

# City of Calistoga

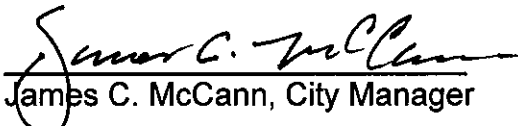
## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Dan Takasugi, Public Works Director/City Engineer  
**DATE:** May 20, 2008  
**SUBJECT:** Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for the Silverado Place Subdivision Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code

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**APPROVAL FOR FORWARDING:**

  
James C. McCann, City Manager

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**ISSUE:**

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3 Consideration of a Resolution directing the City Engineer to prepare and file a  
4 report for the Silverado Place Subdivision Landscape Maintenance District in  
5 accordance with Article 4 of Chapter 1 of the Streets and Highways Code.  
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7 **RECOMMENDATION:**

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9 Adopt Resolution.  
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11 **BACKGROUND / DISCUSSION:**

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13 Through the conditions of approval for the Silverado Place Subdivision, the City  
14 required the establishment of a Landscape Maintenance District (assessment  
15 district) to fund the maintenance of adjacent public landscaping through the  
16 levying of assessments on the parcels within that subdivision.  
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18 The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-  
19 22647) requires that the City undertake certain proceedings for any fiscal year  
20 during which an assessment is proposed to be levied and collected. These  
21 proceedings are usually accomplished at three separate Council meetings and  
22 include the following Council actions:  
23

- 24 1) Adopt a resolution directing the City Engineer to prepare and file a report.

**Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for Landscape Maintenance for Silverado Place Subdivision**

City Council Staff Report

**May 20, 2008**

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- 25 2) Approve the Engineer's Report, declare the City Council's intent to levy  
26 and collect assessments and set the date for a public hearing.  
27
- 28 3) Conduct a public hearing and authorize the actual levying and collection of  
29 assessments.  
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31 The Resolution for this meeting continues the process for the 2008-09  
32 assessment. At the June 3<sup>rd</sup> meeting you will receive the Engineer's Report and  
33 the date for a public hearing will be set. At the third meeting a Public Hearing will  
34 be held to consider the proposed assessment.  
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36 **FISCAL IMPACT:**

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38 Fiscal impact will be determined after the preparation of the Engineer's Report.  
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40 **ATTACHMENTS:**

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- 42 1) Resolution

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RESOLUTION 2008- \_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,  
COUNTY OF NAPA, STATE OF CALIFORNIA,  
DIRECTING THE CITY ENGINEER  
TO PREPARE AND FILE A REPORT FOR THE  
SILVERADO PLACE SUBDIVISION LANDSCAPE MAINTENANCE DISTRICT  
IN ACCORDANCE WITH ARTICLE 4 OF CHAPTER 1 OF THE  
STREETS AND HIGHWAYS CODE**

**WHEREAS**, the City of Calistoga established a Landscape Maintenance District for the Silverado Place Subdivision to fund the maintenance of adjacent public landscaping through the levying of assessments on the parcels within that subdivision; and

**WHEREAS**, the Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which an assessment is proposed to be levied and collected; and

**WHEREAS**, the first step in these annual proceedings is to direct the City Engineer to prepare and file a report.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga hereby directs the City Engineer to prepare and file a report for the Silverado Place Landscape Maintenance District as required by the Streets and Highways Code.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **20<sup>th</sup> day of May 2008**, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN/ABSENT:**

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**JACK GINGLES, Mayor**

**ATTEST:**  
  
\_\_\_\_\_  
**SUSAN SNEDDON, City Clerk**