

**CITY OF CALISTOGA
PLANNING COMMISSION
REGULAR MEETING AGENDA**

Wednesday, January 23, 2013
5:30 PM
Calistoga Community Center
1307 Washington St., Calistoga, CA

Chairman **Jeff Manfredi**
Vice Chairman **Paul Coates**
Commissioner **Carol Bush**
Commissioner **Walter Kusener**
Commissioner **Scott Cooper**

“California Courts have consistently upheld that development is a privilege, not a right.”

Among the most cited cases for this proposition are Associated Home Builders, Inc. v. City of Walnut Creek, 4 Cal.3d633 (1971) (no right to subdivide), and Trent Meredith, Inc. v. City of Oxnard, 114 Cal. App. 3d 317 (1981) (development is a privilege).

A. ROLL CALL

B. SALUTE TO THE FLAG

C. OATH OF OFFICE

1. The City Clerk will administer the Oath of Office to the newly appointed Planning Commissioners who will then assume their seats.

D. PUBLIC COMMENTS

Public Comments is time reserved on each regular meeting agenda to provide an opportunity for the public to directly address the Planning Commission on items of interest to the public, which do not appear on the agenda. Comments should be limited to three minutes. The Commission will not be able to take action on items raised during Public Comments.

E. ADOPTION OF MEETING AGENDA

F. COMMUNICATIONS/CORRESPONDENCE

G. CONSENT CALENDAR

The following items listed on the Consent Calendar are considered routine and action taken by the Planning Commission is by a single motion. Any member of the Planning Commission, staff or the public may request that an item listed on the Consent Calendar be moved and action taken separately. In the event that an item is removed from the consent calendar, it shall be considered after the last scheduled item under New Business.

No Items for Consideration

H. TOUR OF INSPECTION

Items on this agenda containing an asterisk (*) are designated for the Tour of Inspection. Shortly after 5:30 p.m., the Planning Commission will leave the Community Center to inspect these sites and will return as soon thereafter as possible. The purpose of this inspection is to view the physical characteristics of

the site only—no action is taken by the Planning Commission on the site. The Planning Commission may eliminate one or more sites on the tour identified with an asterisk (*). The public is welcome to join the Planning Commission on its tour of inspection.

I. NEW BUSINESS

1. **Election of 2013 Planning Commission Officers:** Election of Planning Commission Chair, Vice Chair and Secretary.

Recommended Actions: Elect a Chairperson, Vice-Chair and Secretary.

2. **Planning Commission Rules of Procedure:** Consideration of a Resolution adopting updated City of Calistoga Planning Commission Rules of Procedure.

Recommended Action: Adopt a Resolution adopting updated City of Calistoga Planning Commission Rules of Procedure.

3. **Planning Commission Meeting Minutes:** Consideration of the Planning Commission Regular Meeting Minutes of November 14, 2012.

Recommended Action: Approve the Planning Commission Regular Meeting Minutes of November 14, 2012 as presented.

4. **Planning Commission Meeting Minutes:** Consideration of the Planning Commission Regular Meeting Minutes of January 9, 2013.

Recommended Action: Approve the Planning Commission Regular Meeting Minutes of January 9, 2013 as presented.

J. PUBLIC HEARINGS

1. **Hartman & Summerfield Parking Variance (VA 2012-02)-** Consideration of a Variance requested by the property owners, Ronald Hartman and Ingrid Summerfield to convert the existing single car garage to living space and allow parking within the front yard setback on the property located at 33 View Road (APN 011-061-023) within the "R1", Single Family Residential Zoning District. The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15305 of the CEQA Guidelines.

Recommended Actions:

- A. File a Notice of Exemption for the Project pursuant to Section 15305 of the CEQA Guidelines.
- B. Adopt a Resolution denying Variance (VA 2012-02) disallowing the conversion of an existing single car garage to living space and allow

parking within the front yard setback on the property located at 33 View Road (APN 011-061-023) within the "R1", Single Family Residential Zoning District.

K. MATTERS INITIATED BY COMMISSIONERS

L. COMMENTS/PROJECT STATUS

M. ADJOURNMENT

The next meeting of the Planning Commission is a regular meeting scheduled for Wednesday, February 13, 2013, at 5:30 PM.

POSTING: *I declare that a copy of this Planning Commission agenda was posted at City Hall, 1232 Washington Street, among other locations within the Calistoga City Limits, on Friday, January 18, 2013 no later than 4:30 p.m*



Erik V. Lundquist,
Acting Planning Commission Secretary

All Planning Commission reports for items on this Agenda are available online at <http://www.ci.calistoga.ca.us>. For additional information, please call the Planning and Building Department at 707-942-2827.

DECISION: The Planning Commission process is an important step in the permit review process required by the City of Calistoga Zoning Ordinance. For projects that require review by the City Council, the Commission's action shall be a recommendation to the Council. In cases where no other action is required, the action of the Commission is final unless appealed within ten days of the decision.

APPEALS: Anyone that does not agree with the Planning Commission's decision or the conditions that may have been imposed by the Commission in approving an agenda item may appeal the commission's action to the City Council. Appeals must be filed within ten (10) calendar days from the date of the Commission's action. Appeals may be limited to those issues raised at the public meeting. For additional information concerning the requirements for filing an appeal, please contact the Planning & Building Department, 1232 Washington Street in Calistoga or call (707) 942-2827.

NOTICE: If you challenge a city's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Judicial review of any City administrative decision may be heard only if a petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environmental determinations may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision.

SPECIAL ASSISTANCE: Pursuant to Title II of the Americans with Disabilities Act: In compliance with the American Disabilities Act, if you need special assistance to participate in this meeting please contact the Planning and Building Department at (707-942-2827. Notification forty-eight (48) hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting. (28 DFR 35.102-35-104 ADA Title II).

PUBLIC COMMENTS: All speakers are asked to provide their name, address, and subject of discussion. Presentations to the Commission are generally limited to five minutes. Additional time may be granted by the Commission Chair as appropriate to the scope of the project.