

# City of Calistoga

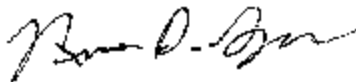
## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Dan Takasugi, Public Works Director/City Engineer  
**DATE:** May 1, 2012  
**SUBJECT:** Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for the Silverado Place Subdivision Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code

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**APPROVAL FOR FORWARDING:**



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Richard D. Spitler, City Manager

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**ISSUE:**

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3 Consideration of a Resolution directing the City Engineer to prepare and file a  
4 report for the Silverado Place Subdivision Landscape Maintenance District in  
5 accordance with Article 4 of Chapter 1 of the Streets and Highways Code.

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7 **RECOMMENDATION:**

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9 Adopt Resolution.

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11 **BACKGROUND / DISCUSSION:**

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13 Through the conditions of approval for the Silverado Place Subdivision, the City  
14 required the establishment of a Landscape Maintenance District (assessment  
15 district) to fund the maintenance of adjacent public landscaping through the  
16 levying of assessments on the parcels within that subdivision.

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18 The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-  
19 22647) requires that the City undertake certain proceedings for any fiscal year  
20 during which an assessment is proposed to be levied and collected. These

21 proceedings are usually accomplished at three separate Council meetings and  
22 include the following Council actions:

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24 1) Adopt a resolution directing the City Engineer to prepare and file a report.  
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27 2) Approve the Engineer's Report, declare the City Council's intent to levy  
28 and collect assessments and set the date for a public hearing.  
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30 3) Conduct a public hearing and authorize the actual levying and collection of  
31 assessments.

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33 The Resolution for this meeting continues the process for the 2012/2013  
34 assessment. At the June 5<sup>th</sup> meeting you will receive the Engineer's Report and  
35 the date for a public hearing will be set. At the third meeting a Public Hearing will  
36 be held to consider the proposed assessment.

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38 **FISCAL IMPACT:**

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40 Fiscal impact will be determined after the preparation of the Engineer's Report.

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42 **ATTACHMENTS:**

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- 44 1) Resolution

