

City of Calistoga COMMUNITY POOL ADVISORY COMMITTEE



Committee Members: Kerry Eddy
Lindsey Richardson
Shirley Blomquist
David Moon-Wainwright
Olivia Lemen

MEETING NOTES Thursday December 13, 2012 10:00 am Calistoga Community Center 1307 Washington Street

1 **The meeting was called to order at 10:04 a.m.**

2 Committee Members present included Kerry Eddy (left at 10:45), David Moon-
3 Wainwright, Shirley Blomquist, and Recreation Manager Olivia Lemen. Jose
4 Sanchez, pool staff was also present. Committee Member Lindsey Richardson
5 arrived at 10:15 am (left at 11:15).

6

7 **November 8th minutes**

8 Motion to approve minutes by Committee Member Eddy, 2nd by Moon-
9 Wainwright. Passed unanimously.

10

11 **Public Comment**

12 None

13 **Review amendment, discuss and adopt the amended CPAC bylaws.**

14 Committee Member Eddy noted the typo in the staff report on lines 11-14 which
15 indicated that CPAC is "designed to provide a forum for the
16 discussion/consideration of matters related to recreation, senior and youth issues,
17 community beautification, park development, etc." This is not accurate. Per
18 resolution 2010-067, "CPAC is designed as a forum to provide input and develop a
19 series of recommendations for improvements to programs and operations for the
20 Calistoga Community Pool to better serve all affected parties." It was also noted
21 the typo on line 30 which indicated "CRC" bylaws instead of "CPAC".

22 It was noted by Recreation Manager Lemen that the additional language with the
23 Secretary creating the agenda with input from the Chair is consistent with how all
24 other City meetings are run. It was also noted that the Bylaws are approved by
25 resolution so once CPAC approves the amendment, it must go to council for
26 approval. It will most likely go on the January 15th, 2013 City Council meeting.

27 Committee Member Eddy made a motion to approve the additional bylaw
28 regarding the creation of the agenda, 2nd by Committee Member Moon-
29 Wainwright. Passed unanimously.

30 **Nominate and elect Chair and Vice Chair for CPAC.**

31 Recreation Manger Lemen nominated David Moon-Wainwright for the position of
32 Chair and Lindsey Richardson as Vice-Chair. Both accepted nomination. Voting
33 was unanimous in favor for both.

34 There was discussion about the committee being more accessible to the
35 community and for there to be clear lines of communication. Committee Member
36 Moon-Wainwright offered to provide an email address which can be published on
37 the web site so that community members can reach him directly as well as
38 through city Staff. Recreation Manager Lemen also offered to write a letter to the
39 editor at the beginning of the new year to announce some the changes coming
40 out of the survey and provide information on how to give feedback year round
41 through the committee.

42 **Continuation of discussion and review of the Community Pool Survey for**
43 **2012**

44 There was discussion about the lack of water aerobics equipment. Recreation
45 Manager Lemen mentioned that CCPP generously provided a grant to purchase
46 equipment in the summer of 2010. With that grant, more hand bar bells were
47 purchased to create a complete class set. While we have enough equipment for
48 every person, the participants now prefer the newer equipment and do not want
49 the older equipment. Also, looking into adding another instructor to bring some
50 variety including possibility of Aqua Zumba or some other dance type aerobics.
51 Committee Member Eddy recommend contacting Jill Hoff as a possibility.

52 The comments regarding mid day lap swimming were discussed. Based on
53 previous attendance numbers for lap swim, it is suggested that this be continued
54 in the spring/fall and even in the pre- and post- seasons. Recreation Manager
55 also noted that there will be a Masters team for 2013 as well as a youth team to
56 provide more of a coaching environment.

57 There was discussion about the cleanliness and chlorine issues for the facility.
58 Recreation Manager assured committee these will be resolved before this
59 upcoming season.

60 Recreation Manager mentioned that staff are already making some programming
61 changes based on the survey feedback including:

- 62 • Family Nights in 2013 will be “Family Float Nights” to provide families an
63 opportunity to bring in inflatable’s during special times;
- 64 • The addition of a Masters Swim time and a Youth Swim team time;
- 65 • Improvements/changes to Swim Instructor training and performance
66 expectations;
- 67 • Additional staff training components to weekly staff meetings to assist
68 Lifeguard and office staff at handling specific situations and empowering
69 them to solve problems and improve service to the community;
- 70 • 2013 pool banner dates are confirmed as 5/28-6/21 across Lincoln Ave.

Community Pool Advisory Committee

December 13, 2012

Meeting Notes

Page 3 of 3

71 Additional discussion around Mr. Sherman's survey and comments. Chair Moon-
72 Wainwright and Recreation Manager Lemen will follow up and provide a personal
73 response at Mr. Sherman's request.

74 It was recommended to put another letter to the editor in the paper in the spring
75 about lap swimming and pool etiquette to educate the community.

76 **Review and discuss St. Helena Waves request for pool usage and make**
77 **recommendation.**

78 There was a lot of discussion around the entire upcoming season schedule and
79 the various impacts to the Calistoga community. Both as a result of the Waves
80 request and with the shut down the St. Helena pool in general. Recreation
81 Manager indicated that any major community impact such as a weekend closure
82 would need City Manager/City Council approval. CPAC will flush out details and
83 make a recommendation. The benefits and draw backs were discussed.
84 Committee Member Moon Wainwright felt strongly about Calistoga being
85 neighborly and supporting the Waves where possible. It was recommended that
86 the item go back to Recreation Manager to research loss of revenue impact for
87 swim meet closure and to propose some alternative practice times which do not
88 impact prime program time as originally requested.

89 **Future Agenda Items**

90 Pre- and Post- Season financial viability for the 2013 year and various funding
91 options (Committee Member Moon-Wainwright requested to review PGE costs
92 for pool)

93 2013 Pool Schedule

94 Follow up on Waves request

95 St. Helena Measure C impact on Calistoga

96 **Adjournment**

97 The meeting was adjourned at 11:35 a.m. to the next meeting of the Calistoga
98 Pool Advisory Committee.