


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Susan Sneddon, City Clerk
DATE: August 16, 2011
SUBJECT: Consideration of a Resolution rescinding Resolution No. 2003-064 and Resolution No. 2007-132; approving the Community Pool Advisory Committee (CPAC) Bylaws; and amending the membership requirement

APPROVAL FOR FORWARDING:


 Richard D. Spitler, City Manager

1 **ISSUE:** Consideration of a Resolution rescinding Resolution No. 2003-064 and Resolution No.
 2 2007-132; approving the Community Pool Advisory Committee (CPAC) Bylaws; and amending
 3 the CPAC membership requirement.
 4

5 **RECOMMENDATION:** Adopt Resolution.
 6

7 **BACKGROUND/DISCUSSION:** In 2001 the Council adopted Resolution No. 2001-026
 8 establishing a Community Pool Advisory Committee consisting of five community members and
 9 two Councilmembers. The Committee reported to Council with the results of their investigations
 10 regarding preliminary project designs, various costs, and funding options. In May 2002 the
 11 Council adopted Resolution No. 2002-071 supporting the recommendations of the Committee,
 12 and directing staff to develop a financing plan for the community pool.
 13

14 In 2003 the Council adopted Resolution No. 2003-064 re-establishing a Community Pool
 15 Advisory Committee to provide the following:
 16

- 17 • To review the recommendations from the previous advisory committee, and the actions
- 18 taken by the City Council regarding the Community Pool;
- 19 • Develop recommendations to the City Council regarding the previous recommendations
- 20 and actions;
- 21 • Recommend a scope for the elements of a Community Pool (size of pool, elements of
- 22 the swim center, ancillary elements, etc.);
- 23 • Recommend potential phasing for the pool development and ancillary elements;
- 24 • Recommend a funding method(s) for the construction and on-going operations,
- 25 maintenance, and replacement for the community pool; and
- 26 • Recommend a series of next steps to implement the Committee's recommendations.
 27

28 The Mayor with Council consensus appointed the following to the committee
 29

- 30 1. Two members from the City Council: Mayor Alexander, and Councilmember Slusser.
- 31 2. Two members from the CCCPP: Suzan Shaw and Kerry Eddy.
- 32 3. Two staff members as assigned by the City Manager.
- 33

34 In 2007 the City entered into a Memorandum of Understanding (MOU) with the Calistoga
35 Community Center and Pool Project (CCCPP) to establish terms and conditions for the transfer
36 of the more than \$1.5 million which the group raised through private donations. The MOU
37 makes clear that these funds are to be used in conjunction with the construction of the
38 community pool. One provision of the agreement requires that the City Council establish an
39 Advisory Committee for the initial two seasons of the pool operation to ensure that the
40 Committee has a role in advising on desired programming and operational options. The
41 Agreement notes that the advisory committee is to contain five members, two of whom are to be
42 recommended by the CCCPP for appointment by the Mayor along with three other individuals
43 also appointment by the Mayor.

44
45 *Pursuant to the MOU the advisory committee is intended:*

46 *"...to provide input and recommendations directly to City staff on the ongoing operation*
47 *and maintenance of the Community Pool Facility pertaining to programming, policies*
48 *with respect to recreation and use by other community groups, determine ways to*
49 *generate revenue, and to help the City determine what future capital expenditures,*
50 *additional programming and public outreach are necessary to ensure that the*
51 *Community Pool Facility is successfully meeting the needs of Calistoga's residents."*

52
53 In December 2007 the Council adopted Resolution No. 2007-132 creating a Community Pool
54 Advisory Committee to provide input and develop a series of recommendations for
55 improvements to programs/operations for the Calistoga Community Pool. The Community Pool
56 Advisory Committee included the following membership:

- 57
58 1. Two representatives selected by the Calistoga Community Center and Pool Project
59 Board pursuant to the MOU between the City and the Calistoga Community Center and
60 Pool Project;
61 2. Two representatives of the City's Community Resources Commission (CRC);
62 3. The City's Aquatic and Recreation Manager¹

63
64 In July 2011 the Council suspended the CRC (Resolution No. 2011-073). Staff recommends
65 that Resolution No. 2003-064 and Resolution No. 2007-132 be rescinded, and the attached
66 draft Resolution adopted establishing the Community Pool Advisory Committee (CPAC) Bylaws;
67 and amending the CPAC membership requirement as follows:

- 68
69 1. Two representatives selected by the Calistoga Community Center and Pool Project
70 Board pursuant to the MOU between the City and the Calistoga Community Center and
71 Pool Project;
72 2. Two representatives of the community at large;
73 3. The City's Recreation Manager.

74
75 **FISCAL IMPACT:** None

76
77 **ATTACHMENTS:**

- 78 1. Draft Resolution
79 2. Draft CPAC By-Laws
80 3. Resolution No. 2003-064
81 4. Resolution No. 2007-132

¹ Resolution No. 2010-067 changed the title from "Director of Community Services" to "Aquatic and Recreation Manager".

RESOLUTION NO. 2011-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA,
STATE OF CALIFORNIA, RESCINDING RESOLUTION NO. 2003-064 AND
RESOLUTION NO. 2007-132; APPROVING THE COMMUNITY POOL ADVISORY
COMMITTEE BYLAWS; AND AMENDING THE CPAC MEMBERSHIP REQUIREMENT

1
2 **WHEREAS**, the City of Calistoga has entered into a Memorandum of
3 Understanding (MOU) with the Calistoga Community Center and Pool Project; and
4

5 **WHEREAS**, the MOU states that there is a provision requiring the City Council to
6 establish a Community Pool Advisory Committee; and
7

8 **WHEREAS**, In 2003 the Council adopted Resolution No. 2003-064 re-
9 establishing a Community Pool Advisory Committee to provide the following:
10

- 11 • To review the recommendations from the previous advisory committee, and the
12 actions taken by the City Council regarding the Community Pool;
13 • Develop recommendations to the City Council regarding the previous
14 recommendations and actions;
15 • Recommend a scope for the elements of a Community Pool (size of pool,
16 elements of the swim center, ancillary elements, etc.);
17 • Recommend potential phasing for the pool development and ancillary elements;
18 • Recommend a funding method(s) for the construction and on-going operations,
19 maintenance, and replacement for the community pool; and
20 • Recommend a series of next steps to implement the Committee's
21 recommendations.
22

23 **WHEREAS**, in 2007 pursuant to the MOU with the City and Calistoga Community
24 Center and Pool Project (CCCPP) the City Council adopted Resolution No. 2007-132
25 re-establishing a Community Pool Advisory Committee to provide input and develop a
26 series of recommendations for improvements to programs/operations for the Calistoga
27 Community Pool. The Community Pool Advisory Committee (CPAC) included the
28 following membership:
29

- 30 1. Two representatives selected by the Calistoga Community Center and Pool
31 Project Board pursuant to the MOU between the City and the Calistoga
32 Community Center and Pool Project;
33 2. Two representatives of the City's Community Resources Commission (CRC);
34 3. The City's Aquatic and Recreation Manager
35

36 **WHEREAS**, in July 2011 the Council suspended the Community Resources
37 Commission; and
38

39 **NOW, THEREFORE BE IT RESOLVED**, that Resolution No. 2003-064 and
40 Resolution No. 2007-132 are rescinded.
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42 **BE IT FURTHER RESOLVED**, that the Council establishes the Community Pool
43 Advisory Committee (CPAC) Bylaws as shown as Exhibit A to this Resolution, and
44 amends the CPAC membership requirement as follows:
45

- 46 1. Two representatives selected by the Calistoga Community Center and Pool
47 Project Board pursuant to the MOU between the City and the Calistoga
48 Community Center and Pool Project;
49 2. Two representatives of the community at large;
50 3. The City's Recreation Manager.
51

52 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of
53 Calistoga at a regular meeting held this **16th day of August 2011** by the following vote:
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55 **AYES:**

56 **NOES:**

57 **ABSTAIN/ABSENT:**
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JACK GINGLES, Mayor

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63 **ATTEST:**

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66 **SUSAN SNEDDON, City Clerk**
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