

CITY OF CALISTOGA

STAFF REPORT

TO: CHAIRMAN MANFREDI AND MEMBERS OF THE PLANNING COMMISSION

FROM: CHARLENE GALLINA, PLANNING & BUILDING DIRECTOR

DATE: JUNE 11, 2008

SUBJECT: PLANNING DEPARTMENT WORK PROGRAM & PROJECT STATUS

1 **REQUEST:**

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3 Review of City Council Fiscal Year 2008/09 Priority Projects and the Planning
4 Department Work Program.

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6 **RECOMMENDATION:**

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8 Discuss and provide Staff direction.

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10 **BACKGROUND/DISCUSSION:**

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12 On June 3, 2008, the City Council adopted their annual goals for Fiscal Year
13 2008/2009. As a result, Staff has updated the Department's summary of programs and
14 projects to reflect Council's direction. Included in this summary is a listing of current
15 projects/programs, staff assignments, a status update and anticipated completion dates
16 for each project or program.

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18 At this time, staff is requesting Commission discussion on this summary and
19 concurrence with staff proposed work program for the next fiscal year.

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21 **ATTACHMENTS:**

- 22 1. City Council Annual Goals – Fiscal Year 2008/2009
23 2. Planning & Building Department Summary of Programs & Projects