

DRAFT

Special Revenue Funds

Special Revenue Funds Sources and Uses Summary

Special Revenue Funds	FY 10-11 Revised			FY 11-12 Budget		
	Beginning Balance	Fund Balance Change	Ending Balance	Beginning Balance	Fund Balance Change	Ending Balance
Asset Forfeiture	34,810	6,450	41,260	41,260	2,000	43,260
Gas Tax	21,276	2,641	23,917	23,917	2,642	26,559
Mobile Home Park Programs	39,554	(34,115)	5,439	5,439	(26,460)	(21,021)
Debt Service	1,707	(1,723)	(16)	(16)	16	(0)
Silverado LAD	3,104	(465)	2,639	2,639	(465)	2,174
Palisades LAD	1,875	(457)	1,418	1,418	(456)	962
CDBG Programs	187	-	187	187	(187)	-
Community Development Program	481,536	(24,999)	456,537	456,537	(5,398)	451,139
Public Safety Impact Fee	72,545	(72,545)	(0)	(0)	-	(0)
Police Grants	58,280	7,500	65,780	65,780	7,500	73,280
Parking Ordinance	75,063	-	75,063	75,063	-	75,063
Housing Grants	-	-	-	-	-	-
Quality of Life Impact Fee	-	-	-	-	-	-
Affordable Housing	154,179	38,555	192,734	192,734	21,500	214,234
Abandon Vehicle	25,119	(3,025)	22,094	22,094	(3,025)	19,069
Fire Donation	646	-	646	646	-	646
Recreation Donation	2,539	(1,000)	1,539	1,539	(800)	739
Police Donation	11,587	125	11,712	11,712	52	11,764
Traffic Signals	148,071	6,018	154,089	154,089	8,806	162,895
Northwest Drainage	2,904	-	2,904	2,904	-	2,904
Tree Mitigation	14,886	290	15,176	15,176	250	15,426
Total Special Funds	1,149,869	(76,760)	1,073,119	1,073,119	5,975	1,079,094

City of Calistoga

Fiscal Year 11-12 Budget

Budget FY 10-11	Final FY 10-11	Budget FY 11-12
--------------------	-------------------	--------------------

Department: Administrative Services
Program: Equipment Maintenance & Replacement
Account Code: 15-4970

SERVICES & SUPPLIES				
4401	MATERIALS & SUPPLIES:	500	100	200
4404	REPAIRS & MAINTENANCE	60,000	59,000	60,000
4415	POSTAGE & REPRODUCTION	5,000	4,855	5,000
4417	Fuel & Oil	76,000	74,500	79,500
4821	Miscellaneous Field Equipment	1,000	-	200
4822	Miscellaneous Office Equipment	5,000	750	2,000
SUBTOTAL		147,500	139,205	146,900
OTHER				
4505	DEPRECIATION	185,000	185,000	185,000
4506	ASSET WRITEOFF			
SUBTOTAL		185,000	185,000	185,000
TOTAL PROGRAM BUDGET		332,500	324,205	331,900

City of Calistoga

Fiscal Year 11-12 Budget

Budget FY 10-11	Final FY 10-11	Budget FY 11-12
--------------------	-------------------	--------------------

Department: **Administrative Services**
 Program: **Computer System**
 Account Code: **15-4975**

SERVICES & SUPPLIES				
4401	MATERIALS & SUPPLIES:	500	275	300
4402	CONTRACT SERVICES			
	Web Redesign and Support	5,300	4,900	5,000
	IT Support	35,000	34,500	35,000
	Red Condor Services	750	1,700	-
	Financial System Support	7,200	7,200	7,200
4404	REPAIRS & MAINTENANCE			
4405	TRAINING & SEMINARS: STAFF	500	-	-
4415	POSTAGE & REPRODUCTION			
4429	PHONE	6,800	6,800	6,800
4821	Miscellaneous Field Equipment			
4822	Miscellaneous Office Equipment			
4823	Miscellaneous Computer			
SUBTOTAL		56,050	55,375	54,300
OTHER				
4505	DEPRECIATION	50,000	50,000	50,000
SUBTOTAL		50,000	50,000	50,000
TOTAL PROGRAM BUDGET		106,050	105,375	104,300

City of Calistoga

Fiscal Year 11-12 Budget

Budget FY 10-11	Final FY 10-11	Budget FY 11-12
--------------------	-------------------	--------------------

Department: Administrative Services
 Program: Lease Payments
 Account Code: 15-4430

OTHER				
4402	CONTRACT SERVICES	1,600	1,500	1,200
4432	Rental Payments - Copier/Printer/Fax/Scanner	31,800	33,200	31,500
4432	Fire Engines, Vehicles & Computer Equipment	98,636	98,636	61,000
4432	Public Works Vehicle	6,536	6,536	-
4432	CAD/RMS System	25,407	25,407	25,407
4432	Public Works Street Sweeper & Other Equipment	-	-	50,000
SUBTOTAL		163,979	165,279	169,107
TOTAL PROGRAM BUDGET		163,979	165,279	169,107

DRAFT

**City of Calistoga
Salary Schedule FY 10-11
Calistoga Public Employees Association (CPEA)**

Position Title	Range	Annual Salary	
		Beginning	Ending
Account Clerk	5	\$40,344	\$49,056
Administrative Secretary	8	\$46,680	\$56,784
Administrative Analyst	12	\$56,784	\$68,988
Administrative Service Technician	12	\$56,784	\$68,988
Assistant Planner	12	\$56,784	\$68,988
Associate Planner	13	\$59,628	\$72,444
Building Inspector	14	\$62,592	\$76,056
Emergency Program Coordinator/ Administrative Analyst	14	\$62,592	\$76,056
Maintenance Technician I	7	\$44,496	\$54,048
Maintenance Technician II	9	\$49,056	\$59,628
Maintenance Technician III	11	\$54,048	\$65,688
Plant Operator I	8	\$46,680	\$56,784
Plant Operator II	10	\$51,504	\$62,592
Plant Operator III	12	\$56,784	\$68,988
Recreation Technician	7	\$44,496	\$54,048
Senior Account Clerk	9	\$49,056	\$59,628

City of Calistoga
Salary Schedule FY 10-11
Calistoga Police Officers Association (CPOA)

DRAFT

Position Title	Range	Annual Salary	
		Beginning	Ending
Police Officer	PO	\$57,972	\$70,440
Senior Police Officer	SPO	\$60,888	\$73,932
Sergeant	SGT	\$69,996	\$85,020
Dispatch Supervisor	DISPS	\$51,252	\$62,256
Dispatcher	DISP	\$46,560	\$56,628

City of Calistoga
Salary Schedule FY 10-11
Calistoga Professional Firefighters Association (CPFA)

DRAFT

Position Title	Range	Annual Salary	
		Beginning	Ending
FireFighter		\$59,544	\$72,372

**City of Calistoga
Salary Schedule FY 10-11
Non-Represented Employees**

DRAFT

Position Title	Range	Annual Salary	
		Beginning	Ending
City Manager	Contract	\$140,000	\$145,000
Administrative Services Director	24	\$89,904	\$109,284
Community Resources Director	24	\$89,904	\$109,284
Executive Secretary	9	\$43,212	\$52,572
Fire Chief	24	\$89,904	\$109,284
Planning and Building Director	24	\$89,904	\$109,284
Police Chief	24	\$89,904	\$109,284
Public Works Director/City Engineer	26	\$99,120	\$120,504
Administrative Analyst/Deputy City Clerk	14	\$55,188	\$67,092
Associate Civil Engineer	22	\$81,540	\$99,120
Building Official	18	\$67,092	\$81,540
City Clerk	14	\$55,188	\$67,092
Maintenance Superintendent	18.1	\$68,184	\$82,860
Plant Superintendent	18.1	\$68,184	\$82,860
Police Lieutenant	Council Minute Action 10/07/97		
Aquatics/Recreation Manager	20	\$73,932	\$89,904
Recreation Superintendent	17 CPEA	\$72,444	\$88,044
Senior Civil Engineer	23	\$85,608	\$104,052
Senior Planner	22	\$81,540	\$99,120

City of Calistoga
Salary Schedule FY 10-11
Calistoga Part-Time Employees

DRAFT

Position Title	Hourly Payroll		
	Step 1	Step 2	Step 3
Paid Call Asst Fire Chief	NA	NA	NA
Paid Call Fire Captain	\$15.90	\$16.65	\$17.43
Paid Call Fire Engineer	\$14.66	\$15.34	\$16.06
Paid Call Firefighter	\$13.42	\$14.04	\$14.69
Seasonal Firefighter	Varies with Paid Call Position Assigned		
Community Policing Technician	\$15.99	\$0.00	\$0.00
Parking Enforcement Officer	\$9.97	\$0.00	\$0.00
Parking Enforcement Supervisor	\$10.56	\$0.00	\$0.00
Police Dispatcher	Hourly Rate of First Step of Full Time Dispatcher		
Office Assistant	\$17.00	\$18.00	\$19.00
Translator	\$10.96	\$0.00	\$0.00
Student Intern	\$10.98	\$11.53	\$12.08
Recreation Aide	\$9.00	\$9.50	\$10.00
Recreation Leader	\$10.50	\$11.00	\$11.50
Senior Recreation Leader	\$12.00	\$12.50	\$13.00
Speciality Instructor I	\$14.00	\$16.00	\$18.00
Speciality Instructor II	\$20.00	\$25.00	\$30.00
Facility Attendant	\$15.00	\$16.50	\$18.00
Camp Director	\$14.00	\$14.50	\$15.00
Junior Life Guard	\$9.00	\$9.50	\$10.00
Life Guard I	\$10.00	\$10.50	\$11.00
Life Guard II	\$12.00	\$12.50	\$13.00
Water Safety Instructor I	\$10.00	\$10.50	\$11.00
Water Safety Instructor II	\$13.00	\$13.50	\$14.00
Point of Sales	\$9.00	\$9.50	\$10.00
Head Life Guard	\$13.00	\$14.00	\$15.00
Pool Manager	\$18.00	\$19.00	\$20.00

**Public Works Authorized Positions
FY 11-12 Allocation**

to General Fund and Enterprise Fund

POSITIONS	PW Admin	Streets	Park Mntc	Pool Fac. Maint.	Mntc Shop	Bldg Mntc	Museum	Library	Total GF	Water Consv	Water Dist	Water Treat	Sewer Coll	Sewer Treat	Ent Total	Total PW
Public Works																
Public Works Director	0.20	0.10	0.10	-	0.10	0.10	-	-	0.60	-	0.10	0.10	0.10	0.10	0.40	1.00
Administrative Analyst	0.20	-	-	-	-	-	-	-	0.20	0.10	0.20	0.15	0.20	0.15	0.80	1.00
Administrative Secretary	0.20	-	-	-	-	-	-	-	0.20	-	0.20	0.20	0.20	0.20	0.80	1.00
Senior Civil Engineer	0.15	0.30	-	-	-	-	-	-	0.45	0.05	0.20	0.05	0.20	0.05	0.55	1.00
Associate Engineer	0.10	0.30	-	-	-	-	-	-	0.40	-	0.20	0.10	0.20	0.10	0.80	1.00
Maintenance Superintendent	-	0.20	-	-	-	-	-	-	0.20	-	0.40	-	0.40	-	0.80	1.00
Maintenance Tech. III - Herlinger	-	0.05	0.33	-	0.05	0.33	0.03	0.01	0.80	-	0.10	-	0.10	-	0.20	1.00
Maintenance Tech. III - Montelli	-	0.20	-	-	-	-	-	-	0.20	-	0.40	-	0.40	-	0.80	1.00
Maintenance Tech. II - Bounsell	-	0.20	-	-	-	-	-	-	0.20	-	0.40	-	0.40	-	0.80	1.00
Maintenance Tech. II - Kane	-	0.20	-	-	-	-	-	-	0.20	-	0.40	-	0.40	-	0.80	1.00
Maintenance Tech. I - (Vacant)	-	-	0.20	-	-	0.80	-	-	1.00	-	-	-	-	-	-	1.00
Maintenance Tech. I - Moore	-	-	0.70	-	-	0.22	0.03	0.05	1.00	-	-	-	-	-	-	1.00
Maintenance Tech. I - (Vacant)	-	-	0.40	0.30	-	0.30	-	-	1.00	-	-	-	-	-	-	1.00
Maintenance Tech. I - Kupoik	-	-	0.20	-	-	0.80	-	-	1.00	-	-	-	-	-	-	1.00
Maintenance Tech. I - Gray	-	0.20	-	-	-	-	-	-	0.20	-	0.40	-	0.40	-	0.80	1.00
Plant Superintendent	-	-	-	-	-	-	-	-	-	-	-	0.50	-	0.50	1.00	1.00
Plant Operator II - Ladrigan	-	-	-	-	-	-	-	-	-	-	-	0.80	-	0.20	1.00	1.00
Plant Operator II - Zacharia	-	-	-	-	-	-	-	-	-	-	-	0.20	-	0.80	1.00	1.00
Plant Operator I - Hammond	-	-	-	-	-	-	-	-	-	-	-	0.20	-	0.80	1.00	1.00
Plant Operator I - Metras	-	-	-	-	-	-	-	-	-	-	-	0.20	-	0.80	1.00	1.00
Plant Operator I - Alexander	-	-	-	-	-	-	-	-	-	-	-	0.20	-	0.80	1.00	1.00
Pool Fac - Plant Op I - Gorham	-	-	-	0.30	-	-	-	-	0.30	-	-	0.35	-	0.35	0.70	1.00
Plant Operator II - (Vacant)	-	-	-	-	-	-	-	-	-	-	-	0.20	-	0.80	1.00	1.00
Maintenance Tech. I - (Vacant)	-	-	-	-	-	-	-	-	-	-	-	0.40	-	0.60	1.00	1.00
Total Public Works	0.85	1.75	1.93	0.60	0.15	2.55	0.06	0.06	7.95	0.15	3.00	3.65	3.00	6.25	16.05	24.00

DRAFT