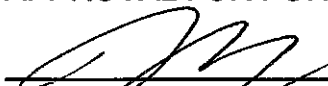


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: June 21, 2011
SUBJECT: Consideration of a Resolution Accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, Declaring the Intention of the City Council to Levy and Collect Assessments and Setting the Date for the Public Hearing

APPROVAL FOR FORWARDING:


 Richard Spitler, City Manager

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ISSUE: Consideration of a resolution accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

RECOMMENDATION: Adopt Resolution.

BACKGROUND / DISCUSSION: As a condition of the development of the Palisades Subdivision, a landscaping assessment district was established to fund the maintenance of the area adjacent to State Route 29 on the north side of the development, and along Money Lane between the property fence and sidewalk.

The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which assessments are to be levied and collected. These proceedings are usually accomplished at three separate Council meetings and include the following Council actions:

- 1) Adopt a resolution directing the City Engineer to prepare and file a report.
- 2) Approve the Engineer's Report, declare the City Council's intent to levy and collect assessments and set the date for a public hearing.

- 23 3) Conduct a public hearing and authorize the actual levying and collection of
24 assessments.

25 On May 3, 2011, the Council adopted a resolution directing the City Engineer to
26 prepare and file a report for the Palisades Subdivision Landscape Maintenance
27 Assessment District for Fiscal Year 2011-2012. That report is attached.

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29 For Fiscal Year 2010-11 the assessment was set at \$35/parcel for the 44 parcels
30 in the assessment district for a total assessment of \$1,540. The assessment for
31 Fiscal Year 2011-12 is proposed to remain the same. Fiscal Years 2010-11 and
32 2011-12 are compared below.

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	<u>FY 2010-11</u>	<u>FY 2011-12</u>
35		
36 Total Assessment	\$1,540	\$1,540
37 City Contribution	<u>5</u>	<u>19</u>
38 Total Costs	\$1,545	\$1,559

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40 The attached resolution would accept the Engineer's Report, declare the
41 Council's intent to levy and collect assessments in the amount of \$35/parcel for
42 Fiscal Year 2011-12, and set the date for the public hearing for July 19, 2011.

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44 **FISCAL IMPACT:** The Assessment District is intended to have no direct fiscal
45 impact on the City of Calistoga, as revenues collected through assessment are
46 expended for maintenance and administration. However, estimated costs for FY
47 2011-12 are expected to exceed the total assessment in the amount of \$19. This
48 minor amount can be included in the overall Park Maintenance budget. Any
49 proposed increase in the amount of the assessment would require balloting of
50 the property owners under the provisions of Proposition 218.

51
52 **ATTACHMENTS:**

- 53
54 1. Engineer's Report
55 2. Resolution