

City of Calistoga

Staff Report

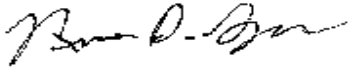
TO: Honorable Mayor and City Council

FROM: Amanda Davis, Deputy City Clerk

DATE: March 19, 2013

SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

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2 **DISCUSSION:** Minutes of the June 12, 2012 special City Council Meeting and the
3 October 16, 2012 regular City Council Meeting.

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5 **RECOMMENDATION:** Approve Minutes.

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7 **ATTACHMENTS:** Aforementioned Minutes.

1 **MINUTES**

2 **CITY COUNCIL-SPECIAL MEETING**
3 **PUBLIC HEARING**
4 **TUESDAY, JUNE 12, 2012- 7:00 P.M.**
5 **CALISTOGA COMMUNITY CENTER**

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8 **A) CALL TO ORDER**
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10 **Vice Mayor Dunsford called the Special Session to order at 7:00 p.m.**

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12 In attendance were the following: Councilmember Chris Canning,
13 Councilmember Gary Kraus, Councilmember Karen Slusser and Vice Mayor
14 Michael Dunsford. Absent: Mayor Jack Gingles.

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16 Also present were Public Works Director/City Engineer Dan Takasugi,
17 Administrative Services Director Gloria Leon, Fire Chief Steve Campbell,
18 Police Chief Jonathan Mills, Planning and Building Manager Ken MacNab,
19 Recreation Services Manager Olivia Lemen, City Manager Richard Spitler, and
20 Deputy City Clerk Amanda Davis.
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22 **B) SALUTE TO THE FLAG**

23 **C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**
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25 **Charlotte Williams, 59 View Road**, stated that a referendum petition was
26 delivered to Calistoga City Hall at 1:30 p.m., this afternoon. She stated that 504
27 signatures were gathered in opposition of Ordinance 681, Silver Rose Resort.
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29 **Clarence Luvisi, 285 Rosedale Road**, spoke regarding the FY 12/13 Budget.
30 He acknowledged the hard work that the City Council and staff have done over
31 the past year. He stated that the system the City Council and Planning
32 Commission use in their meetings does not promote dialogue between the City
33 Council/Planning Commission and the public and he encouraged this type of
34 dialogue to occur in the future.
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36 **Ann Scott, 4281 Scott Way**, spoke in regards to the recently submitted
37 referendum petition. She stated that she encountered many Spanish speaking
38 individuals and feels that it is important to have a translator at the City Council
39 meetings.
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41 **Don Scott 4281 Scott Way**, spoke in regards to the loud motorcycles in town
42 and asked that Council look into having the appropriate steps taken to
43 eliminate this.

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Carol Bush, 1443 Lincoln Ave., expressed her appreciation and support to the Council and Staff for their hard work.

Matt Hickerson, 3225 Lake County Hwy, stated his support in eliminating the loud motorcycle noise in town. He stated that he hopes he can help the City move in a positive direction. He discussed the Grand Jury Report.

Kurt Larrecou, 1707 Michael Way, spoke regarding a possible Brown Act violation that occurred at the June 5, 2012 City Council meeting.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Canning** to approve the Council Meeting Agenda. The Motion was carried unanimously. *(Mayor Gingles was absent)*

E) PUBLIC HEARING (7:33 p.m.)

1) Public hearing on the draft City of Calistoga Fiscal Year 2012/2013 Budget.

City Manager Spitler introduced the item. He stated that the Public Hearing is regarding the proposed FY 2012/13 budget. He stated that the city has struggled over these past three years with financial problems as a result of the recession. He said that leading into the beginning of FY 2011/12 budget the Council had to take several actions to get the financial situation under control and that over the last two years they have eliminated 14 city staff positions, reduced city salaries by 12%-15% including higher contributions to healthcare, reduced overall budget expenditures in all categories, implemented the PERS reform and adopted new formulas for new employees and required all employees to pay their employee contribution towards PERS, and settled numerous lawsuits and claims to the city's financial benefit. He stated that the result has been that the depletion of the General Fund reserves has stopped and is starting to replenish. He said that staff has worked hard to manage their budgets. He stated that a lot of time has spent on processing development permits for projects such as Silver Rose and Enchanted Resorts. He stated the budget presented before Council does not include any new development revenue, there are no proposed staff layoffs in, and that salaries are frozen. He stated that the Council held a budget workshop on May 24, 2012 to review the draft budget and gave direction to staff. He said that the proposed budget is designed to maintain the existing level of service and reliability of our infrastructure at present levels, however, there are many facilities that are not receiving maintenance and repair and replacement as they should. He stated that new development is crucial in order to fill the gap that exists.

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Administrative Services Director Leon provided an overview of the City's cash flow situation and briefly reviewed the City's proposed Fiscal Year 2011/2012 budget. Ms. Leon gave a PowerPoint presentation discussing the budget summary and proposed budget changes for the following funds: Water, Wastewater, Capital Improvement funds for Water and Wastewater, Equipment Replacement, and Special Revenue.

Councilmember Canning stated that if there is any public comment or discussion regarding economic vitality he will need to recuse himself from that conversation. He requested that this discussion take place prior to other public comment.

Councilmember Canning recused himself at 7:51 p.m.

Vice Mayor Dunsford opened the public hearing at 7:51 p.m.

Ann Scott, 4281 Scott Way, asked whether the Council has looked at any organizations other than the Chamber of Commerce to fulfill the needs of the community. Ms. Scott asked whether the City has considered fining property owners who have vacant storefronts along Lincoln Avenue.

Michael Quast, 1300 Washington St., stated that he has been running the Roman Spa for over 30 years in Calistoga. He spoke regarding the Roman Spa's relationship with the Chamber of Commerce and asked the Council to continue to provide funding for the Visitor Center.

Dennis McNay, Calistoga, asked for clarification regarding what the other sources of revenue are that are presented in the budget as two-million plus. Ms. Leon responded. He stated that if the City wants to increase TOT, they should focus on the illegal short-term rentals.

City Manager Spitler discussed the recommendation to reduce the amount given to economic vitality.

Council discussion ensued.

Councilmember Canning returned to the dais at 8:08 p.m.

Clarence Luvisi, Rosedale Road, spoke regarding agenda packet consistency. He requested clarification on the following: employee salaries and contract services, Public Works debt service and budget fund transfers.

Vice Mayor Dunsford closed the public hearing at 8:19 p.m.

Council discussion ensued regarding the proposed budget.

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City Manager Spitler stated that if the City does not have significant income streams in terms of revenue, then the Council will need to figure out how to reinvent our City government so that we can live within our means. He feels that the City has done a good job at stopping the downward trend and is pulling out of it, but we still have a long way to go.

Vice Mayor Dunsford encouraged the community to approach the City Councilmembers if they have questions and/or concerns. He stressed the importance of truthful information and facts being presented. He stated that the City still has very big challenges ahead and everyone needs to be prepared for this.

Councilmember Slusser thanked those who participated in the Hazardous Waste event that took place at the Napa County Fairgrounds and would like to see this event occur annually.

F) **ADJOURNMENT**

Mayor Gingles adjourned the meeting at 8:41 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, June 19, 2012, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Amanda Davis, Deputy City Clerk

Approved by: Jack Gingles, Mayor

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, OCTOBER 16, 2012– 7:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

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7 **A) CALL TO ORDER**

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9 **Mayor Gingles called the Regular Session to order at 7:00 p.m.**

10
11 In attendance were the following: Councilmember Chris Canning,
12 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor
13 Michael Dunsford, and Mayor Jack Gingles.

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15 Also present were Planning & Building Manager Ken MacNab, Senior
16 Planner Erik Lundquist, Public Works Director/City Engineer Dan Takasugi,
17 City Manager Richard Spitler, Police Lieutenant Jonathan Mills, and Deputy
18 City Clerk Amanda Davis.

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20 **B) SALUTE TO THE FLAG**

21 **C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

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23 **Dennis McNay**, spoke regarding the candidate debate held last night at the
24 Community Center. He also discussed the Calistoga shuttle.

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26 **D) ADOPTION OF MEETING AGENDA**

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28 It was **MOVED** by Councilmember **Kraus** and **SECONDED** by
29 Councilmember **Canning** to approve the Council Meeting Agenda. The
30 Motion was carried unanimously.

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32 **E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION (7:13 p.m.)**

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34 **Councilmember Slusser** discussed some literature that was submitted to
35 the local newspaper stating that the City has a reserve of seven-million
36 dollars. She reminded the community that on October 20, 2012 from 9:00
37 a.m.-3:00 p.m. the Hazardous Waste event will be held at the Napa County
38 Fairgrounds.

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40 **Councilmember Canning** discussed the downtown directional sign that has
41 been requested at the corner of Silverado Trail and Lincoln Avenue. He
42 asked that the City Manager place an item on a future agenda regarding the
43 extension of the parade route for the Lighted Tractor Parade.

44
45 **Councilmember Kraus**, discussed the traffic study that took place when
46 Solage was constructed and had previously asked whether the Engineer's
47 predictions were ever validated. He said that he was informed that they were
48 not validated. He suggested that in the future when a traffic study is
49 completed for a project, it would be helpful to know whether the study was
50 validated or not.

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52 **City Manager Spitler** reported that there was a candidate's debate held last
53 night at the Community Center and it was broadcasted live on Channel 28.
54 He stated that this debate will be re-broadcasted on October 17 at 2:00 p.m.,
55 October 18 at 5:00 p.m. and October 19 at 2:00 p.m. Mr. Spitler invited the
56 community to attend the Haunted House event that is being held at the
57 Community Center on October 31, 2012 following the Halloween Parade.

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59 **F) PROCLAMATIONS/ PRESENTATIONS/ AWARDS (7:15 p.m.)**

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61 **1) Appreciation award to the Police Department's Parking Enforcement**
62 **Officer Bill Cornett (10 years of service)**

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64 **Mayor Gingles** presented a ten-year appreciation award to Bill Cornett,
65 Parking Enforcement Officer for the Calistoga Police Department.

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67 **2) City of Calistoga Proclamation recognizing October 22nd-26th, 2012 as**
68 **"Red Ribbon Week."**

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70 **Mayor Gingles** presented the item. Erika Chavez, an AmeriCorp Fellow at
71 the Junior/Senior High School accepted the Proclamation and spoke
72 regarding Red Ribbon Week. Ms. Chavez works with prevention programs
73 and she is the Advisor for Friday Night Live (FNL) Program at the
74 Junior/Senior High School. Kristine Krieger and Olivia, both members of
75 FNL were also present and discussed Red Ribbon Week and its importance.

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77 **3) Presentation of 2012 Pavement Management System Survey (7:24 PM)**

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79 **Public Works Director Takasugi** presented the item and introduced Ted
80 Lidie, Project Manager with Associated Engineering Consultants. Mr. Lidie
81 provided a presentation regarding the Pavement Management System
82 Survey. He gave a brief background on Associated Engineering Consultants
83 and their connection to the City of Calistoga. He discussed the following:
84 pavement preservation philosophy timeline, Calistoga's at risk streets, MTC
85 pavement categories, Calistoga roadway data, deferred maintenance needs
86 budget and PCI, pavement lifecycle timeline, and what lies ahead for
87 Calistoga.

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89 Council and staff discussion ensued.

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G) **CONSENT CALENDAR**

- 4) **Minutes of the August 21, 2012 regular City Council Meeting.**
- 5) **Adoption of Resolution No. 2012-070 accepting the donation of materials and equipment from the Rudolph and Maria Felgenhauer Trust for the Calistoga Police Department.**

Councilmember Kraus asked that Item No. 5 be removed from the Consent calendar.

It was **MOVED** by Vice Mayor **Dunsford** and **SECONDED** by Councilmember **Kraus** to approve Item No. 4 on the Consent Calendar. The Motion was carried unanimously.

Councilmember Kraus stated that the reason why he pulled Item No. 5 is because it is regarding a donation to the City. He stated that in the future he would prefer that donations not be placed on the Consent calendar so that Council and staff can acknowledge the donation.

It was **MOVED** by Councilmember **Kraus** and **SECONDED** by Vice Mayor **Dunsford** to approve Item No. 5 on the Consent Calendar. The Motion was carried unanimously.

H) **PUBLIC HEARING (7:48 p.m.)**

- 6) **Consideration of a request for a Determination of Public Convenience and Necessity authorizing a permanent vehicle for rent service (taxi) in the City of Calistoga. (This item was continued from the October 2, 2012 City Council Meeting.)**

Lieutenant Mills presented the item. He stated that at the previous City Council meeting held on October 2, 2012, this item was brought forward during a Public Hearing for a determination of public convenience and necessity authorizing a permanent vehicle for hire service. He stated that after presentation of his report and testimony by the applicant, the item was tabled for more information requested from the applicant and from staff. He stated that the applicant was asked to provide information on insurance and to identify a newer model vehicle to replace the originally proposed 1992 Jeep Liberty. He stated that the applicant has responded and is prepared upon approval to purchase the required insurance through American Commercial Business Insurance Services and the applicant is working with the dealership to get two newer vehicles. He stated that he reviewed taxicab rates from other surrounding Cities and he gave the results. Mr. Mills discussed the requirements that are applied to the vehicles for hire service in Calistoga.

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Leslie Lodestro and Holly LaBarber, 710 Washington St., applicants, spoke regarding the insurance carrier they plan to use. They stated that they have also identified new vehicles.

Mayor Gingles opened the public hearing at 7:52 p.m.

Sarah Trissle, stated that she represents an interested party who is interested in opening a cab company in Calistoga. She asked whether a Feasibility Study and/or survey was completed by Cab Hopper. She expressed her concerns with having more than one or two cab companies in Calistoga.

Councilmember and staff discussion ensued.

Eloise Saviez, 1815 School Street, expressed her concerns with there not being a need for an additional cab service.

Dennis McNay, Foothill Blvd., asked what area the taxicab service will cover. He stated that with the possibility of two resorts being built, there might be a greater need for taxicab services.

Applicant Leslie Lodestro responded that they will provide services within a 12-mile radius.

Mayor Gingles closed the public hearing closed at 8:03 p.m.

Council discussion ensued.

It was **MOVED** by Councilmember Canning and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2012-071 making a determination of Public Convenience and Necessity (PCN) for a rent vehicle service to operate within the City limits. Motion was carried by the following vote:

- | | |
|-----------------|---|
| AYES: | Councilmembers Canning, Kraus and Slusser,
Vice Mayor Dunsford and Mayor Gingles |
| NOES: | None |
| ABSTAIN: | None |
| ABSENT: | None |

- 7) **Adoption of Resolution No. 2012-072 adopting the Citywide 2012 Bicycle Transportation plan.**

Senior Planner Lundquist presented the item stating that what is before

179 Council this evening is a resolution adopting the 2012 Bicycle
180 Transportation Plan which will serve as a guide to the development of a
181 comprehensive bicycle system throughout the City and the local planning
182 area. He gave a background of the item and stated that this item was
183 brought forward to the Planning Commission last month. He said that the
184 Planning Commission encourages the Council to adopt the Bicycle
185 Transportation Plan with several different modifications. He discussed the
186 modifications that were suggested by the Planning Commission and that
187 were later incorporated into the Plan and asked that Council adopt the
188 Resolution that is before them this evening.

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190 **Councilmember Slusser** discussed her concerns with safety and how this
191 will affect certain property owners.

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193 **City Manager Spitler** and **Senior Planner Lundquist** responded.

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195 **Mayor Gingles opened the public hearing at 8:19 p.m.**

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197 **Mike Costanzo, Palisades Road**, stated that he has served on the
198 Calistoga Bicycle Advisory Committee for the past 8 years and also serves
199 on the County Bicycle Advisory Committee. He discussed the need for the
200 Bicycle Transportation Plan and urged Council to approve it.

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202 **Dieter Deiss, 3000 Palisades Raod**, stated that he serves on both the
203 Calistoga Bicycle Advisory Committee and the County Bicycle Advisory
204 Committee. He encouraged Council to vote unanimously on approval of the
205 Bicycle Transportation Plan and explained his reasoning.

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207 **Mayor Gingles closed the public hearing closed at 8:26 p.m.**

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209 Council discussion ensued.

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211 **Planning & Building Manager MacNab** discussed the item.

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213 **It was MOVED by Councilmember Slusser and SECONDED by**
214 **Councilmember Canning to adopt Resolution No. 2012-072 as**
215 **amended incorporating language from the General Plan to the Bike**
216 **Plan adding policy Cal-6.d regarding access to the Napa River. Motion**
217 **was carried by the following vote:**

218	AYES:	Councilmembers Slusser, Canning, Kraus,
219		Vice Mayor Dunsford and Mayor Gingles
220	NOES:	None
221	ABSTAIN:	None
222	ABSENT:	None

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8) Consideration of a Resolution regarding the City of Calistoga's participation in the CaliforniaFIRST Program of the California Statewide Communities Development Authority. (8:37 p.m.)

Senior Planner Lundquist presented the item. He stated that at the October 2, 2012 Council meeting this item was originally presented. He stated that, unfortunately, Steve Lederer, Napa County Public Works Director, was unable to attend and give his presentation on the CaliforniaFIRST Program. He said that Mr. Lederer is present this evening to share his presentation.

Steve Lederer, Napa County Public Works Director, introduced the CaliforniaFIRST Pace Financing Program. He discussed the background of the Program and encouraged Council's support.

Mayor Gingles opened the public hearing at 8:45 p.m.

There was no public comment.

Mayor Gingles closed the public hearing at 8:46 p.m.

It was MOVED by Councilmember Slusser and SECONDED by Councilmember Canning to adopt Resolution No. 2012-073 authorizing the City of Calistoga to join the CaliforniaFIRST Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct contractual assessment proceedings and levy contractual assessments within the territory of the City of Calistoga; and authorizing related actions. Motion was carried by the following vote:

AYES:	Mayor Gingles, Councilmembers Slusser, Canning, Kraus and Vice Mayor Dunsford
NOES:	None
ABSTAIN:	None
ABSENT:	None

D) GENERAL GOVERNMENT

9) Adoption of Resolution No. 2012-074 establishing Rates of Fare for taxicabs within the City of Calistoga.

Lieutenant Mills presented the item. He referenced Municipal Code Chapter 516.080, where it states that the City Council shall establish

267 taxicab fares by resolution. He said he researched surrounding cities and
268 what their rates of fare are for taxicab services. He stated that if the City
269 Council adopts a new rate of fare it will apply to all taxis within the City of
270 Calistoga.
271 Council discussion ensued.

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273 **Mayor Gingles** stated for the record that the Valley Valet rent for hire
274 service in Calistoga charges \$5.00 per mile.

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276 **It was MOVED by Councilmember Canning and SECONDED by**
277 **Councilmember Kraus to adopt Resolution No. 2012-074 establishing**
278 **rates of fare for all taxicabs operating within the City limits. Motion**
279 **was carried by the following vote:**

280 **AYES: Mayor Gingles, Councilmembers Slusser,**
281 **Canning, Kraus and Vice Mayor Dunsford**

282 **NOES: None**

283 **ABSTAIN: None**

284 **ABSENT: None**

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286 **J) ADJOURNMENT**

287

288 **Mayor Gingles** adjourned the meeting at 8:49 p.m. to the next scheduled
289 regular meeting of the Calistoga City Council, on Wednesday, November 7,
290 2012, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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292 **Respectfully submitted:**

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296 **Prepared by: Amanda Davis, Deputy City Clerk**

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299 **Approved by: Jack Gingles, Mayor**

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