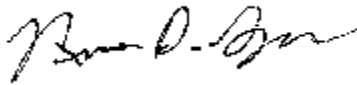


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: May 1, 2012
SUBJECT: Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for the Palisades Subdivision Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

ISSUE:

Consideration of a Resolution directing the City Engineer to prepare and file a report for the Palisades Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the Streets and Highways Code.

RECOMMENDATION:

Adopt Resolution.

BACKGROUND / DISCUSSION:

Through the conditions of approval for the Palisades Subdivision, the City required the establishment of Landscape Maintenance District (assessment district) to fund the maintenance of adjacent public landscaping through the levying of assessments on the parcels within those subdivision.

The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which an assessment is proposed to be levied and collected. These

proceedings are usually accomplished at three separate Council meetings and include the following Council actions:

- 1) Adopt a resolution directing the City Engineer to prepare and file a report.
- 2) Approve the Engineer's Report, declare the City Council's intent to levy and collect assessments and set the date for a public hearing.
- 3) Conduct a public hearing and authorize the actual levying and collection of assessments.

The Resolution for this meeting continues the process for the 2012/2013 assessment. At the June 5th meeting you will receive the Engineer's Report and the date for a public hearing will be set. At the third meeting a Public Hearing will be held to consider the proposed assessments.

FISCAL IMPACT:

Fiscal impact will be determined after the preparation of the Engineer's Report.

ATTACHMENTS:

- 1) Resolution

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WHEREAS, the City of Calistoga established a Landscape Maintenance District for the Palisades Subdivision to fund the maintenance of adjacent public landscaping through the levying of assessments on the parcels within that subdivision; and

WHEREAS, the first step in these annual proceedings is to direct the City Engineer to prepare and file a report.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **1st day of May 2012**, by the following vote:

ABSTAIN/ABSENT:

ATTEST:

AMANDA DAVIS, Deputy City Clerk