

# City of Calistoga

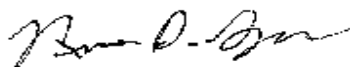
## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Richard Spitler, City Manager  
**DATE:** March 19, 2013  
**SUBJECT:** Funding Request to Support Calistoga Affordable Housing's 2013  
"Rebuilding Calistoga Program"

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APPROVAL FOR FORWARDING:



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Richard Spitler, City Manager

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1 **ISSUE:** Consideration of a Resolution authorizing a budget appropriation and a  
2 request to execute a funding agreement with Calistoga Affordable Housing, Inc.  
3 (CAH) in the amount of \$10,000 to support CAH's 2013 "Rebuilding Calistoga  
4 Program".  
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6 **RECOMMENDATION:** Adopt Resolution.  
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8 **BACKGROUND:** Calistoga Affordable Housing Corporation (CAH) has  
9 requested another \$10,000 grant from the City for the 2003 "Rebuilding Calistoga  
10 Program" (see attached letter). The City previously issued a grant in January  
11 2012 for \$10,000 (the request was for \$20,000). In December 2012 another  
12 \$10,000 grant was given in accordance with the approved FY 12/13 budget.  
13 They completed 73 projects with 190 volunteers. This was for work done this  
14 past fall. The new request would be for this spring.  
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16 These funds would be to make improvements to the mobile home parks,  
17 particularly the senior parks.  
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19 **DISCUSSION:** Staff recognizes and supports the benefits associated with this  
20 program that is targeted to provide assistance to disabled residents and low and

21 moderate income households, and to renovate existing housing stock in the City  
22 consistent with General Plan policy. Specifically, Housing Element Goal H-4,  
23 Objective H4.1, Action A2.states the following:

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26 *Housing Element*

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28 *Goal H-4 Maintain and enhance the physical condition and*  
29 *aesthetic quality of existing residential areas in the City.*

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31 *Objective H-4.1 Preserve and improve the quality of existing housing.*

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33 *Action A2. Cooperate with volunteer groups such as Rebuilding*  
34 *Together (formerly Christmas in April), when consulted*  
35 *by these groups, to help very low- and low-income home-*  
36 *owners and renters to maintain and upgrade their*  
37 *property.*

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39 Should Council authorized this funding, staff is recommending that the following  
40 five requirements be established:

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- 42 1. The attached Funding Agreement be executed.
- 43 2. Applications be prescreened through the City's Building Official to  
44 identify any significant Building/Fire Code issues of concern.
- 45 3. Building permits be obtained for all work when required by the  
46 Calistoga Municipal Codes. All required City plan check fees and  
47 permit fees for required inspections shall be paid prior to issuance of a  
48 building permit.
- 49 4. After completion of each home improved, CAH, Inc. shall submit a  
50 report detailing activities provided under the program to be utilized for  
51 the City's annual housing report.
- 52 5. An accounting of the use of City funds be provided to the City prior to  
53 at the end of each City fiscal year.

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55 **FISCAL IMPACT:** The Affordable Housing Trust Fund (78) would be used which  
56 contains funds specifically dedicated towards preservation of affordable housing.  
57 Therefore, a budget adjustment will need to be made through the attached  
58 resolution to reflect the \$10,000 appropriation to Fund 78.

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60 **ATTACHMENTS:**

- 61 1. February 24, 2013 letter from CAH
- 62 2. Draft Resolution
- 63 3. Draft Funding Agreement