

**CLOSED SESSION AGENDA  
CITY COUNCIL MEETING  
TUESDAY, APRIL 19, 2011 - 6:30 P.M.  
CALISTOGA COMMUNITY CENTER**

**CALL TO ORDER**

**Mayor Gingles called the Closed Session to order at 6:30 p.m.** In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Mayor Jack Gingles, and Vice Mayor Dunsford. Councilmember Karen Slusser was absent.

Also present were City Manager Richard Spittler, and Administrative Services Director Bill Mushallo.

**ORAL COMMUNICATIONS**

No public comment.

**ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

1. Conference with Labor Negotiators (Government Code Section 54957.6)

Agency negotiation: City Manager Richard Spittler and Administrative Services Director Bill Mushallo.

Employee Organization: Calistoga Public Employees Association  
Calistoga Police Officers Association  
Calistoga Professional Firefighters Association

**ADJOURN CLOSED SESSION**

**RECONVENE TO OPEN SESSION IN THE COMMUNITY CENTER**

**ACTION OUT OF CLOSED SESSION**

**Mayor Gingles** announced that there was no reportable action out of tonight's Closed Session.

**ADJOURNMENT**

**Mayor Gingles** adjourned the Closed Session at 7:00 p.m. to the regular meeting of the Calistoga City Council, on Tuesday, April 19, 2011 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

**Respectfully submitted:**

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**Prepared by: Susan Sneddon, City Clerk**

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**Approved by: Jack Gingles, Mayor**

**MINUTES**  
**CITY COUNCIL – REGULAR MEETING**  
**TUESDAY, APRIL 19, 2011 - 7:00 P.M.**  
**CALISTOGA COMMUNITY CENTER**

1 **CALL TO ORDER**

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3 **Mayor Gingles called the Regular Session to order at 7:05 p.m.**

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5 In attendance were the following: Councilmember Chris Canning,  
6 Councilmember Gary Kraus, Vice Mayor Michael Dunsford, and Mayor Jack  
7 Gingles. Councilmember Karen Slusser was absent.

8  
9 Also present were Public Works Director/City Engineer Dan Takasugi,  
10 Administrative Services Director Bill Mushallo, City Manager Richard Spitler,  
11 and City Clerk Susan Sneddon.

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13 **ACTION OUT OF CLOSED SESSION**

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15 **Mayor Gingles** announced that there was no action out of Closed Session  
16 held this evening.

17  
18 **ORAL COMMUNICATION**

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20 None was provided.

21  
22 **ADOPTION OF MEETING AGENDA**

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24 It was **MOVED** by Councilmember Canning and **SECONDED** by Vice Mayor  
25 **Dunsford** to approve the Council Meeting Agenda. The Motion was carried  
26 unanimously.

27  
28 **PROCLAMATIONS**

- 29  
30 1. **Proclamation recognizing Dispatcher/ Community Policing Technician**  
31 **Douglas O'Neill as Calistoga Police Department 2010 Dispatcher of the**  
32 **Year; and Officer Michael Perreault as Calistoga Police Department 2010**  
33 **Police Officer of the Year.**

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35 **Mayor Gingles** read both proclamations.

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37 **Police Chief Mills** stated that he is glad to honor both recipients of these  
38 proclamations.

39  
40  
41

42 **2. Proclamation regarding the 21st annual Nob Hill car show and 1000-mile**  
43 **tour.**

44

45 **Mayor Gingles** read the proclamation.

46

## 47 **PRESENTATION**

48

49 **3. Presentation by Yvonne Henry, the City's representative on the Napa**  
50 **County Arts and Culture Commission.**

51

52 **Yvonne Henry, the City's representative on the Napa County Arts and**  
53 **Culture Commission,** provided an update on the Commission. She stated  
54 that on May 2, 2011 the Commission will be meeting at the Sharpsteen  
55 Museum at 4 PM.

56

57 **4. Presentation of emergency preparedness and Community Emergency**  
58 **Response Team (CERT) program by Joe Russo.**

59

60 **Joe Russo, Fire Fighter,** presented a brief introduction of the CERT  
61 program; the next 20-hour training program will be held at Rancho de  
62 Calistoga Mobilehome Park starting May 16, 2011.

63

## 64 **COUNCIL IDEAS FOR DISCUSSION**

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66 **Councilmember Kraus** stated that he recently rode the Napa Valley Transit  
67 bus from Calistoga to the Napa County Airport; he was glad to see so many  
68 morning commuters helping to decrease the number of automobiles on the  
69 roads, and doing their part in reducing the green house gas emissions.

70

71 **Mayor Gingles** provided an update on the following meetings that he is a  
72 member of:

73

- 74     ▪ April 14th Association of Bay Area Governments
- 75     ▪ April 14<sup>th</sup> Napa County League of Governments;
- 76     ▪ April 28<sup>th</sup> North Bay Division League of California Cities.

77

## 78 **CONSENT CALENDAR**

79

80 **5. Minutes of the April 5, 2011 City Council meeting.**

81

82 **It was MOVED by Councilmember Canning and SECONDED by**  
83 **Councilmember Kraus to approve Item No. 5 on the Consent Calendar.**

84

85

86

87 **GENERAL GOVERNMENT**

- 88  
89 **6. Consideration of a Resolution Rescinding Resolution No. 2011-042 that**  
90 **authorizes the City Manager to provide matching funds up to \$15,000 in**  
91 **CDBG Low Income Housing Program Funds for each Mobile Home Park**  
92 **Association involved in a rent dispute associated with the Rent**  
93 **Stabilization Ordinance.**

94  
95 **City Manager Spitler** introduced this item. He stated that the City Attorney  
96 has recommended that the City not grant up to \$15,000 in the former  
97 California Statewide Community Development Block Grant (CDBG) funds  
98 from the Low Income Housing Program for the mobile home park  
99 associations going through the arbitration process; this is because the City  
100 has an administrative role in the Rent Stabilization Ordinance (RSO) process,  
101 and should not fund the mobile home parks associations in this dispute  
102 because it could affect the validity of the due process under the RSO.

103  
104 **Don Holinsworth, 919 Champagne Circle South**, thanked City Manager  
105 Spitler and the City Council in attempting grant funds to each mobile home  
106 park association going through the arbitration process.

107  
108 **It was MOVED by Mayor Gingles and SECONDED by Vice Mayor**  
109 **Dunsford to adopt Resolution No. 2011-044 rescinding Resolution No.**  
110 **2011-042 that authorizes the City Manager to provide matching funds up**  
111 **to \$15,000 in CDBG Low Income Housing Program Funds for each**  
112 **Mobile Home Park Association involved in a rent dispute associated**  
113 **with the Rent Stabilization Ordinance. The Motion was carried as**  
114 **follows:**

115 **AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmember Kraus,**  
116 **and Councilmember Canning**  
117 **NOES: None**  
118 **ABSTAIN: None**  
119 **ABSENT: Councilmember Slusser**

- 120  
121 **7. Presentation on the Audited Comprehensive Annual Financial Report**  
122 **(CAFR) for Fiscal Year 2009/2010 and to receive and file report.**

123  
124 **Terry Krieg, CPA**, presented the City's independent audit for Fiscal Year  
125 2009/2010 with an unqualified opinion of the City financial statements.

126  
127 **The Council praised Mr. Krieg for a complete report, and a very clear**  
128 **presentation; Council received the report.**

131 **8. Status of the Calistoga Transit Plan Update (Oral Communication).**  
132

133 **Public Works Director/City Engineer Takasugi** provided background  
134 information and a brief report on the status of updating the Napa County  
135 Transportation and Planning Agency's (NCTPA) Transit Plan. He stated that  
136 NCTPA provides the HandyVan service to the City, and it is the City's intent  
137 to work with NCTPA to improve the service.  
138

139 **CITY MANAGERS REPORT**  
140

141 **City Manager Spittler** reported on the following:  
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- 143 ▪ Calistoga Junior/Senior High School held the "Every 15 Minutes" event to  
144 address teenage drunk driving;
- 145 ▪ May 1<sup>st</sup> is the Calistoga Tamale Festival;
- 146 ▪ May 2<sup>nd</sup> is the final Rancho de Calistoga Mobile Home Park Arbitration  
147 hearing;
- 148 ▪ Washington Street/North Oak intersection is being reconstructed to a 3-  
149 way stop with crosswalk.  
150

151 **CITY COUNCIL ADJOURNMENT**  
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153 **Mayor Gingles** adjourned the meeting at 8:20 PM to the regular meeting  
154 session of the Calistoga City Council, on Tuesday, May 3, 2011, Calistoga  
155 Community Center, 1307 Washington Street, 7:00 p.m.  
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157 **Respectfully submitted:**  
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161 **Prepared by: Susan Sneddon, City Clerk**  
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164 **Approved by: Jack Gingles, Mayor**