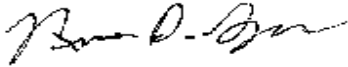


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Amanda Davis, Deputy City Clerk
DATE: March 5, 2013
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

-
- 1
2 **DISCUSSION:** Minutes of the March 27, 2012 and March 29, 2012 City Council Goal
3 Setting Sessions and the February 19, 2013 regular City Council Meeting.
4
5 **RECOMMENDATION:** Approve Minutes.
6
7 **ATTACHMENTS:** Aforementioned Minutes.

**SPECIAL MEETING
CALISTOGA CITY COUNCIL
GOAL SETTING STUDY SESSION
TUESDAY, MARCH 27, 2012 – 9:00 AM
CALISTOGA COMMUNITY CENTER**

1 **A. CALL TO ORDER**
2

3 **Mayor Gingles called the Session to order at 9:08 a.m.**
4

5 In attendance were the following: Councilmember Chris Canning,
6 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor
7 Michael Dunsford and Mayor Jack Gingles.
8

9 Also present were Planning and Building Manager Ken MacNab, Public Works
10 Director/City Engineer Dan Takasugi, Administrative Services Director Gloria
11 Leon, Police Chief Jonathan Mills, Fire Chief Steve Campbell, Recreation
12 Services Manager Olivia Lemen, City Manager Richard Spitler, Deputy City
13 Clerk Amanda Davis.
14

15 **B. ORAL COMMUNICATIONS**
16

17 There was no oral communication.
18

19 **C. ADOPTION OF MEETING AGENDA**
20

21 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Vice Mayor**
22 **Dunsford** to approve the Special Council Meeting Agenda. The Motion was
23 carried unanimously.
24

25 **D. GENERAL GOVERNMENT**
26

27 **1. Introduction and study session expectations.**
28

29 **City Manager Spitler** introduced the purpose of the study sessions. He stated
30 that department status reports have been provided and requested that Council
31 provide direction regarding setting the goals and objectives for the 2012/2013
32 Fiscal Year. He stated that at the next regular City Council meeting on April 3,
33 2012, the City Council goals and objectives for FY 2012/2013 will be formally
34 adopted.
35
36

37 **2. Overview of accomplishments during Fiscal Year 2011/2012 on Council**
38 **goals, objectives and key priority projects.**

39
40 **City Manager Spitler** gave a presentation discussing the City Council goals
41 and objectives. The City Council Goals include:

- 42
- 43 • Maintain and enhance the economic vitality of the community
- 44 • Offer excellent professional services to all customers
- 45 • Establish, improve and maintain City infrastructure
- 46 • Create an environmentally sustainable community
- 47 • Maintain the small-town rural character of Calistoga
- 48 • Expand and improve recreational facilities
- 49

50 **City Manager Spitler** discussed each of the goals in detail outlining the
51 objectives and priority projects.

52
53 Council discussion ensued on the Council goals, objectives and priority
54 projects for Fiscal Year 2011/2012.

55
56 **3. Administrative Services Director oral status report on the status of the**
57 **City finances relative to preparation of the Fiscal Year 2012/2013 budget.**

58
59 **Administrative Services Director Leon** gave a brief summary of the state of
60 the City finances relative to preparation of next year's budget.

61
62 **4. Review of Departments' current activities, opportunities and challenges;**
63 **and ideas for projects and programs for Fiscal Year 2012/2013.**

64
65 **City Manager Spitler** discussed ideas for Priority Projects for the Fiscal Year
66 2012/2013 Budget for Council's consideration. Status reports for the following
67 departments were provided: Administrative Services; Fire Department; Police
68 Department; Planning and Building Division; Recreation Services; Public
69 Works; and Administration.

70
71 **Fire Chief Campbell** gave a status report on the Fire Department.

72
73 **Police Chief Mills** gave a status report on the Police Department.

74
75 **Planning & Building Manager MacNab** gave a status report on the Planning
76 & Building Department.

77
78 **Recreation Services Manager Lemen** gave a status report on the Recreation
79 Division.

80

81 There was Council discussion on each of the department's status reports.

82
83 **(The Council took a recess at 12:11 p.m.)**

84
85 **Mayor Gingles reconvened the meeting at 12:29 p.m.**

86
87 **Public Works Director Dan Takasugi** gave a status report on the Public
88 Works Department.

89
90 **City Manager Spitler** gave a status report on the Administration Department.

91
92 There was Council discussion on each of the department's status reports.

93
94 **5. Council discussion, deliberations and direction regarding possible Fiscal**
95 **Year 2012/2013 Council goals, objectives, and key priority projects.**

96
97 **City Manager Spitler** stated that he would like the Council to review the FY
98 2011/2012 adopted goals and go through and add, eliminate or change the
99 goals for FY 2012/2013.

100
101 Council discussion ensued regarding a review of the Fiscal Year 2011/2012
102 Council goals, and setting Council goals for Fiscal Year 2012/2013.

103
104 **6. Public Comment**

105
106 **Mayor Gingles opened the public comment portion at 1:33 p.m.**

107
108 **Michael Quast, 1300 Washington St.**, spoke regarding development fees in
109 the City of Calistoga and asked if these fees could be reviewed. He also
110 discussed the water and waste water fee structure and the hiring of a
111 consultant.

112
113 **Charlotte Williams, 59 View Road**, spoke regarding communication between
114 the Council, Planning Commission, Staff and the community. She discussed
115 the council's goals and the financial state that the City is in.

116
117 **Julie Kaplan, 1323 Foothill**, spoke regarding being involved in the City
118 Council meetings and staying informed. She spoke regarding the Mt.
119 Washington Water Tank, the state of Calistoga's infrastructure and legal fees.

120
121
122
123

124 **E. CITY COUNCIL ADJOURNMENT**

125

126 **Mayor Gingles** adjourned the meeting at 2:06 PM to the to the Special City
127 Council Goal Setting Meeting on Thursday, March 29, 2012, Calistoga
128 Community Center, 1307 Washington Street, 9:00 a.m.

129

130 **Respectfully submitted:**

131

132

133

Prepared by: Amanda Davis, Deputy City Clerk

134

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136

137

Approved by: Jack Gingles, Mayor

**SPECIAL MEETING
CALISTOGA CITY COUNCIL
GOAL SETTING STUDY SESSION
THURSDAY, MARCH 29, 2012 – 9:00 AM
CALISTOGA COMMUNITY CENTER**

1 **A. CALL TO ORDER**

2
3 **Mayor Gingles called the Session to order at 9:06 a.m.**

4
5 In attendance were the following: Councilmember Chris Canning,
6 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor
7 Michael Dunsford and Mayor Jack Gingles.

8
9 Also present were Planning and Building Manager Ken MacNab, Public Works
10 Director/City Engineer Dan Takasugi, Administrative Services Director Gloria
11 Leon, Police Chief Jonathan Mills, Fire Chief Steve Campbell, Recreation
12 Services Manager Olivia Lemen, City Manager Richard Spitler, Deputy City
13 Clerk Amanda Davis.

14
15 **B. ORAL COMMUNICATIONS**

16
17 There was no oral communication.

18
19 **C. ADOPTION OF MEETING AGENDA**

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21 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by
22 **Councilmember Slusser** to approve the Special Council Meeting Agenda.
23 The Motion was carried unanimously.

24
25 **D. GENERAL GOVERNMENT**

26
27 **City Manager Spitler** stated that the purpose of this study session is to
28 continue Council discussions regarding the following items:

- 29
30 **1. Introduction and study session expectations.**
31
32 **2. Overview of accomplishments during Fiscal Year 2011/2012 on**
33 **Council goals, objectives and key priority projects.**
34

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, FEBRUARY 19, 2013 - 7:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6
7 **A) CALL TO ORDER**
8

9 **Mayor Canning called the Regular Session to order at 7:01 p.m.**

10 In attendance were the following: Councilmember Barnes, Councilmember
11 Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael
12 Dunsford, and Mayor Chris Canning.

13
14 Also present were Senior Civil Engineer Derek Rayner, Senior Planner Erik
15 Lundquist, Administrative Services Director Gloria Leon, Planning & Building
16 Director Lynn Goldberg, City Manager Richard Spitler, and Deputy City Clerk
17 Amanda Davis.

18
19 **B) SALUTE TO THE FLAG**
20

21 **Councilmember Lopez-Ortega**, asked for the opportunity to clarify a few
22 things with the City Council, staff and the community members. She stated
23 that when she submitted her application for City Council her statements
24 clearly said that she was in the process of obtaining a license for a residential
25 care facility for the elderly, which will serve the senior population in Calistoga.
26 She stated that she did not submit or falsify any information. She also said
27 that she does not need to disclose the reason for her having a couple of
28 people living at her residence. She said that the State has received her final
29 application packet and she complied with all the requirements and the
30 process will continue to obtain the final license.

31
32 **C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**
33 (7:05 pm)
34

35 **Don Scott**, spoke regarding the appointment of the new City Councilmember
36 and stated that he would like to know what Councilmember Lopez-Ortega's
37 views and thoughts are on development in Calistoga. He requested that the
38 Separation Agreement between the City and Dan Takasugi be moved off the
39 Consent Calendar so that it could be discussed.

40
41 **Matt Hickerson, 3225 Lake County Highway**, spoke regarding the
42 Separation Agreement between the City and Dan Takasugi. He discussed the
43 proposed amendment to the Municipal Code in regards to the Public Works
44 Director requirements.

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Supervisor Brad Wagenknecht spoke regarding Veterans. He discussed the changes and issues that arise when our veteran's return home. He stated that the Veteran's Advocacy Coalition was founded to assist with the needs of the Veterans. This Coalition meets monthly on the last Wednesday of the month at 12:00 p.m. at the Red Cross in Napa, CA. He discussed the need to raise awareness of what Veterans have done for our Country, and encouraged the Council and the community to get involved.

Frank Lucier, Chairman of the Napa County Veterans Advocacy Coalition spoke regarding the positive effects of the Coalition. He encouraged people to visit their website at www.napa-vet.info which has a list of resources for Veterans. He stated that they are in the process of developing a wallet card that has local State and Federal resources.

Marvin Braun, stated his concerns with Councilmember Lopez-Ortega being appointed.

Norma Tofanelli, 1001 Dunaweel Lane, addressed Councilmember Lopez-Ortega's violation issued by the State and voiced her concerns.

Herb Sallinger, P.O. Box 341, stated his support of the appointment of Councilmember Lopez-Ortega.

Terry Ponsford, congratulated and gave his support to Councilmember Lopez-Ortega for her appointment to the City Council.

Clarence Luvisi, Rosedale Road, said that he supports the Council becoming involved with the Napa County Veteran's Coalition. He feels that the Council should be more open and transparent with the community and that more discussion should take place at the Council meetings between the Council and the public.

Mayor Canning responded, explaining that Council has to abide by the Brown Act, which limits what discussions and actions can take place. He also stated that the monthly Community Forums will begin on Wednesday, February 19, 2013, at 6:00 p.m. at the Community Center and this will provide the public the opportunity to discuss items that they are concerned with.

Dennis McNay, stated that it is his understanding that during the public hearings it is the public's opportunity to voice their concerns and opinions.

Victoria Li, stated that in her previous career she was a government attorney and she provided legal advice on the Brown Act for eight years. She offered to arrange a training course on the Brown Act in Calistoga to educate those who are interested in learning about the guidelines and procedures.

92 **D) ADOPTION OF MEETING AGENDA**

93

94 It was **MOVED** by Vice Mayor **Dunsford** and **SECONDED** by Councilmember
95 **Kraus** to approve the Council Meeting Agenda. The Motion was carried
96 unanimously.

97

98 **E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

99

100 None.

101

102 **F) PROCLAMATIONS/ PRESENTATIONS/ AWARDS (7:41 pm)**

103

104 **1) Presentation by Committee Member Michael Costanzo regarding the**
105 **Calistoga Bicycle Advisory Committee**

106

107 **Michael Costanzo, Chairman of the Calistoga Bicycle Advisory**
108 **Committee**, gave a PowerPoint presentation discussing why bicycling is
109 important to Calistoga. He discussed bicycling and health, traffic congestion
110 reduction, greenhouse gas reduction, and how bicycling benefits the
111 community by increasing business.

112

113 **2) Presentation by Victoria Li, regarding the Calistoga Family Center**
114 **Annual Report**

115

116 **Victoria Li, Calistoga Family Center**, presented the item. She gave a
117 PowerPoint presentation discussing who the Calistoga Family Center serves
118 and how many services are provided to individuals. She stated that the
119 services provided include community outreach, resource and referral, family
120 case management, safety net services, parent education youth programs and
121 tax assistance. She discussed each of these services in detail. Their goal is to
122 create healthier families and individuals.

123

124 **3) Presentation by Derek Rayner, Senior Civil Engineer, regarding the**
125 **condition of Feige Water Tank**

126

127 **Senior Civil Engineer Derek Rayner** presented the item. He gave a
128 PowerPoint presentation on the status and condition of Feige Water Tank. He
129 stated that the purpose of the study was to determine the structural and
130 seismic condition of the Feige water tank. He stated that Kennedy/Jenks
131 Consultants were contracted to perform the seismic evaluation of the Feige
132 tank and he discussed the results.

133

134 **G) CONSENT CALENDAR (8:26 pm)**

135

136 **4) Minutes of the September 18, 2012 and October 2, 2012 regular City**
137 **Council meetings.**

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Councilmember Kraus asked that Item No. 5 be removed from the Consent calendar.

It was **MOVED** by Vice Mayor **Dunsford** and **SECONDED** by Councilmember **Kraus** to approve Item No. 4 on the Consent Calendar. The Motion was carried unanimously.

5) **Adoption of Resolution No. 2013-014 authorizing the City Manager to execute a Separation and Release Agreement between the City of Calistoga and Dan Takasugi.** (8:35 p.m.)

City Manager Spitler presented the item. He stated that what is before Council is the recommendation to enter into a separation and release agreement between the City of Calistoga and Dan Takasugi, the Public Works Director. He stated that Mr. Takasugi is retiring upon separation with the City. He stated that this is a personnel matter that is under the City Manager's control and authority. He stated that the agreement only addresses the terms of separation of employment with the City. He stated that the agreement also eliminates liability on a part of the City related to this separation in return for a three month severance pay to Mr. Takasugi. He noted that the agreement does not grant immunity to Mr. Takasugi on any other matter related to his employment with the City. He stated that this agreement has to be approved by the City Council in order to be effective.

Council discussion ensued. **Mayor Canning** stated that he received two emails regarding this matter and feels that there is a misunderstanding. He clarified what the Separation and Release Agreement does.

Opened for public comment at 8:30 pm:

Norma Tofanelli, asked Mayor Canning to read Clause No. 18 aloud, because she did not have a copy of the Agreement. **Mayor Canning** read Clause No. 18 aloud. Ms. Tofanelli expressed her concerns with the Separation Agreement and asked for further clarification.

Matt Hickerson, commented on Clause No. 18 in the Separation Agreement and expressed his concerns. Mr. Hickerson requested further clarification regarding the Agreement.

Mayor Canning stated for the record that anyone who has operated a business, or anyone who has been employed in the State of California will find a separation agreement of this type to be common practice for the protection of the individual leaving or for the protection of the organization whether it be a private sector or a municipal sector that they are departing from.

185 **It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor**
186 **Dunsford to approve Item No. 5. The Motion was carried unanimously.**

187
188 **H) PUBLIC HEARING (8:42)**

- 189
190 **6)** Consideration of a Planned Development application requested by the
191 property owners, Robert and Valerie Beck and Thomas Crowley to include; 1)
192 the rezoning of the property from an “R3”, Residential/Professional Office to a
193 “PD”, Planned Development Zoning District, 2) a Parcel Map, 3) a
194 Preliminary/Final Development Plan, and 4) a waiver from the undergrounding
195 of utilities allowing the creation of 3 parcels from an already developed
196 property located at 1110, 1112 and 1116 Berry Street (APN 011-242-001).

197
198 **Planning & Building Director Goldberg** introduced the item and **Senior**
199 **Planner Lundquist** presented the item. He gave a brief history of the item
200 and stated that what is before the Council this evening is a Planned
201 Development application requested by property owners Robert and Valerie
202 Beck and Thomas Crowley. He stated that this item was discussed at the
203 Planning Commission meeting on January 9, 2013, and two issues were
204 identified by the Commission; the Quality of Life Development Impact Fee and
205 the imposition of affordable housing restrictions. He stated that the Planning
206 Commission consensus was that the Quality of Life Development Impact Fee
207 was applicable but affordable housing restrictions should not be required for
208 the project. Mr. Lundquist discussed the Planning Commission’s
209 recommendations. He stated that the Planning Commission is recommending
210 that Council adopt an ordinance that would create the Berry Street Cottages
211 Planned Development District, adopt a resolution approving the Preliminary &
212 Final Development Plan, adopt a resolution approving a Tentative Parcel Map
213 and adopt a Resolution granting a waiver from utility undergrounding
214 requirements.

215
216 Council discussion ensued.

217
218 **Councilmember Barnes** asked for further detail on the subdivision of the
219 parcel. **Senior Planner Lundquist** responded.

220
221 **Councilmember Kraus** asked how affordable housing applies to this project.
222 **Senior Planner Lundquist** responded stating that the Planning Commission
223 recommended that there be no deed restriction.

224
225 **Robert Beck**, 1018 Cedar St., property owner/applicant, spoke to the item.
226 He stated that they feel that this is a good time to begin the application
227 process and invited questions from the Council and public.

228
229 **Mayor Canning** opened the public hearing.

230
231 **Don Scott**, spoke regarding the subdivision of the subject property and the

232 benefits this will bring. He asked whether mobile home parks could do similar
233 subdivisions.

234
235 **Clarence Luvisi**, spoke in support of the item and stated the benefits.
236

237 **Mayor Canning** closed the public hearing.
238

239 **Vice Mayor Dunsford** and **Councilmember Barnes** discussed the Quality of
240 Life Impact Fee being charged per parcel. **Councilmember Barnes** does not
241 support charging this fee and feels it should be waived. He stated his
242 reasoning.

243
244 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
245 **Councilmember Kraus** to introduce the Ordinance and waive the first
246 reading approving a Zoning Ordinance Text and Map Amendment
247 establishing the “PD 2012-01 Berry Cottages Planned Development
248 District.” Motion was carried by the following roll-call vote:

249
250 **AYES:** Vice Mayor Dunsford, Councilmembers Kraus, Barnes,
251 Lopez-Ortega and Mayor Canning.

252 **NOES:** None.

253 **ABSTAIN:** None.

254 **ABSENT:** None.

255
256
257 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
258 **Councilmember Kraus** to adopt Resolution No. 2013-015 approving the
259 Preliminary & Final Development Plan. Motion was carried by the
260 following vote:

261
262 **AYES:** Vice Mayor Dunsford, Councilmembers Kraus, Barnes,
263 Lopez-Ortega and Mayor Canning.

264 **NOES:** None.

265 **ABSTAIN:** None.

266 **ABSENT:** None.

267
268
269 It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Mayor**
270 **Canning** to adopt Resolution No. 2013-016 approving a Tentative Parcel
271 Map as amended with the removal of Condition No. 5 relative to the
272 charge of \$3,000 per unit for Quality of Life Impact Fees. (*Motion failed*)
273

274 There was Council discussion on the motion.
275

276
277 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
278 **Councilmember Kraus** to adopt Resolution No. 2013-016 approving the

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Tentative Parcel Map as presented by the Planning Commission. Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Lopez-Ortega and Mayor Canning.
NOES: Councilmember Barnes
ABSTAIN: None.
ABSENT: None.

It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Barnes to adopt Resolution No. 2013-017 granting a waiver from utility undergrounding requirements. Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes, Lopez-Ortega and Mayor Canning.
NOES: None.
ABSTAIN: None.
ABSENT: None.

- 7) Consideration of text amendments to the Calistoga Municipal Code, initiated by the City of Calistoga, amending Title 2 (Council, Administration and Personnel) Section 2.10.040 (Director of Public Works) to eliminate the requirements that the Director of Public Works must hold a California certification of registration as a Civil Engineer. The proposed amendment is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. (9:07pm)**

City Manager Spitler presented the item. He stated that he is initiating this amendment in response to a vacancy with the resignation of Dan Takasugi, Public Works Director/City Engineer. He stated that the Municipal Code says that anyone filling this position as Public Works Director must also be a registered Civil Engineer in the State of California. He stated that he would like to drop the requirement to be a registered Civil Engineer in order to qualify for this position. He said that this does not exclude registered Civil Engineers from being able to apply for the position, it just would not be a requirement. He feels that by amending the code to change the requirement, it would broaden the pool of candidates who wish to apply for the position. He stated that the City currently has a Civil Engineer position which is filled by Senior Civil Engineer Derek Rayner.

Council discussion ensued.

Councilmember Kraus stated his concerns with removing the requirement that the Director of Public Works also be a registered Civil Engineer. He feels

326 that the requirement for the Director position to also be a registered Civil
327 Engineer should remain.

328
329 **Mayor Canning opened the Public Hearing at 9:15 pm.**

330
331 **Don Scott**, stated his concerns with this proposed amendment and his
332 reasoning.

333
334 **Norma Tofanelli**, said she supports Councilmember Kraus's concerns in
335 regards to this amendment and expressed her concerns.

336
337 **Clarence Luvisi**, stated that it would have been helpful to have the job
338 description attached to the staff report this evening and suggested that
339 Council continue this item to the next meeting so more information could be
340 provided.

341
342 **Mayor Canning closed the Public Hearing at 9:22 p.m.**

343
344 Council discussion ensued.

345
346 There was Council consensus to support the City Manager's decision to
347 amend the Municipal Code changing the requirements of the Director of
348 Public Works position, however, during recruitment it should be stated that
349 being a registered civil engineer is "highly desirable".

350
351 **It was MOVED by Vice Mayor Dunsford and SECONDED by**
352 **Councilmember Kraus to introduce the Ordinance and waive the first**
353 **reading approving an amendment to Title 2 (Council, Administration and**
354 **Personnel) Section 2.10.040 (Director of Public Works) to eliminate the**
355 **requirements that the Director of Public Works must hold a California**
356 **certification of registration as a Civil Engineer. Motion was carried by**
357 **the following roll-call vote:**

358
359 **AYES: Vice Mayor Dunsford, Councilmembers Barnes, Kraus,**
360 **Lopez-Ortega and Mayor Canning.**

361 **NOES: None.**

362 **ABSTAIN: None.**

363 **ABSENT: None.**

364
365 **I) GENERAL GOVERNMENT (9:26)**

366
367 **8) Consideration of a Resolution authorizing the submittal of a grant**
368 **application to the Bay Area Ridge Trail Council.**

369
370 **Planning & Building Director Goldberg** presented the item. She stated that
371 the City has an opportunity to apply for a grant from the Bay Area Ridge Trail
372 Council. She said the grant would be used to lay the ground work for the

373 extension of an important multi-use path. She stated that the funding would
374 be used specifically to prepare the necessary engineering and environmental
375 documentation for the Fairway Extension which would pick up the Class I path
376 that currently extends from Dunaweel and stops at the Little League fields.
377 She stated that this path is identified as a high priority project in the Calistoga
378 Bicycle Plan, and it is a section of the Napa Valley Vine Trail, as well as a
379 section of the Bay Area Ridge Trail. She said staff is recommending approval
380 of the resolution authorizing the submittal of the grant application and
381 authorizing the City Manager to execute all of the grant documents.

382
383 **Mayor Canning opened the public comment portion at 9:29 p.m.**

384
385 **Norma Tofanelli**, spoke regarding her concerns with the cyclists and feels
386 that safety needs to be enforced more so than it currently is. She said that the
387 cyclists need to be educated on proper bicycle safety.

388
389 **Clarence Luvisi**, stated that he supports the project, and supports Ms.
390 Tofanelli's comments and concerns in regards to bicycle safety. He suggested
391 creating a one-page rule sheet to distribute to the cyclists.

392
393 **Michael Costanzo, Chairman of the Calistoga Bicycle Advisory**
394 **Committee**, spoke regarding the concerns raised about bicycle safety in
395 Calistoga and the need for enforcement and the need to raise awareness.

396
397 **Mary Connaway, Franz Valley School Road**, spoke regarding bicycle safety
398 and the need for enforcement of lights on bicycles.

399
400 **Mary Kay Macy, Calistoga**, discussed the rules that are applied to motor
401 vehicle operators versus cyclists and the dangers that are presented.

402
403 **Dieter Deiss**, stated that he is delighted that biking is finally getting the
404 attention, discussion and encouragement it deserves and thanked the Council
405 for putting this on the agenda this evening.

406
407 **Mayor Canning closed the public comment portion at 9:42 p.m.**

408
409 **It was MOVED by Vice Mayor Dunsford and SECONDED by**
410 **Councilmember Kraus to adopt Resolution No. 2013-018 authorizing the**
411 **submittal of a grant application to the Bay Area Ridge Trail Council.**
412 **Motion was carried by the following vote:**

413
414 **AYES: Vice Mayor Dunsford, Councilmembers Kraus, Lopez-**
415 **Ortega, Barnes and Mayor Canning.**

416 **NOES: None.**

417 **ABSTAIN: None.**

418 **ABSENT: None.**

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9) Consideration of a Resolution authorizing 2012/2013 Community Enrichment Grant Awards. (9:42 pm)

City Manager Spitler presented the item. He stated that for Fiscal Year 2012/2013 the City Council budgeted \$5,000 for its Community Enrichment Grants. He said that the sub-committee consisting of Councilmembers Barnes and Kraus met and reviewed the applications. He stated that their recommendation for funding is as follows: \$1,500 to the Calistoga Art Center; \$1,550 to the Calistoga Boys & Girls Club; \$750 to Calistoga Cares; \$1,200 to the Calistoga Family Center for the after school program and \$0 to the Christmas Bazaar because this event has already occurred. He said that this totals \$5,000.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2013-019 authorizing 2012/2013 Community Enrichment Grant Awards. Motion was carried by the following vote:

- AYES:** Vice Mayor Dunsford, Councilmembers Barnes, Kraus, Lopez-Ortega, Kraus and Mayor Canning.
NOES: None.
ABSTAIN: None.
ABSENT: None.

10) Consideration of holding City Council Study Sessions on March 18th and 21st to prepare the City Council goals and objectives for FY 2013/2014 and consideration of holding Budget Review Sessions on May 16th and 28th at the Community Center. (9:44 pm)

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to approve the City Council Study Sessions on March 18th and 21st and the Budget Review Sessions on May 16th and 28th at the Community Center. The Motion was carried unanimously.

J) ADJOURNMENT (9:45)

Mayor Canning adjourned the meeting at 9:45 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, March 5, 2013, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Amanda Davis, Deputy City Clerk

Approved by: Chris Canning, Mayor