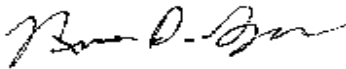


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Amanda Davis, Deputy City Clerk
DATE: April 2, 2013
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

- 1
- 2 **DISCUSSION:** Minutes of the November 20, 2012, December 4, 2012 and March 19,
- 3 2013 regular City Council meetings.
- 4
- 5 **RECOMMENDATION:** Approve Minutes.
- 6
- 7 **ATTACHMENTS:** Aforementioned Minutes.

1 **MINUTES**

2 **CITY COUNCIL-CLOSED SESSION**
3 **TUESDAY, NOVEMBER 20, 2012- 6:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6
7 **A) CALL TO ORDER**

8 **Mayor Gingles called the Closed Session to order at 6:00 p.m.**

9 In attendance were the following: Councilmember Chris Canning, Councilmember
10 Gary Kraus, Councilmember Karen Slusser, Vice Mayor Dunsford and Mayor Jack
11 Gingles. Also present was City Manager Richard Spittler.

12
13 **B) ORAL COMMUNICATIONS**

14 No public comment.

15
16
17 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 18
19 1) Public Employee Performance Evaluation, GCS 54957, City Manager.

20
21 **D) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION**

22 **Mayor Gingles** announced that there was no reportable action out of tonight's
23 Closed Session.

24
25 **E) ADJOURNMENT**

26 **Mayor Gingles adjourned the Closed Session at 7:00 p.m.** to the regular
27 meeting of the Calistoga City Council, on Tuesday, November 20, 2012 Calistoga
28 Community Center, 1307 Washington Street, 7:00 p.m.

29
30 **Respectfully submitted:**

31
32
33 _____
34 **Prepared by: Amanda Davis, Deputy City Clerk**

35
36 _____
37 **Approved by: Jack Gingles, Mayor**

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, NOVEMBER 20, 2012– 7:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) **CALL TO ORDER**

Mayor Gingles called the Regular Session to order at 7:05 p.m.

In attendance were the following: Councilmember Chris Canning, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford, and Mayor Jack Gingles.

Also present were Planning & Building Manager Ken MacNab, Senior Planner Erik Lundquist, Public Works Director Dan Takasugi, City Manager Richard Spitler, Fire Chief Steve Campbell, and Deputy City Clerk Amanda Davis.

B) **ACTION OUT OF CLOSED SESSION**

Mayor Gingles reported that a Closed Session was held to discuss the City Manager’s annual evaluation and that there was no reportable action.

C) **SALUTE TO THE FLAG**

D) **ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

Kerri Abreu, 1720 Reynard Lane, spoke regarding Ken MacNab’s position being vacant and hopes that the City will fill his position with someone very qualified. She also spoke regarding the Christmas Bazaar and stated her concerns with the fact that the Chamber of Commerce is not promoting this event this year. **Councilmember Canning** responded to her comments stating that no one has reached out to the Chamber in regards to this event.

E) **ADOPTION OF MEETING AGENDA**

It was **MOVED** by Councilmember **Canning** and **SECONDED** by Councilmember **Slusser** to approve the Council Meeting Agenda as amended to hear item G: Proclamations/Presentations/Awards prior to item F and to add in a presentation by the American Cancer Society. The Motion was carried unanimously.

82 G) **PROCLAMATIONS/ PRESENTATIONS/ AWARDS**

- 83
84 1) **Appreciation award to Calistoga Police Officer Gary Enyart (25 years of**
85 **service)**

86
87 **Mayor Gingles** presented a twenty-five year appreciation award to Police Officer
88 Gary Enyart. Gary Enyart accepted the award.

- 89
90 3) **Presentation by Peggy McCormick from the American Cancer Society.**
91 (This item was added to the agenda and was to be heard prior to Item No. 2)

92
93 **Peggy McCormick**, spoke on behalf of the American Cancer Society and is the
94 Event Chair for the Relay for Life in St. Helena this year. She stated that the event
95 will take place in St. Helena the weekend of July 13-14, 2013. She stated that
96 their goal is to partner with the City of Calistoga and switch off holding the event at
97 both locations. Ms. McCormick discussed last year's Relay for Life event and
98 discussed this year's goals for fundraising.

- 99
100 2) **Presentation of Annual Report by the Chamber of Commerce on its**
101 **destination marketing program.**

102
103 **Chris Canning, Executive Director of the Chamber of Commerce**, gave a
104 PowerPoint presentation on its Destination Marketing Program. He discussed
105 and presented data from FY 11/12 and the 1st quarter of FY 12/13. He discussed
106 staffing allocation, Visitor Center operations, domestic visitor interactions,
107 international visitor interactions, Visitor Center Volunteers, Calistoga Visitor
108 website, online booking engine, marketing and public relations, TOT reporting,
109 event execution, and TBID funds.

110
111 F) **COUNCIL REQUESTS AND IDEAS FOR DISCUSSION (7:41 p.m.)**

112
113 **Councilmember Slusser** reminded those who are interested that the Christmas
114 Bazaar is coming up on December 1, 2012. She invited everyone to come and
115 support the non-profit organizations.

116
117 **Mayor Gingles** spoke regarding an item on the Consent Calendar, regarding the
118 Regional Housing Needs Allocation (RENA) cycle that is set up by the State and
119 through the local agencies. He explained what this means and what the process
120 is. He discussed the November 6, 2012 General Municipal Election. He discussed
121 the CaliforniaFirst PACE Program that was adopted at the last Council meeting.
122 He recognized Jan Schmitz, who passed away last Tuesday.

123
124 H) **CONSENT CALENDAR (7:51 p.m.)**

- 125
126 3) **Minutes of the May 15, 2012 and June 5, 2012 regular City Council Meetings.**

- 128 4) **Adoption of Resolution No. 2012-075 approving the 2013 City Council**
129 **meeting schedule.**
- 130
- 131 5) **Adoption of Resolution No. 2012-076 approving the Pool concrete**
132 **renovation contract with Wilson Construction in the amount of \$45,000.**
- 133
- 134 6) **Adoption of Resolution 2012-077 authorizing abatement of abandoned,**
135 **wrecked, dismantled, or inoperative vehicles on private property at 507**
136 **Washington Street.**
- 137
- 138 7) **Review and endorsement of proposed final housing allocations for the**
139 **2014 – 2022 Regional Housing Needs Allocation cycle.**
- 140

141 It was **MOVED** by Councilmember **Kraus** and **SECONDED** by Vice Mayor
142 **Dunsford** to approve Item Nos. 3,4,5,6 and 7 on the Consent Calendar. The
143 Motion was carried unanimously.

144

145 D) **PUBLIC HEARING (7:51 p.m.)**

146

- 147 8) **(1) Accept the County Certification that the Referendum Petition Against**
148 **Resolution 2012-062 Approving the General Plan Overlay and Planned**
149 **Development Goals for the Enchanted Resorts Properties Has the Requisite**
150 **Number of Signatures; and (2) Reconsider Resolution 2012-062 and Either**
151 **(a) Adopt a Resolution to Repeal Resolution 2012-062, or (b) Adopt a**
152 **Resolution Submitting the Resolution to the Voters at a Special Election,**
153 **and Consider the Designation of Council Members to Prepare Arguments in**
154 **Favor of the Resolution**
- 155

156 **RECOMMENDED ACTION:**

157 **(1) By motion, accept the County Certification that the Referendum Petition**
158 **against Resolution 2012-062 has the Requisite Number of Valid Signatures;**

159

160 **(2) Adopt a Resolution Submitting the Resolution to the Voters at a Special**
161 **Election to be held March 5, 2013 and Requesting the Board of Supervisors**
162 **of Napa County to Consolidate said Election with the March 5, 2013**
163 **Consolidated Election; and**

164

165 **(3) Designate one or two Council Members (Canning and Kraus) to prepare**
166 **ballot arguments in favor of the Measure.**

167

168 **City Manager Spitler** presented the item. He stated that Karen Murphy, City
169 Attorney, who was assigned to this project, is here for discussion. He stated that
170 John Tuteur, Napa County Registrar, is also present to present the Referendum
171 Petition.

172

173 **City Manager Spitler** stated that on August 21, 2012 the City Council approved

174 the Enchanted Resorts Project. Subsequently, on September 20, 2012 a
175 Referendum Petition was submitted requesting that the General Plan Amendment
176 portion of the approval be rescinded. He stated that it takes 213 signatures to
177 qualify the Referendum Petition, and 347 signatures of those obtained were
178 verified. He said that the Council has two options: 1) after the Public Hearing
179 Council can choose to repeal the General Plan Amendment Resolution or 2)
180 submit the Resolution to the voters either at the next regular Municipal Election in
181 November 2014, or at a Special Election which is no sooner than 88 days after
182 the order by the City Council to have a Special Election. He said that staff has
183 reviewed the material and is recommending that the Council submit the
184 Resolution to the voters at a Special Election to be held March 5, 2013. He
185 discussed the preparation of ballot arguments.
186

187 **John Tutuer, Napa County Registrar of Voters**, discussed the sufficiency of the
188 Referendum Petition. He requested that the Council adopt a motion accepting the
189 County Certification so that Council can then take subsequent motion. He also
190 discussed the costs of a Special Election should one be held.
191

192 **Mayor Gingles opened the Public Hearing at 8:04 PM.**

193
194 **Cara O'Neill, Diamond Mountain Road**, expressed her thoughts and support for
195 the Indian Springs Expansion project. She discussed her concerns with how the
196 conversations took place in regards to the Enchanted Resorts project and asked
197 Council to rescind Resolution No. 2012-062.
198

199 **Dawnine Dyer, 1501 Diamond Mountain Road**, asked that the Council rescind
200 Resolution No. 2012-062 and explained her reasoning.
201

202 **Norma Tofanelli, 1001 Dunaweel Lane**, spoke regarding the November 6, 2012
203 General Municipal Election results. She discussed the significance of the results
204 and asked why this Public Hearing is not taking place at the next Council meeting
205 where a new City Council will be seated.
206

207 **Dennis McNay, 2653 Foothill Blvd.**, discussed the three proposed resorts and
208 suggested that solar items be installed at all of the resorts to assist in making
209 Calistoga "green".
210

211 **Mayor Gingles closed the public hearing at 8:18 p.m.**

212
213 **It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember**
214 **Kraus to accept the County Certification that the Referendum Petition**
215 **against Resolution 2012-062 has the requisite number of valid signatures.**
216 **The Motion was carried unanimously.**

217 **Karen Murphy, City Attorney**, stated that should the Council decide to submit the
218 question to the voters, there is a revised resolution that has been provided. She

219 said the that in Section 11 on Page 3, it has been amended as follows: "The City
220 Council of the City of Calistoga does hereby request the Napa County Registrar of
221 Voters consolidate the Election and establish a polling place".

222 Council discussion ensued and the consensus is to hold a Special Election on
223 March 5, 2013.

224
225 **It was MOVED by Mayor Gingles and SECONDED by Councilmember Kraus**
226 **to designate Councilmember Canning and Councilmember Kraus to prepare**
227 **ballot arguments in favor of the Measure; and to adopt the amended**
228 **Resolution No. 2012-078 submitting the Resolution to the Voters at a Special**
229 **Election to be held March 5, 2013 and requesting the Board of Supervisors**
230 **of Napa County to Consolidate said Election with the March 5, 2013**
231 **Consolidated Election. Motion was carried by the following vote:**

232 **AYES: Mayor Gingles, Councilmembers Kraus, Slusser,**
233 **Canning and Vice Mayor Dunsford**

234 **NOES: None.**

235 **ABSTAIN: None.**

236 **ABSENT: None.**

237

238 **J) GENERAL GOVERNMENT (8:25 p.m.)**

239

240 **9) Consideration of a Resolution confirming the Mayor's appointments to the**
241 **Planning Commission.**

242

243 **Vice Mayor Dunsford** recused himself from this item.

244

245 **Mayor Gingles** presented the item. He stated that another vacancy has been
246 created due to the resignation of Commissioner Nicolas Kite. He said that
247 Commissioner Kite had to resign because he is moving outside of the City limits.
248 He stated that there are now three Planning Commission vacancies.

249

250 **It was MOVED by Mayor Gingles to appoint Paul Coates and Carol Bush to**
251 **fill two of the vacant Planning Commission seats. The Motion died due to**
252 **lack of Second.**

253 **Councilmember Kraus** stated that with a new Councilmember coming on board
254 at the next City Council meeting, it would be more appropriate to make the
255 Planning Commission appointment at that meeting.

256

257 **Councilmember Slusser** concurred.

258

259 **Councilmember Canning** feels that extending the timeframe will also allow for
260 more applications to be submitted by interested individuals.

261

262 There was Council consensus to move this item to a Council meeting in
263 December, 2012.

264
265 **K) ADJOURNMENT**

266 **Mayor Gingles** adjourned the meeting at 8:32 p.m. to the next scheduled regular
267 meeting of the Calistoga City Council, on Tuesday, December 4, 2012, Calistoga
268 Community Center, 1307 Washington Street, 7:00 p.m.

269 **Respectfully submitted:**

270 _____
271 **Prepared by: Amanda Davis, Deputy City Clerk**

272 _____
273 **Approved by: Jack Gingles, Mayor**
274
275

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, DECEMBER 4, 2012– 7:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6
7 **A) CALL TO ORDER**

8 **Mayor Gingles called the Regular Session to order at 7:04 p.m.**
9

10 In attendance were the following: Councilmember Chris Canning,
11 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael
12 Dunsford, and Mayor Jack Gingles.
13

14 Also present were Public Works Director Dan Takasugi, Police Lieutenant
15 Jonathan Mills, Fire Chief Steve Campbell, City Manager Richard Spitler, and
16 Deputy City Clerk Amanda Davis.
17

18 **B) SALUTE TO THE FLAG**

19 **C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

20
21 **Zurla Tropple, 2412 Foothill Blvd.**, discussed the Rent Stabilization Ordinance
22 (RSO) for the Mobile Home Parks. She spoke in regards to the Federal Judge
23 ruling in favor of the RSO and expressed her appreciation to the City Council for
24 their assistance. She discussed her concerns with the Mobile Home Park
25 Owner, Mr. Mosier.
26

27 **Jo Bob Hitchcock, 1322 Berry St.**, congratulated the new Councilmembers
28 elect and Mayor elect. He spoke regarding the vacant seat and urged the
29 Council to appoint Charlotte Williams.
30

31 **Dennis McNay, 2653 Foothill Blvd.**, spoke regarding the TOT and TBID
32 reports. He discussed the TBID money being sent to the County of Napa.
33

34 **Doug Cook**, welcomed the new Councilmembers and Mayor. He urged the
35 Council to appoint Charlotte Williams to the vacant Council seat.
36

37 **Joe Matthews, 26 View Rd.**, congratulated and welcomed the new Mayor and
38 Councilmembers. He also thanked outgoing Mayor Gingles and Councilmember
39 Slusser. He spoke regarding the vacant seat and urged the Council to appoint
40 Charlotte Williams.
41
42
43
44

45 D) **ADOPTION OF MEETING AGENDA**

46
47 It was **MOVED** by Councilmember **Kraus** and **SECONDED** by Councilmember
48 **Slusser** to approve the Council Meeting Agenda as amended. The Motion was
49 carried unanimously.

50
51 I) **CONSENT CALENDAR**

52
53 **4) Minutes of the May 24, 2012 Special Budget Study Session Meeting and the**
54 **June 19, 2012 regular City Council Meeting.**

55
56 It was **MOVED** by Councilmember **Kraus** and **SECONDED** by Vice Mayor
57 **Dunsford** to approve Item No. 4 on the Consent Calendar. The Motion was
58 carried unanimously.

59
60 F) **PROCLAMATIONS/ PRESENTATIONS/ AWARDS (7:21 p.m.)**

61
62 **1) Presentation by John Tuteur, Napa County Registrar of Voters, regarding**
63 **the results of the General Municipal Election held in the City of Calistoga,**
64 **November 6, 2012.**

65
66 **John Tuteur, Napa County Registrar of Voters**, provided a brief overview of
67 the November 6, 2012 General Municipal Election.

68
69 E) **COUNCIL REQUESTS AND IDEAS FOR DISCUSSION (7:27 p.m.)**

70
71 **Councilmember Slusser** expressed her love for the Community of Calistoga.
72 She said it has been an honor serving Calistoga and it has been a great
73 challenge and learning experience that has enriched her life. She complimented
74 Mayor Gingles and all of the Councilmembers she has served with and
75 discussed her years of service on the Council.

76
77 **Mayor Gingles** presented **Councilmember Slusser** with a service award
78 plaque and flowers.

79
80 **Mayor Gingles** expressed his love for Calistoga. He discussed his years of
81 service on the Planning Commission, City Council and also his term of
82 employment at the City of Calistoga. He also discussed his service on Regional
83 Boards and Committees. He said Calistoga will always be Calistoga, and that it
84 is the people that make up the town. He discussed the importance of the
85 community being united. He thanked the community for all their support over the
86 years.

87
88 **Mayor Gingles** and **Fire Chief Campbell** discussed the recent storms coming
89 through the Valley. Mr. Campbell stated that most powerful storm came through
90 on December 2, 2012 and forced the Emergency Operations Center (EOC) to

91 open at the Fire Department. He stated that the EOC was then closed by Noon
92 that day because the storm tapered off.

93
94 **Councilmember Canning** presented a service award plaque to Mayor Jack
95 Gingles.

96
97 **G) ELECTION RESULTS**

98
99 **2) Consideration of a Resolution declaring the results of the General**
100 **Municipal Election held in the City of Calistoga, November 6, 2012.**

101
102 It was **MOVED** by Councilmember Kraus and **SECONDED** by
103 Councilmember Slusser to adopt Resolution No. 2012-079 declaring the
104 results of the General Municipal Election held in the City of Calistoga,
105 November 6, 2012. The motion was carried by the following vote:

106
107 **AYES: Councilmembers Kraus, Slusser, Canning,**
108 **Vice Mayor Dunsford and Mayor Gingles**
109 **NOES: None**
110 **ABSTAIN: None**
111 **ABSENT: None**

112
113 **H) INSTALLATION OF COUNCIL MEMBERS AND MAYOR ELECT (7:57 p.m.)**

114
115 **3) The City Clerk will administer the Oath of Office to the newly elected**
116 **Officials who will then assume their seats.**

117
118 **Acting City Clerk Spitler** administered the Oath of Office to newly elected
119 Michael Dunsford (Councilmember), Carl Sherrill (Councilmember), and Chris
120 Canning (Mayor).

121
122 **Councilmember Dunsford, Councilmember Sherrill and Mayor Canning**
123 **each gave a brief statement to the Community.**

124
125 **E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION-CONTINUED**

126
127 **Councilmember Kraus** expressed his thanks to Karen Slusser and Jack
128 Gingles for the time they served on the Council. He stated that he has enjoyed
129 working with them. He also discussed the vacant seat on the Council and the
130 importance of having this done as soon as possible.

131
132 **Mayor Canning** stated that the vacant Council seat will be discussed at the
133 December 18th, 2012 City Council meeting. He discussed the three vacancies on
134 the Planning Commission as well as the vacancies on the BSAAB Committee
135 and Measure A Committee.

136

137 **Councilmember Dunsford** congratulated Executive Director Chris Canning, the
138 Chamber of Commerce and Calistoga Police and Fire Departments for a
139 fantastic Lighted Tractor Parade this past Saturday. He stated that it was a very
140 successful event.

141

142 **J) PUBLIC HEARING**

143

144 **5) Consideration of a Resolution authorizing the acceptance and expenditure**
145 **of \$100,000 in state COPS grant funds for fiscal year 2012-2013.**

146

147 **Lieutenant Mills** presented the item. He stated that State grant funds under the
148 State of California Citizen's Option for Public Safety (COPS) program are in the
149 process of being awarded to the City for fiscal year 2012/2013 for local law
150 enforcement purposes. He discussed the permissible uses of COPS grant funds
151 which include: funding additional police officers; overtime to increase police
152 service; civilian personnel when the civilian employee performs duties which will
153 free police officers to perform law enforcement duties; and to purchase
154 equipment that will benefit "front line law enforcement". He stated that COPS
155 funding is critical to the function of the department and Calistoga has been using
156 it consistently in the past and proposed to use it again this year for the following
157 purposes:

- 158 • \$12,500 to fund the Juvenile Diversion Program
- 159 • \$32,000 to fund two part-time Community Service Officer
160 positions
- 161 • \$8,400 for Livescan fingerprinting machine service contract
- 162 • \$43,000 to assist in funding fourth full-time Dispatcher

163

164

165 **Mayor Canning opened the public hearing at 8:16 p.m.**

166

167 There was no public comment.

168

169 **Mayor Canning closed the public hearing at 8:17 p.m.**

170

171 Council discussion ensued.

172

173 **It was MOVED by Councilmember Kraus and SECONDED by**
174 **Councilmember Dunsford to adopt Resolution No. 2012-080 authorizing**
175 **the acceptance and expenditure of \$100,000 in state COPS grant funds for**
176 **fiscal year 2012-2013. The motion was carried by the following vote:**

177

178 **AYES: Councilmembers Kraus, Dunsford, Sherrill, and Mayor**
179 **Canning**

180 **NOES: None**

181 **ABSTAIN: None**

182 **ABSENT: None**

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200

K) GENERAL GOVERNMENT

None.

L) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:19 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, December 18, 2012, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Amanda Davis, Deputy City Clerk

Approved by: Chris Canning, Mayor

1 **MINUTES**

2 **CITY COUNCIL-CLOSED SESSION**
3 **TUESDAY, MARCH 19, 2013– 6:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6
7 **A) CALL TO ORDER**

8 **Mayor Canning called the Closed Session to order at 6:00 p.m.**

9 In attendance were the following: Councilmember Barnes, Councilmember
10 Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael
11 Dunsford, and Mayor Chris Canning.

12
13 Also present was City Manager Richard Spitler.

14
15 **B) ORAL COMMUNICATIONS**

16 No public comment.

17
18 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 19 1) Public Employee Performance Evaluation, GCS 54957, City Manager.

20
21 **D) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION**

22 **Mayor Canning** announced that there was no reportable action out of
23 tonight's Closed Session.

24
25 **E) ADJOURNMENT**

26 **Mayor Canning adjourned the Closed Session at 7:00 p.m.** to the regular
27 meeting of the Calistoga City Council, on Tuesday, March 19, 2013 Calistoga
28 Community Center, 1307 Washington Street, 7:00 p.m.

29
30 **Respectfully submitted:**

31
32 _____
33 **Prepared by: Amanda Davis, Deputy City Clerk**

34
35 _____
36 **Approved by: Chris Canning, Mayor**
37

38

39

40

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, MARCH 19, 2013 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER

Mayor Canning called the Regular Session to order at 7:01 p.m.

In attendance were the following: Councilmember Barnes, Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present were Senior Civil Engineer Derek Rayner, Senior Planner Erik Lundquist, Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, City Manager Richard Spitler, and Deputy City Clerk Amanda Davis.

B) ACTION OUT OF CLOSED SESSION

Mayor Canning announced that there was no reportable action out of tonight's Closed Session.

C) SALUTE TO THE FLAG

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Bill Dyer, 1501 Diamond Mountain Road, stated that there is a rumor being spread around town that he was involved in a 700 acre vineyard clearing on Diamond Mountain Road. He wanted to clarify that this was false information and he has not been involved in vineyard clearing on Diamond Mountain Road.

Joe Bob Hitchcock, 1322 Berry St., requested that the City make better accommodations for those who may handicap and cannot approach the podium. He suggested that a small table be placed next to the podium with a chair. **Mayor Canning** stated that there is a portable microphone available for those who are unable to approach the podium and that accommodations can be made.

Kristin Casey, spoke on behalf of the Calistoga Cat Action Team (CCAT) stating that during the months of March and April CCAT is offering free spay and neutering services in Calistoga. She said that the participating veterinarians are Dr. Franquelin and Dr. Sally Kimsey. She stated that those who are interested can call Kristin Casey at 942-1127 and Spanish speakers can call Placido Garcia at 942-0340.

83
84 **Shirley Blomquist, 320 Chablis North, Commissioner for the Napa County**
85 **Commission on Aging**, stated that she represents Calistoga and that on
86 March 25, 2013 from 2:00 p.m.-4:00 p.m. the Annual Meeting will be held at
87 Chateau Calistoga in the Clubhouse. She invited anyone who is interested to
88 attend. She stated that Diane Dillon and Mayor Canning will be present to assist
89 in answering questions.

90
91 **E) ADOPTION OF MEETING AGENDA**

92
93 It was **MOVED** by Councilmember **KRAUS** and **SECONDED** by
94 Councilmember **BARNES** to approve the Council Meeting Agenda. The Motion
95 was carried unanimously.

96
97 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

98
99 **Mayor Canning** stated that the second Community Forum will take place on
100 March 20th, 6:00 p.m.-8:00 p.m. at the Community Center. He said that he and
101 Councilmember Barnes will be present for the forum discussions. He asked
102 what the status is of the directional sign at the corner of Silverado Trail and
103 Lincoln Avenue. He asked that the Public Works Department look into this. He
104 requested that the Public Works Corporation Yard shield their storage area so
105 that it is not visible by those using the Dunaweal Lane Trail.

106
107 **G) PROCLAMATIONS/ PRESENTATIONS/ AWARDS**

108
109 **1) Presentation by Jamison Crosby, regarding Storm Water Regulations**
110 **update.**

111
112 **Jamison Crosby, Program Manager**, for the Napa Countywide Stormwater
113 Pollution Prevention Program, gave a PowerPoint presentation outlining the
114 regulations, requirements and compliance.

115
116 **2) Presentation by Bob Fiddaman of the Friends of Pioneer Park on the**
117 **Gazebo Project (7:41 p.m.)**

118
119 **Bob Fiddaman, 1300 Cedar Street**, gave a report to the Council on the
120 progress of the Gazebo Project being completed by Friends of Pioneer Park.

121
122 **3) Presentation by John Tuteur, Napa County Registrar of Voters, regarding**
123 **the results of the City of Calistoga Measure C Special Election held in the**
124 **City of Calistoga, March 5, 2013.**

125
126 **John Tuteur, Napa County Registrar of Voters**, discussed and provided the
127 results of the City of Calistoga Measure C Special Election held in the City of
128 Calistoga, March 5, 2013. He stated that the votes were manually tallied and a
129 bill will be sent to the City.
130

131 H) **ELECTION RESULTS (7:54 p.m.)**

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- 4) **Consideration of a Resolution declaring the results of the Special Municipal Election held in the City of Calistoga, on March 5, 2013.**

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2013-023 declaring the results of the Special Municipal Election held in the City of Calistoga on March 5, 2013. The Motion was carried unanimously.

I) **CONSENT CALENDAR (7:55 p.m.)**

- 5) **Minutes of the June 12, 2012 special City Council meeting and the October 16, 2012 regular City Council meeting.**
- 6) **Consideration of Authorizing the City Manager to Vote in Favor of Two Amendments to the League of California Cities' Bylaws.**
- 7) **Consideration of a Resolution authorizing the use of City Streets for Enviro-Sports Productions, Inc Napa Valley Silverado Half Marathon and 5k on April 21, 2013.**

It was **MOVED** by Vice Mayor DUNSFORD and **SECONDED** by Councilmember KRAUS to approve Item Nos. 5, 6 and 7 on the Consent Calendar. The Motion was carried unanimously.

J) **PUBLIC HEARING**

None.

K) **GENERAL GOVERNMENT (7:56 p.m.)**

- 8) **General Plan Annual Report**

Planning & Building Director Goldberg presented the item and discussed the Calistoga General Plan and its progress made toward implementation during 2012. Ms. Goldberg also discussed the General Plan's implementation and amendments anticipated during 2013. She stated that the Planning Commission is recommending that the City Council accept the annual report on the General Plan and that Council also review the comments submitted by Kristin Casey in her letter dated March 13, 2013.

Mayor Canning opened the item for public comment at 8:00 p.m.

Joe Bob Hithcock, 1322 Berry Street, stated his concerns regarding the Enchanted Resort's project in relation to the General Plan. He stated his concerns with a precedent being set that if the City approves large development projects, it will bring money. He discussed his concerns with the proposed amendments.

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Kristin Casey, 1132 Denise, encouraged the Council to refer to the General Plan as a document of high importance, and not just a document with policies and guidelines. She discussed the letter she submitted and asked that her recommendations receive some prioritization thanked staff for their work.

- 9) **Consideration of a Resolution authorizing a budget appropriation and a request to execute a funding agreement with Calistoga Affordable Housing, Inc. (CAH) in the amount of \$10,000 to support CAH’s 2013 “Rebuilding Calistoga Program”.** (8:09 p.m.)

City Manager Spittler presented the item. He stated that what is before Council is a request to execute a funding agreement with Calistoga Affordable Housing, Inc. (CAH), in the amount of \$10,000 to support CAH’s 2013 “Rebuilding Calistoga Program” which has been very successful in past years. He stated that he is recommending approval and that the source of funds would be the Affordable Housing Trust Fund.

Councilmember Lopez-Ortega asked whether CAH provides a detailed report to the City after the improvements have been made outlining what has been completed.

Larry Kromann, 19 Rockrose Lane, spoke on behalf of Calistoga Affordable Housing, Inc. and stated that CAH does provide a report once the work has been completed. He stated that CAH does pull building permits for these projects. He said their volunteer base is very good. He also stated that this year the majority of their funding sources either postponed until later in the year, or they have not responded, which has put them in a difficult position and that is why he has come to the City requesting the money in advance.

Council discussion ensued.

It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Barnes to adopt Resolution No. 2013-025 approving a fiscal year 2012/13 budget adjustment to appropriate funds in the amount of ten thousand dollars (\$10,000) from the City’s Affordable Housing Trust Fund 78 for the City’s contribution to the 2013 Rebuilding Calistoga Program and authorizing the City Manager to enter into an Amendment No. 2 to the Funding Agreement with Calistoga Affordable Housing, Inc, for the 2013 Rebuilding Calistoga Program.

- AYES:** Vice Mayor Dunsford, Councilmembers Barnes, Kraus, Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

226 **10) Consideration of setting a date for a Special Joint Meeting with the Napa**
227 **County Board of Supervisors. (8:15 p.m.)**

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229 **Mayor Canning** introduced the item stating that the following 2013 dates are
230 available: May 7, May 21 and June 4. All of the Councilmembers stated that
231 they are available.

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233 **Council and the City Manager** discussed potential meeting topics including
234 Fire Contract negotiations with the County and transportation issues.

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236 **L) ADJOURNMENT**

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238 **Mayor Canning** adjourned the meeting at 8:20 p.m. to the next scheduled
239 Special Study Session of the Calistoga City Council, on Thursday, March 21,
240 2013, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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242 **Respectfully submitted:**

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246 **Prepared by: Amanda Davis, Deputy City Clerk**

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249 **Approved by: Chris Canning, Mayor**
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