

MINUTES
SPECIAL MEETING OF THE
CALISTOGA PUBLIC FACILITIES CORPORATION
TUESDAY, JUNE 21, 2011, 6:00 PM
CALISTOGA COMMUNITY CENTER

CALL TO ORDER

Vice Chairman Michael Dunsford called the special meeting of the Calistoga Public Facilities Corporation to order at 6:10 p.m. In addition to Vice Chair Michael Dunsford the following: Board Members were present: Chris Canning, Gary Kraus, and Karen Slusser. Also present were President Richard Spitler, Treasurer William Mushallo, and Secretary Susan Sneddon. Chairman Jack Gingles was absent.

ORAL COMMUNICATIONS

There were no public comments.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Board Member Kraus** and **SECONDED** by **Board Member Canning** to accept the agenda as written. The Motion was carried by the following vote.

AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford

NOES: None

ABSENT: Chairman Gingles

ABSTAIN: None

GENERAL ACTIVITIES

1. **Minutes of the July 20, 2010 Annual Meeting of the Calistoga Public Facilities Corporation.**

It was **MOVED** by **Board Member Slusser** and **SECONDED** by **Board Member Canning** to adopt the Minutes of the July 20, 2010 Annual Meeting of the Calistoga Public Facilities Corporation. The Motion was carried by the following vote.

AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford

NOES: None

ABSENT: Chairman Gingles

ABSTAIN: None

2. **Consideration of a Resolution regarding completion of USDA financing for the Mt. Washington Water Tank and related costs by approving forms and authorizing the execution of an installment purchase agreement and a trust agreement in connection with the execution and delivery of 2011 Certificates of Participation, not to exceed, \$3,750,000 (USDA Water Facilities Loan) and authorizing and directing certain actions.**

Treasurer Mushallo reported on this item.

Board Member Slusser made a motion, seconded by **Board Member Kraus** to adopt **CPFC RESOLUTION NO. 2011-01** regarding completion of USDA financing for the Mt. Washington Water Tank and related costs by approving forms and authorizing the execution of an installment purchase agreement and a trust agreement in connection with the execution and delivery of 2011 Certificates of Participation, not to exceed, \$3,750,000 (USDA Water Facilities Loan) and authorizing and directing certain actions. The Motion was carried by the following vote.

AYES: Board Members Kraus, Canning, Slusser, and Vice Chairman Dunsford

NOES: None

ABSENT: Chairman Gingles

ABSTAIN: None

ADJOURNMENT

Vice Chairman Michael Dunsford adjourned the meeting at 6:16 p.m. to the next scheduled annual meeting of the Calistoga Public Facilities Corporation, on Tuesday, July 19, 2011, after the adjournment of the regular City Council Meeting held on the same day, Calistoga Community Center, 1307 Washington Street.

Respectfully submitted:

Prepared by: Susan Sneddon, Secretary

Approved by: Michael Dunsford, Vice Chairman