

**RESOLUTION NO. 2007-086**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA APPROVING THE FISCAL YEAR 2007-2008 COMMUNITY RESOURCES COMMISSION WORK PLAN**

**WHEREAS**, the City Council has adopted Ordinance 602 creating a Community Resources Commission in and for the City; and

**WHEREAS**, the Community Resources Commission (Commission) was established to act in an advisory capacity to the Planning Commission and the City Council and City staff in matters pertaining to development/rehabilitation of parks and recreation facilities, recreation and youth services, senior citizen and human services, cultural arts services, neighborhood improvement, grants or other funding, and other matters as may be referred to the Commission by the City Council; and

**WHEREAS**, the City Council receives an annual progress report regarding the Commission's Work Plan; and

**WHEREAS**, the Commission has made a recommendation to the City Council with a 2007/2008 Fiscal Year Work Plan which include the following topic areas:

- Napa River Trail
- Oat Hill Mine Road
- Recreational Facilities
- Dog Park
- Youth Issues
- Special Events
- Outdoor Dining
- Downtown Beautification
- Historic Preservation
- Aquatic Programs

**NOW, THEREFORE, BE IT RESOLVED** that the Calistoga City Council hereby approves the 2007/2008 Fiscal Year Community Resources Commission Work Plan.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this 21<sup>st</sup> day of August, 2007 by the following vote:

**AYES:** Vice Mayor Dunsford, Councilmembers Kraus, Garcia, Slusser and Mayor Gingles

**NOES:** None

**ABSTAIN/ABSENT:** None

**ATTEST:**

  
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**SUSAN SNEDDON, City Clerk**

  
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**JACK GINGLES, Mayor**

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## City of Calistoga Staff Report

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**TO:** Honorable Mayor and City Council  
**FROM:** Frank Di Fede, Recreation Superintendent  
**VIA:** Jonathan Mills, Chief of Police  
**DATE:** July 26, 2007  
**SUBJECT:** COMMUNITY RESOURCES COMMISSION 2007-2008 WORK PROGRAM

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APPROVAL FOR FORWARDING:

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James C. McCann, City Manager

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**ISSUE:** To receive a progress report regarding the Community Resources Commission's progress on their work plan and to consider adoption of a resolution establishing the 2007/2008 Fiscal Year work plan.

**RECOMMENDATION:** Receive presentation, discuss, and adopt resolution establishing the 2007/2008 Fiscal Year work plan for the Community Resources Commission.

**BACKGROUND/DISCUSSION:** In 2005 the CRC recommended a list of work projects to be adopted by the Council for the Commission's annual work plan. The Commission has diligently worked on these assignments. The following table shows the status of these projects:

Project	Action Taken	Status
Pioneer Park Rehabilitation	Design Master Plan	Completed. Recommendation to Staff
Monhoff/Logvy	Review rehab and improvement plans	Recommendation sent to Council
Open Spaces – Oat Hill Mine Road	Held public hearings July 2007	Will recommend to Council support for Oat Hill Mine Rd.
Animal Control	Investigating dog park plans	Investigate general development criteria and community need
Historic Preservation		On going
Downtown Beautification	Identify strategies	On going
Special Events	Permit Process	Completed
Outdoor Dining	Reviewed ordinance	Sent to Planning Department

Downtown Banner		Completed
Youth Issues	Public hearings. Identify programs	On going
Bicycles		Support work of Bicycle Advisory Committee

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In addition, the CRC worked on amending park regulations to allow the consumption of alcoholic beverages and worked to replace the Calistoga sign at the entrance to the downtown area.

For the 2007/2008 Fiscal Year the Community Resources Commission recommends the following work plan:

Assignment/Project	Actions to be Taken
Napa River Trail	Explore interest in establishing the River Trail System; develop feasibility plan and recommendations for a formal plan; organize creek clean-up.
Oat Hill Mine Road Trail	Work with NCOS&PD to identify appropriate improvements to Trail and necessary support facilities. Coordinate City efforts to assist District in Trail and facility improvements.
Recreation Facilities	Participate and provide recommendations regarding new recreation facilities at Logvy Community Park and the renovation of the Monhoff Recreation Center
Dog Park	Explore interest and need for dog park facilities; develop general criteria and potential locations.
Youth Issues	
Special Events	
Downtown Beautification	
Historic Preservation	
Aquatics Programs	

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Commissioners Nunez, Eisenberg completed their terms. New commissioners Lopez and Cachu were appointed to fill those vacancies. Commissioner Lisch has just stepped down from the CRC and his position is vacant.

**FISCAL IMPACT:** None.

**GENERAL PLAN CONFORMANCE:**

**ATTACHMENTS:** Resolution.

## **Community Resources Commission Information Report – Work Program**

**From: Frank DiFede**

**June 14, 2005** – First meeting of the Community Resources Commission. At this meeting Jim McCann requested that the Commissioners return with recommendations and action on this matter at the next regularly scheduled meeting.

**July 12, 2005** - After a discussion by the Commission members, it was unanimously agreed that the following 6 topics would be formulated into a work plan for the year, to be presented to the City Council for their approval:

1. Education of CRC members in order to obtain a better understanding of the purpose and responsibility of other City committees and commissions and to learn more about what is being done locally and countywide that may have an impact on how the CRC can accomplish their mission.
2. Bicycle/Walkway System review to include bicycle and pedestrian walkways/trails throughout Calistoga, working in conjunction with the Bicycle Advisory Committee as a possible sub-committee.
3. Review of the current and proposed use and operations of identified City facilities such as the Monhoff Center, Logvy Park and Community Center and how improvements may be made in order to obtain the maximum benefits to community members, including our seniors, from these facilities.
4. Research and make recommendations concerning the downtown banner and the "poster" fence on Lincoln Avenue.
5. Review the existing condition of our local parks from a beautification standpoint and review the current regulations regarding allowed uses within the parks.
6. Review and make recommendations concerning the resources available to senior citizens of our community.

Secretary Dick informed the CRC that he would attempt to have a completed staff report concerning the CRC work plan to the City Council for presentation at the July 19, 2005 City Council meeting.

**January 18, 2006** - Commissioner Chang indicated she was anxious to see what the City Council has to say about the upcoming report and this was echoed by the remaining Commissioners. She also talked about how this Commission should be looking at the who, what and how concerning

facilities and programs since it is difficult to solve a problem until we have identified the issues. There was a general discussion about what existing goals have been addressed and the importance of making a determination of what remaining goals are going to be addressed and to what extent. It was decided that since the new student representatives were coming on board and since the Commission was missing two Commissioners, this discussion should be carried over to the February meeting for a more in-depth and broader discussion.

**March 15, 2006** - ***Work plan/goal setting for remaining year and next year:*** The Commissioners reviewed their Council approved work plan for the current year and decided to continue with #1 – Ongoing education, #3 – Review of the current and proposed use and operation of identified City facilities (and to add “teens” as a group to be considered) and #6 – Senior Citizen concerns. The Commissioners looked back at some of the other potential projects and decided to add “Outdoor Dining”, “Pioneer Park issues” and “Review and make recommendations concerning the resources available to teenagers in our community” as projects for this and next years work plan.

**July 16, 2006** - Commissioners said they were interested in exploring the issue of outdoor dining in the downtown area as one of the next workplan items

**January 17, 2007** - Commissioners discussed work in progress and accomplishments of the Resources Commission. It was agreed that the Commission had followed their original work plan. The following six projects were part of the 2005/2006 Work Program:

- Pioneer Park rehabilitation study
- Monhoff Center rehabilitation and future facility use.
- Citywide animal control issues.
- Outdoor dining.
- Youth Issues
- Bicycles (Bicycle Advisory Committee)

**April 18, 2007** - Jim McCann went over 2005/2006 Work Program that City Council set for the Community Resources Commission to explore. Those projects included:

- Hispanic Issues,
- Youth Issues,
- Senior Issues,
- Safety Issues,
- Pioneer Park Rehabilitation,
- Monhoff Center Rehabilitation,
- City-Wide Animal Control Issues,
- Outdoor Dining

- Bicycles (Bicycle Advisory Committee).

Jim McCann said that the Community Resources Commission should at it's next meeting assess the 2005/2006 Work Program and then develop a new proposed 2007-2008 Work Program for City Council to discuss and approve. Suggested additional new projects might include:

- Bike Plan Implementation
- Urban Design Plan (Prioritize and Advise)
- Napa Co. Regional Parks and Open Space (opportunities), a local project that is currently being discussed by the County is the Oat Hill Mine Road.
- Community Swimming Pool (advise on programming, procedures, etc...)
- Recreation Department program review (on a quarterly basis)

Existing Projects that should remain on project list:

- Pioneer Park Rehabilitation
- Monhoff Center transformation to an Art Center
- Planning for a new Teen Center at Logvy Community Park (facility & programming)
- Other uses for Logvy (facility planning)
- Hispanic Issues,
- Youth Issues,
- Senior Issues,
- Safety Issues,

The Commission members agreed that at the next meeting they would develop a new 2007-2008 Work Program for City Council approval.

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Mary Cahill, Community Resources Director  
**DATE:** Wednesday, April 10, 2008  
**SUBJECT:** 2007-2008 Community Resources Commission Goals

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2 **ISSUE:** Assess progress on 07-08 CRC Work Program and develop a 08-09 Work  
3 Program.

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5 **RECOMMENDATION:** Complete 07-08 Work Program review and 08-09 Work Program  
6 plan for presentation to City Council.

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8 **BACKGROUND/DISCUSSION:**

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10 **2007-2008 Approved CRC Work Program:**

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- 12 • Pioneer Park rehabilitation. CRC made a recommendation that the gazebo be  
13 replaced with a roofed stage, picnic tables be moved, BBQ pit relocated,  
14 additional walkway added. This recommendation was forwarded to Department  
15 of Public Works which has moved picnic tables and added an additional  
16 walkway. Replacement of the Gazebo with a stage is still pending. No further  
17 action required by CRC.
  - 18 • Logvy house and immediate surrounding area improvements. The CRC has a  
19 representative on the Monhoff/Logvy Master plan Committee and gets updated  
20 on progress. No further action required by CRC.
  - 21 • Evaluations/Recommendations concerning all City Parks. The CRC has made  
22 recommendations concerning addition of a bike trail connecting all the parks, site  
23 recommendation for VFW Memorial at Logvy Park, discussion of community pool  
24 and is updated regularly of any new plans for our City parks. No further action  
25 required by CRC.
  - 26 • River walk and bike trails alongside Napa River. CRC has received presentation  
27 Bicycle Commission and made recommendation that concerned trails connecting  
28 all the City Parks. No further action required by CRC.
  - 29 • Downtown beautification. To be discussed.
  - 30 • Street trees (tree committee). To be discussed.

Title of Report: 2007-2008 Community Resources Commission Goals

Date: April 10, 2008

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- 31 • Outdoor dining (follow-up)- CRC has made recommendation and sent to  
32 Planning Department. CRC to receive presentation from Planning Department at  
33 4/16/08 CRC meeting on status of ordinance.
- 34 • Youth Teen Issues – CRC to receive report on Teen Forum and Open Mike Night  
35 at 4/16/08 CRC meeting.
- 36 • Urban design plan (prioritize and advise). Planning Department is leading Urban  
37 Design process.
- 38 • Napa Co. Regional Parks and Open Space (opportunities) a local project that is  
39 currently being discussed by the County at Oat Hill Mine Road
- 40 • Community swimming pool (advise on programming, procedures, etc.)
- 41 • Recreation Department program review (quarterly)
- 42 • Monhoff Center transformation to an Art Center, Planning for a new Teen Center  
43 at Logvy Community Park (facility and programming). Other uses for Logvy  
44 Community Park (facility planning)
- 45 • Hispanic Issues (gang education, employment education, Latino parents  
46 committee)
- 47 • Senior Issues (senior center, senior recreation programs, driving classes,  
48 computer accessibility)
- 49 • Safety issues (sidewalks, electric cart registration and safety check, safety  
50 awareness programs, swimming pool safety issues).
- 51 • Animal Control Issues – Dog Park (funding, location, rules, amenities, etc...).  
52 CRC sent recommendation to Planning Department and should receive status  
53 report on progress at 4/16/08 CRC meeting.

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55 The CRC understands the importance of keeping the lists of projects specific enough to  
56 focus on one or two per meeting. The CRC will enjoy the support of City staff to  
57 accomplish these goals.

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#### 59 **Discussion on 08-09 Proposed CRC Goals**

- 60 • Goals from 07-08 which will be carried over into 08-09. Recreation Program  
61 review, Hispanic Issues, Youth/Teen Issues, Safety Issues, Senior Issues.
- 62 • New project for 07-08 which have not been on previous CRC Annual Work  
63 Programs.

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65 **FISCAL IMPACT:** None at this time