RESOLUTION NO. 2013-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, CONFIRMING THE MAYOR'S APPOINTMENT OF A VOTING DELEGATE FOR THE 2013 LEAGUE OF CALIFORNIA CITIES CONFERENCE ANNUAL BUSINESS MEETING

1 2	WHEREAS, the League of California Cities will hold its Annual Conference Wednesday, September 18 through Friday, September 20, 2013, in Sacramento,
3	California; and
4 5	WHEREAS during this conformed the League will hold its Annual Pusiness
<i>5</i>	WHEREAS, during this conference, the League will hold its Annual Business Meeting on Friday, September 20, 2013, at which time League membership considers
7	and takes action on resolutions that establish League policy; and
9	WHEREAS, the League's procedures dictate that in order to vote at the Annual
10	Business Meeting, participating cities must designate a voting delegate through City
11	Council action.
12	
13	NOW, THEREFORE BE IT RESOLVED by the City Council of the City of
14 15	Calistoga that it hereby confirms the Mayor's appointment of Mayor Chris Canning as
15 16	the voting delegate, and Councilmember Irais Lopez-Ortega to serve as an alternate delegate.
17	dologato.
18	PASSED, APPROVED, AND ADOPTED by the City Council of the City of
19	Calistoga at a regular meeting held this 21st day of May, 2013, by the following vote:
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21	AVEO
22	AYES:
23	NOES:
24	ABSENT:
25	ABSTAIN:
26	
27	
28	CHRIS CANNING, Mayor
29	ATTEST:
30	
31 32	AMANDA DAVIS, City Clerk
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MAY - 6 2013 400 K Street, Suite 400 • Sacramento, California 95814 Phone: 916.658.8200 Fax: 916.658.8240 www.cacities.org

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Council Action Advised by August 2, 2013

<u>PLEASE NOTE:</u> You are receiving this letter and form earlier than usual because hotel space near the Sacramento Convention Center for the Annual Conference will be especially tight this year. As a result, we want to encourage you to make your hotel reservations early.

April 26, 2013

TO: Mayors, City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference — September 18 - 20, Sacramento

The League's 2013 Annual Conference is scheduled for September 18 - 20 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (at the General Assembly), scheduled for noon on Friday, September 20, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 23, 2013. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- Action by Council Required. Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the



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Annual Conference Voting Procedures 2013 Annual Conference

- 1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
- 2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
- 3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
- 4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
- 5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
- 6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
- 7. **Resolving Disputes**. In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.