

**CLOSED SESSION AGENDA
CITY COUNCIL MEETING
TUESDAY, MAY 3, 2011 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER**

CALL TO ORDER

Mayor Gingles called the Closed Session to order at 6:00 p.m. In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Dunsford, and Mayor Jack Gingles.

Also present were City Manager Richard Spitler, Administrative Services Director Bill Mushallo, and Chief Labor Negotiator Deborah Glasser Kolly.

ORAL COMMUNICATIONS

No public comment.

ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

1. Conference with Legal Counsel, Existing Litigation pursuant to Government Code Section 54956.9(a):
Grant Reynolds v. City of Calistoga, Napa County Superior Court Case No. 26-46826.
2. Conference with Labor Negotiators (Government Code Section 54957.6)
Agency negotiation: City Manager Richard Spitler, Administrative Services Director Bill Mushallo, and Chief Labor Negotiator Deborah Glasser Kolly

Employee Organization: Calistoga Public Employees Association
Calistoga Police Officers Association
Calistoga Professional Firefighters Association

ADJOURN CLOSED SESSION

RECONVENE TO OPEN SESSION IN THE COMMUNITY CENTER

ACTION OUT OF CLOSED SESSION

Mayor Gingles announced that there was no reportable action out of tonight's Closed Session.

ADJOURNMENT

Mayor Gingles adjourned the Closed Session at 7:00 p.m. to the regular meeting of the Calistoga City Council, on Tuesday, May 3, 2011 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor

**MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, MAY 3, 2011 – 7:00 P.M.
CALISTOGA COMMUNITY CENTER**

CALL TO ORDER

Mayor Gingles called the Regular Session to order at 7:05 p.m.

In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present were Public Works Director/City Engineer Dan Takasugi, Senior Planner Ken MacNab, Police Chief Jonathan Mills, City Manager Richard Spitler, and City Clerk Susan Sneddon.

ACTION OUT OF CLOSED SESSION

Mayor Gingles announced that there was no action out of Closed Session held this evening.

ORAL COMMUNICATION

Michael Quast, 1300 Washington St, stated concerns regarding last weeks discolored City water. He stated the City needs to take a more active role in preventing this from occurring.

Public Works Director/City Engineer Takasugi explained why this situation occurred; it results when the City of Napa switches the water line from the Jameson Canyon or Lake Hennessey water lines. He stated that he will continue to work to improve the City of Napa's response time to avoid this situation.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Canning** to approve the Council Meeting Agenda. The Motion was carried unanimously.

PROCLAMATIONS

- 1. Proclamation announcing the month of May as Mental Health Awareness Month.**

Mayor Gingles read the proclamation and presented it to Calistoga Family Center Executive Director Li and Napa County Mental Health Manager Hawker.

Calistoga Family Center Executive Director Li thanked the Council for the proclamation. On a separate matter she stated that many seniors do not have transportation to medical facilities in Santa Rosa.

PRESENTATION

2. Presentation by Andrea Clark, Housing Authority of the City of Napa, regarding the annual report on Calistoga's affordable housing monitoring and compliance.

Ms. Clark (Housing Authority of the City of Napa) provided a brief annual report on Calistoga's affordable housing monitoring and compliance. She stated that currently there are twenty-two residents in Calistoga receiving rental assistance with annual household incomes less than \$14,000; twenty-five residents are on the waiting list for rental assistance. She stated that there are two projects for low income housing; (1) projects based on rental assistance where rent vouchers stay with specific housing projects, or (2) rent vouchers go to the property owners or the housing management for various rental properties.

Councilmember Slusser asked if the U.S. Department of Housing and Urban Development Section 8 Rental Assistance could help those that live in the City's mobilehome parks that need financial assistance with the recent increased rents.

Ms. Clark (Housing Authority of the City of Napa) responded that mobilehome residents may apply for financial assistance through her office.

COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Kraus commended President Obama on the recent death of Bin Laden.

Mayor Gingles stated that the Calistoga Chamber of Commerce met with a local downtown store landlord regarding the issue of store vacancies. He asked staff to research a "vacancy tax". He stated that the City did its part to help alleviate store vacancies, but the landlords have not done their part.

Councilmember Canning (also Chamber Executive Director) stated that the Chamber will be meeting with other landlords in the near future, and the Chamber is working with the Calistoga Art Center to display art work in the windows of vacant storefronts.

Mayor Gingles provided packets to the Councilmembers regarding Association of Bay Area Governments Sustainable Community Strategy Initial Visioning.

CONSENT CALENDAR

3. Minutes of the March 22, 2011 and March 24, 2011 Special Goal Setting Update City Council meetings.
4. Adoption of Resolution No. 2011-045 authorizing a non-routine encroachment for a six foot redwood fence at 1323 Cedar Street (APN 011-243-001).
5. Consideration of a Resolution directing the City Engineer to prepare and file a report for the Palisades Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.
6. Consideration of a Resolution directing the City Engineer to prepare and file a report for the Silverado Place Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.
7. Adoption of Resolution No. 2011-046 authorizing the use of Washington Street from First Street to Second Street for the Calistoga Chamber of Commerce "Calistoga's Big 125th Birthday Celebration" on July 16, 2011.

It was MOVED by Mayor Gingles and SECONDED by Councilmember Kraus to approve Items No. 4 and 7 on the Consent Calendar.

It was MOVED by Mayor Gingles and SECONDED by Vice Mayor Dunsford to approve the minutes of the March 22, 2011 and March 24, 2011 Special Goal Setting Update City Council meetings. Motion was carried by the following vote:

AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmember Kraus,
And Councilmember Canning

NOES: None

ABSTAIN: Councilmember Slusser

ABSENT: None

It was MOVED by Mayor Gingles and SECONDED by Vice Mayor Dunsford to approve Resolution No. 2011-047 directing the City Engineer to prepare and file a report for the Palisades Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code (Item No. 5). Motion was carried by the following vote:

AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmember Canning,
and Councilmember Slusser

NOES: None

ABSTAIN: Councilmember Kraus

ABSENT: None

It was **MOVED** by Mayor Gingles and **SECONDED** by Vice Mayor Dunsford to approve **Resolution No. 2011-048** directing the City Engineer to prepare and file a report for the Silverado Place Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code (**Item No. 5**). Motion was carried by the following vote:

AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmember Canning,
and Councilmember Slusser

NOES: None

ABSTAIN: Councilmember Kraus

ABSENT: None

PUBLIC HEARING

8. Introduction of an Ordinance, initiated by the City of Calistoga pertaining to Code Enforcement – repealing and amending Chapter 1.08 (General Penalty), and Chapter 1.12 (Code Enforcement).

Police Chief Mills introduced this item. He stated that the proposed Ordinance will provide comprehensive procedures for prosecuting municipal code violations, and abating public nuisances. He stated with increasing the citation fees for repeat violators it will improve cost recovery associated with enforcement actions and streamline the noticing requirements.

Mayor Gingles opened the public hearing.

There was no public comment.

Mayor Gingles closed the public hearing.

It was **MOVED** by Mayor Gingles and **SECONDED** by Vice Mayor Dunsford to introduce the Ordinance and waive the first reading of an Ordinance initiated by the City of Calistoga pertaining to Code Enforcement – repealing and amending Chapter 1.08 (General Penalty), and Chapter 1.12 (Code Enforcement). Motion was carried by the following roll call vote:

AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmembers Canning,
Kraus, and Slusser

NOES: None

ABSENT/ABSTAIN: None

CITY MANAGERS REPORT

City Manager Spitler stated the following:

- The City received sixty applications for the part time firefighter open positions; forty-three applicants have been interviewed. He stated that on May 16th twenty of those applicants interviewed will be involved in an agility test.

- The City's Fire Department will hold an open house and blood drive on May 28th;
- The Calistoga Farmers Market will open this season on Saturday May 7th;
- There will be a three-way crosswalk at Washington Street and North Oak Street intersection;
- Rancho de Calistoga Mobilehome Park Rental Stabilization Ordinance Arbitration hearing has been rescheduled to May 16th.

CITY COUNCIL ADJOURNMENT

Mayor Gingles adjourned the meeting at 7:55 PM to the to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, May 17, 2011, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor