


City of Calistoga

7

Staff Report

TO: Honorable Mayor and City Council
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: June 21, 2011
SUBJECT: Consideration of a Resolution Authorizing a Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2011/12 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding and Authorizing the City Manager to Appropriate and Adjust the 2011/12 Budget if TDA-3 Grant Funding is Approved

APPROVAL FOR FORWARDING:


Richard D. Spitler, City Manager

ISSUE:

1
2
3 Consideration of a Resolution authorizing a request to the Metropolitan Transportation
4 Commission for the allocation of Fiscal Year 2011/12 Transportation Development Act
5 Article 3 Pedestrian/Bicycle project funding and authorizing the City Manager to
6 appropriate and adjust the 2011/12 budget if TDA-3 grant funding is approved.
7

8 **RECOMMENDATION:**

9
10 Adopt the Resolution.
11

12 **BACKGROUND/DISCUSSION:**

13
14 The Transportation Development Act (TDA), Public Utilities Code Sections 99233.3 and
15 99234, makes funds available in the nine-county Metropolitan Transportation
16 Commission (MTC) Region for pedestrian/bicycle purposes. Transportation
17 Development Act Article 3 (TDA-3) funds are intended to be used exclusively for bicycle
18 and pedestrian projects. These funds are allocated annually to Napa County and its
19 incorporated cities and are locally administered by the Napa County Transportation and
20 Planning Agency (NCTPA). The TDA-3 grant program generally funds minor (low cost)
21 pedestrian and bicycle projects and safety education.

Date: June 21, 2011

Subject: Consideration of a Resolution Authorizing a Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2011/12 Transportation Development Act Article 3 Pedestrian/Bicycle project funding and Authorizing the City Manager to Appropriate and Adjust the 2011/12 Budget if TDA-3 Grant Funding is Approved

Page 2 of 3

22
23 TDA Article 3 funds may be used for the following activities related to the planning and
24 construction of bicycle and pedestrian facilities:

- 25
26 ▪ Engineering expenses leading to construction;
- 27 ▪ Right-of-way acquisition;
- 28 ▪ Construction and reconstruction;
- 29 ▪ Retrofitting existing bicycle and pedestrian facilities, including installation of
30 signage to comply with the Americans with Disabilities Act (ADA);
- 31 ▪ Route improvements such as signal controls for cyclists, bicycle loop detectors,
32 rubberized rail crossings and bicycle-friendly drainage grates; and
- 33 ▪ Purchase and installation of bicycle facilities such as secure bicycle parking,
34 benches, drinking fountains, changing rooms, rest rooms and showers which are
35 adjacent to bicycle trails, employment centers, park-and-ride lots, and/or transit
36 terminals and are accessible to the general public.

37
38 The City has a number of desired bicycle and pedestrian projects, but minimal staff time
39 to execute the projects. Thus, the range of projects has been limited to those that can
40 be more easily accomplished within the grant deadlines.

41
42 The following project is recommended for TDA-3 grant funding application in the coming
43 year:

- 44
45 ▪ ADA-Compliant Pedestrian Curb Ramps at various intersections (\$60,000)

46
47 The City's ADA Transition Plan from February 2008, lists 211 curb ramps that are out of
48 ADA compliance for one reason or another. The total estimated cost to retrofit or install
49 new curb ramps at those 211 locations was approximately \$515,000. If TDA-3 grant
50 funds are obtained, then selected curb ramp locations will be prioritized and made
51 compliant within the amount of grant funds attained.

52
53 The City's Bicycle Advisory Committee (BAC) was not able to attain a quorum to
54 convene a meeting to recommend projects for the TDA-3 grant, prior to this staff report
55 being prepared. Thus, staff anticipates providing verbal presentation of BAC project
56 options during discussion of this issue on the June 21, 2011 Council Agenda.

57
58 The MTC and the NCTPA requires a standard model Resolution from all local agency
59 claimants for this grant. Such a model Resolution is provided here for adoption.

Date: June 21, 2011

Subject: Consideration of a Resolution Authorizing a Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2011/12 Transportation Development Act Article 3 Pedestrian/Bicycle project funding and Authorizing the City Manager to Appropriate and Adjust the 2011/12 Budget if TDA-3 Grant Funding is Approved

Page 3 of 3

60

61 **FISCAL IMPACT:**

62

63 The Fiscal Year 2011-2012 General Fund Capital Improvement Program – Access
64 Facility and Sidewalk Improvements Account (No. 5502) does not anticipate this
65 program funding. As such, a budget adjustment would be needed to increase the
66 program funding and appropriations to account for this TDA-3 grant if the grant funding
67 is approved by MTC. The TDA-3 grant program does not require any City matching
68 funds for these projects.

69

70 Staff recommends City Council authorize the City Manager to accept the funding (upon
71 grant approval) and approve the budget adjustment to recognize the additional revenue
72 and the corresponding expenditure for this project during FY 2011/12.

73

74 **ATTACHMENTS**

75 1. Resolution

RESOLUTION NO. 2011 -

AUTHORIZING A REQUEST TO THE METROPOLITAN TRANSPORTATION COMMISSION FOR THE ALLOCATION OF FISCAL YEAR 2011/12 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN/BICYCLE PROJECT FUNDING AND AUTHORIZING THE CITY MANAGER TO APPROPRIATE AND ADJUST THE 2011/12 BUDGET IF TDA-3 GRANT FUNDING IS APPROVED

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 875, Revised, entitled "Transportation Development Act, Article 3, Pedestrian/Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 875, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **City of Calistoga** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists.

NOW THEREFORE, BE IT RESOLVED, that the **City of Calistoga** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and

NOW THEREFORE, BE IT FURTHER RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **City of Calistoga** to carry out the project; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the **City of Calistoga** attests to the accuracy of and approves the statements in Attachment A to this resolution; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of **Napa County** for submission to MTC as part of the countywide coordinated TDA Article 3 claim; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the **City of Calistoga**, City Council hereby authorizes the City Manager or his designee to accept and appropriate a grant for TDA-3 funding in the amount up to \$60,000 to the Access Facility and Sidewalk Fund 5502; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the City Council hereby designates the City Manager or his designee as the individual authorized to submit and carry out the project.

PASSED, APPROVED, AND ADOPTED by the City Council of the **City of Calistoga** at a regular meeting held this 21st day of June 2011, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

JACK GINGLES, Mayor

Certified to by (signature): _____
SUSAN SNEDDON, City Clerk

Resolution No. 2011 -

Attachment A

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2011/2012 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

Page 1 of 1

1. That the **City of Calistoga** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **City of Calistoga** legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. That the **City of Calistoga** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **City of Calistoga** within the prior five fiscal years.
8. That the project(s) described in Attachment B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.).
9. That any project described in Attachment B that is a "Class I Bikeway," meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B are ready to commence implementation during the fiscal year of the requested allocation.
11. That the **City of Calistoga** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

Resolution No. 2011 -

Attachment B

Page 1 of 1

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2011-2012 Applicant: City of Calistoga

Contact person: Dan Takasugi, Public Works Director

Mailing Address: 414 Washington St., Calistoga, CA 94515

E-Mail Address: dtakasugi@ci.calistoga.ca.us Telephone: 707-942-2828

Secondary Contact (in event primary not available): Bill McBride

E-Mail Address: bmcbride@ci.calistoga.ca.us Telephone: 707-942-2828

Short Title Description of Project:: ADA—Compliant Pedestrian Curb Ramps at Various Locations

Amount of claim: \$60,000

Functional Description of Project:
Improve Pedestrian Safety and ADA compliance at various intersections throughout the City, in accordance with the City's ADA Transition Plan.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, environmental, engineering, right-of-way, construction, inspection, contingency, audit). Use the table below to show the project budget. Include prior and proposed future funding of the project. If the project is a segment of a larger project, include prior and proposed funding sources for the other segments.

Project Elements:

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		\$60,000			\$60,000
list all other sources:					
1.					
2.					
3.					
4.					
Totals		\$60,000			\$60,000

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	Yes June 21, 2011
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	No
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation).	Yes
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	No
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) <u>May 2012</u>	Yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	Yes