

City of Calistoga Budget



**Fiscal Year
2012-13**

**Operating & Capital
Improvement Budgets**

CITY OF CALISTOGA MISSION STATEMENT

To set policy and direction through a process of trust and transparency that reflects the goals of the community and ensures their safety and well being.

We are dedicated to serving the needs and desires of our citizens by:

- Maintaining and enhancing economic viability.
- Offering excellent professional services to all customers.
- Establishing, improving and maintaining City infrastructure.
- Creating an environmentally sustainable community.
- Maintaining the small-town, rural character of Calistoga.
- Expanding and improving recreational services and facilities.

City Council

Jack Gingles, Mayor
Michael Dunsford, Vice Mayor
Chris Canning, Councilmember
Gary Kraus, Councilmember
Karen Slusser, Councilmember

City Management Staff

Richard Spitler, City Manager/City Clerk
Michelle Marchetta Kenyon, City Attorney
Steve Campbell, Fire Chief
Susan Jones, Acting Police Chief
Dan Takasugi, City Engineer & Public Works Director
Gloria Leon, Administrative Services Director/City Treasurer
Ken MacNab, Planning & Building Manager
Olivia Lemen, Recreation Manager
Amanda Davis, Deputy City Clerk

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June 19, 2012

Honorable Mayor and Council Members:

I am pleased to present the City of Calistoga's Proposed Budget for Fiscal Year 2012-13 for your consideration. It has been balanced with realistic conservative projections of revenues and expenditures. The budget maintains General Fund reserves of 19% as of June 30, 2013. The Water, Wastewater and Special Funds budgets are also included in this document.

Budget Process

The City practices an ongoing budget process, which calls for multiple reviews and updates periodically during the fiscal year. Shortly after the budget is adopted in June, a Fall Financial Update is prepared and presented to the City Council in October. In February a Mid Year Financial Update is presented and in the spring an additional update is given. Economic projections, revenue and expenditure updates, and recommended budget changes are proposed and reviewed in conjunction with the financial updates.

In 2012, the Council adopted short-term goals and key priority projects during a strategic planning session. Staff has incorporated this policy direction into the FY 2012-13 Budget.

The City has broad responsibilities to maintain the health and welfare of the community and has adopted a mission statement which establishes policies to implement these responsibilities. In order to accomplish these policies the City has entered into formal and informal agreements with various government agencies, non-profit and community organizations and private companies. These agreements form strategic partnerships that allow the City to implement programs and deliver services.

Budget Summary

Staff has long approached budgeting with strong emphasis on realistic projections of revenue and operating expenses to insure that the adopted budgets are conservative and will allow for adjustments during the years for change in services or projects or an unforeseen expense or revenue loss. In

addition, it is important that the City's financial condition is accurately presented and that this financial position remains sound. We will continue these practices with this budget and projections.

The General Fund Budget for FY 2012-13 can be summarized as follows:

- Revenues are estimated conservatively taking into account economic conditions and known actions that will affect revenues.
- Operating expenditures reflect an increase of \$13,821 (.2%) from the prior year's mid-year revised budget.
- FY 2012-13 is projected to end with fund balance and reserves of \$1.2M or 19% of the Operating expenditures.

The FY 2012-13 budget reflects a continuation of the same level of services provided currently. There is no projected expansion of services. The Capital Improvement projects include the completion of the pool project and new projects that have been previously discussed with the City Council. There are new special projects that directly address the City Council's priorities soils remediation and updates to the Services and Development Impact Fees.

Economic conditions

The City's major revenues are Transient Occupancy Tax (52%), Property Tax (21%) and Sales Tax (12.5%), which provides in total 85.5% of the General Fund operating revenues. The Transient Occupancy and Sales Taxes are primarily driven by tourism and are fairly sensitive to economic conditions. The economy has been more stable and we should see growth in tourism and the revenues. The City's wine, spas and health venues and proximity to the Bay Area population will likely maintain tourism slightly above the current levels. The City and Chamber of Commerce are monitoring the indicators very closely to identify trends and opportunities. That said, the projections for the Transient Occupancy Tax revenue reflect a three and one half percent increase over the prior fiscal year. Sales Tax revenues for FY 2012-13 are anticipated to grow approximately 9.5% based on information from HDL, sales tax consultants.

Property Tax revenues are based on assessed valuation of property and not really driven by tourism. As the City entered 2011, sale prices started to decline again and the City ended the 2011 calendar year with 34 sales transactions at a median sales price that was 28.8% lower than 2010. The assessor uses the 2011 information to set market values on recent sales for the 2012-13 tax roll as well as some reduction in previous years for properties still above current market values. This means that the properties that were purchased in 2011 were probably purchased below market value and should receive a reduction per Proposition 8, according to HDL, property tax consultants for the City. Whether the assessor will reduce all properties that sold last year will not be known until the roll is released for purchase in August 2012.

In 2011 the Assessor applied the CPI factor of 2%. While this is seen as a positive step to aiding cities to see a more positive property tax view overall, all properties that have been granted Prop 8 reductions are required to be reviewed each year outside of the CPI adjustment. If the property's market values have moved lower, additional reductions will be granted; if the prices have not moved up or down, the same value enrolled last year will be enrolled for the coming fiscal year and when values begin to move upward, the assessor will begin to recapture values as required per Prop 8. It is estimated by the County Assessor that there has been a revaluation of a number of single family residences. We have not factored in any new construction or any successful appeals that will result in tax payer refunds which are seen as negative adjustments to property tax apportionments. These reductions are pooled countywide, so the City will suffer a share of these reductions from all successful appeals irrespective of where they are located in the County. Based on these factors the projections for Property Tax have been estimated to decrease by 3.9% from the prior fiscal year.

Other major General Fund revenues are fees for services, which should be set to recover the direct and indirect cost to provide services to users. The revenue estimates from building permits and other development related fees have been reduced to reflect a slowdown in development. Also included in this budget is a special project to review and update the fees for services and development impact fees on new or expanded development.

The State Budget

The State has a significant FY 2011-12 budget imbalance amounting to a multi-billion dollar deficit. This is more than just an economic downturn affecting revenues or a service delivery issue – it is a major and long term structural problem that has been growing over the last 30 years and annually “fixed” by increasing taxes, cutting expenditures, shifting costs to and revenues from others – Counties, Cities, Schools and Special Districts.

In 2006, Proposition 1a was passed which realigned property and sales tax allocations and provided a major level of protection of Local Government property tax revenues from the State. However, there are still actions that the State could implement that would have an impact on Local Governments and Calistoga, to a degree.

The Budget proposals by the Governor, Legislative Analyst and Legislative committees are working through the State Budget process. There is much disagreement on what the problem is and how to solve it and it is projected that the budget will not be adopted for some time.

The current discussion and thinking at the State level, as conveyed by our League of California Cities representatives, is that substantial seizing of local revenues, particularly those enjoyed by Calistoga, will likely not occur. Still, some effects on the State budget solution may be experienced by Calistoga. As

the impact becomes known we will bring back information and possible budget adjustments to the City Council during one of our scheduled Financial Updates.

General Fund Revenues

Total revenues next fiscal year are projected to approximate \$7.36 million. This amount is up slightly from the prior fiscal year. Property taxes are projected to decrease by 3.9% from the prior year as we see the effects of Proposition 8. Sales taxes are expected to be up by 9.5% due to increase in tourism. Transient Occupancy Tax is projected to be 3.5% more than the prior year again due to increase in tourism. Interest earnings are projected to be down 47% due to fewer funds available to invest and interest rates being so low. Charges for services are projected to be down \$78,477 due to low development. Fines, forfeitures and penalties will be down \$3,000 which is 6% less than FY 2011-12.

General Fund Operating Expenditures

Operating expenditures are projected to be up \$13,821 from fiscal year 2011-12 mid-year revised amounts due to filling a vacancy in the City Managers' office. Planning and Building services are up due to several reasons; less development and the filling of a one half Administrative Secretary position which is currently vacant. The Fire department shows an increase of \$77,796 and the Police department reflects a decrease of \$128,498. The reason for these changes is that a portion of the fire salaries was inadvertently placed in the police department in FY 2011-12 mid-year revisions. In addition the Emergency Services Department was moved from the Police department to the Fire department in FY 12-13. Public Works services and Recreation services are showing a budget decrease due in part to employee concessions in fiscal year 2011-12 and reorganization of Recreation services.

Special Projects

The budget includes one special project that is not part of ongoing operations and would tend to distort the operating budgets of the Departments. The one special project is as follows:

- Services Fee Updates – to update the fees currently being charged for Planning and Building services

Capital Improvement Projects

The budget includes \$106,000 in capital Improvement projects for fiscal year 2012-13. They include \$100,000 to complete the pool project and \$6,000 for soils remediation.

Selected Programs

As mentioned earlier, last year's budget was reduced significantly due to economic conditions. The budget for next fiscal year continues to include funding for some efforts and special projects identified by staff and the Council:

- Soils Remediation (\$6,000)
- American Disabilities Act Compliance Sidewalk Project to be funded from Local Transportation Street Funds (\$60,000)
- Access Facility and Sidewalk Improvements (\$52,000)
- Chamber Marketing and Promotion Contract (\$252,000)
- Planning and Building Department service update fee study (\$56,000)
- Completion of the Pool Project (\$100,000)

General Fund Reserves

The Council has maintained healthy reserves during past years as a cornerstone of the budgeting philosophy. Unfortunately, due to the enterprise revenue funds shortfall last year, the budget for the upcoming fiscal year projects reserves to approximate 19% Operating Expenditures. The Council has had a practice of setting aside funds equivalent to at least 30% of Operating Expenditures in previous years. It will be important to attempt to rebuild reserves as we progress out of the current economic situation.

Enterprise Fund Overview

The Water Operations Enterprise Revenue Fund is anticipating an ending balance of approximately \$231,577 as of July 1, 2012. Based on activity during the fiscal year, it is anticipated that the fund balance will decrease to \$65,492 by June 30, 2013. The water operations fund will transfer \$37,023 to the water capital fund to cover the deficit fund balance. Measure A revenues are projected to assist in reimbursing debt payments associated with the Mt. Washington Water Tank.

The Water Capital Fund is expected to end fiscal year 2012-13 with a deficit fund balance of \$37,023 which will be covered by the water operations fund balance. This is primarily because revenue from connection fees will be low due to no anticipation of new development in the City. Projects to be undertaken for the 2012-13 include the Mt. Washington Water Tank, NBA Pump Station to increase water delivery reliability, repairing of the Feige Water Tank and the bypass structure.

The Wastewater Operations Fund is expected to end fiscal year 2011-12 with a deficit balance of approximately \$209,605. The general fund will transfer \$131,605 and the Wastewater Capital Fund will transfer \$78,000 to cover the deficit balance. As discussed many times during the water and wastewater rate study, expenditures to run the treatment plant have continued to outpace

revenues. Though rates were increased they have not been sufficient to keep up with expenditures. The FY 2012-13 budget shows an ending deficit fund balance of approximately \$92,821. The General Fund will transfer out \$92,821 to the Wastewater Fund to cover the deficit balance. Since expenditures during FY 2011-12 were kept only to the purchase of critical items FY 2012-13 amounts have been projected based on our best estimate of what will be needed to operate the utility.

City staff with the assistance of a consultant will complete a comprehensive review of the adopted Water and Wastewater rate studies to determine why the various assumptions in the rate studies have not generated the working capital projected.

The Wastewater Capital Improvements Fund is expected to end fiscal year 2011-12 with a slight surplus balance of \$78,000 which will be used to cover the deficit wastewater operations fund. This is due to the fact that capital spending has been kept to a minimum during the past year. The ending fund balance in FY 2012-13 is anticipated to be negative \$33,612. The General Fund will transfer out \$33,612 to cover the deficit ending fund balance. Three capital projects will be undertaken in FY 12-13. The projects consist of replacement of sewer laterals, Valve Demolition and installation of a gate valve and an Aerator-Mixer for Effluent Storage Pond.

Special Revenue Funds Overview

Total Special Revenue Funds had a beginning balance of approximately \$1.1 million as of July 1, 2011. Based on activity during the fiscal year, it is anticipated that the fund balance will be reduced to about \$930,933 by June 30, 2012 and reduced to \$693,668 by June 30, 2013. Out of the 20 special revenue funds, the Mobile Home Park Program fund will be the only one anticipated to end with a deficit balance of \$44,864 for Fiscal Year 2012-13. The Community Development Fund will transfer out \$44,864 to the Mobile Home Park Program during Fiscal Year 2012-13. Staff will be reviewing the Mobile Home Park Program Fund to turn it around with a positive cash flow. The Community Development Fund will fund the sidewalk replacement capital project for an amount of \$52,000 and it will transfer \$56,000 to the general fund for legal costs associated with the Rancho De Calistoga Senior Housing Project. Risks associated with next year's budget include the possibility of a State take away of gas tax or Police grants funding along with less than anticipated impact fees.

Conclusion

The City's Fiscal Year 2012-13 budget continues to present realistic projections of income and costs and more readily available information regarding our budgeting decisions and financial resources. We are maintaining our level of service in our core service areas after significant budget reductions last fiscal year. We continue our strong practice of maintaining adequate reserves to guard against unforeseen circumstances and to provide flexibility to the Council for

unanticipated budget needs and opportunities. There are, however, significant risks associated with the FY 2012-13 budget. They include unforeseen economic deterioration, inadequate development related fees to pay debt service, and unanticipated state take-aways. These risks will be closely monitored during the fiscal year and periodic updates will be brought back to the City Council for consideration.

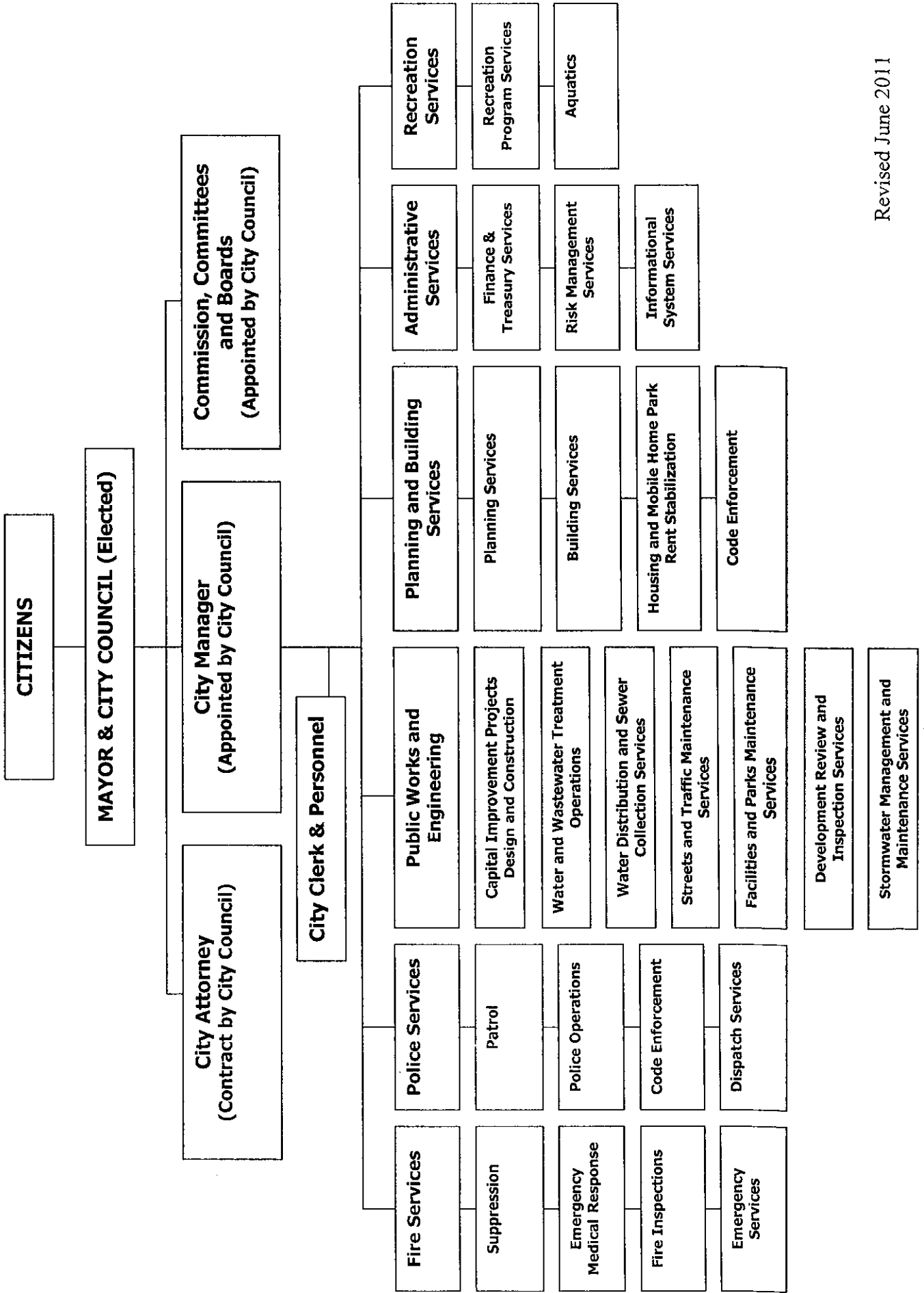
I would like to thank the City Council for providing focused overall policy direction and leadership throughout the budget development process. I would like to thank all of the City employees' for their input and suggestions in preparing the proposed budget.

Sincerely,



Richard Spitler
City Manager

CITY OF CALISTOGA ORGANIZATIONAL CHART



City Council Goals And Objectives
FY 2012/2013
April 3, 2012

Maintain and enhance the economic vitality of the community.

Objectives:

- Encourage, manage and advance key private development and renovation projects.
- Evaluate and revise as necessary development impact fees.
- Develop and adopt a long-term General Fund revenue, expenditure and capital improvement projects forecast.
- Enhance the General Fund Reserves to 25% of total operating expenses within three years.
- Adopt a fiscal year budget with conservative assumptions and with the enhancement of reserve funds.
- Continue to reduce City operating costs.
- Capitalize on potential projects to stimulate economic vitality and to avoid stagnation.

Priority Projects:

- Increase contributions to General Fund reserve each year for a three year time period to bring it back up to 25% of total operating expenses (approx. \$1.6 million). For Fiscal Year 2012/13 the contribution will be at least \$183,000.
- Update development impact fees so that they are defensible and more responsive to economic realities and commensurate with the impact of new development on the community. Estimated one time cost is \$50,000.

Offer excellent professional services to all customers.

Objectives:

- Continue to provide a high standard in the delivery of emergency and general municipal services.
- Improve the delivery of private development related services.
- Streamline and simplify processes.
- Expand and improve communication and transparency.
- Maintain focus on existing key assignments and priorities. Evaluate available time and resource demands before committing to or assigning new tasks. Evaluate and adjust staffing levels as necessary to reflect increased demands.

Priority Project:

- Adopt a City file achieve system, prepare a schedule for each department and implement system.

Establish, improve and maintain City infrastructure.

Objectives:

- Continue to maintain the high level of service and reliability available to the community through our infrastructure systems and facilities.
- Complete construction of the 1.5 million gallon water storage tank at Mt. Washington.
- Continue program for long term maintenance and repair of City sidewalks.
- Support local efforts to design and construct a new gazebo at Pioneer Park.
- Provide routine maintenance and cleaning of downtown sidewalks from May to the end of October.
- Support efforts to fund street maintenance and repair and to educate Calistoga citizens about the condition and cost of maintaining and repairing city streets.

Priority Projects:

- Continue the Sidewalk Repair and Maintenance Mitigation Program. This is an annual sidewalk inspection, minor trip hazard repair, and major trip hazard cost-share program for specific areas of town. Estimated cost is \$60,000 per year.
- Provide City non-financial support to local efforts to design a new gazebo at Pioneer Park.
- Complete construction of the Mt. Washington 1.5 million gallon water storage tank.

Create an environmentally sustainable community.

Objectives:

- Implement “green” environmental sustainability polices and initiatives.
- Continue to pursue funding opportunities for geothermal and photovoltaic system improvements.
- Adopt a local Climate Protection Plan.
- Improve and enhance pedestrian walkways and bicycle trails.

Priority Project:

- Adopt a local Climate Protection Plan after Napa County has approved a countywide plan.

Maintain the small-town rural character and economy of Calistoga.

Objectives:

- Develop and implement a work plan to address General Plan and Municipal Code conflicts, inconsistencies and needed policy direction.

Priority Project:

- Prepare a work plan that addresses potential conflicts and inconsistencies between General Plan policies and Municipal Code. Present to City Council with a schedule to accomplish needed changes.

Expand and improve recreational facilities.

Objectives:

- Work with the County to improve the Calistoga Library.
- Work with citizen efforts to install a community dog park and bocce ball courts at Logvy Park.

Priority Projects:

- Assist community members in their efforts to install a community dog park and bocce ball courts at Logvy Park.

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City of Calistoga
2012-13 Budget Summary for General and Enterprise Funds
AT A GLANCE

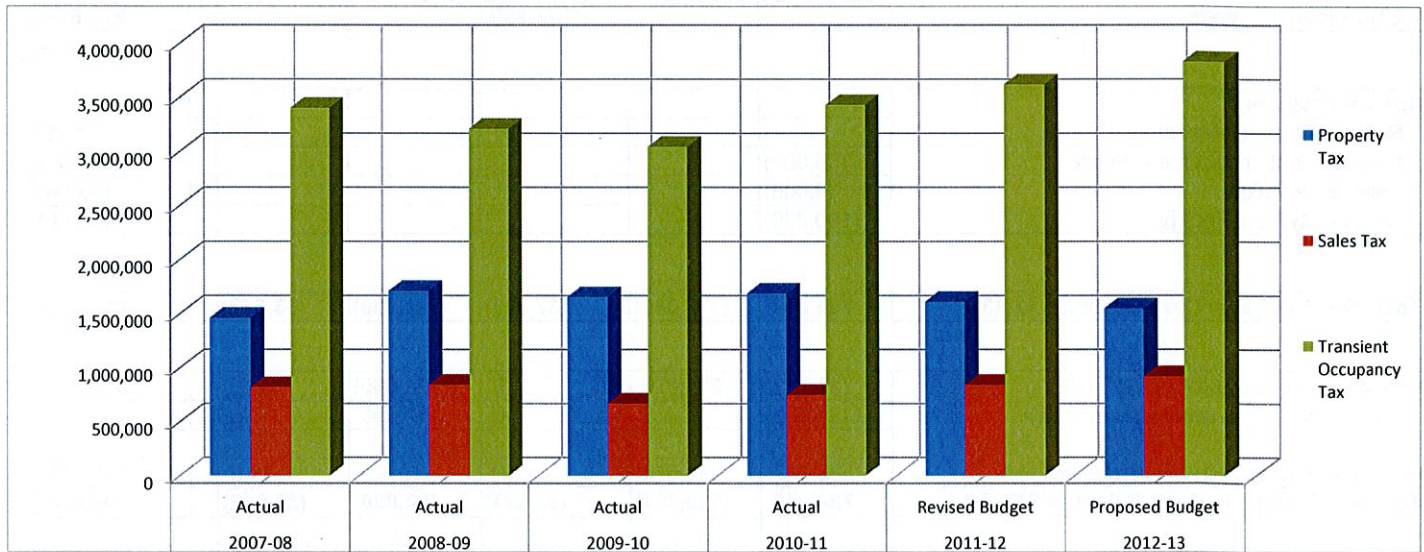
	General Fund	Water Operations	Water Capital	WW Operations	WW Capital	Totals
Revenues	7,358,931	2,274,125	8,977	2,257,930	22,888	11,922,851
Expenditures						
Operating Expenditures	(6,332,324)	(2,011,601)	(3,869,390)	(1,656,284)	(56,500)	(13,926,099)
Transfers						
Transfers In from Gas Tax, COPS Measure A for Debt Service	165,000					165,000
Measure A for CIP projects		141,200				141,200
Mobile Home Park	11,000		545,000			545,000
Abandoned Vehicle	4,600					4,600
Community Development Fund	56,000					56,000
Debt payments	(477,165)	(532,785)		(694,466)		(1,704,416)
Deutsche Loan Proceeds	100,000					100,000
USDA loan proceeds			3,277,559			3,277,559
Special Projects						
Reserves replenishment			831			831
Development impact fees Update	(56,000)					(56,000)
Soils remediation	(6,000)					(6,000)
Community Pool Facility	(100,000)					(100,000)
Total Net Change in Cash Balances 12-13	724,042	(129,061)	(37,023)	(92,820)	(33,612)	431,526
Ending Projected Fund Balance FY 11-12	717,752	231,576	0	(131,605)	0	817,723
Adjustments to FY 11-12 Budget to cover deficit	(131,605)	0	0	131,605	0	0
Revised Ending Projected Fund Balance FY 11-12	586,147	231,576	0	0	0	817,723
Total Net Change in Cash Balances FY 12-13	724,042	(129,061)	(37,023)	(92,820)	(33,612)	431,526
Ending Fund Balance FY 12-13	1,310,189	102,515	(37,023)	(92,820)	(33,612)	1,249,249
<i>Adjustments to Fund Balance to Cover Deficit Balances:</i>						
Transfers from General Fund to Cover Deficit Water	0	0				0
Transfers from Water Fund to Cover Deficit Water Capital	0	(37,023)	37,023			0
Transfers from General Fund to Cover Deficit WWTP	(92,820)			92,820		0
Transfers from General Fund to Cover Deficit WWTP Capital	(33,612)				33,612	0
Adjusted Total Fund Balance FY 12-13	1,183,757	65,492	-	-	-	1,249,249

CITY OF CALISTOGA
General Fund Revenue Budget Summary
 FY 2012-13

2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	Dollar	Percent
Actual	Actual	Actual	Actual	Revised Budget	Proposed Budget	Change	Change

Property Tax	1,460,792	1,709,998	1,654,593	1,685,569	1,609,900	1,547,369	-62,531	-3.9%
Sales Tax	819,646	842,611	670,908	746,907	840,000	920,000	80,000	9.5%
Transient Occupancy Tax	3,402,228	3,208,611	3,042,315	3,430,486	3,620,000	3,829,500	209,500	5.8%
Other Taxes	329,146	311,292	292,757	312,784	289,100	310,182	21,082	7.3%
Licenses and Permits	84,431	93,964	69,219	68,287	72,000	62,100	-9,900	-13.8%
Fines, Forfeits & Penalties	49,296	49,811	42,577	53,486	49,000	46,000	-3,000	-6.1%
Use of Money & Property	32,002	24,231	30,393	25,089	25,000	13,100	-11,900	-47.6%
Funds from Other Agencies	84,490	75,943	71,192	80,354	61,000	60,000	-1,000	-1.6%
Grants	77,131	5,000	5,000	0	14,000	5,000	-9,000	-64.3%
Charges for Services	621,652	565,557	642,201	597,056	634,157	555,680	-78,477	-12.4%
Other Revenue	79,084	215,283	780,949	109,216	135,000	10,000	-125,000	-92.6%

Total General Fund Revenues	7,039,898	7,102,301	7,302,104	7,109,234	7,349,157	7,358,931	9,774	0.1%
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**** Please Note:**

Property Tax and Sales Tax are projections from our consultants HDL.
 Transient Occupancy Tax is estimated to be \$3,700,000 for FY 11-12 therefore based on this amount we are projecting for FY 12-13 a 3.5% increase.
 There were 2 grants in FY 11-12 and we are projecting 1 grant in FY 12-13.
 Use of Money and Property we are projecting less in interest earnings.
 Charges for Services - Projecting less development and less revenues from recreation activities.
 Other Revenue are one time types of revenues so this fluctuates from year to year.

General Fund Sources and Uses FY 07-08 through 12-13 Budgets

Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
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Operating Revenues							
Property Tax	1,460,792	1,709,998	1,654,593	1,685,569	1,546,129	1,609,900	1,547,369
Sales Tax	819,646	842,611	670,908	746,907	781,311	840,000	920,000
Transient Occupancy Tax	3,402,228	3,208,611	3,042,315	3,430,486	3,477,521	3,620,000	3,829,500
Other Taxes	329,146	311,292	292,757	312,784	294,880	289,000	310,182
Licenses and Permits	84,431	93,964	69,219	68,287	67,235	72,000	62,100
Fines, Forfeitures and Penalties	49,296	49,811	42,577	53,486	34,000	49,000	46,000
Interest and Use of Property	32,002	24,231	30,393	25,089	35,100	25,000	13,100
Revenues From Other Agencies	84,490	75,943	71,192	80,354	60,000	61,000	60,000
Grants - Operations	77,131	5,000	5,000	-	5,000	14,000	5,000
Charges for Services	621,652	565,557	642,201	597,056	634,157	634,157	555,680
Other Revenues	79,084	215,283	780,949	109,216	35,000	135,000	10,000
Total Operating Revenues	7,039,898	7,102,301	7,302,104	7,109,234	6,970,333	7,349,057	7,358,931

Operating Expenditures							
Support Services	1,390,796	1,413,358	1,269,440	1,657,708	1,060,208	1,378,132	1,434,456
City Council & City Clerk	160,726	167,873	147,922	171,588	155,979	147,807	165,110
Fire Services	678,681	776,844	803,942	753,329	762,084	681,555	759,351
Planning & Building	604,125	694,242	649,714	602,201	428,866	408,547	437,708
Police Services	2,181,776	2,273,600	2,218,018	2,249,220	2,321,079	2,269,944	2,141,446
Public Works	993,318	1,025,257	889,242	962,660	1,009,285	889,061	873,769
Recreation Services	516,520	665,636	724,108	802,776	536,443	543,457	520,484
Total Operating Expenditures	6,525,942	7,016,810	6,702,384	7,199,481	6,273,944	6,318,503	6,332,324

Net Operating Surplus/ (Deficit)	513,956	85,491	599,720	(90,247)	696,389	1,030,554	1,026,607
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Other Sources							
Debt Proceeds		1,908,121				1,415,000	-
Deutsche Lease Financing						855,000	100,000
Grants - Improvements		833,107	273,603	1,021,350	-		-

Other Uses							
Special Projects	87,163	186,553	16,345	5,800	66,500	23,000	56,000
Capital Improvement Projects							
Streets	837,767	61,331	6,770	600,000		-	-
Parks	35,106	-	-	-		-	-
Buildings	1,540,746	3,726,197	1,057,445	875,504	10,000	865,000	100,000
Other	36,881	24,155	23,540	43,130	72,000	(32,000)	6,000
Total Capital Projects	2,450,500	3,811,683	1,087,755	1,518,633	82,000	833,000	106,000

General Fund CIP Project Summary

Project #	Description	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
Streets								
5123	Pavement Management System	-	-	-	-	-	-	
New	Bus Shelters	8,476	-	-	-	-	-	
5402	Pavement Maintenance	829,291	49,311	6,770	-	-	-	
5461	Grant St Reconstruction- Stevenson/Lake	-	-	-	-	-	-	
5464	Washington St Bike Ln- Corp Yard to Duna	-	-	-	-	-	-	
5488	Depot Parking Lot Repair	-	-	-	-	-	-	
5489	Fire Station Parking Lot	-	-	-	-	-	-	
5487	Ceder St Reconstruction - Lillie to So Oak	-	-	-	-	-	-	
5508	24" Storm Drain Culvert Repair	-	12,020	-	-	-	-	
5453	SE Storm Drainage	-	-	-	600,000	-	-	
SUBTOTAL STREETS		837,767	61,331	6,770	600,000	0	0	0
Parks								
5405	Logvy Community Park Improvements	-	-	-	-	-	-	
5155	Pioneer Park Improvements	35,106	-	-	-	-	-	
5462	Bank Stabilization - Centennial Park	-	-	-	-	-	-	
SUBTOTAL PARKS		35,106	0	0	0	0	0	0

General Fund CIP Project Summary

Project #	Description	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
Buildings & Facilities								
5408	Public Works Facility	22,058	10,727	-	-	-	-	-
5503	Monhoff Facility Improvements	2,307	-	75,028	-	-	-	-
5159	Teen/Art Center	66,957	251,005	4,207	-	-	-	-
5409	Fire House Seismic Renovation & Rehabili	53,561	80,908	863,593	759,674	-	-	-
5451	Community Pool Facility	1,378,899	3,364,346	110,374	88,623	-	850,000	100,000
5505	Community Pool Geothermal	-	-	-	-	-	-	-
5469	Community Center Audio/Visual Improven	-	-	-	-	-	-	-
5501	Facility Improvements City Hall	16,964	5,602	4,243	27,207	10,000	15,000	-
5507	Facility Improvements - Police	-	13,032	-	-	-	-	-
5506	Facility Improvements - Planning	-	577	-	-	-	-	-
SUBTOTAL BUILDINGS & FACILITE		1,540,746	3,726,197	1,057,445	875,504	10,000	865,000	100,000
Other Improvements								
5187	Soils Remediation	16,881	13,967	14,837	16,245	20,000	20,000	6,000
5504	Bicycle Transportation Plan Implementation	20,000	1,350	8,703	6,650	-	-	-
5502	Access Facility & Sidewalk Improvements	-	8,838	-	20,235	52,000	(52,000)	-
5510	Bus Shelter Improvements	-	-	-	-	-	-	-
SUBTOTAL OTHER		36,881	24,155	23,540	43,130	72,000	(32,000)	6,000
Total All General Fund Projects		2,450,500	3,811,683	1,087,755	1,518,633	82,000	833,000	106,000

General Fund Department and Program Summaries FY 07-08 through 12-13

Program #	Department and Program	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
SUPPORT SERVICES								
4114	City Manager	157,557	183,868	157,258	124,464	130,234	119,015	146,575
4176	Economic Vitality	303,513	314,293	338,851	326,544	322,919	321,246	270,837
4113	Legal Services	64,361	142,675	39,593	174,498	120,000	120,000	120,000
4108	Finance	314,881	279,372	240,995	220,498	262,887	221,010	218,240
4170	Risk Management	362,156	319,369	327,371	539,433	346,635	318,664	365,147
4172	Personnel	75,241	63,628	59,356	106,386	75,374	88,009	125,226
4119	Non-Departmental	113,086	110,153	106,017	165,886	(197,841)	190,188	188,431
Total		1,390,796	1,413,358	1,269,440	1,657,708	1,060,208	1,378,132	1,434,456
Year over Year Change			2%	-10%	31%	-36%	-17%	4.1%
CITY COUNCIL & CITY CLERK								
4110	City Council	45,180	59,033	40,616	57,695	48,892	46,707	49,972
4111	City Clerk	104,440	91,701	97,420	99,077	97,978	95,491	107,738
4133	Elections	11,106	17,139	9,886	14,816	9,109	5,609	7,400
4112	City Treasurer	-	-	-	-	-	-	-
Total		160,726	167,873	147,922	171,588	155,979	147,807	165,110
Year over Year Change			4%	-12%	16%	-9%	-14%	11.7%
FIRE SERVICES								
4117	Fire Services	678,681	776,844	803,942	753,329	762,084	681,555	759,351
Total		678,681	776,844	803,942	753,329	762,084	681,555	759,351
Year over Year Change			14%	3%	-6%	1%	-10%	11.4%
PLANNING & BUILDING								
4109	Planning Commission	1,426	6,341	6,619	3,725	8,350	6,159	6,775
4120	Bicycle Advisory Committee	87	223	378	0	1,400	1,400	1,200
4177	Building & Fire Code Board of Ap	-	-	177	-	-	-	100
4178	Design Advisory Panel	-	-	-	-	-	-	-
4115	Planning	254,968	396,738	370,979	375,913	270,124	247,242	266,365
4125	Building Inspection Services	347,643	290,940	271,561	222,562	148,993	153,746	163,268
Total		604,125	694,242	649,714	602,201	428,866	408,547	437,708
Year over Year Change			15%	-6%	-7%	-29%	-32%	7.1%
POLICE SERVICES								
4116	Police Services	1,674,404	1,712,006	1,746,160	1,767,130	1,839,481	1,792,684	1,698,097
4129	Police Dispatch	454,487	489,128	455,006	464,148	462,094	461,012	443,349
4138	Emergency Services	52,885	72,466	16,852	17,942	19,504	16,248	-
Total		2,181,776	2,273,600	2,218,018	2,249,220	2,321,079	2,269,944	2,141,446
Year over Year Change			4%	-2%	1%	3%	1%	-5.7%
PUBLIC WORKS								
4121	Public Works Administration	140,905	137,129	126,542	102,541	145,487	124,490	111,533
4122	Streets	326,706	296,725	267,098	334,824	315,255	246,544	227,846
4123	Park Maintenance	233,984	211,776	195,489	183,916	201,932	182,546	187,045
4126	Pool Maintenance	-	62,785	67,060	107,193	107,956	120,328	126,218
4124	Maintenance Shop	28,631	28,605	25,475	24,646	29,859	25,628	23,289
4127	Building Maintenance	263,092	288,237	207,577	209,541	208,796	189,525	197,838
Total		993,318	1,025,257	889,242	962,660	1,009,285	889,061	873,769
Year over Year Change			3%	-13%	8%	5%	-8%	-1.7%

General Fund Department and Program Summaries FY 07-08 through 12-13

Program #	Department and Program	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
RECREATION SERVICES								
4150	Community Resources Commission	419	44	8	4,429	-	-	-
4152	Recreation Programs	260,141	332,508	277,084	335,017	123,261	130,341	114,851
4153	Education/Recreation Courses	60,690	43,916	61,943	85,315	86,076	75,329	57,308
4154	Senior Activities	13,838	16,630	10,971	14,170	2,750	14,050	34,117
4156	Aquatic Services	6,782	92,270	209,765	181,041	153,340	145,331	161,857
4107	Community Promotions	35,861	36,143	30,738	22,200	20,000	24,500	15,000
4155	Community Activities	41,526	39,167	27,647	51,978	28,928	30,572	28,100
4174	Library Services	68,575	77,222	74,294	72,846	84,440	83,930	74,809
4173	Sharpsteen Museum	17,735	18,222	16,365	18,010	22,648	24,404	24,442
4405	Transit - Shuttle	10,953	9,514	15,293	17,771	15,000	15,000	10,000
Total		516,520	665,636	724,108	802,776	536,443	543,457	520,484
Year over Year Change			29%	9%	11%	-33%	-32%	-4.2%
Total Operations		6,525,942	7,016,810	6,702,384	7,199,481	6,273,944	6,318,503	6,332,324
			8%	-4%	7%	-13%	-12%	0.2%
Equipment Replacement								
Special Projects								
4402	Urban Design Plan	26,890	(754)	3,121	25	9,000	9,000	-
4670	Housing Element	-	-	5,117	415	-	14,000	-
4671	CDBG Econ Dev & Planning	-	-	-	-	-	-	-
4604	Busk Abatement 2007	43,188	154,434	6,380	-	-	-	-
4605	Karpak Abatement 2008	12,552	12,556	-	-	-	-	-
4606	Community Enhancement and Beautification	4,533	19,451	716	-	-	-	-
4607	Services and Development Impact Fee Updates	-	-	-	3,070	55,000	-	56,000
4608	Green Initiatives	-	866	1,011	2,290	2,500	-	-
4609	Conservation and Safety General Plan Updates	-	-	-	-	-	-	0
Total Special Projects		87,163	186,553	16,345	5,800	66,500	23,000	56,000
Capital Improvements								
	Streets	837,767	61,331	6,770	600,000	-	-	-
	Parks	35,106	-	-	-	-	-	-
	Buildings & Facilities	1,540,746	3,726,197	1,057,445	875,504	10,000	865,000	100,000
	Other	36,881	24,155	23,540	43,130	72,000	(32,000)	6,000
Total Capital Improvements		2,450,500	3,811,683	1,087,755	1,518,633	82,000	833,000	106,000
Total General Fund Appropriations		9,063,605	11,015,046	7,806,484	8,723,915	6,422,444	7,174,503	6,494,324

General Fund

Department and Program Summaries

FY 07-08 through 12-13

Program #	Department and Program	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Adopted FY 11-12	Revised Budget FY 11-12	Proposed Budget FY 12-13
Debt Service								
4430	Debt Service Payments	100,000	125,000	125,000	39,930	-	1,453,043	-
Total Debt Service		100,000	125,000	125,000	39,930		1,453,043	
Other Uses								
Transfers Out								
	Water Operations/WWTP Operat	21,088	-	897,107	397,408	-	-	126,432
	Debt Service	119,050	249,471	-	510,990	559,000	522,480	477,165
	Silverado/Palisades Districts	340	-	-	-	-	-	-
	Water Operations	-	-	-	462,400	-	-	-
	Transit	-	-	-	-	-	-	-
	Equipment Fund	-	-	-	-	-	-	-
	Mobile Home Park Programs Fun	-	-	-	-	-	-	-
	Police Grants	-	-	-	-	-	19,245	-
	Quality of Life Fund	-	-	-	-	-	-	-
Total Other		140,478	249,471	897,107	1,370,798	559,000	541,725	603,597
Total General Fund Uses		9,304,083	11,389,517	8,828,591	10,134,643	6,981,444	9,169,271	7,097,921

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