

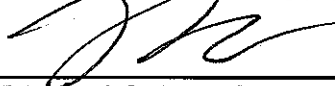
City of Calistoga

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Staff Report

TO: Honorable Mayor and City Council Members
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: June 21, 2011
SUBJECT: Consideration of a Resolution Accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, Declaring the Intention of the City Council to Levy and Collect Assessments and Setting the Date for the Public Hearing

APPROVAL FOR FORWARDING:



Richard Spittler, City Manager

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2 **ISSUE:** Consideration of a resolution accepting the Engineer's Report for the
3 Silverado Place Subdivision Landscape Maintenance Assessment District,
4 declaring the intention of the City Council to levy and collect assessments and
5 setting the date for the public hearing.

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7 **RECOMMENDATION:** Adopt Resolution.

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9 **BACKGROUND / DISCUSSION:** As a condition of the development of the
10 Silverado Place Subdivision, a landscaping assessment district was established
11 to fund the maintenance of the area adjacent to State Route 29 on the north side
12 of the development.

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14 The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-
15 22647) requires that the City undertake certain proceedings for any fiscal year
16 during which assessments are to be levied and collected. These proceedings
17 are usually accomplished at three separate Council meetings and include the
18 following Council actions:

- 19
20 1) Adopt a resolution directing the City Engineer to prepare and file a report.
21 2) Approve the Engineer's Report, declare the City Council's intent to levy
22 and collect assessments and set the date for a public hearing.

- 23 3) Conduct a public hearing and authorize the actual levying and collection of
24 assessments.

25 On May 3, 2011, the Council adopted a resolution directing the City Engineer to
26 prepare and file a report for the Silverado Place Subdivision Landscape
27 Maintenance Assessment District for Fiscal Year 2011-2012. That report is
28 attached.

29
30 For Fiscal Year 2010-11 the assessment was set at \$66.67/parcel for the 15
31 parcels in the assessment district for a total assessment of \$1000. The
32 assessment for Fiscal Year 2011-12 is proposed to remain the same. Fiscal
33 Years 2010-11 and 2011-12 are compared below.

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35

	<u>FY 2010-11</u>	<u>FY 2011-12</u>
36		
37 Total Assessment	\$1,000	\$1,000
38 City Contribution	<u>314</u>	<u>37</u>
39 Total Costs	\$1,314	\$1,037

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41 The attached resolution would accept the Engineer's Report, declare the
42 Council's intent to levy and collect assessments in the amount of \$66.67/parcel
43 for Fiscal Year 2011-12, and set the date for the public hearing for July 19, 2011.

44
45 **FISCAL IMPACT:** The Assessment District is intended to have no direct fiscal
46 impact on the City of Calistoga, as revenues collected through assessment are
47 expended for maintenance and administration. However, estimated costs for FY
48 2011-12 are expected to exceed the total assessment in the amount of \$37. This
49 minor amount can be included in the overall Park Maintenance budget. Any
50 proposed increase in the amount of the assessment would require balloting of
51 the property owners under the provisions of Proposition 218.

52
53 **ATTACHMENTS:**

- 54
55 1. Engineer's Report
56 2. Resolution