

Auditor-Controller

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Tracy A. Schulze
Auditor-Controller



A Tradition of Stewardship
A Commitment to Service

DATE: May 9, 2013

TO: City/Town Managers
City/Town Finance Managers
Nancy Watt, County CEO

FROM: Tracy A. Schulze
Auditor-Controller

RE: Property Tax Administration Fee
Settlement Agreement

Please see the attached revised breakout regarding the property tax administration fee settlement. I have included the amounts for FY 2008-2009, which were paid to the County in FY 2009-2010. Because there are varying opinions regarding as to when the 3-year statute of limitations begins to run, I believe it is in the best interest for all jurisdictions to propose a settlement to our respective Boards that includes FY 2008-2009 and move forward.

Attached is the revised proposed settlement agreement for your jurisdiction. I would appreciate receiving the signed agreements by May 24th so I can proceed with taking this settlement before the Board of Supervisors for approval. Please feel free to contact me if you have any questions.

Once again, I want to thank all of you for your cooperation and great working relationship regarding this issue and all others pertaining to my office!

County of Napa
Property Tax Admin Fee (PTAF) - Net Difference from VLF/3X Due to Cities
FY 08/09, 09/10 & 10/11 Actuals
Paid in 09/10, 10/11 & 11/12

Fund	Description	FY 2009/10		FY 2010/11		FY 2011/12		Total	Allocation	Grand Total
		Paid	Interest	Paid	Interest	Paid	Interest			
15100	City of Callistoga	\$ 7,090.00	\$ 137.33	\$ 7,206.00	\$ 75.66	\$ 8,166.00	\$ 38.72	\$ 8,204.72	TBD	22,713.71
15200	City of Napa	102,245.00	1,980.50	112,200.00	1,178.23	115,109.00	545.70	115,654.70	TBD	333,258.43
15300	City of St. Helena	11,200.00	216.94	12,590.00	132.21	12,669.00	60.06	12,729.06	TBD	36,868.21
15400	Town of Yountville	6,283.00	121.70	7,255.00	76.18	7,754.00	36.76	7,790.76	TBD	21,526.64
18800	City of American Canyon	19,164.00	371.21	20,389.00	214.10	21,203.00	100.52	21,303.52	TBD	61,441.83
Total		\$ 145,982.00	\$ 2,827.68	\$ 159,640.00	\$ 1,676.38	\$ 164,901.00	\$ 781.76	\$ 165,682.76	\$ -	\$ 475,808.82

* Actuals 2011/12 to be paid in FY 2012/13 will use new PTAF Factors without VLF/3X