

MINUTES
CITY COUNCIL – SPECIAL MEETING
PUBLIC HEARING
WEDNESDAY, JUNE 15, 2011 – 6:00 P.M.
CALISTOGA COMMUNITY CENTER

CALL TO ORDER

Mayor Gingles called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present were Public Works Director/City Engineer Dan Takasugi, Administrative Services Director Bill Mushallo, Fire Chief Steve Campbell, Police Chief Jonathan Mills, Planning and Building Manager Ken MacNab, Aquatic & Recreation Manager Olivia Lemen, City Manager Richard Spitler, and City Clerk.

ORAL COMMUNICATION

Kerry Eddy, President of the Calistoga Community Pool Project, stated her concerns regarding budget reductions in the Recreation Division.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Canning** to approve the Council Meeting Agenda. The Motion was carried unanimously.

GENERAL GOVERNMENT

City Manager Spitler introduced this item. He stated that this budget workshop is to provide an opportunity to receive an overview of the City's financial situation in preparation of the Fiscal Year 2011/2012 budget. He stated that the financial situation in the City remains fragile, and without significant reduction in expenditures the City will not have funds in the General Fund reserves in another year.

Administrative Services Director Mushallo provided an overview of the City's critical cash flow situation, and briefly reviewed changes/reductions to the City's proposed Fiscal Year 2011/2012 budget.

City Manager Spitler introduced staff to provide an overview of the City's divisions/departments.

Fire Department:

Fire Chief Campbell provided a brief summary of the Fire Department's accomplishment in Fiscal Year 2010/2011, and the objectives for Fiscal Year 2011/2012.

Councilmember Kraus requested that the draft budget include three previous years for comparison.

Councilmember Canning asked if the staff has examined any of the Fire Departments activities (besides emergency response) that could be outsourced to save costs.

Fire Chief Campbell stated that they have investigated shared vehicle maintenance, safety checks, and making large purchases jointly with other entities.

Mayor Gingles offered the public to provide any comments/questions.

None was provided.

Police Department

Police Chief Mills provided a brief summary of the Police Department's accomplishments in Fiscal Year 2010/2011, and the objectives for Fiscal Year 2011/2012.

Mayor Gingles offered the public to provide any comments/questions.

Suzan Shaw, 711 Washington Street, asked for clarification on the Police budget, and if the Police Department utilizes services from the Sheriff's substation between St. Helena and Calistoga at the "old" outlet shopping complex.

Planning and Building Department

City Manager Spitler reviewed the Planning and Building Department organization chart, and stated that there is a declining workload because of less development in the City. He stated that the Planning and Building Director's position has been vacated and he is proposing that the Planning and Building Administrative Secretarial position be vacated; the net reduction in expenses for not filling the Director and Secretarial positions in Fiscal Year 2011/2012 is \$182,000.

Planning and Building Manager MacNab provided a brief summary of the Police Department's accomplishments in Fiscal Year 2010/2011, and the objectives for Fiscal Year 2011/2012.

Mayor Gingles offered the public to provide any comments/questions.

George Caloyannidis, 2202 Diamond Mountain Road, stated the importance of the City pursuing the proposed Napa Valley Vine Trail for pedestrians and bicyclists. He proposed using talent from community volunteers to establish committees to assist the Planning Department in doing prep work for various projects.

Planning and Building Secretary Guill read her **Communication A** to City Council which gave reasoning why she thought her position should not be eliminated.

Finance Part Time Office Assistant Enger stated her opposition to eliminating the Planning and Building Secretarial position.

Community Resources/Recreation Division

City Manager Spitler reviewed the Community Resources/Recreation Division's proposed reorganization, and the renaming the division Recreation Division. He proposed to reduce expenditure by vacating the Recreation Superintendent and Recreation Technician positions, and at the same time retain existing recreation programs.

Aquatic & Recreation Manager Lemen provided a brief summary of the Community Resources/Recreation Division's accomplishments in Fiscal Year 2010/2011, and the objectives for Fiscal Year 2011/2012.

Mayor Gingles stated that he agrees with spending less on administration and more on program development. He stated his concerns regarding the re-organization of this Division.

Mayor Gingles offered the public to provide any comments/questions.

Bud Pochini, 18880 Highway 128, stated his concerns with vacating the Recreation Superintendent and Recreation Technician positions.

Victor Maldonado, 1601 Fillmore St, stated his concerns with vacating the two recreation positions, and suggested that the City look elsewhere to balance the budget.

Rebecca Vega, Calistoga Resident, stated her concerns in eliminating the two recreation positions.

Finance Part Time Office Assistant Enger stated her opposition to eliminating the two recreation positions.

Juan Hernandez, Calistoga Resident, stated his opposition regarding vacating two recreation personnel.

Pat Hampton, Calistoga Tribune Publisher, requested a list of staff positions and benefit costs.

Note: **Communication B** was provided by Antoinette Mailliard prior to this special Council meeting regarding the City's proposed budget, specifically the Community Swimming Pool.

CITY COUNCIL ADJOURNMENT

Mayor Gingles adjourned the meeting at 6:30 PM to the special meeting of the Calistoga City Council, on Wednesday, June 15, 2011, Calistoga Community Center, 1307 Washington Street, 6:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor