

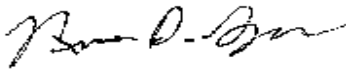
# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Amanda Davis, Deputy City Clerk  
**DATE:** April 16, 2013  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Richard Spitler, City Manager

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- 1  
2 **DISCUSSION:** Minutes of the December 18, 2012 regular City Council meeting, March  
3 18 & 21, 2013 Special Study Sessions and April 2, 2013 regular City Council meeting.  
4  
5 **RECOMMENDATION:** Approve Minutes.  
6  
7 **ATTACHMENTS:** Aforementioned Minutes.

1 MINUTES

2 CITY COUNCIL – CLOSED SESSION

3 TUESDAY, DECEMBER 18, 2012 - 6:00 P.M.

4 CALISTOGA COMMUNITY CENTER

5  
6 **A) CALL TO ORDER**

7  
8 **Mayor Canning called the Closed Session to order at 6:00 p.m.**

9 In attendance were the following: Councilmember Carl Sherrill,  
10 Councilmember Gary Kraus, Councilmember Michael Dunsford, and Mayor  
11 Chris Canning.

12  
13 Also present was City Manager Richard Spitler, Administrative Services  
14 Director Gloria Leon and Labor Negotiator Deborah Glasser Kolly.

15  
16 **B) ORAL COMMUNICATIONS:**

17  
18 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 19  
20 1) Conference with Labor Negotiators (Labor Negotiator Deborah Glasser  
21 Kolly, City Manager Richard Spitler and Administrative Services Director  
22 Gloria Leon) pursuant to GC §54957.6.

23  
24 Employee Organizations: Calistoga Public Employees Association  
25 Calistoga Police Officers Association  
26 Calistoga Professional Firefighters Association  
27 Unrepresented Employees  
28

29 **D) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION**

30  
31 **E) ADJOURNMENT**

32 **Mayor Canning adjourned the Closed Session at 7:00 p.m.** to the regular  
33 meeting of the Calistoga City Council, on Tuesday, December 18, 2012  
34 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

35 **Respectfully submitted:**

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37  
38 \_\_\_\_\_  
39 **Prepared by: Amanda Davis, Deputy City Clerk**

40  
41 \_\_\_\_\_  
**Approved by: Chris Canning, Mayor**

**MINUTES**

**CITY COUNCIL – REGULAR MEETING  
TUESDAY, DECEMBER 18, 2012– 7:00 P.M.  
CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER**

**Mayor Canning called the Regular Session to order at 7:05 p.m.**

In attendance were the following: Councilmember Carl Sherrill, Councilmember Gary Kraus, Councilmember Michael Dunsford, and Mayor Chris Canning.

Also present were Senior Planner Erik Lundquist, City Manager Richard Spitler, and Deputy City Clerk Amanda Davis.

**B) ACTION OUT OF CLOSED SESSION**

**Mayor Canning** announced that there was no action out of Closed Session held this evening.

**C) SALUTE TO THE FLAG**

**D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

**Mayor Canning** discussed implementing Robert's Rules of Order for future City Council meetings.

**Dennis McNay, Foothill Blvd.**, welcomed the new Mayor and Councilmembers. He spoke regarding the vacant Council seat and suggested having that seat be put on the ballot for the Special Election being held in March.

**Robert Hitchcock**, spoke regarding microphone use at Council meetings and encouraged the Council, Staff and Public to use the handheld microphone when necessary so that those at home watching on Television can hear what is being said.

**Shelby Valentine**, Calistoga's Representative for the Napa County Library Commission, spoke regarding the proposed remodel of the historic library.

**Clarence Luvisi, 285 Rosedale Rd.** spoke regarding the proposed remodel of the Calistoga Library and stated his concerns.

84  
85 **Norma Tofanelli, 1001 Dunaweel Lane**, asked if the agenda be  
86 amended to hear the Indian Springs item before the appointment of a  
87 Councilmember to the vacant Council seat.  
88

89 **E) ADOPTION OF MEETING AGENDA**

90 It was **MOVED** by Councilmember **Kraus** and **SECONDED** by  
91 Councilmember **Dunsford** to approve the Council Meeting Agenda as  
92 amended to move Public Hearing Item I:2 after General Government Item  
93 J:8. The Motion was carried unanimously.

94 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

95  
96 **Councilmember Sherrill** thanked City Manager Spitler and his fellow  
97 Councilmembers for their patience with him in his new position as  
98 Councilmember.  
99

100 **Mayor Canning** asked that City Manager Spitler add the Rosenberg's  
101 Rules of Order item to the next City Council agenda for adoption. He  
102 discussed concerns that have been raised in regards to possible sub-  
103 standard housing in Calistoga. He stated that the meeting will be  
104 adjourned in honor of Jim Taylor, who recently passed away.  
105

106 **G) PROCLAMATIONS/ PRESENTATIONS/ AWARDS**

107  
108 None.  
109

110 **H) CONSENT CALENDAR**

- 111  
112 **1) Minutes of the July 17, 2012 regular City Council Meeting, July 17,**  
113 **2012 Calistoga Public Facilities Corporation Meeting, and the August**  
114 **7, 2012 Regular City Council Meeting.**  
115

116 It was **MOVED** by Councilmember Kraus and **SECONDED** by  
117 Councilmember Dunsford to approve Item No. 1 on the Consent Calendar.  
118 The Motion was carried unanimously.  
119

120 **J) GENERAL GOVERNMENT (7:24 p.m.)**

- 121  
122 **3) Discussion and consideration of Resolutions regarding Council**  
123 **Appointment to fill the Council vacancy created by the election of a**  
124 **new Mayor.**  
125

126 **City Manager Spitler** presented the item stating that a Council vacancy  
127 has occurred due to Chris Canning being elected as Mayor, and leaving

128 the remainder of his term as a Councilmember vacant. He discussed the  
129 options that the Council has to fill this vacancy. He discussed how these  
130 positions have been filled in the past due to vacancy. He stated that if a  
131 Special Election were to be held it could cost up to \$10,000. Staff is  
132 recommending that the Council discuss these options after input is  
133 received from the public and then take action.

134  
135 Council and staff discussion ensued.

136  
137 **Mayor Canning** opened the public comment portion at 7:33 p.m.

138  
139 **Kristin Casey, 1132 Denise Drive**, spoke in support of appointing  
140 Charlotte Williams to the vacant Council seat.

141  
142 **Peggy Berlin**, spoke in support of appointing Jim Barnes to the vacant  
143 Council seat.

144  
145 **Joe Bob Hitchcock**, spoke in support of appointing Charlotte Williams to  
146 the vacant Council seat.

147  
148 **Christina Aranguren**, spoke in support of appointing Charlotte Williams  
149 to the vacant Council seat.

150  
151 **Linda Marin, 2412 Foothill Blvd.**, spoke in support of appointing Paul  
152 Knoblich to the vacant Council seat.

153  
154 **Flow Robinson, 2412 Foothill Blvd.**, spoke in support of appointing  
155 Charlotte Williams to the vacant Council seat.

156  
157 **Alex Shantz**, Co-Coordinator for the Napa County Green Committee,  
158 spoke in support of appointing Charlotte Williams to the vacant Council  
159 seat and does not support holding a special election.

160  
161 **Donald Williams, 59 View Road**, spoke in support of appointing Charlotte  
162 Williams to the vacant Council seat.

163  
164 **Joe Matthews, 26 View Road**, Spoke in support of appointing Charlotte  
165 Williams to the vacant Council seat.

166  
167 **Jo Richard, 1518 Myrtle Street**, spoke in support of appointing Charlotte  
168 Williams to the vacant Council seat.

169  
170 **Donna Matthews**, read into the record a letter from Calistoga resident  
171 Roseanne Craig, who was unable to attend, which expressed her support  
172 in appointing Charlotte Williams to the vacant Council seat.

173

174 **Norma Tofanelli, 1001 Dunaweel Lane**, spoke in support of appointing  
175 Charlotte Williams to the vacant Council seat.

176  
177 **Ronald Lynch, 2412 Foothill Blvd**, spoke in support of appointing Paul  
178 Knoblich to the vacant Council seat.

179  
180 **Paul Knoblich, 1019 Cedar Street**, spoke in support of appointing  
181 Charlotte Williams to the vacant Council seat.

182  
183 **Mayor Canning** closed the public comment portion at 8:11 p.m.

184  
185 Council discussion ensued.

186  
187 **Councilmember Sherrill** spoke to the item and stated his support for the  
188 appointment of Charlotte Williams to the vacant Council seat.

189  
190 There was Council consensus to not hold a special election to fill the  
191 vacant Council seat.

192  
193 **Mayor Canning** discussed how he has met with several people in the  
194 community, including Charlotte Williams, Paul Knoblich and James Barnes  
195 who are all possible candidates for the vacant Council seat. He discussed  
196 the need to have representation for the Latino community and will work  
197 hard to achieve this in the future.

198  
199 **It was MOVED by Councilmember Dunsford and SECONDED by**  
200 **Councilmember Kraus to appoint James Barnes to the vacant**  
201 **Council seat.**

202  
203 **Mayor Canning** asked if there was another motion to appoint another  
204 individual to the vacant Council seat.

205  
206 **It was MOVED by Councilmember Sherrill and SECONDED by Mayor**  
207 **Canning to appoint Charlotte Williams to the vacant Council seat.**

208  
209 **ROLL CALL VOTE:**

210  
211 **AYES: Councilmember Sherrill**  
212 **NOES: Councilmember Kraus, Councilmember Dunsford**  
213 **and Mayor Canning**

214 **ABSTAIN: None**  
215 **ABSENT: None**

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217 **(The Motion failed by a 3-1 roll call vote.)**

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219 **Councilmember Sherrill** excused himself from the meeting at 8:39 p.m.

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**Mayor Canning called for a recess at 8:40 p.m.**

**Mayor Canning reconvened the meeting at 8:48 p.m.**

**It was MOVED by Councilmember Dunsford and SECONDED by Councilmember Kraus to adopt Resolution No. 2012-083 appointing James Barnes to the vacant Council seat. The Motion carried by the following roll call vote:**

- AYES: Councilmember Kraus, Councilmember Dunsford and Mayor Canning**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Councilmember Sherrill**

- 4) The City Clerk will administer the Oath of Office to the newly appointed City Council Member, should one be appointed, who will then assume his or her seat. (8:50 p.m.)**

**Acting City Clerk Richard Spitler administered the Oath of office to newly appointed Councilmember James Barnes.**

- 5) Consideration of a Resolution selecting a Vice Mayor pursuant to Government Code Section 34905. (8:52 p.m.)**

**It was MOVED by Mayor Canning and SECONDED by Councilmember Barnes to adopt Resolution No. 2012-084 selecting Councilmember Michael Dunsford to serve as Vice Mayor. The Motion carried as follows:**

- AYES: Mayor Canning, Councilmembers Kraus, Dunsford and Barnes**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Councilmember Sherrill**

- 6) Consideration of a Resolution confirming the Mayor's appointments to the Planning Commission, Building Standards Advisory & Appeals Board and the Napa County Measure A Financial Oversight Committee. (8:53 p.m.)**

**Mayor Canning introduced the item and recommended the following appointments:**

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- Paul Coates (incumbent) and Scott Cooper to the Planning Commission;
  - Carol Bush (Incumbent) to fill the remainder of Commissioner Kite's term (Commissioner Kite had to resign due to moving outside of the City limits);
  - Shelby Valentine (incumbent) to Building Standards Advisory & Appeals Board.

272

273 **Mayor Canning** stated that the appointment to the Measure A Committee

274 will be postponed until the January 15<sup>th</sup> City Council meeting.

275

276 **Councilmember Barnes** recused himself due to a conflict of interest with

277 Planning Commission applicant Paul Coates.

278

279 **It was MOVED by Mayor Canning and SECONDED by Councilmember**

280 **Kraus to adopt Resolution No. 2012-085 confirming the Mayor's**

281 **appointments to the Planning Commission and the Building**

282 **Standards Advisory & Appeals Board. The Motion was carried as**

283 **follows:**

284

285 **AYES: Mayor Canning, Councilmember Kraus and Vice**

286 **Mayor Dunsford**

287 **NOES: None**

288 **ABSTAIN: None**

289 **ABSENT: Councilmembers Sherrill and Barnes**

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291 **7) Consideration of a Resolution confirming the Mayor's appointments**

292 **to local and regional bodies. (8:59 p.m.)**

293

- 294
- **Mayor Chris Canning** to be the City's representative to the Association of Bay Area Governments, and **Vice Mayor Dunsford** to be the alternate representative.

- 295
- **Mayor Chris Canning** to be the City's representative to Napa County Flood Control/Water Conservation District, and **Vice Mayor Michael Dunsford** to be the alternate representative.
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- **Mayor Chris Canning** is to be the City's representative to the Napa County Transportation and Planning Agency and the Napa Valley Transportation Authority, and **Vice Mayor Dunsford** is to be the delegate representative and **Councilmember Sherrill** is to be the alternate representative.
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- **Councilmember Sherrill** to be the City's representative to the Upper Valley Waste Management Agency, and **Councilmember Gary Kraus** to be the alternate representative.
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- **Councilmember Kraus** to be the City's representative to the Watershed Information Center and Conservancy, and **Councilmember James Barnes** to be the alternate representative.
- 311
- **Councilmember Barnes** and **Police Chief Mitchell Celaya** to be the City's representatives to the Napa County Gang and Youth Violence Commission
- 312
- 313
- 314

315 It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember  
316 Kraus to adopt Resolution No. 2012-086 confirming the Mayor's  
317 appointments to local and regional bodies. The Motion was carried  
318 as follows:

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320 **AYES:** Mayor Canning, Councilmembers Kraus, and  
321 Barnes and Vice Mayor Dunsford

322 **NOES:** None

323 **ABSTAIN:** None

324 **ABSENT:** Councilmember Sherrill

325

326 **8) Consideration of a Resolution designating two Council Members as**  
327 **the Community Enrichment Grant sub-committee. (9:02 p.m.)**

328

329 **City Manager Spitler** introduced this item. He suggested that the Council  
330 approve the objectives and establish a subcommittee consisting of two  
331 Councilmembers to evaluate the Community Enrichment Grant  
332 applications in order to make a future recommendation to the Council for  
333 funding.

334

335 **Councilmember Kraus** volunteered to serve on the subcommittee.  
336 There was Council consensus to appoint **Councilmember Sherrill** (who  
337 was absent) to serve on the subcommittee.

338

339 It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember  
340 Kraus to adopt Resolution No. 2012-087 establishing objectives for  
341 the 2012/2013 Calistoga Community Enrichment Grant Program and  
342 confirming the Mayor's appointments to an evaluation committee.  
343 The Motion was carried as follows:

344

345 **AYES:** Mayor Canning, Councilmembers Kraus and  
346 Barnes and Vice Mayor Dunsford

347 **NOES:** None

348 **ABSTAIN:** None

349 **ABSENT:** Councilmember Sherrill

350

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353

354 **I) PUBLIC HEARING (9:09 p.m.)**  
355

356 **2) Resort at Indian Springs Expansion – Consideration of a proposed**  
357 **Mitigated Negative Declaration, Conditional Use Permit (U 2011-11),**  
358 **Design Review (DR 2011-09) and Development Agreement (DA 2011-**  
359 **01) requested by John Merchant, on behalf of Resort at Indian**  
360 **Springs, LLC, allowing 75 additional guest rooms, a restaurant, event**  
361 **building, gym & yoga studio and hotel registration building.**  
362 **Landscaping, new parking areas, driveways and pedestrian**  
363 **pathways will also be developed. On and off site water, sewer,**  
364 **recycled water and storm drainage improvements will be installed to**  
365 **serve this project located on the 16 acre site at 1712 Lincoln Avenue**  
366 **(APN 011-340-019) within the “CC-DD”, Community Commercial -**  
367 **Design District.**

368 **RECOMMENDED ACTIONS:**

- 369 **A. Adopt a Resolution approving a Mitigated Negative Declaration**  
370 **based on an Initial Study.**  
371 **B. Adopt a Resolution approving Conditional Use Permit and**  
372 **Design Review.**  
373 **C. Introduce an Ordinance and waive the first reading approving a**  
374 **Development Agreement for the Resort at Indian Springs**  
375 **Expansion Project.**

376 **Senior Planner Lundquist** presented the item and discussed the defining  
377 elements of the project. He discussed the General Plan consistency,  
378 Zoning Ordinance compliance, aesthetics, affordable housing, growth  
379 management allocation (water and wastewater availability), traffic and  
380 circulation, public utilities and health and safety requirements.

381  
382 Council and staff discussion ensued.

383 **John Merchant, Applicant,** briefly discussed the item.

384 **Mayor Canning opened the public hearing at 9:36 p.m.**

385 **Charlotte Williams, 59 View Road,** spoke regarding concerns raised by  
386 several residents in Calistoga Springs. She expressed her support for the  
387 project.

388  
389 **Norma Tofanelli, 1001 Dunaweel Lane,** spoke in support of the project  
390 and stated her concerns.

391 **Mike Byrne,** stated that he lives right on the borderline of the expansion  
392 project at Indian Springs and expressed his concerns.

393 **Doug Cook, 109 Wapoo**, spoke in support of the project and stated his  
394 concerns.

395  
396 **Mayor Canning closed the public hearing at 9:55 p.m.**

397 Council discussion ensued regarding the concrete wall, story poles, refuse  
398 collection, proposed restaurant, in-lieu housing fees, construction hours  
399 and noise regulation.

400 **Senior Planner Lundquist** discussed the Draft Resolutions stating that  
401 there is currently language regarding time restrictions for construction.

402 **City Manager Spitler** discussed the Department of Fish & Game's  
403 suggested language that should be incorporated into the Resolution  
404 adopting the Mitigated Negative Declaration. The suggestion was to  
405 modify the language regarding bats in Mitigation Measure Bio-3 and  
406 include the Department's-review of tree permits into Mitigation Measure  
407 Bio-4.

408 Consensus of the Council is to amend the Resolution approving a  
409 Mitigated Negative Declaration by adding Fish & Game's suggested  
410 language as discussed above.

411  
412 Consensus of the Council is to amend the Resolution approving a  
413 Mitigated Negative Declaration and to amend the Conditional Use Permit  
414 and Design Review by adding the following language regarding noise:  
415 "Should substantiated noise complaints be received the Planning and  
416 Building Department may reduce the hours and frequency of construction  
417 activity."

418  
419 **It was MOVED by Vice Mayor Dunsford and SECONDED by**  
420 **Councilmember Kraus to adopt Resolution No. 2012-081 approving a**  
421 **Mitigated Negative Declaration based on an Initial Study and**  
422 **incorporating amendments made to Mitigation Measures Bio-3 and**  
423 **Bio-4 and Mitigation Measure Noise-1 Subsection 6. The Motion was**  
424 **carried by the following vote:**

425  
426 AYES: Vice Mayor Dunsford, Councilmembers Kraus  
427 and Barnes, and Mayor Canning  
428 NOES: None  
429 ABSTAIN: None  
430 ABSENT: Councilmember Sherrill

431  
432 **It was MOVED by Vice Mayor Dunsford and SECONDED by**  
433 **Councilmember Barnes to adopt Resolution No. 2012-082 approving**  
434 **a Conditional Use Permit and Design Review as amended to**

435 **incorporate the amendment to Condition Number 7 regarding noise**  
436 **complaints. The Motion was carried by the following vote:**

437  
438 AYES: Vice Mayor Dunsford, Councilmembers Barnes  
439 and Kraus and Mayor Canning  
440 NOES: None  
441 ABSTAIN: None  
442 ABSENT: Councilmember Sherrill  
443

444 **It was MOVED by Councilmember Kraus and SECONDED by Vice**  
445 **Mayor Dunsford to introduce an Ordinance and waive the first**  
446 **reading approving a Development Agreement for the Resort at Indian**  
447 **Springs Expansion Project. The Motion was carried by the following**  
448 **roll call vote:**

449  
450 AYES: Councilmember Kraus, Vice Mayor Dunsford,  
451 Councilmember Barnes and Mayor Canning  
452 NOES: None  
453 ABSTAIN: None  
454 ABSENT: Councilmember Sherrill  
455

456 **K) ADJOURNMENT**

457 **Mayor Canning** adjourned the meeting at 10:22 p.m. in honor of James Taylor  
458 and his family to the next scheduled regular meeting of the Calistoga City Council,  
459 on Tuesday, January 15, 2013, Calistoga Community Center, 1307 Washington  
460 Street, 7:00 p.m.

461  
462 **Respectfully submitted:**

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465 \_\_\_\_\_  
466 **Prepared by: Amanda Davis, Deputy City Clerk**

467  
468 \_\_\_\_\_  
469 **Approved by: Chris Canning, Mayor**  
470

1 **MINUTES**

2 **SPECIAL MEETING**  
3 **CALISTOGA CITY COUNCIL**  
4 **GOAL SETTING UPDATE**  
5 **STUDY SESSION**

6 **MONDAY, MARCH 18 2013– 9:00 A.M.**

7 **CALISTOGA COMMUNITY CENTER**

8 **A. CALL TO ORDER**  
9

10 **Mayor Canning called the Special Session to order at 9:04 a.m.**

11 In attendance were the following: Councilmember Barnes, Councilmember  
12 Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael  
13 Dunsford, and Mayor Chris Canning.

14  
15 Also present were Interim Public Works Director Mark Akaba, Senior Civil  
16 Engineer Derek Rayner, Administrative Services Director Gloria Leon,  
17 Planning & Building Director Lynn Goldberg, Police Chief Mitch Celaya, Police  
18 Lieutenant Jonathan Mills, Fire Chief Steve Campbell, Recreation Services  
19 Manager Olivia Lemen, City Manager Richard Spitler, and Deputy City Clerk  
20 Amanda Davis.

21  
22 **B. ORAL COMMUNICATIONS**  
23

24 No public comment.  
25

26 **C. ADOPTION OF MEETING AGENDA**  
27

28 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by  
29 **Councilmember Kraus** to approve the Special Council Meeting Agenda. The  
30 Motion was carried unanimously.  
31

32 **D. GENERAL GOVERNMENT (9:05 a.m.)**  
33

34 **1) Introduction and study session expectations.**  
35

36 **City Manager Spitler** discussed the purpose of the scheduled study sessions.  
37 He stated that department status reports have been provided and requested  
38 that Council provide direction regarding setting the goals and objectives for the  
39 2013/2014 Fiscal Year (FY). He stated that at the April 2, 2013 City Council

40 meeting, the City Council goals and objectives for FY 2013/2014 will be  
41 formally adopted.

42

43 **2) Overview of accomplishments during Fiscal Year 2012/2013 on Council**  
44 **goals, objectives and key priority projects. (9:10 a.m.)**

45

46 **City Manager Spitler** gave a PowerPoint presentation and discussed the FY  
47 2012/2013 City Council goals and objectives. The City Council Goals include:

48

- 49 • Maintain and enhance the economic vitality of the community
- 50 • Offer excellent professional services to all customers
- 51 • Establish, improve and maintain City infrastructure
- 52 • Create an environmentally sustainable community
- 53 • Maintain the small-town rural character of Calistoga
- 54 • Expand and improve recreational facilities

55

56 **City Manager Spitler** discussed each of the goals in detail outlining the  
57 objectives and priority projects.

58

59 Council discussion ensued on the Council goals, objectives and priority  
60 projects for FY 2012/2013.

61

62 **3) Administrative Services Director oral report on the status of the City**  
63 **finances relative to preparation of the Fiscal Year 2013/2014 budget.**  
64 **(9:38 a.m.)**

65

66 **Administrative Services Director Leon** gave a brief summary of the state of  
67 the City finances relative to preparation of next year's budget.

68

69 **4) Review of Departments' current activities, opportunities and challenges;**  
70 **and ideas for projects and programs for Fiscal Year 2013/2014. (10:17**  
71 **a.m.)**

72

73 **City Manager Spitler** discussed ideas for Priority Projects for the FY  
74 2012/2013 Budget for Council's consideration. Status reports for the  
75 following departments were provided: Administrative Services; Fire  
76 Department; Police Department; Planning and Building Division; Recreation  
77 Services; Public Works; and Administration.

78

79 • **Administration**

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81 **City Manager Spitler** gave a PowerPoint presentation reviewing and  
82 discussing the Administration Department's activities and challenges for FY  
83 2012/2013. He also discussed the activities, opportunities and goals for FY  
84 2013/2014.

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**Public speaking to the item: Dieter Deiss**

**Mayor Canning called for a ten-minute recess at 10:40 a.m.**

**Mayor Canning reconvened the meeting at 10:53 a.m.**

**• Finance**

**Administrative Services Director Leon** gave a PowerPoint presentation discussing the FY 2012/2013 activities and accomplishments. Ms. Leon discussed the current activities, opportunities and challenges for the Finance Department. Ms. Leon discussed ideas for projects and programs and goals for FY 2013/2014.

Council discussion ensued.

**• Recreation**

**Recreation Services Manager Lemen** gave a PowerPoint presentation discussing the FY 2012/2013 activities and accomplishments. Ms. Lemen discussed the current activities, opportunities and challenges for the Recreation Department. Ms. Lemen discussed ideas for projects and programs and goals for FY 2013/2014.

**Councilmember discussion ensued** regarding the elimination of pool admission fees for children at the Community Pool during the summer months, proposed bocce ball courts, increasing recreation programs for seniors, the lack of facilities in Calistoga which could be used for recreational purposes, and upkeep of current recreational facilities.

**Public speaking to the item: Bob Beck and Dieter Deiss (11:48 a.m.)**

**Mayor Canning called for a lunch recess at 11:57 a.m.**

**Mayor Canning reconvened the meeting at 12:34 p.m.**

**•Fire**

**Fire Chief Campbell** gave a PowerPoint presentation discussing the FY 2012/2013 activities and accomplishments. Mr. Campbell discussed the current activities, opportunities and challenges for the Fire Department. He discussed the Department history, statistics and funding. Mr. Campbell discussed ideas for projects and programs and goals for FY 2013/2014.

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**Council discussion ensued** regarding Fire Department response to emergency calls, Napa County Fire Contract, EMS training, being prepared for natural disasters and false alarms.

• **Police**

**Police Chief Celaya** gave a presentation discussing the FY 2012/2013 activities and accomplishments. Mr. Celaya discussed the current activities, achievements and challenges for the Police Department. Mr. Celaya discussed the Police Department's mission, goals and strategies for FY 2012/2013 and for FY 2013/2014.

**Councilmember discussion ensued** regarding a strategic plan being incorporated into the Police Department, education and prevention for the young community and Police Officer training.

• **Planning & Building**

**Planning & Building Director Goldberg** gave a PowerPoint presentation discussing the FY 2012/2013 activities and accomplishments. Ms. Goldberg discussed current activities, opportunities and challenges for the Planning & Building Department. Ms. Goldberg discussed ideas for projects and programs and goals for FY 2013/2014.

**Council and staff discussion ensued** regarding General Plan updates, code enforcement, building permit activity and new construction.

**Public speaking to the item:** Bob Beck, Dieter Deiss and Larry Kromann (1:35 p.m.)

• **Public Works**

**Interim Public Works Director Akaba** gave a PowerPoint presentation discussing the FY 2012/2013 activities and achievements. Mr. Akaba discussed the current activities, opportunities and challenges for the Recreation Department. Mr. Akaba discussed ideas for projects and programs and goals for FY 2013/2014. Senior Civil Engineer also discussed the items.

Council discussion ensued regarding Measure A funding, Public Works Director recruitment, proposed roundabout construction at Silverado Trail and Lincoln Avenue, sidewalk repair, and dog bags.

**Public speaking to the item:** Dieter Deiss (2:11 p.m.)



176 **Mayor Canning called for a ten-minute recess at 2:16 p.m.**

177  
178 **Mayor Canning reconvened the meeting at 2:27 p.m.**

179  
180 **5) Council discussion, deliberations and direction regarding possible**  
181 **Fiscal Year 2013/2014 Council goals, objectives, and key priority**  
182 **projects.**

183  
184 **City Manager Spitler** stated that he would like the Council to review the FY  
185 2012/2013 adopted goals and go through and add, eliminate or change the  
186 goals for FY 2013/2014. He stated that the next steps are to incorporate all of  
187 the suggested revisions and reconvene on Thursday, March 21, 2013 to  
188 further discuss and formalize. The final document will then be brought forth  
189 for adoption at Council's next regularly scheduled Meeting on April 2, 2013.

190  
191 Council discussion ensued regarding a review of the Fiscal Year 2012/2013  
192 Council goals, and setting Council goals for Fiscal Year 2013/2014.

193  
194 **6) Public comment.**

195  
196 There was no further public comment.

197  
198 **E. CITY COUNCIL ADJOURNMENT**

199  
200 **Mayor Canning** adjourned the meeting at 3:11 p.m. to the next scheduled  
201 regular meeting of the Calistoga City Council on Tuesday, March 19, 2013,  
202 Calistoga Community Center, 1307 Washington Street, 6:00 p.m.

203  
204 **Respectfully submitted:**

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**Prepared by: Amanda Davis, Deputy City Clerk**

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**Approved by: Chris Canning, Mayor**

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**MINUTES**

**SPECIAL MEETING  
CALISTOGA CITY COUNCIL  
GOAL SETTING UPDATE  
STUDY SESSION**

**THURSDAY, MARCH 21, 2013– 2:00 P.M.**

**CALISTOGA COMMUNITY CENTER**

**A. CALL TO ORDER**

**Mayor Canning called the Special Session to order at 2:04 p.m.**

In attendance were the following: Councilmember Barnes, Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present were Interim Public Works Director Mark Akaba, Senior Civil Engineer Derek Rayner, Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, Police Chief Mitch Celaya, Fire Chief Steve Campbell, Recreation Services Manager Olivia Lemen, City Manager Richard Spitler, and Deputy City Clerk Amanda Davis.

**B. ORAL COMMUNICATIONS**

**C. ADOPTION OF MEETING AGENDA**

It was **MOVED** by Councilmember **Barnes** and **SECONDED** by Councilmember **Kraus** to approve the Council Meeting Agenda. The Motion was carried unanimously.

**D. GENERAL GOVERNMENT (2:05 p.m.)**

**1) Council discussion, deliberations and direction regarding possible Fiscal Year 2013/2014 Council goals, objectives, and key priority projects.**

**City Manager Spitler** introduced the item. He stated that at the March 18, 2013 Special Study Session Council and staff reviewed each of the Department’s activities and accomplishments during

40 Fiscal Year 2012/2013. They also reviewed current activities,  
41 opportunities, challenges, and ideas for projects, programs and  
42 goals for FY 2013/2014.

43  
44 **City Manager Spitler** reviewed and discussed the City Council  
45 Goals & Objectives, as amended to include the suggested revisions  
46 that were discussed at the March 18, 2013 special Goal Setting  
47 Meeting.

48  
49 Council and staff discussion ensued regarding the suggested  
50 revisions to the FY 2013/2014 City Council Goals & Objectives and  
51 Priority Projects. Council added, deleted and revised the objectives  
52 under each of the FY 2013/2014 City Council Goals.  
53 *(See Exhibit A attached hereto regarding the FY 2013/2014 Goals*  
54 *& Objectives)*

55  
56 **Public speaking to the item:** Carlene Moore, Dieter Deiss, Larry  
57 Kromann (2:37 p.m.)

58  
59 **City Manager Spitler** stated that the next step is to formally adopt  
60 the FY 2013/2014 City Council Goals & Objectives and priority  
61 projects at the April 2, 2013 regular City Council meeting.

62  
63 **2) Public comment.**

64  
65 There was no further public comment.

66  
67 **E. CITY COUNCIL ADJOURNMENT**

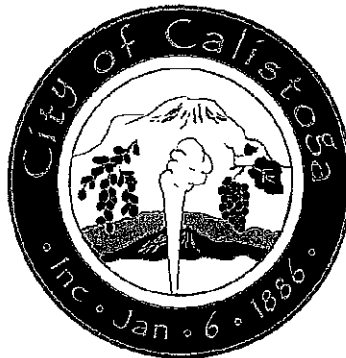
68 **Mayor Canning** adjourned the meeting at 3:50 p.m. to the next  
69 scheduled regular City Council meeting, on Tuesday, April 2, 2013,  
70 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

71 **Respectfully submitted:**

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74 \_\_\_\_\_  
75 **Prepared by: Amanda Davis, Deputy City Clerk**

76  
77 \_\_\_\_\_  
78 **Approved by: Chris Canning, Mayor**  
79

## **City of Calistoga**



### **Goal-Setting Workshop Fiscal Year 2013/2014**

## **City Council Goals and Objectives**

### **FY 2013 / 2014 Suggested Revisions**

**Deletions / Additions**

***Maintain and enhance the economic vitality of the community and the financial stability of the City.***

***Objectives:***

- ***Continue to encourage, manage and advance key private development and renovation projects to stimulate economic vitality and to avoid stagnation.***
- ***Evaluate and revise as necessary development impact fees.***

- ***Promote the qualities of Calistoga that are attractive to visitors.***
- ***Evaluate and revise as necessary development impact and in-lieu fees so that they are defensible and more responsive to economic realities and commensurate with the impact of new development on the community.***
- ***Develop and adopt a long-term General Fund revenue, expenditure and capital improvement projects forecast.***

- ~~Enhance~~ Increase the General Fund Reserves to 25% and by Fiscal Year 2014-15 to 30% ~~in three years~~ and maintain them at adequate levels.
- ~~Enhance~~ the Water and Wastewater Fund Reserves to 20% within three years and enhance the CIP and Equipment Replacement Fund reserves to meet anticipated needs over the next three fiscal years.

- ~~Adopt a fiscal year budget with conservative assumptions and with the enhancement of~~ adequate reserve funds.
- ~~Continue to reduce~~ Maintain City operating costs at the lowest feasible level.
- ~~Capitalize on potential projects to stimulate economic vitality and to avoid stagnation~~

***Priority Projects:***

- ~~Increase contributions to the General Fund reserve each year by approximately \$284,000 for a three year time period so that it is back up to 25% of total operating funds (approx. \$1.6 million).~~
- Update development impact and in-lieu fees.
- Explore establishing a program to encourage façade and other aesthetic improvements to Lincoln Avenue businesses.

- Consider extending the economic development measures that expire in February 2014, including time extensions for project entitlements, waiver of required parking and the deferment of development impact fees payment.
- Continue to review opportunities to refinance major city debt to lower interest rates.
- Revise Water and Wastewater rates to bring these enterprise funds into balance and to achieve a 20% fund reserve.

***Offer excellent professional services to all customers.***

**Objectives:**

- Continue to provide a high standard in the delivery of emergency and general municipal services.
- ~~Improve the delivery of private development related services.~~
- Continue to streamline and simplify processes.

- ~~Expand and improve~~ Continue to promote communication and transparency.
- Maintain focus on existing key assignments and priorities. Evaluate available time and resource demands before committing to or assigning new tasks. Evaluate and adjust staffing levels as necessary to reflect increased demands.
- Address the animal control services provided by the City and explore formalized outside service provision.



***Priority Projects:***

- **Research and implement various opportunities for outside service agencies or private companies to provide routine city functions in order to free City staff for higher-level activities and special projects, and reduce the need to additional employees.**
- **Adopt a City file archive system, prepare a schedule for each department and implement system.**

***Establish, improve and maintain City infrastructure.***

**Objectives:**

- **Continue to maintain the high level of service and reliability available to the community through our infrastructure systems and facilities.**
- **~~Complete and approve plans and specifications for the 1.5 million gallon water storage tank at Mt. Washington, secure funding and seek construction bids and commence construction.~~**

- **Ensure the long-term reliability of the city's water supply.**
- **~~Develop program for~~ Continue the long term maintenance and repair of City sidewalks.**
- **Support local efforts to design and construct a new gazebo and other improvements at Pioneer Park.**

- **Support efforts to fund street maintenance and repair, and to educate Calistoga citizens about the condition and cost of maintaining and repairing city streets and bridges.**
- **Work with Caltrans to improve the safety and functioning of the intersections at Silverado Trail/ Highway 29, Foothill Boulevard/Lincoln Avenue and Foothill Boulevard/Petrified Forest Road.**

***Priority Projects:***

- ~~Prepare and initiate a Sidewalk Repair and Maintenance Mitigation Program. This is to result in an annual sidewalk inspections, minor trip hazard repair, and major trip hazard cost share program for specific areas of town. Estimated cost is \$60,000 per year.~~
- Coordinate with Caltrans on replacing the Lincoln Avenue and Berry Street bridges in a manner that minimizes disruption to the community and is aesthetically-pleasing.

- Work with Caltrans and NCPTA on a roundabout design that improves safety at the Silverado Trail/Lincoln Avenue intersection, while meeting the access needs of nearby residents and businesses.
- Initiate preparation of conceptual plans for the Foothill Boulevard/Lincoln Avenue and Foothill Boulevard/Petrified Forest Road intersections.

- Continue the sidewalk trip hazard repair program, including the notification of utility companies and property owners of trip hazards that require sidewalk replacement where they could not be repaired. Offer to share replacement costs.
- Provide City non-financial support to local efforts to design a new replace the gazebo at Pioneer Park and make other improvements to the park.

~~Commence construction of the Mt. Washington 1.5 million gallon water storage tank.~~

- Complete design work for improvements to Kimball Reservoir that are necessary to meet state standards and maintain its functionality, including replacement of the intake tower and drain valves, and the installation of required gauges as necessary to implement the Interim Bypass Plan.
- Complete the water master study and begin data collection for a citywide sewer model.

- **Replace the Grant Street storm drain culvert.**
- **Continue to provide routine maintenance and cleaning of downtown sidewalks from May to the end of October.**
- **As part of the development impact fee study, expand the traffic signal mitigation fee to a citywide transportation fee to include all transportation facilities and improvements.**

***Create an environmentally-sustainable community.***

**Objectives:**

- **Implement “green” environmental sustainability policies and initiatives.**
- **~~Continue to pursue funding opportunities for geothermal and photovoltaic system improvements.~~**

- **Adopt a local Climate Protection Plan.**
- **Improve and enhance walkways and bicycle trails.**

***Priority Projects:***

- **Adopt a local Climate Protection Plan after Napa County has approved a countywide plan.**
- ~~**Continue to seek a means of installing a solar array at the community pool.**~~

- **Work on the design, environmental documentation and construction of the Calistoga segment of the Napa Valley Vine Trail to expand the non-vehicular transportation network.**
- **Submit a Bicycle Friendly Community application to the League of American Bicyclists (a recognition attracts cyclists to the community from around the world)**

***Maintain the small-town rural character of Calistoga.***

**Objectives:**

- ~~Develop and implement a work plan to address General Plan, Urban Design Plan and Municipal Code conflicts, inconsistencies and needed policy direction.~~
- **Promote Calistoga as a walking and bicycle friendly city.**

- **Educate our youth on crime prevention and substance abuse awareness.**
- **Seek to enhance the City's code enforcement program to address neighborhood property maintenance and vehicle parking in front lawns.**
- **Enhance community disaster preparation committee to bring local businesses and service providers into the City's emergency response program.**

***Priority Projects:***

- ~~• Prepare for adoption general plan amendments to incorporate important elements of the Urban Design Plan and resolve inconsistencies with Municipal Code.~~
- Resurrect a community disaster preparation committee to bring local businesses and service providers into the City's emergency response program and continue to train key City staff on their duties and responsibilities during an emergency event.

- Continue to have the police and fire departments work with the local schools on youth gang and substance abuse issues and support the crime intervention activities of the Boys and Girls club.
- Review the City's bicycle plan and other documents for projects that will promote bicycle and walkway use that will have minimal financial impact.



***Expand and improve recreational facilities.***

**Objectives:**

- **Continue to provide a diverse and affordable recreational program, including senior fitness.**
- **Work with the County to improve the Calistoga Library.**
- **Support local efforts to improve Pioneer and Logvy Parks.**

***Priority Projects:***

- **Support efforts to establish a new Boys and Girls Club facility in Calistoga.**
- **Update the Logvy Park Master Plan to reflect current and project needs.**
- **Work with citizen efforts to install a ~~community dog park and bocce ball courts~~ at Logvy Park.**

- **Work with Napa Valley Vine Trail and Napa County Regional Park and Open Space District to provide facilities at or near the Oat Hill Mine Trail trailhead, particularly public parking and restrooms for trail users.**

***Address the community's housing needs.***

**Objectives:**

- **Maintain existing housing stock in good condition.**
- **Maintain and expand affordable housing.**
- **Protect and promote special needs housing.**

***Priority Projects:***

- **Study the viability of mobile home parks as an affordable housing option for seniors (CDBG Grant already received by City).**
- **Update the Housing Element of the General Plan to incorporate the City's regional fair share of housing need for the next planning cycle, update demographic and housing data, and identify additional programs needed.**

- **Identify feasible sites and funding that could be used to land bank properties for affordable housing development.**
- **Support the "Rebuilding Calistoga" housing rehabilitation efforts by Calistoga Affordable Housing.**

1 **MINUTES**

2 **CITY COUNCIL-CLOSED SESSION**  
3 **TUESDAY, April 2, 2013– 6:00 P.M.**  
4 **CALISTOGA COMMUNITY CENTER**

5  
6 **A) CALL TO ORDER**

7 **Mayor Canning called the Closed Session to order at 6:00 p.m.**

8 In attendance were the following: Councilmember Barnes, Councilmember Irais  
9 Lopez-Ortega, Councilmember Gary Kraus, and Mayor Chris Canning. Absent: Vice  
10 Mayor Michael Dunsford

11  
12 Also present was City Manager Richard Spitler, Administrative Services Director Gloria  
13 Leon and Deborah Glasser Kolly of Glasser Labor Relations.  
14

15 **B) ORAL COMMUNICATIONS**

16 No public comment.  
17

18 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

19 **1) Conference with Labor Negotiators (Government Code Section 54957.6)**

20  
21 Agency negotiation: City Manager Richard Spitler; Administrative Services  
22 Director Gloria Leon; and Deborah Glasser Kolly  
23

24 Employee Organization: Calistoga Public Employees Association  
25 Calistoga Police Officers Association  
26 Calistoga Professional Firefighters Association  
27 Calistoga Unrepresented Employees  
28

29 **D) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION**

30 **Mayor Canning** announced that there was no reportable action out of tonight's  
31 Closed Session.  
32

33 **E) ADJOURNMENT**

34 **Mayor Canning adjourned the Closed Session at 7:00 p.m.** to the regular meeting  
35 of the Calistoga City Council, on Tuesday, April 2, 2013 Calistoga Community  
36 Center, 1307 Washington Street, 7:00 p.m.  
37

38 **Respectfully submitted:**  
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40  
41 \_\_\_\_\_  
42 **Prepared by: Kathy Flamson, Executive Secretary**  
43

44 \_\_\_\_\_  
**Approved by: Chris Canning, Mayor**

**MINUTES**

**CITY COUNCIL – REGULAR MEETING  
TUESDAY, APRIL 2, 2013 - 7:00 P.M.  
CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER**

**Mayor Canning called the Regular Session to order at 7:06 p.m.**

In attendance were the following: Councilmember Barnes, Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus and Mayor Chris Canning. Absent: Vice Mayor Michael Dunsford,

Also present were Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, City Manager Richard Spitler, Deputy City Clerk Amanda Davis and Executive Secretary Kathy Flamson.

**B) SALUTE TO THE FLAG**

**C) ACTION OUT OF CLOSED SESSION**

**Mayor Canning** reported that the Closed Session was held to discuss labor negotiations (Government Code Section 54957.6) and that there was no reportable action.

**D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

**Yvonne Henry** spoke on behalf of Calistoga Art Center. She discussed the programs offered by the Calistoga Art Center, along with community collaborations since 2002. She also discussed the Ekphrasis Gala fundraiser to be held on April 13, 2013, at the Calistoga Art Center at the Napa County Fairgrounds. This will be the largest mixed media art show in Napa County, with 104 contributing artists.

**E) ADOPTION OF MEETING AGENDA**

It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Councilmember Lopez-Ortega** to approve the Council Meeting Agenda. The Motion was carried unanimously.

**F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION (7:15 p.m.)**

**Councilmemeber Kraus** reminded the Council and public about the Calistoga Band Boosters fundraiser at Pacifico Restaurante Mexicano on April 2, 2013.

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**Councilmember Lopez-Ortega** thanked Larry Kromann and the staff from Calistoga Affordable Housing for the replacement of a water heater for an elderly disabled Calistoga resident. She wants the community to be aware of our neighbors, especially the elderly population.

**Councilmember Barnes** thanked the Calistoga community for the support of Calistoga High School Drama Club, who put on 5 straight sell-out comedy performances. **Councilmember Barnes** reported a complaint of a pot hole on Money Lane. Public Works has it on a list of jobs to complete when the weather is appropriate.

**G) PROCLAMATIONS/ PRESENTATIONS/ AWARDS (7:18 p.m.)**

**1) Proclamation recognizing April 9, 2013 as Equal Pay Day**

**Mayor Canning** read the proclamation.

**Mary Ellen Hester, President of Soroptomists**, accepted the proclamation.

**Herb Salinger, P.O. 341**, addressed the Council regarding the importance of this proclamation.

**2) Proclamation recognizing the Month of April as Sexual Assault Awareness Month**

**Mayor Canning** read the proclamation.

**Araceli Vargas, Bi-lingual SAVS Program Advocate**, accepted the proclamation on behalf of Napa Emergency Women’s Services and she discussed statistics relating to sexual assaults in Napa County in 2012.

**3) Presentation by Clint Ferrier, Calistoga Teen Center Unit Director for the Boys & Girls Club.**

**Clint Ferrier, Calistoga Teen Center Unit Director for the Boys & Girls Club**, thanked the Council for supporting the Calistoga Teen Center. He discussed the programs and activities offered by the Calistoga Teen Center. He explained the focus of the Center is building positive memories for the youth of Calistoga. The Calistoga Teen Center is located at the Monhoff Center at the corner of Grant and Stevenson Streets.

**H) CONSENT CALENDAR (7:38 p.m.)**

**4) Minutes of the November 20, 2012, December 4, 2012 and March 19, 2013 regular City Council meetings.**

134 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember**  
135 **Barnes** to approve Item No. 4 on the Consent Calendar. The Motion was carried  
136 unanimously.

137  
138 **I) PUBLIC HEARING**

139 None.

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142 **J) GENERAL GOVERNMENT (7:39 p.m.)**

143  
144 **5) Consideration of a Resolution Designating the Napa County Veterans Advocacy**  
145 **Coalition as the Calistoga's Veterans Support Group.**

146  
147 **City Manager Spitler** presented the item. He referred to the February 19, 2013,  
148 Council Meeting where **Supervisor Brad Wagenknecht** promoted the Napa County  
149 Veteran's Advocacy Coalition as the County advocate for veteran's needs. City  
150 Manager Spitler requested that the designation of the Napa County Veteran's  
151 Advocacy Coalition be Calistoga's Veterans Support Group.

152  
153 **Councilmember Barnes** discussed the needs of the local Veterans.

154  
155 **Michael Bunch, Chief of Finance at Yountville Veteran's Home**, discussed the  
156 purpose of the Coalition and the Veteran's Association.

157  
158 **Frank Lucier, Chairman of the Napa County Veterans Advocacy Coalition**,  
159 discussed the challenges the Veteran's have that are being addressed by the  
160 Coalition.

161  
162 **Larry Kromann, 19 Rockrose Lane**, spoke to the item.

163  
164 It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Councilmember**  
165 **Kraus** to adopt Resolution No. 2013-026 designating the Napa County Veterans  
166 Advocacy Coalition as Calistoga's Veterans Support Group. The Motion was  
167 carried by the following vote:

168  
169 **AYES: Councilmembers Barnes, Kraus, Lopez-Ortega and Mayor Canning**

170 **NOES: None**

171 **ABSTAIN: None**

172 **ABSENT: Vice Mayor Dunsford**

173  
174 **6) Consideration of a Resolution authorizing the execution of a professional**  
175 **services agreement with Economic & Planning Systems, Inc. for a**  
176 **comprehensive update of Development Impact and In-Lieu Fees in the amount of**  
177 **\$103,100. (7:48 p.m.)**

178  
179 **Planning & Planning Director Goldberg** discussed the need to update the  
180 Development Impact and In-Lieu Fees to reflect the actual costs.

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**City Manager Spitler** discussed the need to update these fees with regard to the upcoming development.

**Teifion Rice-Evans, of Economic & Planning Systems, Inc.**, answered questions from the Council regarding the fee increase process. There was a discussion of W-Trans' approach to the traffic studies.

Council discussion ensued. Councilmember Kraus questioned the accuracy of W-Trans in prior traffic reports.

**Michael Quast** requested clarification of the wording in the Resolution.

**Larry Kromann, 19 Rockrose Lane**, spoke to the item.

It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2013-027** authorizing the City Manager to enter into a professional services agreement with Economic & Planning Systems, Inc. and W-Trans for a comprehensive update of the City's Development Impact and In-Lieu Fees. The Motion was carried by the following vote:

- AYES:** Mayor Canning, Councilmembers Barnes and Lopez-Ortega
- NOES:** Kraus
- ABSTAIN:** None
- ABSENT:** Vice Mayor Dunsford

- 7) **Consideration of a Resolution adopting the City Council goals, objectives, and priority projects for Fiscal Year 2013/2014. City Manager Spitler presented the City Council's goals, objectives and priority projects starting July 1, 2013. (8:13 p.m.)**

**City Manager Spitler** presented the item, indicating the importance of adopting the item so the budgeting process can continue for the fiscal year 2013/2014.

**Councilmember Kraus** requested clarification on level of priority on the list.

Council discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2013-028** adopting City Council goals, objectives and priority projects for fiscal year 2013/2014. The Motion was carried by the following vote:

- AYES:** Councilmembers Kraus, Barnes, Lopez-Ortega and Mayor Canning
- NOES:** None
- ABSTAIN:** None
- ABSENT:** Vice Mayor Dunsford



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**Mayor Canning** stated that the next Community Forum will take place on Wednesday, April 17, 2013, 6:00 p.m. – 8 p.m. at the Community Center. Primary topics will be planning, public works, code enforcement and complaint resolution. He stated that he and Councilmember Kraus will be present for the forum discussion.

K) **ADJOURNMENT** (8:20 p.m.)

**Mayor Canning** adjourned the meeting **in memory of Jim Barrett** at 8:21 p.m. to the next scheduled Regular Meeting of the Calistoga City Council, on Tuesday, April 16, 2013, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

**Respectfully submitted:**

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**Prepared by: Kathy Flamson, Executive Secretary**

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**Approved by: Chris Canning, Mayor**