

MINUTES
SPECIAL MEETING OF THE
CALISTOGA PUBLIC FACILITIES CORPORATION
TUESDAY, JUNE 21, 2011, 6:00 PM
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

2 Vice Chairman Michael Dunsford called the special meeting of the Calistoga Public
3 Facilities Corporation to order at 6:10 p.m. In addition to Vice Chair Michael Dunsford the
4 following: Board Members were present: Chris Canning, Gary Kraus, and Karen Slusser.
5 Also present were President Richard Spitler, Treasurer William Mushallo, and Secretary
6 Susan Sneddon. Chairman Jack Gingles was absent.
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9 **ORAL COMMUNICATIONS**

10 There were no public comments.
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12 **ADOPTION OF MEETING AGENDA**

13 It was **MOVED** by Board Member Kraus and **SECONDED** by Board Member Canning to
14 accept the agenda as written. The Motion was carried by the following vote.
15 **AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford**
16 **NOES: None**
17 **ABSENT: Chairman Gingles**
18 **ABSTAIN: None**
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20 **GENERAL ACTIVITIES**

21 1. Minutes of the July 20, 2010 Annual Meeting of the Calistoga Public Facilities
22 Corporation.

23 It was **MOVED** by Board Member Slusser and **SECONDED** by Board Member Canning
24 to adopt the Minutes of the July 20, 2010 Annual Meeting of the Calistoga Public Facilities
25 Corporation. The Motion was carried by the following vote.
26 **AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford**
27 **NOES: None**
28 **ABSENT: Chairman Gingles**
29 **ABSTAIN: None**
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31 2. Consideration of a Resolution regarding completion of USDA financing for the Mt.
32 Washington Water Tank and related costs by approving forms and authorizing the
33 execution of an installment purchase agreement and a trust agreement in connection
34 with the execution and delivery of 2011 Certificates of Participation, not to exceed,
35 \$3,750,000 (USDA Water Facilities Loan) and authorizing and directing certain
36 actions.

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38 Treasurer Mushallo reported on this item.

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40 **Board Member Slusser** made a motion, seconded by **Board Member Kraus** to adopt
41 **CPFC RESOLUTION NO. 2011-01** regarding completion of USDA financing for the Mt.
42 Washington Water Tank and related costs by approving forms and authorizing the
43 execution of an installment purchase agreement and a trust agreement in connection with
44 the execution and delivery of 2011 Certificates of Participation, not to exceed, \$3,750,000
45 (USDA Water Facilities Loan) and authorizing and directing certain actions. The Motion
46 was carried by the following vote.
47 **AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford**
48 **NOES: None**
49 **ABSENT: Chairman Gingles**
50 **ABSTAIN: None**

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52 **ADJOURNMENT**

53 **Vice Chairman Michael Dunsford** adjourned the meeting at 6:16 p.m. to the next scheduled
54 annual meeting of the Calistoga Public Facilities Corporation, on Tuesday, July 19, 2011, after
55 the adjournment of the regular City Council Meeting held on the same day, Calistoga
56 Community Center, 1307 Washington Street.
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59 **Respectfully submitted:**

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Prepared by: Susan Sneddon, Secretary

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Approved by: Michael Dunsford, Vice Chairman