


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Steve Campbell, Fire Chief
DATE: June 21, 2011
SUBJECT: Proposed Contract Extension for Fire Services to Napa County

APPROVAL FOR FORWARDING:


 Richard Spitler, City Manager

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 2 **ISSUE:** To discuss and provide direction on a contract extension proposed by Napa
 3 County by which the City of Calistoga provides emergency fire response services to
 4 certain unincorporated areas near Calistoga.

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 6 **RECOMMENDATION:** Adopt resolution authorizing the City Manager to execute a one-
 7 year contract extension with Napa County to provide emergency fire response services
 8 to certain unincorporated areas near Calistoga.

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 10 **BACKGROUND/DISCUSSION:** The City has for many years provided first response
 11 emergency services to the unincorporated areas outside the City limits. The City and
 12 Napa County (County) have enjoyed a positive working relationship and have provided
 13 very reliable and much needed service to each other over these years.

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 15 The County contracts with Cal Fire (formally the California Department of Forestry) to
 16 provide emergency response services to the County unincorporated area. The County
 17 has contracted with the City to provide first response emergency services within a
 18 defined unincorporated area, generally to the north, east, south and west of the City.
 19 The City also, in the same agreement, contracts with Cal Fire, through the County, to
 20 provide fire dispatch and some fire apparatus maintenance to the City. The agreement
 21 provides for a net costing of these services and the County pays the City the difference.

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 23 The current agreement was entered into January 4, 2005 and expires on June 30, 2011.
 24 The County has requested to amend the agreement to extend one year, with automatic
 25 extensions, unless either party formally withdraws from the agreement.

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 27 Under the current contract, the City provides emergency response to the contract area,
 28 which includes:

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- 29 1. One staffed Engine with two personnel Monday through Sunday, on a 24-hour
30 basis.
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32 2. Provide additional apparatus and equipment as necessary staffed by off-duty
33 and/or paid-call firefighters on a 24-hour basis, available for response into the
34 contract zone, from Calistoga's Fire Station.
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37 3. Respond to all reported incidents within the contract zone, with appropriate
38 equipment, as available, to mitigate the emergencies.
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40 4. Respond to mutual aid requests with appropriate equipment, as available.
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42 The County provides Dispatch Services for fire department resources, to Calistoga,
43 including:

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45 1. Proper operation of the 911 emergency notification telephone systems for all
46 received emergency calls within Calistoga's city limits as well as the area within
47 the contract zone;
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49 2. Maintenance of accurate and real-time resource status to expedite proper
50 resource utilization;
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52 3. Maintenance of emergency response records;
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54 4. Maintenance of the viable County controlled radio communication systems.
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56 The County provides vehicle maintenance services for one Type III Calistoga engine as
57 follows:

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59 1. Record all work performed. This record captures all work hours and parts used.
60 A copy of these records is provided to Calistoga.
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63 2. Perform routine preventative maintenance, including mandated annual DOT
64 Safety Compliance Inspection Services and Annual Maintenance Inspection
65 Service, the same as required on County Equipment.
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67 3. Provide emergency or major repairs as needed to return the Type III engine
68 back to service.
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70 The County provides Calistoga with emergency response/station coverage as follows:

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1. Provide one Type I engine staffed with two personnel, 24/7 at the Cal Fire Station located on Hwy. 29 at Big Tree Road and respond to the following types of incidents within the city limits of Calistoga:
 - Reported structure fires.
 - Reported vegetation fires.
 2. Provide station coverage as requested.
 3. Provide Chief Officer coverage when requested.
 4. Respond to all reported incidents within the contract zone, with minimum of one apparatus staffed with two personnel, if available
 5. Respond to mutual aid request with appropriate equipment, as available.

88 The agreement has provided more efficient fire and emergency services to Calistoga
89 area at an overall reduced cost to the public. Calistoga's direct costs were covered and
90 funding provided to enhance our level of service to our residents.

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92 As previously indicated, the County has expressed interest in amending the current
93 contract with Calistoga to continue providing fire and emergency services to the contract
94 zone area until June 30, 2012 with automatic annual extensions. City staff entered into
95 contract talks over a year ago with representatives from Cal Fire; however, due to
96 change in personal with Cal Fire, it has been very difficult for them to focus their
97 attention on this issue. City staff has requested a cost analysis for dispatch services and
98 fleet maintenance over this last year and have yet to receive the cost of dispatch
99 services.

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101 Staff believes that because of the lack of vital information from the county (Cal Fire),
102 increased service demand on our fire department, and changing state budget
103 considerations, it is prudent for the City to enter into only a one year contract extension
104 with Napa County for next fiscal year. Upon transmittal of an executed contract
105 amendment, staff will indicate the need to enter into early contract negotiations for FY
106 2011/12 so that a more viable long term contract can be prepared and presented to the
107 City Council in a timely manner.

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109 The City has three options to consider:

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1. Fulfill our current contract with no amendment to the terms. (Service would cease June 30, 2011).

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2. Accept the draft Amendment No.1 of the Napa County Agreement No.6379 that would expire on June 30, 2012, with automatic annual extensions.
 3. Accept the draft Amendment No.1 of the Napa County Agreement No.6379 that would expire on June 30, 2012, without automatic annual extensions.

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FISCAL IMPACT: The current Contract includes funding in the amount of \$85,682.96 per FY, adjusted with a minimum increase per FY of 3% and a maximum increase per FY of 5%, as determined by the CPI increased for this past year. Since the CPI was 2.8% the increase will likely be 3%.

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ATTACHMENTS:

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1. Draft Resolution.
 2. Proposed Amendment No. 1 to Agreement No 6379 between the County of Napa and the City of Calistoga.
 3. Current Agreement No.6379 between the County of Napa and the City of Calistoga.
 4. Zone Map.