

MINUTES  
COMMUNITY RESOURCES COMMISSION  
REGULAR MEETING  
April 16, 2008 – COMMUNITY CENTER

**A) CALL TO ORDER**

The meeting was called to order by Chairperson More on April 16, 2008 at 6:33 PM in the Community Center. Commissioners present included Chairperson More, Commissioners Chang, Lopez, Harper, Cachu, Maldonado and Secretary to the Community Resources Commission, Mary Cahill.

**B) PUBLIC COMMENT**

No comments.

**C) Consent Calendar**

- 1) Minutes of regular Community Resources Commission Meeting on March 19, 2008.

The following corrections were made to the March 19, 2008 minutes.

Line 23 – could be incorporated

Line 29 – the instead of to

Line 37 – CRC recommends

Line 60 – eliminate one of the planned from sentence

Line 89 – change to Reid’s

Line 99 – Community Resources Department not Commission

Line 124 – redundant

Line 127 – s at the end of request

These changes were made and the Minutes for the March 19, 2008 were approved with the changes.

**D) ADOPTION OF MEETING AGENDA**

- 1) The Agenda for the April 16, 2008 Community Resources Commission was adopted by the Commission without any changes.

**E) GENERAL GOVERNMENT**

- 1) Chamber of Commerce presentation on the new Chamber Community Calendar and the Agency Resource List.

A verbal and power point presentation was conducted by Eden Umble. Eden described how the Chamber has provided an on line Events Calendar and Resource Guide with information for visitors to Calistoga and a Community Calendar

49 for smaller events of more interest to local citizens. Launch of the new web site for  
50 both calendars is set for May 1, 2008. Eventually there will also be a Food and Wine  
51 Calendar. The new web sites address is [calistogavisitors.com](http://calistogavisitors.com). the process for all  
52 submissions to either calendar is:

- 53
- 54 • Information is submitted by an organization (City, school, club, promoter,  
55 etc...)
- 56 • Event information is done on the web site by completing the online form  
57 for upcoming events.
- 58 • All submissions are reviewed by Chamber to make sure they are  
59 legitimate and appropriate.
- 60 • After review Chamber places the event on one or both of the calendars.
- 61 • All submissions should be given to the Chamber at least 6 weeks prior to  
62 the planned event.
- 63

64 The Chamber's Resource List has the same information submission procedure as  
65 the Community Calendar and Events Calendar. The Resource List will have schools,  
66 churches, clubs, none profit organizations, etc...

67

68 2) Public Hearing – Sidewalk Dining Ordinance, report by Planning Department.  
69 The presentation was made by Planning Director Charlene Gallina with assistance  
70 from Eric Lundquist. Ms. Gallina gave a reading of the proposed Sidewalk Dining  
71 Ordinance to the Community Resources Commission. The following components are  
72 part of the proposed ordinance.

- 73
- 74 • First it is noted that Lincoln Ave and parts of Foothill Ave are under  
75 Caltrans jurisdiction.
- 76 • Outdoor Dining will require a Conditional Use Permit from the Planning  
77 Commission.
- 78 • Requires applicant to submit a description of proposed dining furniture and  
79 the type of eating and drinking utensils are to be used.
- 80 • Public notice will be mailed to all properties within a 300 foot radius in  
81 order to solicit public comment on the new proposed use.
- 82 • If approved applicant will be subject to annual review.
- 83 • Space considerations must be made for people with disabilities, for fire  
84 hydrants, trees, traffic signs, opening car doors.
- 85

86 Commission comments and suggestions for the proposed Sidewalk Dining  
87 Ordinance:

- 88
- 89 • Commissioner Chang said "We want to encourage people to offer Sidewalk  
90 Dining, not to discourage restaurants.
- 91 • Chairperson More said "We first proposed this to enhance ambiance of  
92 downtown. The proposed process might become prohibitive with large fees.  
93 We don't want that for two or three tables."

94 There were several specific changes the Commissioners suggested.

- 95 • Use permit fee should not be set at a prohibitive cost.

- 96 • Remove #13 No items may be placed in existing planted areas; from list of
- 97 conditions.
- 98 • Remove #16 Plastic furniture shall be discouraged and replace with a
- 99 different description for type of furniture.

100  
101 Charlene Gallina final comments to the Commission was that the fees that are  
102 proposed to be charged are to pay for staff time and fee will probably be about \$50  
103 annually. She thanked the Commission and said that the Commissioners  
104 suggestions would be presented to the Planning Commission for review.

105  
106 3) Teen Open Forum and Friday Night Open Mike, presentation by Mary Cahill.  
107 Ms. Cahill gave a description of the event and brought up the ideas that the Teens  
108 had for new activities:

- 109 • Monthly or bi-monthly Friday Open Mike Events at different locations.  
110 Possible other locations included Calistoga Roastery and Pioneer Park.  
111 Another suggestion was do several activities with the Friday, Open Mike  
112 Night. Those activities included food (cooking), craft contests, movies  
113 (Grease and maybe decorate a car/kids dress in a 50's style) and some  
114 comfortable seating.
- 115 • Organization of a group of local teens to help/participate in the renovation  
116 project on Oat Hill Mine Road.
- 117 • Cooking Classes for Teens
- 118 • Skateboard Trip to a major skateboard park
- 119 • Rafting trip either to the Sacramento Area or the Russian River area.
- 120 • An overnight hiking trip on a local trail.
- 121 • Swim Team, Water Polo
- 122 • Junior High Dances
- 123 • Ski Trips
- 124 • Astronomy – possibly at PUC or with the help of Marvin Braun
- 125 • Sewing Class
- 126 • Dance (hip-hop)
- 127 • Field trips to Giant games, 6 Flags or to Water Park

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130 Ms. Cahill said the Community Resources Department is in the process of planning  
131 to add some of these suggestions into this summer's Community Resources  
132 Department programming.

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134 4) Fiscal Year 07-08 Work Program Update presentation by Mary Cahill.  
135 Ms. Cahill presented the existing 2007-2008 approved CRC Work Program and the  
136 Commissioners discussed the status of these goals and whether they had been  
137 completed:

- 138 • Pioneer Park rehabilitation. CRC made a recommendation that the gazebo be  
139 replaced with a roofed stage, picnic tables be moved, BBQ pit relocated,  
140 additional walkway added. This recommendation was forwarded to Department  
141 of Public Works which has moved picnic tables and added an additional  
142

- 143 walkway. Replacement of the Gazebo with a stage is still pending. No further  
144 action required by CRC. CRC has completed assignment.
- 145 • Logvy house and immediate surrounding area improvements. The CRC has a  
146 representative on the Monhoff/Logvy Master plan Committee and gets updated  
147 on progress. No further action required by CRC. CRC has completed  
148 assignment.
  - 149 • Evaluations/Recommendations concerning all City Parks. The CRC has made  
150 recommendations concerning addition of a bike trail connecting all the parks, site  
151 recommendation for VFW Memorial at Logvy Park, discussion of community pool  
152 and is updated regularly of any new plans for our City parks. No further action  
153 required by CRC. CRC has completed assignment.
  - 154 • River walk and bike trails alongside Napa River. CRC has received presentation  
155 Bicycle Commission and made recommendation that concerned trails connecting  
156 all the City Parks. No further action required by CRC. CRC has completed  
157 assignment.
  - 158 • Downtown beautification. To be discussed.
  - 159 • Street trees (tree committee). To be discussed. CRC has completed  
160 assignment.
  - 161 • Outdoor dining (follow-up)- CRC has made recommendation and sent to  
162 Planning Department. CRC to receive presentation from Planning Department at  
163 4/16/08 CRC meeting on status of ordinance. CRC has completed assignment.  
164 Commission would like to receive final Sidewalk Dining Ordinance.
  - 165 • Youth Teen Issues – CRC to receive report on Teen Forum and Open Mike Night  
166 at 4/16/08 CRC meeting. Commission would like to leave this goal on 2008-  
167 2009 CRC Work Program.
  - 168 • Urban design plan (prioritize and advise). Planning Department is leading Urban  
169 Design process. CRC has completed assignment.
  - 170 • Napa Co. Regional Parks and Open Space (opportunities) a local project that is  
171 currently being discussed by the County at Oat Hill Mine Road
  - 172 • Community swimming pool (advise on programming, procedures, etc.).  
173 Commission would like to leave this goal on 2008-2009 CRC Work Program.
  - 174 • Recreation Department program review (quarterly)
  - 175 • Monhoff Center transformation to an Art Center, Planning for a new Teen Center  
176 at Logvy Community Park (facility and programming). Other uses for Logvy  
177 Community Park (facility planning). Commission will hear regular reports on  
178 Oversight Committee's progress.
  - 179 • Hispanic (Change to Latino) Issues (gang education remove, employment  
180 education, Latino parents committee). Commission would like to discuss  
181 housing and housing conditions.
  - 182 • Senior Issues (senior center, senior recreation programs, driving classes,  
183 computer accessibility). Commission would like to leave this goal on 2008-  
184 2009 CRC Work Program.
  - 185 • Safety issues (sidewalks, electric cart registration and safety check, safety  
186 awareness programs, swimming pool safety issues). CRC would like to remove  
187 this from 2008-2009 CRC Work Program.
  - 188 • Animal Control Issues – Dog Park (funding, location, rules, amenities, etc... ).  
189 CRC sent recommendation to Planning Department and should receive status  
190 report on progress at 4/16/08 CRC meeting. While Commission has sent a

191 **recommendation to the Planning Commission it would like to follow this**  
192 **item to it's completion.**

- 193  
194 5) Discussion of possible Fiscal Year 08-09 CRC Goals. The discussion for this  
195 Item #5 took place during the discussion of Item #4.

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197 **F) COMMISSIONER OPEN DISCUSSION**

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199 Ms. Cahill said that Commissioners More, Chang and Harper were reappointed to the  
200 Community Resources Commission by the Mayor and City Council. She also said that  
201 Christopher Henderson had submitted an application for CRC appointment.

202  
203 **G) ADJOURNMENT**

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205 The meeting of the Community Resources Commission was adjourned at 8:35 p.m. to  
206 the next scheduled meeting of the Commission on Wednesday, May 21, 2008 at the  
207 Calistoga Community Center, 1307 Washington Street, at 6:30 p.m.

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210 **Respectfully submitted:**

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213 **Frank Di Fede**

214 Recorded by and prepared by:

215 **Frank DiFede, Community Resource Superintendent**

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219 Approved by:

220 **Beverly More, Chairperson**

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