## City of Calistoga Staff Report

TO: Honorable Mayor and City Council

FROM: Susan Sneddon, City Clerk

**DATE:** November 15, 2011

**SUBJECT:** Canceling the December 20, 2011 Council Meeting

APPROVAL FOR FORWARDING:

Richard Spitler, City Manager

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**ISSUE:** Consideration of canceling the December 20, 2011 Council meeting.

**RECOMMENDATION:** City Council consensus to cancel the December 20, 2011 Council meeting.

<u>DISCUSSION</u>: City Council's second meeting in December 2011 is near the holiday season, therefore staff recommends cancelling the meeting due to lack of Council agenda items.

FISCAL IMPACT: None.