



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday May 15, 2012 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Robert Westmeyer  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Curtis Han, Division Commander of the US Coast Guard Auxiliary Flotilla 52, declaring May 19-25, 2012, as "National Safe Boating Week" in Napa County. (Chairman Caldwell)

**5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****7. CONSENT ITEMS**Human Services

- A. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 9 to Agreement No. 4142 with St. Helena Hospital, Inc., dba St. Helena Hospital Center for Behavioral Health, increasing the amount by \$50,000 for a new maximum of \$175,000 for Fiscal Year 2011-2012 and each annual renewal at County's option thereafter, for the provision of acute inpatient mental health services to uninsured clients.
- B. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following amendments for the provision of additional mandated services in the Mental Health Outpatient Managed Care Program due to an increased number of clients:
1. Amendment No. 4 to Agreement No. 4268 with Del Domezio, LCSW, increasing the amount by \$5,000 for a new maximum of \$50,000; and
  2. Amendment No. 3 to Agreement No. 7378 with Lorraine Crockford, MFT, increasing the amount by \$5,000 for a new maximum of \$45,000.
- C. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following amendments, each incorporating Addenda to the Scope of Work and Compensation sections to update program service codes and to remove reimbursement at the California Department of Mental Health's "Short-Doyle Maximum Allowances" rates to provide specialty mental health services to Napa County children and youth, effective July 1, 2012:
1. Amendment No. 7 to Agreement No. 6232 with Sunny Hills Services, Inc.; and
  2. Amendment No. 2 to Agreement No. 7248 with R. House, Inc.

- D. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with James Richard Geisler, Ph.D., for a maximum of \$5,000 for the term May 15, 2012 through June 30, 2012, with a provision for annual renewal, to provide psychological evaluations and court-ordered assessments for Child Welfare Services clients.
- E. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of revenue Agreement No. 7663 with St. Helena Hospital, Inc., for a maximum of \$5,000 for the term July 1, 2012 through June 30, 2013 for St. Helena Hospital to be redesignated as a ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Center.

#### Community Resources & Infrastructure

- F. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign an agreement with Kristin Lowell, Inc. for a maximum amount of \$5,800 for the term May 15, 2012 through December 31, 2012, for civil engineering services for the Napa County Winegrape Pest and Disease Control District to develop the per acre assessment for Fiscal Year 2012-2013.
- G. Director of Conservation, Development and Planning requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7572 with LSA Associates, Inc. increasing the amount by \$40,650 for a new maximum of \$324,190 for preparation of the California Environmental Quality Act (CEQA) document for the Health and Human Services Agency campus redevelopment project.
- H. Interim Director of Public Works requests award of the contract for the "Tubbs Lane Class 2 Bike Lane Project," RDS 12-23 to California Pavement Maintenance Company of Sacramento, California for their low base bid of \$40,950 and authorization for the Chairman to sign the construction contract.

#### General Admin & Finance

- I. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, a report on SpringHill Suites - Napa Valley's compliance with the Transient Occupancy Tax Ordinance for the period of January 1, 2010 to December 31, 2010.
- J. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, a report on Poetry Inn's compliance with the Transient Occupancy Tax Ordinance for the period of January 1, 2010 to December 31, 2010.
- K. Chief Information Officer requests adoption of a resolution approving revisions and additions to the record retention schedules to be maintained with Section 40 of the County Policy Manual, effective May 15, 2012. (4/5 vote required)

- L. County Counsel requests adoption of a resolution providing for the following:
1. Acceptance of the Engineers Report relating to the assessments for County Service Area No. 4 to provide funding for the farmworker housing centers;
  2. Setting a public hearing for July 10, 2012 at 9:30 a.m. to hear protests to the proposed assessment, including tabulation of ballots from qualifying property owners;
  3. Directing the Clerk of the Board to comply with applicable notice requirements with respect to the proposed assessment and the mailed notice and ballot requirements for imposition of the proposed assessment; and
  4. Designating Sora O'Doherty of the County Counsel's office as the person to answer questions regarding the assessments and protest proceedings.
- M. Director of Housing and Intergovernmental Affairs requests approval of Budget Transfer No. CEO013 to increase both appropriations and revenues by \$564,543 to reflect higher collections in tourism improvement district assessments than estimated. (4/5 vote required)
- N. County Executive Officer requests approval of the following:
1. Accept and file the 2011-12 Grand Jury Final Report on the Reorganization of the Napa County Fire Department; and
  2. Direct the County Executive Officer to prepare a response to the Grand Jury Report as prescribed by law.
- O. County Executive Officer requests approval of and authorization for the Chairman to sign an employment contract appointing Minh C. Tran to a four year term as the Napa County Counsel as authorized by California Government Code sections 27640-27648, for the term September 1, 2012 through August 31, 2016.

## 8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

## 9. SET MATTERS OR PUBLIC HEARINGS

### A. 9:00 AM

Recess to the Board of Equalization Meeting (See BOE Agenda).

### B. 9:20 AM

Director of Corrections requests adoption of a resolution approving the Home Detention Program policies and procedures pursuant to Penal Code Section 1203.016.

**C. 9:30 AM**

Recess to the Napa County Housing Authority (NCHA) meeting (See NCHA Agenda).

**D. 9:35 AM**

County Executive Officer requests the following:

1. Adoption of a resolution approving the realignment of the Departments of Conservation, Development and Planning, Public Works, and Environmental Management into the Department of Planning, Building and Environmental Services and the Department of Public Works, to improve customer service and increase efficiencies;
2. Adoption of a resolution including the following, effective July 7, 2012, except as noted:
  - a. Amend the Departmental Allocation List for the Public Works Department and the Table and Index deleting one (1.0 FTE) (NC) Director of Public Works/District Engineer allocation and adding one (1.0 FTE) (NC) Director of Public Works allocation;
  - b. Amend the Departmental Allocation List for the Department of Planning, Building and Environmental Services and the Table and Index deleting one (1.0 FTE) (NC) Director of Conservation, Development and Planning allocation, and adding one (1.0 FTE) (NC) Director of Planning, Building and Environmental Services allocation;
  - c. Amend the Departmental Allocation list for the Environmental Management Department and the Table and Index deleting one (1.0 FTE) (NC) Director of Environmental Management and one (1.0 FTE) (NCO) Assistant Director of Environmental Management allocation, and amending the Departmental Allocation List for the Department of Planning, Building and Environmental Services and the Table and Index adding one (1.0 FTE) (NCO) Assistant Director of Planning, Building and Environmental Services allocation and one (1.0 FTE) Permit Technician and deleting the subsequent vacancy resulting from a departmental only promotional recruitment;
  - d. Amend the Departmental Allocation List for the Environmental Management Department deleting one (1.0 FTE) vacant Secretary allocation and amending the Departmental Allocation List for the Public Works Department adding one (1.0 FTE) Staff Services Analyst I/II\* allocation;
  - e. Amend the Departmental Allocation list for the Public Works Department and the Table and Index deleting one (1.0 FTE) (M) Facilities and Fleet Manager allocation, effective June 8, 2012, and implementing a layoff due to the elimination of the Facilities and Fleet Manager including authorizing the Director of Public Works to immediately send notification of layoff to the effected employee; and adding one (1.0 FTE) (NCO) Deputy Director of Public Works-General Services allocation, effective July 7, 2012; and
  - f. Amend appropriate personnel polices as outlined in "Exhibit A" of the resolution.
3. Adoption of a resolution appointing Steve Lederer as the Director of Public Works effective July 7, 2012.
4. Adoption of a resolution appointing Hillary Gitelman as the Director of Planning, Building and Environmental Services effective July 7, 2012.

\*Flexibly staffed position.

**E. 10:00 AM**

Recess to the Napa Berryessa Resort Improvement District (NBRID) special meeting (See NBRID Agenda).

**F. 1:30 PM**

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

**G. 7:00 PM**

Recess to a joint meeting with the Calistoga City Council, Calistoga Community Center, 1307 Washington Street, Calistoga, California, to discuss the following items:

1. Presentation on services and supports available to City of Calistoga and Napa County seniors; and
2. Status report on Napa County Regional Park and Open Space District operations of Bothe-Napa Valley State Park and Bale Grist Mill State Historic Park.

**10. ADMINISTRATIVE ITEMS**Law & Justice

- A. District Attorney reports out-of-state travel to Mystic, Connecticut for the National District Attorneys' Association Summer Board of Directors Meeting and Summer Conference from July 19 - 24, 2012.

**11. LEGISLATIVE ITEMS**

- A. Director of Housing and Intergovernmental Affairs, on behalf of the Legislative Subcommittee of the Board of Supervisors, requests approval of and authorization for the Chairman to sign a letter supporting SB 594 (Wolk), a bill that would the net metering of aggregate power generation.
- B. Director of Housing and Intergovernmental Affairs requests the Board discuss SB 1149 (DeSaulnier), Regional Governance in the Bay Area, and direct staff to send a letter to Senator Mark DeSaulnier opposing the bill, which would reform the Bay Area regional governance process to coordinate regional planning and policy decisions.

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

Property: 1.63 Acres (71,003 square feet) of land located on the west side of Highway 29, Post Mile 5.5, between Airport Boulevard and Soscol Ferry Road in the County of Napa.

Agency Negotiator: Steve Lederer, Napa County Interim Director of Public Works; Rick Marshall, Napa County Deputy Director of Public Works; Juan Arias, Napa County Public Works

Negotiating Parties: Robert Buchtold, California Department of Transportation, Rachele Maricq, California Department of Transportation

Under Negotiation: [ X] Price [X] Terms of Payment

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 22, 2012 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MAY 11, 2012 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board