

MINUTES
CITY COUNCIL CLOSED SESSION
TUESDAY, NOVEMBER 15, 2011 – 6:30 P.M.
CALISTOGA COMMUNITY CENTER

CALL TO ORDER

Mayor Gingles called the Closed Session to order at 6:30 p.m. In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present was City Manager Richard Spitler.

ORAL COMMUNICATIONS

No public comment.

ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

- 1) Public Employee Performance Evaluation, GCS 54957, City Manager.

ADJOURN CLOSED SESSION

RECONVENE TO OPEN SESSION

ADJOURNMENT

Mayor Gingles adjourned the Closed Session at 7:00 p.m. to the regular meeting of the Calistoga City Council, on Tuesday, November 15, 2011 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor

**MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, NOVEMBER 15, 2011 – 7:00 P.M.
CALISTOGA COMMUNITY CENTER**

CALL TO ORDER

Mayor Gingles called the Regular Session to order at 7:00 p.m.

In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present were Planning and Building Manager Ken MacNab, Public Works Director/City Engineer Dan Takasugi, City Manager Richard Spitler, and City Clerk Susan Sneddon.

ACTION OUT OF CLOSED SESSION

Mayor Gingles announced that there was no action out of Closed Session held this evening.

ORAL COMMUNICATION

Robert Hitchcock, 1322 Berry Street, complained about the recent boycott by the Calistoga Police Officers Association (CPOA), specifically called by Officer Harden. He said the damage has been done, and it has created a climate of fear. He stated that this has created an intolerable situation and requires immediate Council action.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Canning** to approve the Council Meeting Agenda. The Motion was carried unanimously.

COUNCIL IDEAS FOR DISCUSSION

Mayor Gingles announced that City Clerk Sneddon will be leaving the City effective December 2, 2012. She has accepted a position as Capitola City Clerk.

The Councilmembers each complimented and thanked City Clerk Sneddon for her work for the City.

PRESENTATION

1. **Presentation by Paul Price, Napa County Transportation and Planning Agency Executive Director, regarding the proposed Napa County Transportation Sales Tax Measure.**

Paul Price, Napa County Transportation and Planning Agency Executive Director, provided a brief history of the County's transportation needs. He stated that more fuel efficient vehicles are eroding the County's fuel tax revenue, and he stated that the proposed County-wide sales tax measure would increase funds to improve the County's local streets and roads. He stated that the proposed one-half cent tax Measure would replace the existing one-half cent Measure A tax in 2018. He stated the proposed Measure is projected to go on the ballot in November of 2012, if approved by cities, needing a 2/3 approval.

Councilmember Kraus asked if the City could opt out of having to contribute to the proposed one-half cent tax Measure. He also stated that if the City could not opt out he hopes that the City would receive its fair share in the "return to source" concept.

Paul Price, Napa County Transportation and Planning Agency Executive Director, acknowledged that the proposed tax formula benefits the entire County, and Calistoga would not have the option to not be involved in the Measure as proposed.

CONSENT CALENDAR

2. **Minutes of the November 1, 2011 regular City Council meeting.**
3. **Adoption of Resolution No. 2011-111 approving the 2012 City Council meeting schedule.**

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Slusser to approve **Items No. 2 and 3** on the Consent Calendar.

GENERAL GOVERNMENT

4. **Consideration of a Resolution authorizing the execution of a professional services agreement with Joel Galbraith and Associates in the amount not to exceed \$25,000 for developer-paid planning services to process the Silver Rose Resort land use entitlement application.**

Planning and Building Manager MacNab introduced this item. He stated that the proposed agreement would be funded one-hundred percent by the developer; the developer would deposit funds with the City, and City would control the contract. He stated that the services provided by Mr. Galbraith would be under the supervision of the City's Planning and Building staff and the City Manager.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt the **Resolution No. 2011-112** authorizing the execution of a professional services agreement with Joel Galbraith and Associates in the amount not to exceed \$25,000 for developer-paid planning services to process the Silver Rose Resort land use entitlement application (**Authorizing Agreement No.477**). The motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Canning, Slusser, and Mayor Gingles

NOES: None

ABSTAIN/ABSENT: None

5. **Consideration of a Resolution confirming the Mayor's recommendations to the Napa County Gang and Youth Violence Commission.**

City Manager Spitler introduced this item. He stated that the Napa County Board of Supervisor has established Napa County Gang and Youth Violence Commission (Commission); the City's Police Chief will be on the Commission; and, in addition, they would like one Councilmember to be a representative. He stated that all the cities in the County will be involved in this Commission to discuss strategies for reducing gang related violence.

Mayor Gingles appointed Councilmember Slusser.

It was **MOVED** by Mayor Gingles and **SECONDED** by Vice Mayor Dunsford to adopt the **Resolution No. 2011-113** confirming the Mayor's recommendation of Police Chief Jonathan Mills and Councilmember Karen Slusser to the Napa County Gang and Youth Violence Commission. The motion was carried by the following vote:

AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmembers Kraus, Canning, and Slusser

NOES: None

ABSTAIN/ABSENT: None

6. **Discussion and direction regarding an amendment to the Calistoga Municipal Code regarding Public Works Bids (Title 3.32), and Purchasing Requirements (Title 3.34).**

Public Works Director/City Engineer Takasugi stated that this item is regarding a proposal to update the City's Public Works bidding processing and purchasing requirements as prescribed by the California Government Codes Uniform Construction Cost Accounting Act thresholds. He stated that the City's previous bid and purchasing thresholds were last set in 1991 and 1992. He stated that the proposal is to raise the City's informal bid threshold from \$75,000 to \$175,000, and purchasing threshold from \$10,000 to \$30,000. He noted that this would improve efficiency and timeliness, and allow better contractor quality control.

There was Council consensus to bring the introduction of a proposed Ordinance amendment to the December 6, 2011 Council meeting.

7. **Consideration of canceling the December 20, 2011 Council meeting.**

There was Council consensus to cancel the December 20, 2011 Council meeting.

8. **Consideration of a Resolution confirming the Mayor's appointments to local and regional bodies.**

- **Mayor Jack Gingles** to be the City's representative to the Association of Bay Area Governments, and **Vice Mayor Michael Dunsford** to be the alternate representative.

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- **Mayor Jack Gingles** to be the City's representative to Napa County Flood Control/Water Conservation District, and **Vice Mayor Michael Dunsford** to be the alternate representative.
- **Mayor Jack Gingles and Vice Mayor Dunsford** are to be the City's representatives to the Napa County Transportation and Planning Agency and the Napa Valley Transportation Authority, and **Councilmember Slusser** is to be the alternate representative.
- **Councilmember Karen Slusser** to be the City's representative to the Upper Valley Waste Management Agency, and **Councilmember Gary Kraus** to be the alternate representative.
- **Councilmember Gary Kraus** to be the City's representative to Watershed Information Center & Conservancy.

It was **MOVED** by Mayor Gingles and **SECONDED** by Councilmember Slusser to adopt the **Resolution No. 2011-114** confirming the Mayor's appointments to local and regional bodies. The motion was carried by the following vote:

AYES: Mayor Gingles, Councilmembers Slusser, Canning, Kraus, and Vice Mayor Dunsford

NOES: None

ABSTAIN/ABSENT: None

ADJOURN/RECONVENE IN CLOSED SESSION

Mayor Gingles adjourned the **Regular Session** at 8:00 p.m. to the **Closed Session** of the regular meeting of the Calistoga City Council, Thursday, November 15, 2011, Calistoga Community Center, 1307 Washington Street.

CALL TO ORDER

Mayor Jack Gingles called the Closed Session to order at 7:55 p.m. In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present was City Manager Richard Spittler.

- 1) Public Employee Performance Evaluation, GCS 54957, City Manager.

ADJOURN/RECONVENE IN OPEN SESSION

Mayor Gingles adjourned the Closed Session at 8:51 p.m. and reconvened to the Regular Session held earlier this evening. He stated that there was no reportable action out of the Closed Session.

CITY COUNCIL ADJOURNMENT

Mayor Gingles adjourned the meeting at 8:52 p.m. to the next scheduled regular meeting to the Calistoga City Council, on Tuesday, December 6, 2011, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor