4666	COUNCILMEMBER KRAUS	1,470	1,500	-	210
4667	COUNCILMEMBER GARCIA	160	200	170	270
4808	PROMOTION	958	2,450	865	500
SUBTOTAL		34,583	17,300	5,918	3,985
TOTAL PROGRAM BUDGET		79,633	64,750	53,368	53,208

City of Calistoga

Fiscal Year 10-11 Budget - June 2010

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **City Clerk**
 Program: **City Clerk**
 Account Code: **01-4111**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	65,850	68,250	41,953	30,001
4303	BENEFITS	34,200	33,500	33,500	30,475
4308	PART-TIME SALARIES	550	550	550	550
SUBTOTAL		100,600	102,300	76,003	61,026
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	2,600	2,600	2,366	2,600
4402	CONTRACT SERVICES	4,650	4,150	3,650	2,933
4405	TRAINING & MEETINGS	80	1,200	327	-
4410	ADVERTISING		-		
4415	POSTAGE & REPRODUCTION	900	1,150	755	950
4429	PHONE	800	800	800	800
4430	DUES & SUBSCRIPTIONS	444	1,000	470	470
4650	TRAINING & MEETINGS	2,270	3,650	130	130
4510	EQUIPMENT FUND RENTAL	1,650	1,650	1,650	1,650
SUBTOTAL		13,394	16,200	10,148	9,533
TOTAL PROGRAM BUDGET		113,994	118,500	86,151	70,559

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: City Clerk
Program: Elections
Account Code: 01-4133

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	6,550	6,750	6,548	6,750
4303	BENEFITS	3,350	3,450	3,450	3,623
SUBTOTAL		9,900	10,200	9,998	10,373
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	153	750	-	-
4402	CONTRACT SERVICES	7,000	-	-	7,000
4410	ADVERTISING	-	-	200	200
4415	POSTAGE & REPRODUCTION	-	-	-	-
4650	TRAINING & MEETINGS	-	1,000	-	-
SUBTOTAL		7,153	1,750	200	7,200
TOTAL PROGRAM BUDGET		17,053	11,950	10,198	17,573