

<p style="text-align: center;">Public Safety Department Police Services</p>

The Mission of the Calistoga Police Department is to maintain the quality of life for those who reside, work, and visit our community by delivering the highest quality of police service through a proactive policing philosophy which encourages innovation, community involvement and accessibility.

The Police Department seeks to maximize its effectiveness by promoting a collaborative and engaging atmosphere and embraces teamwork which values our officers and staff, encourages their commitment and involvement in problem solving and continuous improvement in the operation of the organization.

The Calistoga Police Department performs a full range of municipal law enforcement services in the incorporated areas of the city. These services include administration, 24/7 patrol and dispatch services, investigations, traffic enforcement, crime prevention, and community outreach efforts. .

Police Services

The Police Services Fund encompasses the unformed police function of the Calistoga Police Department. This fund is used to cover expenses relating to administration, patrol, investigations and traffic. Staffing consists of the Police Chief, Lieutenant, 2 Sergeants, 2 Senior Officers and 4 Officers. In addition to the full time staff there are part time staff that include two Reserve officers, 1 Community Service Officer, 2 Parking Enforcement Officers, and 1 Police Technician.

The Police Department operates a bicycle patrol detail which is deployed during high activity periods and special events; a K-9 program, a Juvenile Diversion program, Parking Enforcement detail and Community Police Technician program, which provides code enforcement and live-scan fingerprinting services.

The Police Department receives additional funding from the Felgenhauer Trust, an endowment set up to enhance police services by purchasing non budgeted goods or services which otherwise burden city finances. The Trust typically expends an amount from \$12,000 to \$16,000 a year and expenditures range from computers, digital cameras, facility improvements, and patrol and uniform supplies.

The Police Department receives additional funding from several grant sources:

Citizens Option for Public Safety (COPS) provides \$100,000 of state grant money for "front-line" law enforcement services and equipment. Currently this money is used to cover 2 Community Police Technicians, 50% of a Juvenile Diversion Officer FTE, 25% of a full time dispatch position and covers annual

<p style="text-align: center;">Public Safety Department Police Services</p>

maintenance fees for the live-scan computer service. There are no matching fund requirements for this grant.

The Gang Violence Suppression Grant administered by the Napa County District Attorney's Office provides \$8,000. This money is used to fund staffing for the local teen center to provide summer programs for at risk youth, and to pay for overtime for patrol and investigative overtime for gang related case work. This grant has just been extended for one more year. There is no matching funds requirement by our agency.

The Bulletproof Vest Partnership Grant Program is offered through the federal Bureau of Justice Assistance and covers up to 50% of the cost of bulletproof vests for our officers.

In addition, the Police Department is reimbursed for some special event activities such as parades and motion picture filming. The Police Department is also reimbursed overtime expenses for participation in county-wide grant programs such as the "Avoid the Nine" DUI patrols and Napa District Attorney's office ADA grant program.

Police Dispatch

The Police Dispatch Services Fund encompasses the Dispatch Center and Records Bureau of the Police Department. Dispatch staff consists of one Dispatch Supervisor, 3 full-time Dispatchers and 3 part-time Dispatchers. The Records Bureau maintains files of police reports, citations and other correspondence. Operation of the Records Bureau is the responsibility of the Dispatch Supervisor and is highly technical and closely regulated by state law concerning dissemination of crime reports, criminal offender information and public access rights.

The Dispatch Center fields all in-coming phone calls on business and emergency lines, monitors all local radio traffic and accesses state, federal, and local databases for officers in the course of their investigations. Dispatchers also handle all front counter contacts, monitor alarms and security cameras.

Parking Enforcement

The Police Department's enforcement of the downtown parking areas is primarily accomplished through two part-time parking enforcement officers. During peak season, parking enforcement is in effect approximately 20 hours a week. Parking enforcement officers walk the downtown corridor enforcing three hour parking limit, red zones, yellow zones and other parking violations.

Public Safety Department Police Services

Training

Members of the department receive on-going training to maintain their professional skills & expertise, keep up with evolving case law & technologies. The police department uses computer programs and DVDs distributed by the California Commission on Peace Officers Standards and Training (POST) for in house training and department staff for weapons and weaponless defense training. Officers and dispatchers regularly attend continuing professional training courses for further specialized training, such as interview and interrogation courses, leadership classes and gang awareness.

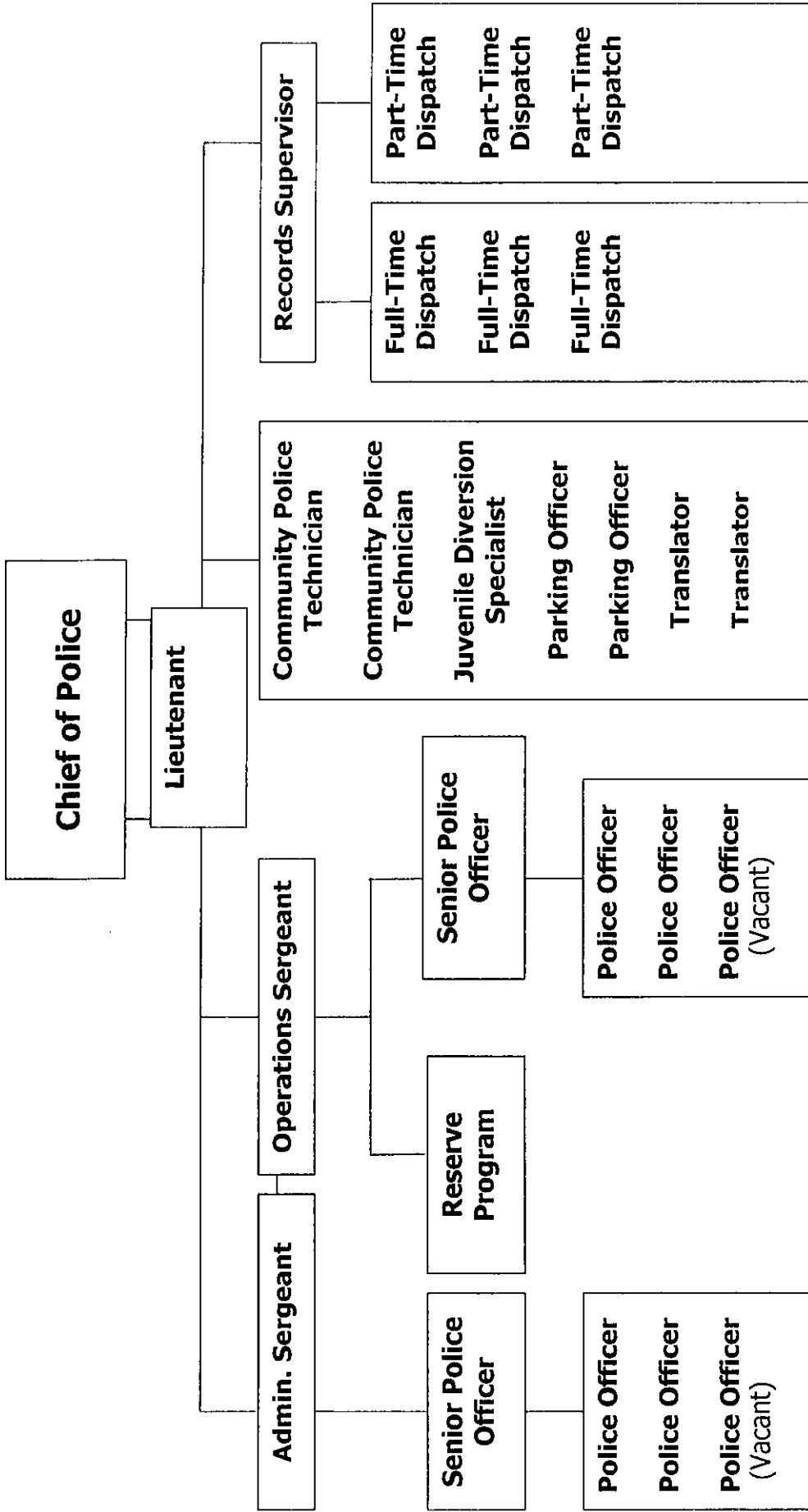
MAJOR DEPARTMENT TASKS COMPLETED FISCAL YEAR 2012-13:

- Continued to monitor activities of gang related individuals and provided effective solutions to address gang activity in the City of Calistoga
- Expanded public outreach by meetings with neighborhood, school, church groups, service clubs and organizations
- Enhanced delivery of police services through on-going professional development of staff
- Increased officers visibility and accessibility by augmenting foot and bicycle patrols
- Continued to deliver high level of service*

MAJOR DEPARTMENTAL GOALS FOR FISCAL YEAR 2013-14:

- Improve and enhance community engagement and community outreach efforts
- Identify and incorporate new technologies and processes that improve effectiveness and efficiencies of the police department
- Develop and implement an activity and workload measurement report that assists in identifying potential issues, crime trends, equipment needs, and deployment of resources
- Develop a capital improvement plan encompassing facility and equipment needs
- Identify and incorporate "Green" and sustainable solutions to enhance current operations and service
- Review and implement a department training plan which provides for on-going professional development of staff that addresses supervision, leadership, and succession planning
- Purchase patrol vehicle
- Address police department facility needs (communications center, locker room, replace carpet, etc...)

* A City Council Objective or Priority Project.

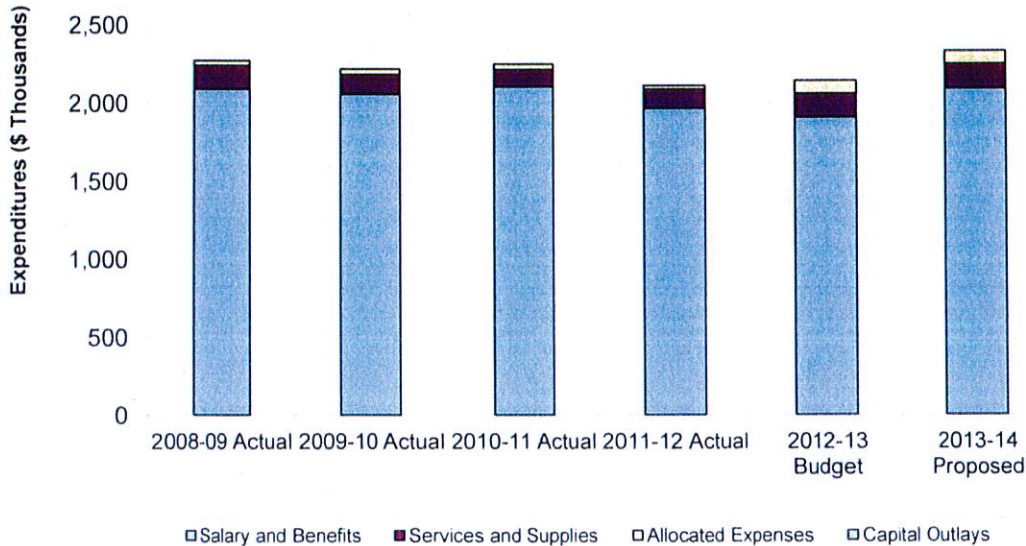


**City of Calistoga Police Department Staffing Chart
FY 2013-2014**

**Police
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	2,090,125	2,057,506	2,104,246	1,965,118	1,907,729	2,091,330
Services and Supplies	150,925	126,962	111,424	123,303	151,465	157,096
Allocated Expenses	32,550	33,550	33,550	22,999	82,252	82,233
Capital Outlays	-	-	-	-	-	-
TOTAL	2,273,600	2,218,018	2,249,220	2,111,420	2,141,446	2,330,659

**Police
Trend in Expenditures (\$ Thousands)**



	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Police Services
 Program: Police Operations
 Account Code: 01-4116

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	823,884	845,292	842,445	786,433	767,400	759,900	815,635
4302	OVERTIME	57,006	44,081	70,900	103,016	123,020	123,020	128,418
4303	FICA/MEDICARE	75,071	76,581	77,426	75,171	72,535	81,535	81,518
4305	INCENTIVE PAY	7,200	7,200	7,200	5,100	6,000	-	-
4308	PART TIME SALARIES	42,619	36,704	21,528	25,515	14,878	54,000	22,234
4309	SPECIAL PAY	54,572	72,965	66,502	74,394	86,376	89,876	99,303
4310	PERS	332,104	372,656	357,430	309,855	275,214	265,214	300,392
4311	MEDICAL/DENTAL	99,921	70,888	104,897	66,443	68,061	51,439	55,238
4312	WORKER'S COMP	53,745	72,789	73,790	63,541	53,977	41,977	61,058
4313	OTHER BENEFITS	3,536	3,416	3,208	7,347	3,319	3,819	3,319
SUBTOTAL		1,549,658	1,602,572	1,625,325	1,516,815	1,470,780	1,470,780	1,567,115

SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	9,291	9,932	5,774	5,463	7,000	7,000	10,000
4402	CONTRACT SERVICES	51,707	48,038	35,524	52,268	72,965	52,965	66,733
4403	UTILITIES	16,606	16,468	14,709	14,824	14,000	14,000	14,000
4404	REPAIRS & MAINTENANCE	619	220	65	284	500	500	1,900
4405	TRAINING & MEETINGS	1,132	413	116	1,168	1,000	1,000	1,500
4408	UNIFORM ALLOWANCE	7,241	3,468	5,448	6,339	7,000	7,000	7,000
4409	TRAINING & SEMINARS: POST	15,658	4,416	6,312	7,626	7,000	10,000	10,000
4415	POSTAGE & REPRODUCTION	1,900	1,028	1,404	1,225	1,600	1,600	1,200
4417	FUEL & OIL	21,816	18,308	25,454	25,722	23,000	23,000	23,000
4430	DUES & SUBSCRIPTIONS	1,204	1,322	1,204	590	1,400	1,400	1,400
4431	FEES - BOOKING	-	1,009	6,675	2,308	5,000	5,000	5,000
4461	K-9 PROGRAM	1,493	5,414	5,435	3,878	3,600	3,600	3,600
4650	TRAINING & MEETINGS	1,130	-	135	55	1,000	4,000	4,000
4510	EQUIP FUND RENTAL	32,550	33,550	33,550	22,999	82,252	63,328	82,233
SUBTOTAL		162,347	143,586	141,804	144,749	227,317	194,393	231,566

TOTAL PROGRAM BUDGET	1,712,006	1,746,160	1,767,130	1,661,564	1,698,097	1,665,173	1,798,681
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ESTIMATED PROGRAM REVENUES								
41-3358	COPS Funding	100,000	100,191	100,000	112,114	100,000	100,000	100,000
3226/3256	Police Services	76,791	66,044	59,228	107,495	40,000	40,000	72,000
3210	POST Reimbursements	12,885	2,866	1,420	1,745	2,500	2,500	1,500
TOTAL PROGRAM REVENUES		189,676	169,101	160,648	221,354	142,500	142,500	173,500

Net Program Subsidy by General Fund	1,522,330	1,577,059	1,606,482	1,440,210	1,555,597	1,522,673	1,625,181
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Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Police Services
Program: Dispatch
Account Code: 01-4129

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	225,777	222,902	241,425	213,211	222,072	212,072	230,035
4302	OVERTIME	20,809	5,067	879	14,583	4,500	68,500	63,499
4303	FICA/MEDICARE	23,083	22,761	21,834	20,717	23,599	23,599	28,766
4308	PART TIME SALARIES	41,564	52,583	37,503	47,478	50,670	75,670	51,291
4309	SPECIAL PAY	30,994	25,643	19,782	27,518	28,029	32,029	31,202
4310	PERS	63,026	61,172	67,060	53,324	50,901	50,901	56,396
4311	MEDICAL/DENTAL	60,890	45,105	69,154	52,287	38,376	36,376	40,258
4312	WORKER'S COMP	1,721	2,268	2,243	1,932	17,561	14,061	21,546
4313	OTHER BENEFITS	1,141	1,145	1,098	896	1,241	1,241	1,222
SUBTOTAL		469,005	438,645	460,979	431,946	436,949	514,449	524,215
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	1,401	1,239	1,210	735	1,500	1,500	1,500
4404	REPAIRS & MAINTENANCE	-	-	358	2	500	500	500
4405	TRAINING & MEETINGS	1,604	1,302	773	79	1,000	1,000	1,700
4408	UNIFORM ALLOWANCE	1,503	1,133	679	728	1,900	1,900	1,900
4409	TRAINING & SEMINARS: POS	1,793	348	149	9	1,500	3,500	1,700
4415	POSTAGE & REPRODUCTION	-	-	-	-	-	-	-
4429	PHONE	13,822	12,339	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	463
SUBTOTAL		20,123	16,361	3,169	1,553	6,400	8,400	7,763
TOTAL PROGRAM BUDGET		489,128	455,006	464,148	433,499	443,349	522,849	531,978

Planning and Building Department Planning and Building

The Planning and Building Department provides a complete range of planning and building services to the community. The Department's primary function is to guide private development in accordance with state law and the City's General Plan, Zoning Code and other local land use programs. Major tasks include administration of planning and building regulations, assisting developers and business owners with land use and building permit applications, conducting environmental review, providing staff assistance to the Planning Commission, City Council, Bicycle Advisory Committee and Green Committee, and enforcement of the City's building codes and land use regulations. The Department also provides advance (long-range) planning services and participates in county-wide and regional planning efforts relating to land use, housing and transportation.

Current Planning / Development Review

The Department administers and implements land use related provisions of the City's Municipal Code addressing zoning, environmental protection, growth management, subdivision of property, noise, building standards, and flood protection. The department also processes land use and building permit applications, responds to public inquiries about zoning and entitlement permits, coordinates interdepartmental review of development applications, and prepares reports on topical land use issues for Planning Commission and City Council review.

Advance / Long Range Planning

The Department prepares and amends documents that guide public and private development activities in Calistoga, such as the Calistoga General Plan and Calistoga Bicycle Plan. The Department also prepares and/or coordinates special planning studies such as the Climate Action Plan. In addition to regulatory documents, the Department develops and implements policy-based programs such as the Mobile Home Rent Stabilization Ordinance, the Down Payment Assistance Program for first time home buyers, the Mills Act program for historic preservation, and the City's Local Preference Policy for filling subsidized housing vacancies.

Plan Check and Building Inspection Services

The Department is responsible for implementation of state and local building standards for the protection of public health and safety. The Department reviews building plans and inspects all building-related activities within Calistoga to ensure compliance with adopted standards, including building and fire safety, energy efficiency, and disabled accessibility. Department staff provides public assistance to facilitate plan submittals and to provide an understanding of the building permit review process. The Department coordinates permitting activities with other city departments and outside agencies.

**Planning and Building Department
Planning and Building**

Housing Programs

The Department coordinates the administration of the city's affordable and special needs housing program with local housing agencies and groups, including Calistoga Affordable Housing, Napa City and Napa County Housing Authorities, Community Action of Napa Valley, Napa Valley Fair Housing, Calistoga Family Center and Calistoga Farmworker Center.

Department responsibilities also include advising residents on issues relating to the Mobile Home Rent Stabilization Ordinance (RSO) and assisting with resolution of disputes between park residents and park owners, where possible. The Department also conducts inspections of mobile home parks for compliance with State and local building codes.

Code Enforcement

The Department enforces City regulations pertaining to land use, noise and construction. Areas of responsibility include investigating public complaints about violations of the City's Zoning Code, noise regulations, building and fire code requirements and other nuisances or safety regulations. The Department works closely with other city departments, particularly public safety, in coordinating and carrying out enforcement activities.

Regional Planning

The Department works with state, regional and county agencies on matters pertaining to land use, housing, transportation and other issues of county or regional significance. The Department reviews proposed changes in regulations and/or new regulatory requirements affecting local policies, prepares state-mandated reports on housing production to the State, analyzes land use and housing data used by the Association of Bay Area Governments, and participates in county-wide technical and planning advisory committees.

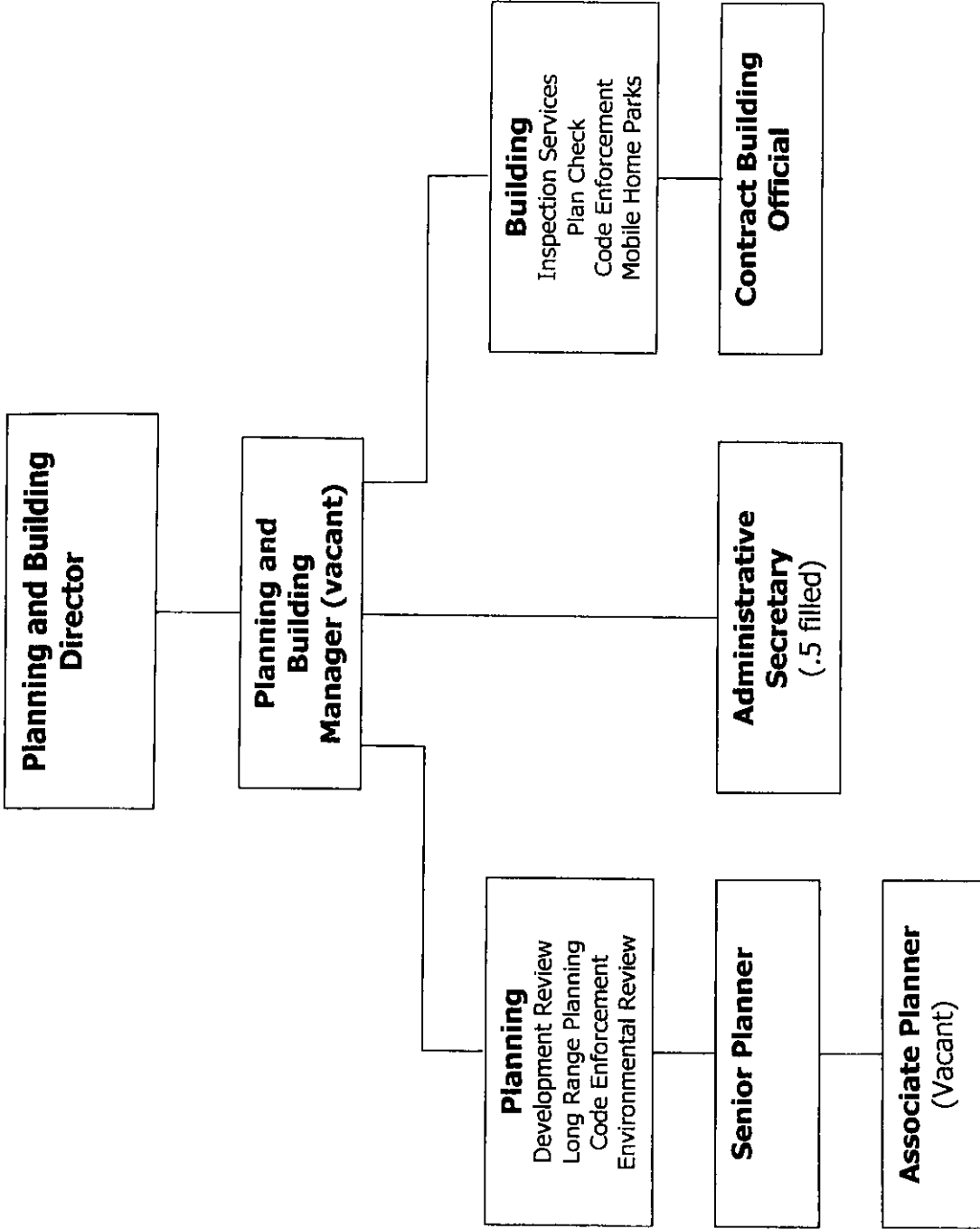
MAJOR DEPARTMENT TASKS COMPLETED FISCAL YEAR 2012-13

- Completed processing of the land use entitlements for Enchanted Resorts and Indian Springs Resort expansion.
- Worked extensively with Calistoga Inn to provide support for insurance claims and provide timely inspections to facilitate repairs.
- Issued 156 building permits and conducted 225 inspections (to date)
- Worked on 29 new code enforcement cases
- Updated Calistoga Bicycle Plan
- Amended General Plan with key elements of Urban Design Plan

**Planning and Building Department
Planning and Building**

MAJOR DEPARTMENTAL GOALS FOR FISCAL YEAR 2013-14

- Provide inspections for Indian Springs and Silver Rose construction projects
- Process Calistoga Family Apartments application
- Update Housing, Public Safety & Circulation Elements
- Coordinate impact and in-lieu fee study
- Coordinate mobile home park affordability study
- Submit Bicycle Friendly Community application
- Draft Climate Protection Plan
- Coordinate pathway extensions

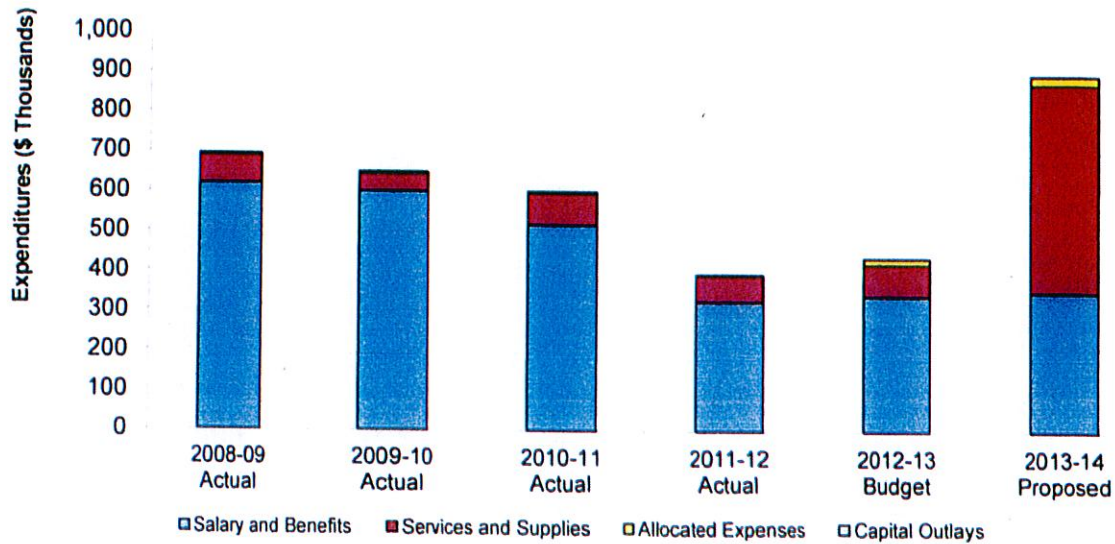


**City of Calistoga Planning and Building Department Staffing Chart
FY 2013-2014**

**Planning and Building
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	619,898	601,313	518,195	326,481	342,331	352,816
Services and Supplies	68,294	41,946	77,583	64,393	78,975	522,543
Allocated Expenses	6,050	6,455	6,422	4,335	16,402	22,480
Capital Outlays	0	0	0	0	0	0
TOTAL	694,242	649,714	602,200	395,209	437,708	897,839

**Planning and Building
Trend in Expenditures (\$ Thousands)**



Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Planning & Building
 Program: Planning Commission
 Account Code: 01-4109

SERVICES & SUPPLIES

4401	MATERIALS & SUPPLIES	1,660	104	90	184	100	100	100
4402	CONTRACT SERVICES	181	1,690	1,214	1,460	1,575	1,575	1,575
4405	TRAINING & MEETINGS	-	107	40	-	100	100	150
4410	ADVERTISING	-	128	81	477	-	-	-
4443	COMMISSION STIPEND	4,500	4,590	2,300	4,700	5,000	5,000	5,000
SUBTOTAL		6,341	6,619	3,725	6,821	6,775	6,775	6,825
TOTAL PROGRAM BUDGET		6,341	6,619	3,725	6,821	6,775	6,775	6,825

Department: Planning & Building
 Program: Active Transportation Advisory Committee
 Account Code: 01-4120

SERVICES & SUPPLIES

4401	MATERIALS & SUPPLIES:	223	369	0	-	1,200	1,200	200
4415	POSTAGE & REPRODUCTION	-	9	-	-	-	-	100
SUBTOTAL		223	378	0	-	1,200	1,200	300
TOTAL PROGRAM BUDGET		223	378	0	-	1,200	1,200	300

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Planning & Building
Program: Planning
Account Code: 01-4115

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	241,611	242,071	240,976	149,974	158,514	158,514	164,391
4302	OVERTIME	7,246	-	357	50	99	99	99
4303	FICA/MEDICARE	18,057	17,994	20,924	11,129	12,213	12,213	12,618
4305	INCENTIVE PAY	-	-	-	-	-	-	450
4308	PART TIME SALARIES	1,609	527	1,484	-	-	-	-
4310	PERS	62,077	60,948	51,341	33,494	32,261	32,261	35,489
4311	MEDICAL/DENTAL	36,463	25,878	37,706	30,889	33,724	33,724	30,873
4312	WORKERS COMP	4,804	4,851	3,441	2,963	9,089	9,089	9,451
4313	OTHER BENEFITS	1,402	1,233	6,107	4,101	596	596	596
SUBTOTAL		373,269	353,502	362,336	232,600	246,496	246,496	253,967
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	3,142	2,636	1,929	911	1,250	1,250	1,250
4402	CONTRACT SERVICES	929	544	1,286	-	-	-	-
4403	UTILITIES	3,122	2,636	2,262	1,909	2,200	2,200	2,200
4405	TRAINING & MEETINGS	704	505	190	-	1,000	1,000	1,000
4410	ADVERTISING	3,699	1,438	1,022	668	500	500	2,000
4415	POSTAGE & REPRODUCTION	2,599	1,150	1,528	2,594	3,000	3,000	3,000
4429	PHONE	3,354	2,823	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	1,520	1,145	760	726	750	750	750
4650	TRAINING & MEETINGS	-	-	-	-	1,000	1,000	1,000
4510	EQUIP FUND RENTAL	4,400	4,600	4,600	3,116	10,169	7,830	6,868
SUBTOTAL		23,469	17,477	13,577	9,924	19,869	17,530	18,068
TOTAL PROGRAM BUDGET		396,738	370,979	375,913	242,524	266,365	264,026	272,035

ESTIMATED PROGRAM REVENUES								
3219	Other Licenses & Permits	4,211	3,793	4,115	6,032	2,500	3,500	3,500
3244	Planning Services	54,137	46,749	68,152	57,984	18,200	43,200	27,852
3261	Other Filing Fees	1,245	300	3,050	450	-	200	100
3261-0001	Growth Mgmt Allocation Fees	3,000	-	600	-	-	-	-
3299	CDBG Grant Adm Support (39)	-	-	-	-	-	-	1,123
3299	Mobile Home Park - Adm Support (27)	-	-	-	-	-	-	2,520
TOTAL PROGRAM REVENUES		62,593	50,842	75,917	64,466	20,700	46,900	35,095

Net Program Subsidy By General Fund	334,145	320,137	299,996	178,058	245,665	217,126	236,940
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Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Planning & Building

Program: Building Inspection Services

Account Code: 01-4125

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	160,227	166,505	103,301	55,341	62,010	62,010	64,198
4302	OVERTIME	(1,352)	-	119	50	99	99	99
4303	FICA/MEDICARE	12,057	12,351	7,993	4,115	4,782	4,782	4,930
4305	INCENTIVE PAY	-	-	-	-	-	-	150
4308	PART TIME SALARIES	313	527	3,365	-	-	-	-
4310	PERS	41,513	42,225	20,831	12,186	12,620	12,620	13,859
4311	MEDICAL/DENTAL	31,024	21,723	15,223	11,183	12,518	12,518	11,673
4312	WORKERS COMP	2,180	3,856	4,715	4,060	3,559	3,559	3,693
4313	OTHER BENEFITS	667	624	313	6,946	247	247	247
SUBTOTAL		246,629	247,811	155,859	93,881	95,835	95,835	98,849
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	1,865	4,072	717	346	750	750	1,250
4402	CONTRACT SERVICES	35,651	12,490	62,863	49,920	60,000	60,000	501,878
4404	REPAIRS & MAINTENANCE	-	-	-	8	-	-	-
4405	TRAINING & MEETINGS	1,772	1,953	-	-	-	-	-
4408	UNIFORM ALLOWANCE	519	525	-	-	-	-	-
4415	POSTAGE & REPRODUCTION	22	747	98	35	100	100	100
4417	FUEL & OIL	716	713	198	455	350	350	700
4429	PHONE	1,226	1,019	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	890	376	1,005	-	-	-	-
4510	EQUIP RENTAL FUND	1,650	1,855	1,822	1,219	6,233	4,799	15,612
SUBTOTAL		44,311	23,750	66,703	51,983	67,433	65,999	519,540
TOTAL PROGRAM BUDGET		290,940	271,561	222,562	145,864	163,268	161,834	618,389
ESTIMATED PROGRAM REVENUES								
3212	Building Permit Fees	84,197	54,724	52,524	58,757	55,000	55,000	334,250
3282-0001	Building Inspection Fees	-	-	-	-	-	-	204,839
3263	Plan Check Fees	44,228	41,081	45,950	43,903	40,000	40,000	161,688
3299	Mobile Home Park Adm Support (27)	-	-	-	-	-	-	6,465
TOTAL PROGRAM REVENUES		128,425	95,805	98,474	102,660	95,000	95,000	707,242
Net Program Subsidy By General Fund		162,515	175,756	124,088	43,204	68,268	66,834	(88,853)

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Planning & Building

Program: Building & Fire Code Board of Appeals

Account Code: 01-4177

SERVICES & SUPPLIES							
4401	MATERIALS & SUPPLIES:	-	100	-	-	-	-
4405	TRAINING & SEMINARS						240
4415	POSTAGE & REPRODUCTION	-	77	-	-	100	50
	SUBTOTAL	-	177	-	-	100	290
TOTAL PROGRAM BUDGET		-	177	-	-	100	290

Public Works Administration and Streets

The mission of the Public Works Department is to maintain, operate, and improve the City's infrastructure to serve the needs of its citizens. The Department is responsible for managing and monitoring streets, water treatment and distribution, wastewater collection and treatment, storm drains, parks, City-owned streetlights, City-owned buildings, and the City-owned cemetery. The Department serves a coordination role for solid waste collection services and public transit services. The Department provides City Engineering services.

Public Works Administration

Public Works Administration consists of the Director of Public Works/City Engineer, two office assistants, the Senior Civil Engineer, the Maintenance Superintendent and the Water Systems Superintendent. The program is responsible for the overall administration and support of all Public Works Department Programs and Capital Improvement Projects. Administration manages and monitors all public works, including streets, the entire water distribution system, water treatment and storage facilities, the sewer collection system and lift stations, the wastewater treatment facility and reclamation system, the City's network of storm drainage facilities, City-owned street lights, eight parks, two bike paths and general maintenance for all City-owned buildings including City Hall, Public Works, Police Department, Fire Station, Library, Sharpsteen Museum, Community Center, Monhoff Recreation Center, and the City-owned Cemetery. Public Works Administration also provides coordination for transit bus services, solid waste collection services as well as providing for City Engineering services.

Primary activities include responding to citizen inquiries, managing all capital improvement projects, pursuing grants for projects, reviewing plans for private development projects, developing policies, administering the backflow prevention program, and issuing permits for construction encroachments, grading and tree work. The goal of Public Works Administration is to provide the support structure for all of the services provided by the Department.

Streets

The Street Program maintains the City's streets, bridges and rights-of-ways (15.5 centerline miles and 3 City-maintained bridges). In addition the streets program maintains, manages, and oversees permit compliance with the storm drainage system for the City. The City's latest Pavement Condition Index (PCI) is at 58, putting City streets in "Good (Some "At Risk") condition. Although this category is designated as "Good", pavements in the 50-60 PCI range are also designated as "At Risk". Based on the lead time needed to fund and plan maintenance treatments for this pavement rating, studies have shown that most pavements assessed in this category actually end up being in the "Poor" category by the

<p style="text-align: center;">Public Works Administration and Streets</p>
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time they are addressed. Services include street sweeping, street maintenance, street light maintenance, pothole repair, downtown sidewalk cleaning, drainage ditch clearing, catch basin cleaning, and weed abatement. The goal of this Program is to continue to maintain the City's streets, bridges and of-way. Code enforcement of street encroachments, storm drainage discharge, and sidewalk repairs is also included in this program. Asphalt overlays, seal coats and other pavement treatments are identified as Capital Improvement Projects elsewhere in the budget.

Parks

The Parks Program maintains all eight (8) City parks, two bike paths, and associated trash and recycling bins. The Program also implements City beautification projects, installs memorial benches, and maintains landscaping for all City-owned buildings. The goal of this Program is to continue to maintain and improve the City parks, bike lanes and City-owned landscape to provide safe and pleasant places to play and work in the City of Calistoga.

Pool Maintenance

The Pool Maintenance Program provides building and ground maintenance activities for the Community Pool facility. In April of 2012, the City hired Diamond Quality Pool's (a private pool company) to provide general operational maintenance activities to the pool facility. The pool facility includes a 25-yard 6-lane lap pool with a deep end for diving, a shallow training pool with spray structures, a 2,913 square foot pool building, pool decking, and landscaping surrounding the pool, building, and parking area. The goal of this Program is to provide a safe, reliable and clean pool facility for the public.

Operational systems work includes: work in the pool's pump room such as maintenance of hazardous chemicals, filters, pumps, boilers and dosing equipment. Maintenance is regulated and inspected by the County Department of Environmental Health. Primary activities of pool facility maintenance include repairs to plumbing systems, electrical systems, the pool deck, vandalism, furnishings, pest management, storm damage, interior and exterior finishes, parking lot, storm drainage infrastructure, landscaping, and minor facility corrections as needed for pool programs.

Maintenance Shop

The Maintenance Shop maintains the City's equipment and provides minor repair work for the City's vehicles and equipment. The goal of the Maintenance Shop is to keep vehicles and equipment in safe and efficient working order to maximize cost-efficiency for the City.

<p style="text-align: center;">Public Works Building Maintenance (cont.), Water System and Wastewater System</p>
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Building Maintenance

The Building Maintenance Program provides general maintenance and janitorial services for all City-owned buildings including City Hall, the Sharpsteen Museum, Public Works buildings at our Corporation Yard and water and wastewater facilities, Police Department, Fire Department, Community Center, Community Pool facility, and Monhoff Recreation Center. The total maintained square footage is around 50,000 square feet. Energy monitoring and conservation are a part of the building maintenance program. The goal of this Program is to continue to provide general maintenance and janitorial services for the City's buildings to provide a safe and pleasant environment for the public utilizing our facilities and for the City's employees who provide public service

Water System**Water Distribution**

The Water Distribution Program maintains all of the City's water mains (36.5 linear miles), carries out replacement projects when necessary and installs new water mains when required. The Program is proactive in the maintenance of valves, meters, and hydrants to help prevent unexpected interruptions in the water distribution system and to ensure the availability of water for fire suppression services. Water meter reading is performed by this Program as well, reading over 3,000 water meters. The maintenance technicians participate in on-going education for certification in water distribution through the State Department of Public Health. The goal of this Program is to continue to provide and maintain the City's water distribution system.

Water Treatment

The Water Treatment Program operates and maintains the Kimball Water Treatment Facility, the Feige Canyon Water Tank, and the North Bay Aqueduct pump station to ensure that safe potable water is delivered to the City's residents. The Kimball Water Treatment Facility can treat up to 700,000 gallons per day. The Operators participate in on-going education for certification in water treatment through the State Department of Health Services. The goal of this Program is to continue to provide safe potable water to the City's residents.

Wastewater System**Wastewater Collection**

The Sewer Collection Program maintains four (4) sewer lift stations in the City and all of the City's existing sewer mains (18 linear miles) and reclaimed water

Public Works
Wastewater System (cont.)

mains, 329 sewer manholes, making repairs and replacements when necessary and installing new sewer mains and reclaimed water mains when required. Weekly inspections and testing is scheduled for the sewer lift stations to ensure they are working properly. The goal of this Program is to continue to maintain the City's sewer collection system to ensure no disruption of service or inconvenience to the City's residents.

Wastewater Treatment

The Wastewater Treatment Program operates and maintains the Calistoga Wastewater Treatment Facility and disposal system. The City's Wastewater Treatment plant has a dry weather flow capacity to treat up to 840,000 gallons of sewage per day and up to 4.0MGD for peak wet weather flow. The Treatment Facility processes the City's sewage to a point where it can be used as "reclaimed" water. This water can be used either for irrigation or it may be discharged to the Napa River during the winter rainy months. Typically, 100 million gallons of reclaimed water are distributed for irrigation each year. The goal of this Program is to continue to provide the necessary treatment and disposal processes for the City of Calistoga's residents in the most environmentally sensitive and cost effective manner possible.

Major Department Tasks Completed Fiscal Year 2012-13

- Completed Construction of the 1.5 million gallon Mt. Washington Water Tank
- Completed Phase I of the site closure plan for the Public Works Yard soil remediation site
- Completed a structural/seismic evaluation for Feige Canyon Water Storage Tank
- Completed a calibrated, city-wide hydraulic model of Calistoga's water system
- Completed Dwyer Road Pump station design (tri-city)
- Completed Phase I of the ADA transition plan curb ramp projects funded by TDA-3 grant funds
- Completed painting and concrete floor repairs at the Calistoga Pool Facility

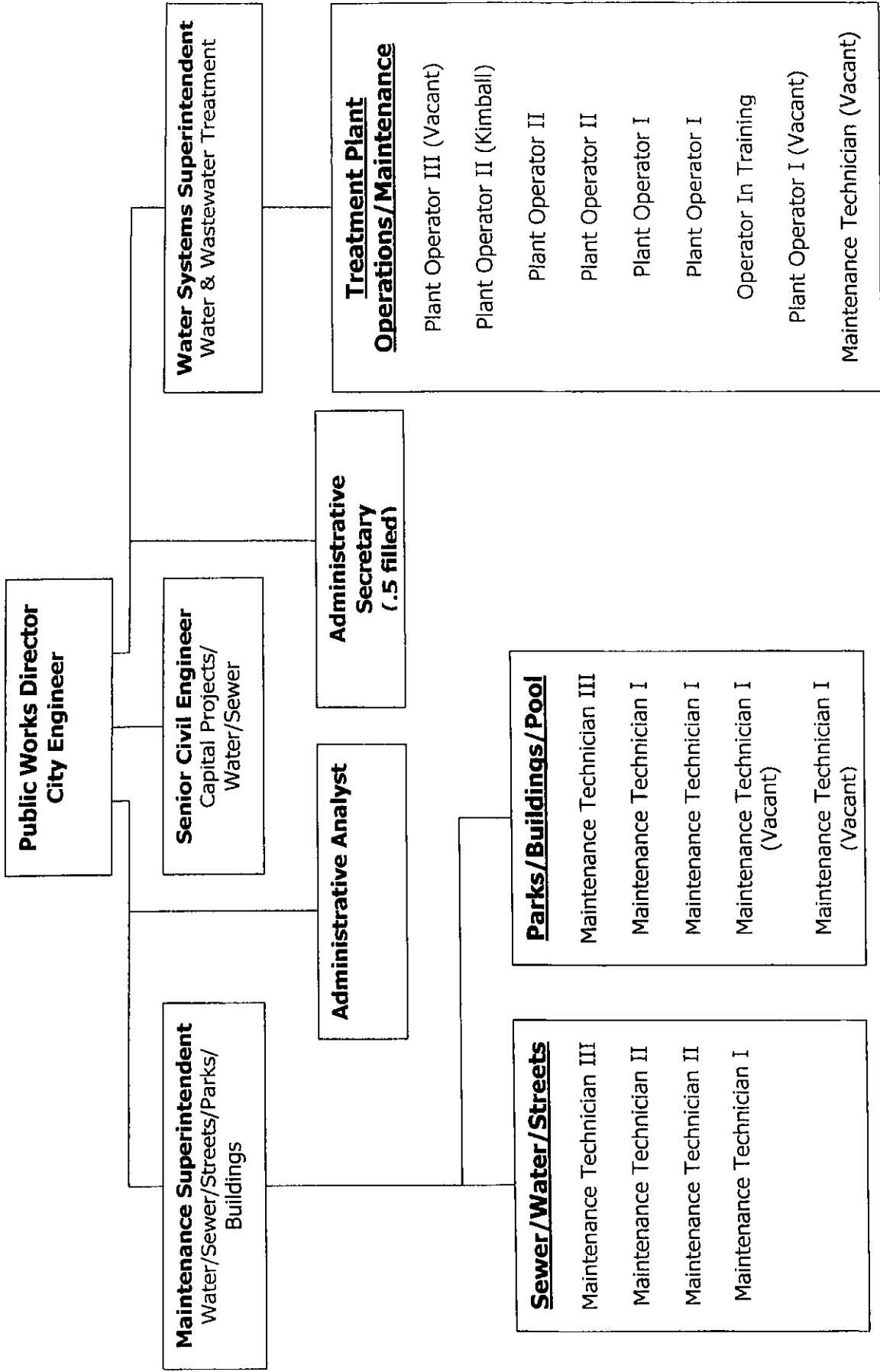
Major Departmental Goals for Fiscal Year 2013-14

- Complete environmental/design work for the Kimball Intake and emergency drain valve project
- Begin study on Riverside Ponds and effluent storage facilities
- Work with City of Napa to begin Dwyer Road Pump Station Construction

Public Works

- Complete Phase II of the site closure plan for the Public Works Yard soil remediation site
- Work on further improvements related to Kimball Bypass Plan implementation
- Complete Design and begin phase I of the Grant Street culvert repair
- Install New Staircase at the WWTP
- Develop an electronic Data Management Tool (EDMT) to more efficiently report WWTP self-monitored data to the California Integrated Water Quality System
- Continue work on Palisades Lift Station liner repair.
- Complete remaining unfinished and unsatisfactory construction work at the Community Pool Facility
- Continue with Phase 2 of the Sidewalk Trip Hazard Repair Program*
- Attain essential compliance with the new Phase II MS4 Storm water General Permit. Complete NOI, LRP, mapping and Guidance Document requirements.
- Support local efforts to design a new gazebo at Pioneer Park*

* A City Council Objective or Priority Project.

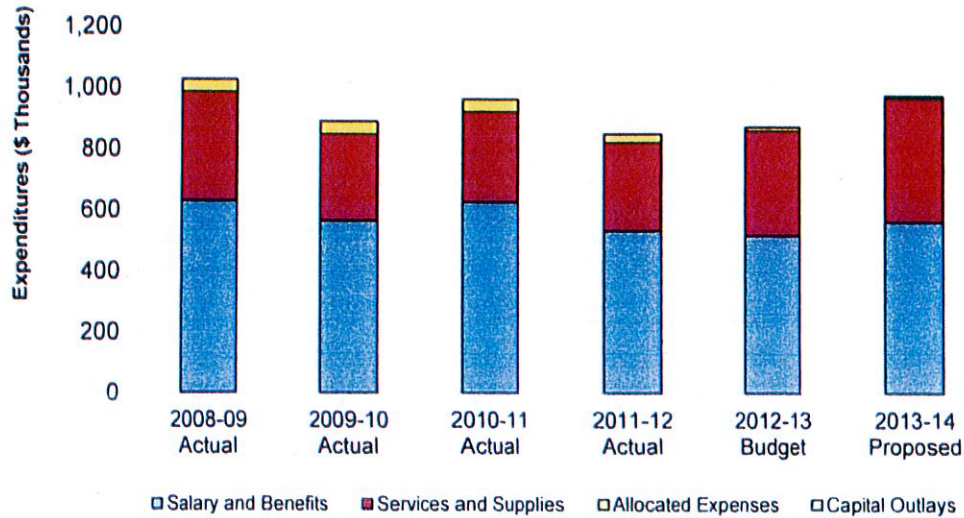


**City of Calistoga Public Works Department Staffing Chart
FY 2013-2014**

**Public Works
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	628,838	564,637	625,939	532,439	518,121	562,454
Services and Supplies	355,719	282,604	294,722	289,499	342,700	402,740
Allocated Expenses	40,700	42,000	42,000	28,451	12,948	10,036
Capital Outlays	0	0	0	0	0	0
TOTAL	1,025,257	889,241	962,661	850,389	873,769	975,230

**Public Works
Trend in Expenditures (\$ Thousands)**



Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Public Works Administration

Account Code: 01-4121

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	63,535	62,598	66,188	57,097	53,057	53,057	57,743
4303	FICA/MEDICARE	4,514	4,528	4,838	4,164	4,116	4,116	4,420
4305	INCENTIVE PAY	-	-	-	-	400	400	-
4310	PERS	16,057	15,861	15,773	13,088	10,872	10,872	12,466
4311	MEDICAL/DENTAL	6,823	4,827	7,666	6,424	6,320	6,320	11,784
4312	WORKERS COMP	1,005	1,385	1,425	1,227	3,063	3,063	3,311
4313	OTHER BENEFITS	244	239	218	189	206	206	221
SUBTOTAL		92,178	89,438	96,107	82,189	78,034	78,034	89,945
SERVICES & SUPPLIES								
4131	WATER DISTRIBUTION	6,695	-	(31,177)	-	-	-	-
4401	MATERIALS & SUPPLIES	-	4,020	3,688	2,849	4,000	4,000	4,100
4402	CONTRACT SERVICES	7,616	3,970	8,059	2,911	6,600	6,600	6,650
4403	UTILITIES	7,464	6,843	6,472	7,417	6,500	6,500	6,950
4404	REPAIRS & MAINTENANCE	6	-	-	22	200	200	200
4405	TRAINING & MEETINGS	354	157	71	-	750	750	750
4410	ADVERTISING	105	85	-	-	300	300	300
4415	POSTAGE & REPRODUCTION	1,124	819	857	1,366	1,500	1,500	1,000
4417	FUEL & OIL	258	202	261	290	250	250	250
4424	HEALTH & SAFETY	202	148	182	58	250	250	250
4429	PHONE	4,102	2,548	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	919	719	605	274	675	675	600
4431	FEES	7,923	9,298	9,351	9,980	6,225	6,225	6,550
4456	BAD DEBT EXPENSE	-	-	-	-	-	-	-
4650	TRAINING & MEETINGS	483	295	65	523	2,000	2,000	2,000
4510	EQUIP FUND RENTAL	7,700	8,000	8,000	5,419	4,249	3,271	3,096
SUBTOTAL		44,951	37,104	6,433	31,109	33,499	32,521	32,696
TOTAL PROGRAM BUDGET		137,129	126,542	102,541	113,298	111,533	110,555	122,641
ESTIMATED PROGRAM REVENUES								
3219	Encroachment Permits	5,556	10,702	11,648	4,946	4,600	4,600	5,000
3245	Public Works Services	20,778	20,663	45,528	20,699	12,380	18,380	37,800
TOTAL PROGRAM REVENUES		26,334	31,365	57,176	25,645	16,980	22,980	42,800
Net Program Subsidy By General Fund		110,795	95,177	45,365	87,653	94,553	87,575	79,841

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Streets

Account Code: 01-4122

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	106,617	106,013	112,278	65,686	66,649	66,649	107,703
4302	OVERTIME	8,407	5,687	5,774	5,290	10,000	10,000	4,994
4303	FICA/MEDICARE	8,937	8,712	9,297	6,357	6,578	6,578	9,102
4308	PART TIME SALARIES	-	-	1,530	2,655	-	-	-
4309	SPECIAL PAY	4,603	4,529	4,933	4,247	6,346	6,346	6,284
4310	PERS	27,380	27,277	27,542	16,646	16,830	16,830	24,608
4311	MEDICAL/DENTAL	20,958	14,588	23,012	16,811	16,996	16,996	27,936
4312	WORKERS COMP	4,736	6,026	5,762	4,698	4,895	4,895	6,818
4313	OTHER BENEFITS	453	435	399	289	353	353	464
SUBTOTAL		182,091	173,267	190,528	122,679	128,647	128,647	187,909
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	5,149	7,742	6,908	22,543	11,700	11,700	12,000
4402	CONTRACT SERVICES	52,003	38,073	76,580	29,693	58,600	58,600	47,850
	Tree Maintenance Prog	-	-	-	-	-	-	-
	Refuse Services	-	-	-	-	-	-	-
4404	REPAIRS & MAINTENANCE	3,541	2,782	21,331	4,722	6,200	6,200	6,200
4405	TRAINING & MEETINGS	1,238	878	985	420	1,000	1,000	1,000
4408	UNIFORM ALLOWANCE	1,207	444	658	327	1,000	1,000	1,000
4415	POSTAGE & REPRODUCTION	-	-	-	5	-	-	-
4417	FUEL & OIL	6,671	5,017	2,889	6,995	5,500	5,500	5,500
4424	HEALTH & SAFETY	915	105	581	1,951	900	900	900
4426	WEED & PEST CONTROL	10,305	4,420	215	1,144	5,000	5,000	5,000
4429	PHONE	446	337	-	-	-	-	-
4650	TRAINING & MEETINGS	159	33	150	157	600	600	600
4510	EQUIP FUND RENTAL	33,000	34,000	34,000	23,032	8,699	6,697	6,940
4823	MISC COMPUTER EQ	-	-	-	-	-	-	2,000
SUBTOTAL		114,634	93,831	144,296	90,989	99,199	97,197	88,990
SUBTOTAL								
TOTAL PROGRAM BUDGET		296,725	267,098	334,824	213,668	227,846	225,844	276,899

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works
 Program: Park Maintenance
 Account Code: 01-4123

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	89,473	81,387	82,752	83,509	79,081	79,081	75,795
4302	OVERTIME	1,112	629	767	1,074	1,000	1,000	2,192
4303	FICA/MEDICARE	6,862	6,262	6,380	6,439	6,271	6,271	6,157
4309	SPECIAL PAY	764	825	546	1,034	1,669	1,669	2,491
4310	PERS	22,494	20,339	20,382	18,242	16,434	16,434	16,900
4311	MEDICAL/DENTAL	10,980	4,859	7,475	6,361	6,782	6,782	8,244
4312	WORKERS COMP	5,860	8,373	8,878	7,645	4,666	4,666	4,611
4313	OTHER BENEFITS	428	4,996	347	337	392	392	364
SUBTOTAL		137,973	127,670	127,527	124,641	116,295	116,295	116,754
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	5,310	9,492	4,899	5,598	6,500	6,500	10,400
4402	CONTRACT SERVICES	20,751	17,524	10,884	12,475	14,750	14,750	20,565
	Tree Maintenance Prog	-	-	-	-	-	-	-
	Turf Maintenance Prog	-	-	-	-	-	-	-
	Refuse Services	-	-	-	-	-	-	-
4403	UTILITIES	6,727	5,712	6,207	5,292	6,500	6,500	6,500
4404	REPAIRS & MAINTENANCE	2,943	2,792	3,745	1,429	6,500	6,500	6,650
4405	TRAINING & MEETINGS	-	150	260	226	300	300	300
4408	UNIFORM COSTS	1,470	516	812	320	1,100	1,100	1,100
4417	FUEL & OIL	893	1,089	939	1,417	1,100	1,100	1,400
4424	HEALTH & SAFETY	270	239	232	456	500	500	500
4426	WEED & PEST CONTROL	5,214	2,370	-	502	3,500	3,500	3,500
4429	PHONE	1,287	628	-	-	-	-	-
4503	WATER	28,938	27,307	28,411	24,166	30,000	30,000	34,500
SUBTOTAL		73,803	67,819	56,389	51,881	70,750	70,750	85,415
TOTAL PROGRAM BUDGET		211,776	195,489	183,916	176,522	187,045	187,045	202,169

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Maintenance Shop

Account Code: 01-4124

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	15,706	15,315	15,370	15,491	14,693	14,693	15,061
4302	OVERTIME	77	49	37	79	100	100	77
4303	FICA/MEDICARE	1,084	1,098	1,130	1,116	1,162	1,162	1,183
4309	SPECIAL PAY	116	125	83	157	351	351	323
4310	PERS	3,876	3,813	3,819	3,390	3,062	3,062	3,321
4311	MEDICAL/DENTAL	235	231	386	242	252	252	2,239
4312	WORKERS COMP	494	1,127	1,551	1,336	865	865	886
4313	OTHER BENEFITS	52	53	49	46	54	54	54
SUBTOTAL		21,756	21,811	22,426	21,857	20,539	20,539	23,144
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	4,772	2,376	2,072	1,742	2,750	2,750	2,800
4402	CONTRACT SERVICES	1,328	838	-	-	-	-	-
4404	REPAIRS & MAINTENANCE	303	113	116	59	-	-	-
4424	HEALTH	-	-	33	-	-	-	-
4429	PHONE	446	337	-	-	-	-	-
SUBTOTAL		6,849	3,664	2,220	1,801	2,750	2,750	2,800
TOTAL PROGRAM BUDGET		28,605	25,475	24,646	23,658	23,289	23,289	25,944

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Pool Facility Maintenance

Account Code: 01-4126

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	-	3,739	23,507	26,729	24,462	24,462	7,895
4302	OVERTIME	-	463	188	1,419	1,500	1,500	303
4303	FICA/MEDICARE	-	287	2,269	2,575	2,801	2,801	627
4305	INCENTIVE PAY	-	-	-	-	3,554	3,554	-
4310	PERS	-	952	5,704	5,530	5,702	5,702	1,704
4311	MEDICAL/DENTAL	-	394	9,740	9,108	9,574	9,574	1,332
4312	WORKERS COMP	-	-	-	-	2,085	2,085	470
4313	OTHER BENEFITS	-	11	121	119	140	140	42
SUBTOTAL		0	5,845	41,528	45,480	49,818	49,818	12,373
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	53,744	22,470	17,059	18,359	18,000	18,000	18,000
4402	CONTRACT SERVICES	221	2,567	2,957	3,839	5,400	5,400	36,150
4403	UTILITIES	5,807	25,051	34,181	33,765	35,000	35,000	34,000
4404	REPAIR & MAINTENANCE	15	61	1,988	228	2,000	2,000	2,000
4405	TRAINING & MEETINGS	2,998	-	-	-	1,000	1,000	1,000
4408	UNIFORM	-	-	100	-	-	-	-
4430	DUES & SUBSCRIPTIONS	-	-	-	-	150	150	150
4431	FEES	-	1,623	839	839	850	850	1,475
4503	WATER/WASTEWATER	-	9,443	8,540	13,115	14,000	14,000	24,400
SUBTOTAL		62,785	61,215	65,665	70,145	76,400	76,400	117,175
TOTAL PROGRAM BUDGET		62,785	67,060	107,193	115,625	126,218	126,218	129,548

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works
 Program: Building Maintenance
 Account Code: 01-4127

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	126,092	92,539	90,322	91,409	85,243	85,243	87,374
4302	OVERTIME	2,462	1,542	2,341	2,733	2,500	2,500	2,847
4303	FICA/MEDICARE	9,838	7,196	7,092	7,188	6,893	6,893	7,175
4309	SPECIAL PAY	764	825	546	1,034	2,749	2,749	3,571
4310	PERS	31,685	22,658	21,956	19,653	17,908	17,908	19,633
4311	MEDICAL/DENTAL	14,895	3,255	5,217	3,762	3,940	3,940	5,929
4312	WORKERS COMP	8,483	11,135	10,972	9,448	5,129	5,129	5,374
4313	OTHER BENEFITS	621	7,456	9,377	366	426	426	426
SUBTOTAL		194,840	146,606	147,823	135,593	124,788	124,788	132,329
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	15,649	13,065	10,974	11,149	11,000	11,000	11,000
4402	CONTRACT SERVICES	22,077	21,437	18,683	28,568	28,000	28,000	33,400
4403	UTILITIES	4,008	3,846	3,688	3,852	4,000	4,000	4,000
4404	REPAIRS & MAINTENANCE	20,650	3,209	2,775	2,363	2,500	2,500	7,150
4405	TRAINING & MEETINGS	81		22	-	100	100	100
4408	UNIFORM COSTS	1,625	547	779	302	1,000	1,000	1,000
4413	TAX AND LICENSE	50		-	-	50	50	50
4417	FUEL & OIL	3,262	3,028	4,337	7,315	4,800	4,800	9,500
4424	HEALTH & SAFETY	265	224	332	544	500	500	1,000
4426	WEED & PEST CONTROL	184		-	-	100	100	500
4429	PHONE	1,281	812	-	-	-	-	-
4431	FEES	944		816	-	1,000	1,000	-
4503	WATER/WASTEWATER	23,321	14,803	19,312	17,932	20,000	20,000	18,000
SUBTOTAL		93,397	60,971	61,718	72,025	73,050	73,050	85,700
TOTAL PROGRAM BUDGET		288,237	207,577	209,541	207,618	197,838	197,838	218,029

<p style="text-align: center;">Recreation Services Department Programs</p>

The Recreation Services Division is responsible for management and operation of the fitness and recreation programs, adult and senior community classes, special event permitting, transit services, City sponsored special events, weekend janitorial of City facilities and the Calistoga Community Pool.

Fitness and Recreation Programs

Plan, maintain and provide recreation programming for the City residents of all ages. This includes adult fitness classes, adult sports workshops, youth sports leagues and workshops, summer camps, educational and leisure courses and community service projects for teens.

Adult and Senior Community Classes

Designs, implements and supervises adult and senior classes geared to enhancing the lives of Calistoga residents. This includes Creative Living, senior trips, nutrition classes, driving and biking classes and other educational and leisure courses geared towards adults and seniors.

Special Event Permitting

Process and coordinate special event applications for special event permits for the city. This includes filming, parades, street closures, facility rentals, park rentals, farmers market and other special events within city limits.

Transit Services

Liaison with NCTPA and Calistoga to receive/provide feedback, support and communication regarding the local Calistoga Transit Plan which includes the Handy Van services.

Special Events – City Sponsored

Plan, schedule and carry out several large city-wide events in addition to providing support to other special events within city limits. City sponsored events include: Earth Day, Haunted House, and the Holiday Dinner. Hire, train and manage a staff team of part-time employees which are utilized as event help for various non-profit groups where the event host is billed back for the staff hours.

Weekend Janitorial Services of City Facilities

Hire, train and manage a staff team of approximately 12 part-time to maintain city restrooms and garbage cans on the weekends and during special city functions.

**Recreation Services Department
Programs**
Calistoga Community Pool

Plan, program, maintain and provide aquatic programs to the residents in and around Calistoga. Programming includes: lifeguard training, swim lessons, recreation swimming, lap swimming, water aerobics, splash camp and diving classes. The Recreation Manger manages a staff team of 40-50 seasonal employees.

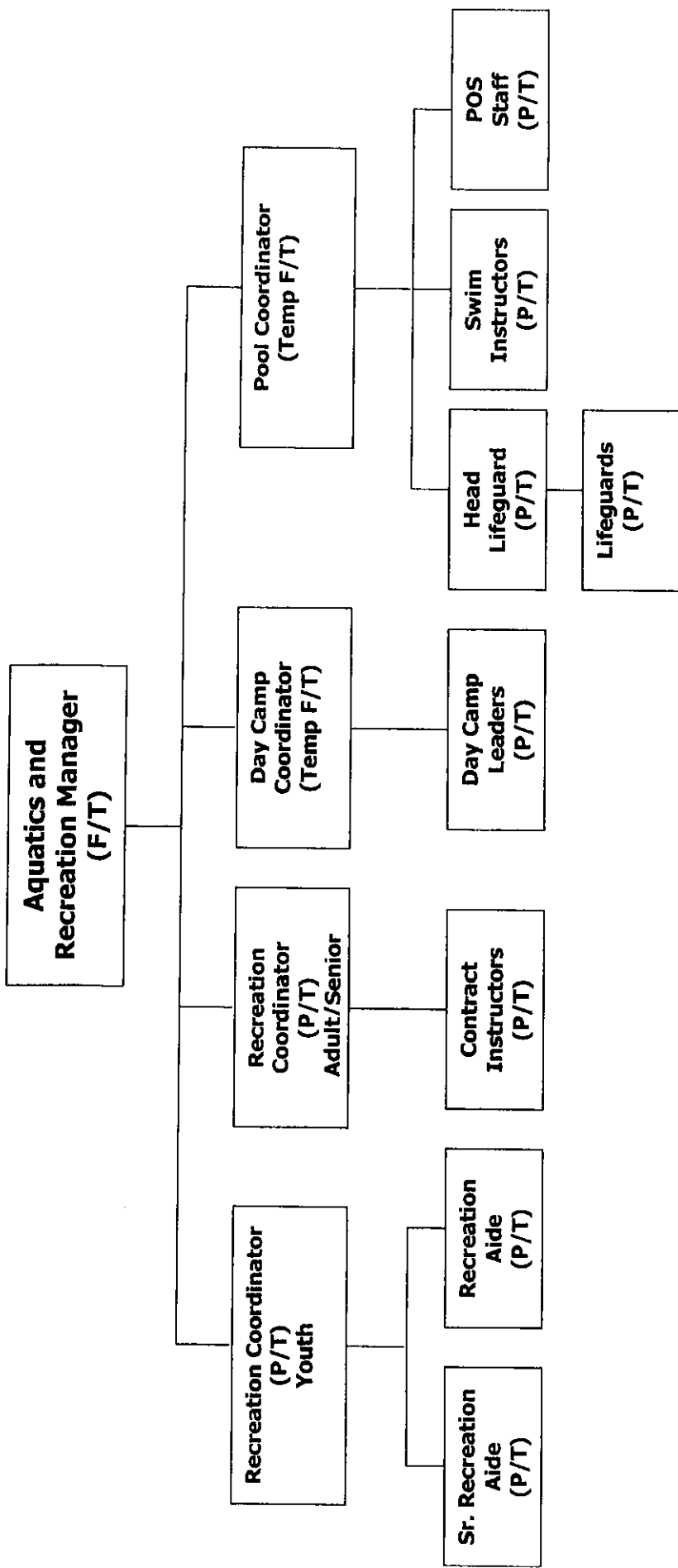
MAJOR DEPARTMENT TASKS COMPLETED FISCAL YEAR 2012-13

- Continue to increase programing in all areas to enhance Calistoga residents recreation offerings.
- Continue to promote and increase usage of the Calistoga Community Pool.
- Monitor and make adjustments as needed to the Calistoga Shuttle in collaboration with the NCTPA and the Calistoga Chamber of Commerce.
- Continue working towards a cost recovery plan of 65% for recreation programs.*
- Facilitate Gazebo renovation project*
- Work with citizen efforts to install a community dog park and bocce ball courts at Logvy Park. *
- Work with the County to improve the Calistoga Library. *

MAJOR DEPARTMENTAL GOALS FOR FISCAL YEAR 2013-14

- Continue to increase programming while maintaining low operational costs in all areas to enhance the community for Calistoga Residents.
- Continue to promote the Calistoga Community Pool while increasing usage and accessibility for all.
- Work with citizen efforts to revisit Logvy Master Plan and support private funding opportunities to provide park enhancements.
- Seek financial community support to enhance scholarship program and improve the ability to provide recreation programs for all.

* A City Council Objective or Priority Project.



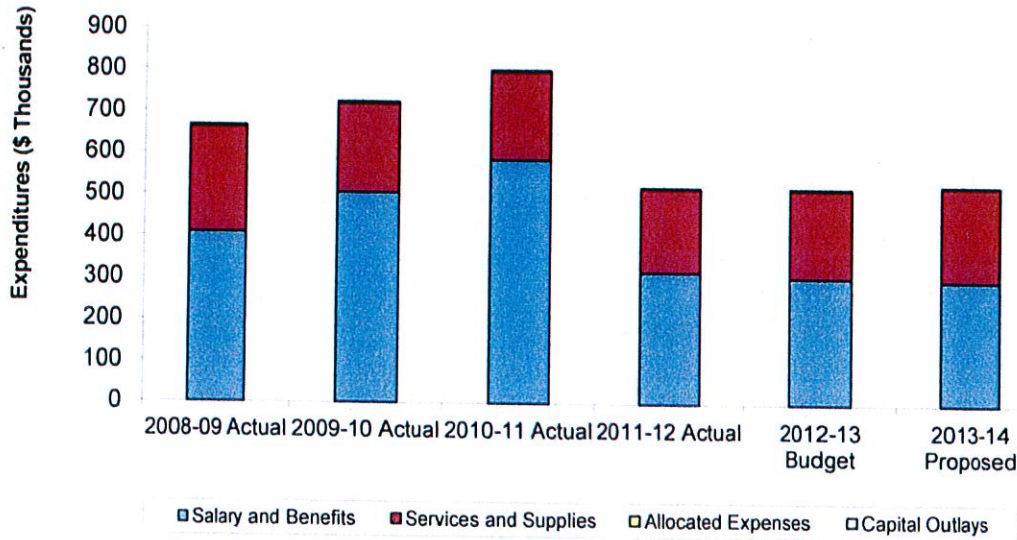
- Recreation Superintendent (VACANT)
- Recreation Technician (VACANT)

**City of Calistoga Recreation Services Organizational Chart
FY 2013-2014**

**Recreation
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	408,482	505,772	586,506	317,718	304,726	299,045
Services and Supplies	251,854	212,886	210,821	199,824	211,205	225,800
Allocated Expenses	5,300	5,450	5,450	3,692	4,553	3,043
Capital Outlays	0	0	0	0	0	0
TOTAL	665,636	724,108	802,776	521,234	520,484	527,888

**Recreation
Trend in Expenditures (\$ Thousands)**



**Pool Maintenance expenditures are under public works department 4126

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation

Program: Community Promotion and Enrichment Grants

Account Code: 01-4107

SERVICES & SUPPLIES								
4479	The Family Center	10,000	10,000	10,000	10,000	10,000	10,000	10,000
4446	Miscellaneous Promotions and Enrichment Grants	-	-	-	-	5,000	5,000	5,000
4447	Fairgrounds In-Kind Parade	-	-	-	-	-	-	6,000
Community Enrichment Grants								
4471	Cinco De Mayo	2,000	-	-	-	-	-	-
4473	Seniors Association	1,644	-	-	-	-	-	-
4474	Hispanic Festival	2,000	1,000	-	-	-	-	-
4475	Calistoga Holiday Sharing	1,500	1,500	1,500	800	-	-	-
4481	Calistoga Tree Coalition	1,000	1,000	-	-	-	-	-
4482	Calistoga Art Center	2,658	1,000	3,000	2,500	-	-	-
4483	Calistoga Cares	1,000	1,130	1,000	750	-	-	-
4467	Community Christmas Bazaar	-	1,000	-	-	-	-	-
4469	Calistoga Friends of the Library Community Center & Pool	-	950	-	-	-	-	-
4460	Project	-	3,000	-	-	-	-	-
4476	Calistoga Girl Scouts	-	234	-	-	-	-	-
4495	Calistoga Pet Clinic	-	1,500	1,500	2,000	-	-	-
4496	Calistoga Soroptomists	-	626	500	-	-	-	-
	Calistoga Springs							
4497	Homeowners Assoc.	-	91	-	-	-	-	-
4485	Calistoga After School	2,500	2,000	1,200	1,200	-	-	-
4486	Calistoga Boy Scouts	2,000	-	-	-	-	-	-
4487	Calistoga Boys & Girls Club	3,000	3,000	3,500	2,500	-	-	-
4489	St. Luke's Pre School	341	707	-	-	-	-	-
4491	Calistoga Community Gardens	500	-	-	-	-	-	-
4492	Calistoga Youth Soccer	3,000	2,000	-	-	-	-	-
4494	Highlands Christian Fellowship	3,000	-	-	-	-	-	-
Subtotal Community Enrichment Grants		26,143	20,738	12,200	9,750	-	-	-
TOTAL PROGRAM BUDGET		36,143	30,738	22,200	19,750	15,000	15,000	21,000

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation

Program: Community Resources Commission

Account Code: 01-4150

PERSONNEL SERVICES							
4301	FULL-TIME SALARIES	-	-	2,115	-	-	-
4302	OVERTIME	-	-	-	-	-	-
4303	FICA/MEDICARE	-	-	159	-	-	-
4310	PERS	-	-	538	-	-	-
4311	MEDICAL/DENTAL	-	-	293	-	-	-
4312	WORKERS COMP	-	-	1,315	-	-	-
4313	OTHER BENEFITS	-	-	10	1	-	-
SUBTOTAL		-	-	4,429	1	-	-
SERVICES & SUPPLIES							
4401	MATERIALS & SUPPLIES:	-	-	-	-	-	-
4402	CONTRACT SERVICES	-	-	-	-	-	-
4405	TRAINING & MEETINGS	44	8	-	-	-	-
4410	ADVERTISING	-	-	-	-	-	-
4415	POSTAGE & REPRODUCTION	-	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	-	-	-	-	-	-
SUBTOTAL		44	8	-	-	-	-
TOTAL PROGRAM BUDGET		44	8	4,429	1	-	-

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Recreation Programs
 Account Code: 01-4152

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	139,576	133,809	194,662	29,821	29,891	29,891	30,639
4302	OVERTIME	4,169	204	3,855	623	800	800	-
4303	FICA/MEDICARE	12,888	11,247	14,468	3,927	3,326	3,326	3,394
4305	INCENTIVE PAY	-	150	-	-	-	-	-
4308	PART TIME SALARIES	28,320	18,217	8,676	19,733	13,300	13,300	13,732
4309	SPECIAL PAY	1,200	1,200	1,200	-	-	-	-
4310	PERS	35,773	33,261	29,941	6,964	6,083	6,083	6,614
4311	MEDICAL/DENTAL	25,942	20,238	26,470	9,497	7,083	7,083	7,650
4312	WORKERS COMP	4,191	3,510	295	250	2,475	2,475	2,542
4313	OTHER BENEFITS	3,901	2,952	803	9,390	140	140	175
SUBTOTAL		255,960	224,788	280,370	80,205	63,098	63,098	64,746
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	8,087	5,137	6,147	1,735	3,800	3,800	3,800
4402	CONTRACT SERVICES	45,907	32,831	32,829	32,326	32,750	32,750	35,400
	Boys & Girls Club	-	-	-	-	-	-	-
4403	UTILITIES	8,268	5,504	7,457	7,060	7,000	7,000	7,000
4404	REPAIRS & MAINTENANCE	-	-	632	50	300	300	2,000
4405	TRAINING & MEETINGS	1,819	217	472	-	250	250	400
4408	UNIFORM ALLOWANCE	1,057	-	-	340	350	350	350
4410	ADVERTISING	290	599	831	1,079	1,500	1,500	2,300
4415	POSTAGE & REPRODUCTION	550	480	218	322	400	400	400
4417	FUEL & OIL	967	548	546	366	600	600	600
4429	PHONE	3,513	1,310	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	790	220	65	690	250	250	500
4510	EQUIP FUND RENTAL	5,300	5,450	5,450	3,692	4,553	3,505	3,043
4550	HAUNTED HOUSE	-	-	-	1,519	-	-	-
SUBTOTAL		76,548	52,296	54,646	49,179	51,753	50,705	55,793
TOTAL PROGRAM BUDGET		332,508	277,084	335,017	129,384	114,851	113,803	120,539
ESTIMATED PROGRAM REVENUES								
3284	Recreation Program Fees	32,204	6,850	2,637	4,148	5,600	5,600	2,300
3246	Community Resource Services	-	4,738	-	-	-	-	-
Transfer in	Donations	12,000	12,000	12,000	2,061	14,718	14,718	5,000
TOTAL PROGRAM REVENUES		44,204	23,588	14,637	6,209	20,318	20,318	7,300
Net Program Subsidy By General Fund		288,304	253,496	320,380	123,175	94,533	93,485	113,239

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation

Program: Education/Recreation Courses

Account Code: 01-4153

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	10,504	21,791	34,202	17,041	17,081	17,081	17,508
4302	OVERTIME	312		348	95	-	-	-
4303	FICA/MEDICARE	1,146	1,916	2,769	2,721	2,500	2,500	2,544
4308	PART TIME SALARIES	4,141	2,420	4,392	19,936	15,100	15,100	15,748
4310	PERS	2,740	5,458	6,524	3,396	3,476	3,476	3,780
4311	MEDICAL/DENTAL	1,704	3,969	7,898	3,575	4,048	4,048	4,371
4312	WORKER'S COMP	392	248		11	2,302	2,302	1,906
4313	OTHER BENEFITS	90	104	123	3,990	101	101	96
SUBTOTAL		21,029	35,908	56,256	50,765	44,608	44,608	45,953
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	1,441	1,045	3,429	4,190	3,200	3,200	3,400
4402	CONTRACT SERVICES	21,053	24,130	25,235	7,947	8,400	8,400	8,400
4404	REPAIRS & MAINTENANCE	-	-	-	-	100	100	100
4405	TRAINING & MEETINGS	53	352	-	26	200	200	200
4407	PROFESSIONAL SERVICES	-	-	78	-	-	-	-
4417	FUEL AND OIL	-	20	72	447	450	450	450
4410	ADVERTISING	96	100	-	-	-	-	750
4430	DUES & SUBSCRIPTIONS	244	388	245	622	350	350	350
SUBTOTAL		22,887	26,035	29,060	13,232	12,700	12,700	13,650
TOTAL PROGRAM BUDGET		43,916	61,943	85,315	63,997	57,308	57,308	59,603
ESTIMATED PROGRAM REVENUES								
3283	Education/Recreation Course F	-	36,109	45,777	46,098	20,500	46,500	20,500
TOTAL PROGRAM REVENUES		-	36,109	45,777	46,098	20,500	46,500	20,500
Net Program Subsidy By General Fund		43,916	25,834	39,538	17,899	36,808	10,808	39,103

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Senior Activities
 Account Code: 01-4154

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	7,157	6,405	8,942	-	-	-	-
4302	OVERTIME	163		149	-	-	-	-
4303	FICA/MEDICARE	861	521	656	-	612	612	756
4308	PART TIME SALARIES	3,480	398	1	292	8,000	8,000	9,880
4310	PERS	1,905	1,624	1,716	-	-	-	-
4311	MEDICAL/DENTAL	1,196	857	1,343	-	-	-	-
4312	WORKER'S COMP	204	216	164	138	150	150	566
4313	OTHER BENEFITS	48	24	24	1,479	200	200	50
SUBTOTAL		15,014	10,045	12,996	1,909	8,962	8,962	11,252
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	-	75	-	1,109	600	600	1,200
4402	CONTRACT SERVICES	1,616	851	1,175	19,081	24,000	24,000	17,200
4410	ADVERTISING					555	555	1,300
SUBTOTAL		1,616	926	1,175	20,190	25,155	25,155	19,700
TOTAL PROGRAM BUDGET		16,630	10,971	14,170	22,099	34,117	34,117	30,952
ESTIMATED PROGRAM REVENUES								
3283	Education/Recreation Course Fees			-	2,479	28,500	2,500	19,500
TOTAL PROGRAM REVENUES		-	-	-	2,479	28,500	2,500	19,500
Net Program Subsidy By General Fund		16,630	10,971	14,170	19,620	5,617	31,617	11,452

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Community Activities
 Account Code: 01-4155

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	22,427	16,348	35,442	8,520	8,540	8,540	8,754
4302	OVERTIME	799	-	745	9	-	-	-
4303	FICA/MEDICARE	1,706	1,560	3,012	1,277	1,547	1,547	1,204
4305	INCENTIVE	-	-	-	-	-	-	-
4308	PART TIME SALARIES	505	2,829	4,197	9,055	11,550	11,550	6,990
4310	PERS	5,778	4,100	4,292	1,780	1,738	1,738	1,890
4311	MEDICAL/DENTAL	4,541	1,995	3,055	1,740	2,024	2,024	2,186
4312	WORKER'S COMP	579	674	585	508	1,151	1,151	902
4313	OTHER BENEFITS	95	95	111	5,840	50	50	79
SUBTOTAL		36,430	27,601	51,439	28,729	26,600	26,600	22,005
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	943	46	289	-	1,400	1,400	2,000
4402	CONTRACT SERVICES	1,794	-	250	-	-	-	-
4408	UNIFORM ALLOWANCE	-	-	-	-	100	100	100
SUBTOTAL		2,737	46	539	-	1,500	1,500	2,100
TOTAL PROGRAM BUDGET		39,167	27,647	51,978	28,729	28,100	28,100	24,105
ESTIMATED PROGRAM REVENUES								
3260	Facility Rental Fees	18,081	19,305	15,543	8,438	8,100	8,100	6,000
TOTAL PROGRAM REVENUES		18,081	19,305	15,543	8,438	8,100	8,100	6,000
Net Program Subsidy By General Fund		21,086	8,342	36,434	20,291	20,000	20,000	18,105

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Aquatic Services
 Account Code: 01-4156

PERSONNEL SERVICES		Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
4301	FULL-TIME SALARIES	18,435	59,919	55,985	29,821	29,891	29,891	30,639
4302	OVERTIME	825	3,818	256	608	-	-	-
4303	FICA/MEDICARE	4,187	10,531	9,409	9,055	9,380	9,380	9,114
4308	PART TIME SALARIES	36,296	86,988	70,476	87,254	91,926	91,926	88,500
4310	PERS	5,106	15,435	13,602	7,127	6,083	6,083	6,614
4311	MEDICAL/DENTAL	3,740	17,046	14,221	6,912	7,083	7,083	7,650
4312	WORKER'S COMP	903	1,685	2,120	1,819	6,980	6,980	6,827
4313	OTHER BENEFITS	153	1,725	4,387	2,938	164	164	218
SUBTOTAL		69,645	197,148	170,456	145,534	151,507	151,507	149,562
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	10,218	3,598	4,036	5,190	2,750	2,750	3,350
4402	CONTRACT SERVICES	3,520	1,808	951	(137)	3,000	3,000	3,000
4404	REPAIRS & MANITENANCE	-	-	69	-	-	-	-
4405	TRAINING & MEETINGS	2,006	713	62	92	400	400	400
4408	UNIFORM ALLOWANCE	2,489	170	414	-	500	500	500
4410	ADVERTISING	1,316	601	875	166	950	950	1,600
4415	POSTAGE & REPRODUCTION	-	10	-	-	-	-	-
4429	PHONE	392	1,354	-	-	-	-	-
4468	RESALE AND PURCHASE	2,534	4,288	4,152	4,152	2,700	2,700	2,700
4430	DUES & SUBSCRIPTIONS	150	75	25	105	50	50	50
SUBTOTAL		22,625	12,617	10,585	9,568	10,350	10,350	11,600
TOTAL PROGRAM BUDGET		92,270	209,765	181,041	155,102	161,857	161,857	161,162
ESTIMATED PROGRAM REVENUES								
3286	Aquatic Fees	28,859	82,251	74,359	88,602	83,000	83,000	91,700
3246	Community Resource Services	-	-	5,442	-	-	-	-
TOTAL PROGRAM REVENUES		28,859	82,251	79,801	88,602	83,000	83,000	91,700
Net Program Subsidy By General Fund		63,411	127,514	101,240	66,500	78,857	78,857	69,462

**Pool Maintenance is found under department 4126

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Sharpsteen Museum
 Account Code: 01-4173

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	4,081	3,539	3,648	3,690	3,488	3,488	3,575
4302	OVERTIME	55	29	22	47	30	30	107
4303	FICA/MEDICARE	324	281	286	293	279	279	296
4309	SPECIAL PAY	69	75	50	94	103	103	194
4310	PERS	1,076	959	903	810	731	731	814
4311	MEDICAL/DENTAL	503	204	314	268	286	286	301
4312	WORKER'S COMP	256	380	210	358	207	207	222
4313	OTHER BENEFITS	20	16	16	15	18	18	18
SUBTOTAL		6,384	5,484	5,449	5,575	5,142	5,142	5,527
SERVICES & SUPPLIES								
4403	ELECTRICITY	8,301	8,030	6,994	7,563	8,500	8,500	9,500
4503	WATER/SEWER	3,537	2,851	3,410	4,855	6,800	6,800	6,000
5407	MUSEUM REPAIRS	-	-	2,157	-	4,000	4,000	4,000
SUBTOTAL		11,838	10,881	12,561	12,418	19,300	19,300	19,500
TOTAL PROGRAM BUDGET		18,222	16,365	18,010	17,993	24,442	24,442	25,027

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Recreation
 Program: Library Services
 Account Code: 01-4174

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	2,538	3,202	3,341	3,364	3,216	3,216	-
4302	OVERTIME	21	10	7	16	15	15	-
4303	FICA/MEDICARE	197	247	257	259	251	251	-
4309	SPECIAL PAY	23	25	17	31	34	34	-
4310	PERS	600	746	826	740	662	662	-
4311	MEDICAL/DENTAL	390	293	443	399	427	427	-
4312	WORKER'S COMP	238	259	206	177	187	187	-
4313	OTHER BENEFITS	13	16	15	15	17	17	-
SUBTOTAL		4,020	4,798	5,111	5,001	4,809	4,809	-
SERVICES & SUPPLIES								
4402	CONTRACT SERVICES	73,202	69,496	67,735	69,440	70,000	70,000	75,000
SUBTOTAL		73,202	69,496	67,735	69,440	70,000	70,000	75,000
TOTAL PROGRAM BUDGET		77,222	74,294	72,846	74,441	74,809	74,809	75,000

Department: Recreation
 Program: Transit - Shuttle
 Account Code: 01-4405

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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<i>SERVICES & SUPPLIES</i>							
4402	CONTRACT SERVICES	9,514	15,293	17,771	9,738	10,000	10,500
	SUBTOTAL	9,514	15,293	17,771	9,738	10,000	10,500
<i>TOTAL PROGRAM BUDGET</i>		9,514	15,293	17,771	9,738	10,000	10,500

General Fund Special Projects
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Services and Development Impact Fee

For FY 2013-14 special projects will consist of updates to the various fees for services provided by the City to recover all of the direct and indirect cost of providing the service from the users. The project will also review and update the municipal code for various one time development impact and water/wastewater connection fees related to new or expanded development in the City. The updates will use the General Plan, Urban Design Plan and Utility Facilities plans as a basis for development impact fees.

**General Fund
Special Projects Summary**

Project #	Description	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Special Projects

4402	Urban Design Plan	(754)	3,121	25	3,963	-	-	-
4670	Housing Element Update	-	5,117	415	-	-	-	-
4604	Busk Abatement 2007	154,434	6,380	-	-	-	-	-
4605	Karpak Abatement 2008	12,556	-	-	-	-	-	-
4606	Community Enhancement and Beautification	19,451	716	-	-	-	-	-
4607	Services and Development Impact Fee Updates	-	-	3,070	-	56,000	56,000	49,000
4608	Green Initiatives	866	1,011	2,290	-	-	-	100
Total Special Projects Costs		186,553	16,345	5,800	3,963	56,000	56,000	49,100

Funding Sources for Special Projects

General Fund	32,119	4,848	5,385	3,963	-	-	49,100
Rehab Loan Program	-	5,117	415	-	-	-	-
Community Development Fund	-	-	-	-	56,000	56,000	-
CDBG Planning and Technical Assistance Grant	-	-	-	-	-	-	-
Property Special Tax Assessment	154,434	6,380	-	-	-	-	-
Total Funding Sources	186,553	16,345	5,800	3,963	56,000	56,000	49,100

Enterprise Funds Water

Water Distribution

The Water Distribution Program maintains all of the City's water mains (36.5 linear miles), carries out replacement projects when necessary and installs new water mains when required. The Program is proactive in the maintenance of valves, meters, and hydrants to help prevent unexpected interruptions in the water distribution system and to ensure the availability of water for fire suppression services. Water meter reading is performed by this Program as well, reading over 3,000 water meters. The maintenance technicians participate in on-going education for certification in water distribution through the State Department of Public Health. The goal of this Program is to continue to provide and maintain the City's water distribution system.

Water Treatment

The Water Treatment Program operates and maintains the Kimball Water Treatment Facility, the Feige Canyon Water Tank, and the North Bay Aqueduct pump station to ensure that safe potable water is delivered to the City's residents. The Kimball Water Treatment Facility can treat up to 700,000 gallons per day. The Operators participate in on-going education for certification in water treatment through the State Department of Health Services. The goal of this Program is to continue to provide safe potable water to the City's residents.

Water Operations

The Water Operations Enterprise Revenue Fund is anticipating an ending balance of approximately \$0 as of June 30, 2013. Based on activity during the fiscal year, it is anticipated that the water fund balance will end with a surplus balance of \$310,787 by June 30, 2014. The Water Capital Improvement Fund will transfer \$659,291 to the Water Operations fund to cover the debt service payments for the fiscal year.

City staff with the assistance of a consultant will complete a comprehensive review of the adopted Water and Wastewater rate studies to determine why the various assumptions in the rate studies have not generated the working capital projected.

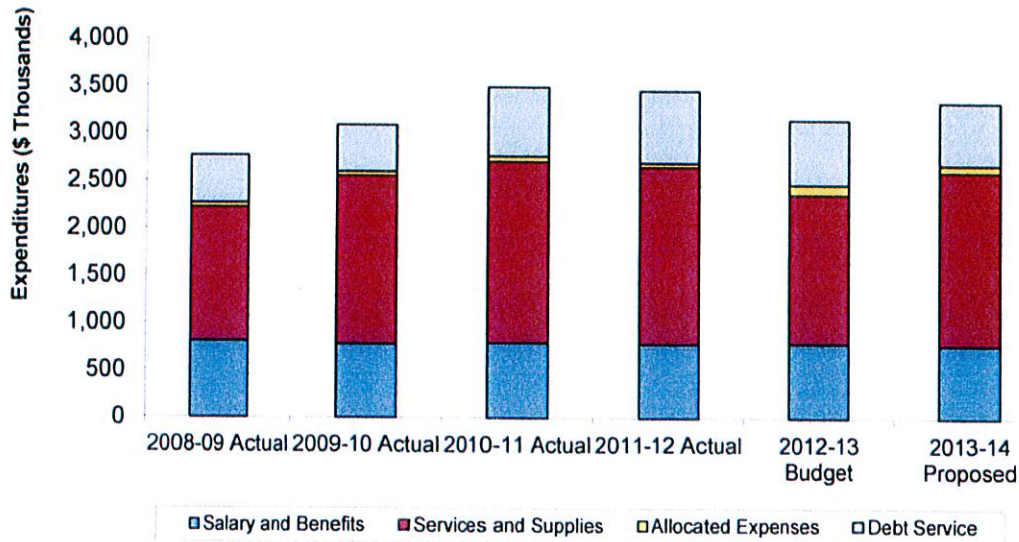
Water Capital

The Water Capital Fund is expected to end fiscal year 2013-14 with a surplus balance of \$374,009 which will be used to cover any unexpected capital improvements. The City anticipates water connection fees from the Enchanted Resorts, Indian Springs, Brian Arden and Calistoga Family Apartments in the amount of \$1,547,487. Measure A will provide funds of \$302,000.

**Water Operations
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	806,902	775,389	793,715	782,730	791,546	774,560
Services and Supplies	1,411,008	1,775,545	1,915,323	1,873,509	1,572,250	1,829,824
Allocated Expenses	47,900	50,300	58,800	42,609	107,805	77,218
Debt Service	500,437	490,355	727,795	760,802	681,835	659,291
TOTAL	2,766,247	3,091,589	3,495,634	3,459,650	3,153,436	3,340,893

**Water Operations
Trend in Expenditures (\$ Thousands)**



Water Operations Fund

Sources and Uses

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Operating Revenues							
Charges for Services							
Residential Sales	1,336,922	1,298,728	1,359,389	1,466,022	1,508,709	1,508,709	1,588,121
Transient Sales	363,506	357,502	330,568	349,884	359,619	359,619	356,022
Commercial Sales	266,233	253,005	256,933	272,953	282,212	282,212	281,323
Industrial Sales	148,648	123,692	85,125	78,821	79,812	79,812	90,036
Other Revenues	103,063	57,206	68,456	75,518	43,773	43,773	57,589
Total Operating Revenues	2,218,372	2,090,133	2,100,471	2,243,198	2,274,125	2,274,125	2,373,091
Operating Expenses							
Water Distribution	448,336	802,800	935,432	552,351	531,387	524,084	476,896
Water Treatment	1,444,175	1,371,641	1,362,430	1,723,950	1,456,417	1,440,122	1,645,127
Water Conservation	24,101	19,521	20,289	18,944	23,797	23,797	23,579
Depreciation	349,198	404,618	449,688	403,603	460,000	460,000	460,000
Total Operating Expenditures	2,265,810	2,598,580	2,767,839	2,698,848	2,471,601	2,448,003	2,605,602
Net Operating Surplus/Deficit	(47,438)	(508,447)	(667,367)	(455,651)	(197,477)	(173,879)	(232,511)
Special Projects							
Other Non Operating Sources Or (Uses)							
Interest Earnings	13,949	-	-	4,262	-	-	1,000
Napa County Measure A Funding	-	-	-	864,023	141,200	141,200	112,798
Gain on Fixed Assets	(139,572)						
Debt Payments							
Cost of Issuance & Annual Fees	(6,781)	(4,771)	(4,723)	(622)	(40,000)	(40,000)	(40,000)
Loan Principal	(174,749)	(174,914)	(427,000)	(434,444)	(255,000)	(255,000)	(261,000)
Loan Interest	(318,907)	(310,670)	(296,072)	(286,978)	(386,835)	(386,835)	(358,291)
Equipment		(2,654)	-	-	-	-	(30,500)
Total Other Non Operating Activities	(626,060)	(493,009)	(727,795)	146,241	(540,635)	(540,635)	(575,993)
Transfers From or (To) Other Funds							
Water CIP (12)	-		484,439		-	-	659,291
Auditors Adj. (Assets - Liabilities)	(320,699)	987,874	(242,757)				
General Fund			462,400	(97,325)	46,535	30,797	-
General Fund			58,068				
Add Back Non-Cash Depreciation and Audit adjustments	349,198		449,688	403,603	460,000	460,000	460,000
Net All Transfers	28,499	987,874	1,211,837	306,278	506,535	490,797	1,119,291
Net Fund Surplus or (Deficit)	(644,999)	(13,582)	(183,325)	(3,131)	(231,577)	(223,717)	310,787
Beginning Working Capital	1,068,753	423,755	410,173	226,848	231,577	223,717	0
Ending Working Capital	423,755	410,173	226,848	223,717	0	0	310,787

Water CIP
Sources and Uses

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Operating Revenues							
Connection Fees	25,191	54,034	12,191	23,381	8,509	33,509	1,547,487
Total Operating Revenues	25,191	54,034	12,191	23,381	8,509	33,509	1,547,487
Operating Expenses							
Total Operating Expenditures	-	-					
Net Operating Surplus/Deficit	25,191	54,034	12,191	23,381	8,509	33,509	1,547,487
Other Non Operating Sources Or (Uses)							
Interest Earnings	-	-	123	769	468	468	450
Napa County Measure A	-	-	472,125	2,526,939	545,000	662,035	302,000
Other Grants or Funding Sources	-	-	-	-	831	831	-
Debt Proceeds - USDA I Loan	1,000,000	-	-	158,346	3,277,559	3,591,654	-
Debt Payments	-	-	-	-	-	-	-
Principal	-	-	-	-	-	(56,000)	(57,000)
Interest and Fees	-	-	-	(622)	-	(1,500)	(91,637)
Capital Improvements	-	-	-	-	-	-	-
Distribution	(1,025,191)	(54,034)	-	(2,003,196)	(3,819,390)	(4,250,520)	(518,000)
Treatment	-	-	-	(58,185)	(50,000)	(50,000)	(150,000)
Total Capital Improvements	(1,025,191)	(54,034)	-	(2,061,381)	(3,869,390)	(4,300,520)	(668,000)
Total Other Non Operating Activities	(25,191)	(54,034)	472,248	624,051	(45,532)	(103,032)	(514,187)
Transfers From or (To) Other Funds							
Water Operations (02)	-	-	(484,439)	(647,432)	-	-	(659,291)
Water Capital (12)	-	-	-	-	37,023	69,523	-
General Fund	-	-	-	-	-	-	-
Net All Transfers	-	-	(484,439)	(647,432)	37,023	69,523	(659,291)
Net Fund Surplus or (Deficit)	-	-	(0)	0	-	-	374,009
Beginning Working Capital	-	-	-	-	-	0	0
Ending Working Capital	-	-	(0)	0	-	0	374,009

**Water
System Capital Improvements**

Fd	Proj	Description	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Distribution									
12	5227	Pipeline-Myrtledale/Grant/Kimball Main	-	-	-	-	-	-	152,000
12	5232	Mt. Washington Water Tank	-	-	-	1,947,326	3,773,390	4,204,520	-
12	5326	GIS Survey	-	-	-	-	-	-	25,000
12	5418	NBA Pump Station (Dwyer Road)	-	-	-	55,870	36,000	36,000	300,000
12	5416	Polybutylene Service	-	-	-	-	-	-	-
12	5419	Repair Fiege Tank	-	-	-	-	10,000	10,000	-
12	5420	Water Sampling Stations	-	-	-	-	-	-	20,000
12	5476	Automatic Meter Read Program	-	-	-	-	-	-	-
12	5513	Water Valve Replacement	-	-	-	-	-	-	15,000
12	5516	Harley Street Rehabilitation	-	-	-	-	-	-	-
12	5517	Riverlea Pathway Water Line Relocation	-	-	-	-	-	-	6,000
12	5476	NBA Cathodic Protection Survey	-	-	-	-	-	-	-
Subtotal Water Distribution			-	-	-	2,003,196	3,819,390	4,250,520	518,000
Treatment									
12	5426	Bypass Structure	-	-	-	58,185	50,000	50,000	150,000
12	5429	Pump Protection - Kimball	-	-	-	-	-	-	-
12	5492	Pope St Pump Station Telemetry Update	-	-	-	-	-	-	-
Subtotal Water Treatment			-	-	-	58,185	50,000	50,000	150,000
Total Water Capital Improvements			-	-	-	2,061,381	3,869,390	4,300,520	668,000

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works
 Program: Water Distribution
 Account Code: 02-4131

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	224,983	231,653	230,039	239,100	237,428	237,428	216,235
4302	OVERTIME	16,658	11,328	11,615	10,579	15,000	15,000	9,996
4303	FICA/MEDICARE	18,320	18,414	18,764	18,492	21,387	21,387	18,631
4308	PART-TIME SALARIES		512	2,517	2,459	2,700	2,700	3,868
4309	SPECIAL PAY	9,232	9,058	9,867	8,494	10,000	10,000	13,439
4310	PERS	56,925	56,973	55,474	49,756	54,856	54,856	49,543
4311	MEDICAL/DENTAL	44,806	32,004	46,495	50,212	53,321	53,321	51,764
4312	WORKERS COMP	9,080	11,736	11,397	9,286	15,915	15,915	13,955
4313	OTHER PAY	695	(2,876)	1,378	793	1,141	1,141	971
SUBTOTAL		380,699	368,802	387,546	389,171	411,748	411,748	378,402
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	7,549	7,884	11,136	7,136	10,000	10,000	9,300
4402	CONTRACT SERVICES	14,983	22,457	17,364	-	58,000	58,000	54,875
	Legal Fees	-	366,740	477,563	128,645	-	-	-
4403	UTILITIES	415	358	429	472	700	700	700
4404	REPAIRS & MAINTENANCE	4,656	6,524	2,723	3,354	4,000	4,000	5,500
4405	TRAINING & SEMINARS: STAF	1,259	2,203	484	931	2,000	2,000	2,000
4408	UNIFORM ALLOWANCE	1,381	860	876	1,104	1,100	1,100	1,100
4415	POSTAGE & REPRODUCTION	142	33	105	-	200	200	400
4417	FUEL & OIL	2,328	808	423	1,405	600	600	1,000
4424	HEALTH & SAFETY	696	114	1,317	569	1,200	1,200	1,200
4428	METERS	9,648	237	5,387	-	5,000	5,000	5,000
4429	PHONE	2,694	1,854	-	-	-	-	-
4430	DUES AND SUBSCRIPTIONS	-	-	-	-	-	-	-
4434	VEHICLES	2,385	1,924	2,509	419	-	-	-
4456	BAD DEBT EXPENSE	960	2,712	5,572	3,019	5,000	5,000	6,000
4650	TRAINING & SEMINARS: MGMT	241	90	-	66	1,000	1,000	1,000
4510	EQUIP FUND RENTAL	18,300	19,200	22,000	16,060	30,839	23,536	20,419
SUBTOTAL		67,637	433,998	547,886	163,180	119,639	112,336	108,494
OTHER								
4505	DEPRECIATION	176,165	181,881	172,756	223,368	180,000	225,000	225,000
4823	MISC COMPUTER	-	-	-	-	-	-	7,500
4821	MISC FIELD EQUIPMENT	-	2,654	340	-	-	-	2,500
SUBTOTAL		176,165	184,535	173,096	223,368	180,000	225,000	235,000
TOTAL PROGRAM BUDGET		624,501	987,335	1,108,528	775,719	711,387	749,084	721,896

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works
 Program: Water Treatment
 Account Code: 02-4132

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	233,597	234,800	225,089	227,177	210,088	210,088	213,567
4302	OVERTIME	35,604	33,240	25,933	27,620	28,000	28,000	24,302
4303	FICA/MEDICARE	19,934	19,767	19,235	18,967	19,762	19,762	19,499
4308	PART-TIME SALARIES	-	512	2,518	2,459	2,700	2,700	3,868
4309	SPECIAL PAY	13,937	9,288	8,132	6,061	7,000	7,000	13,155
4310	PERS	57,692	55,713	53,184	48,589	45,166	45,166	48,726
4311	MEDICAL/DENTAL	34,711	24,270	37,551	32,125	33,476	33,476	38,768
4312	WORKERS COMP	12,367	15,237	14,097	12,139	14,706	14,706	14,605
4313	OTHER BENEFITS	737	(3,211)	1,416	684	978	978	964
SUBTOTAL		408,579	389,616	387,155	375,821	361,876	361,876	377,454
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	72,455	52,235	60,261	61,065	56,600	56,600	60,000
4402	CONTRACT SERVICES	66,146	38,311	37,486	310,016	68,975	68,975	117,050
4403	UTILITIES	55,401	65,876	61,367	65,129	62,000	62,000	62,000
4404	REPAIRS & MAINTENANCE	40,955	10,144	15,268	31,691	12,650	12,650	20,000
4405	TRAINING & SEMINARS: STAFF	2,498	3,010	2,547	1,911	3,000	3,000	3,000
4408	UNIFORM ALLOWANCE	1,991	2,784	1,544	1,893	3,100	3,100	3,100
4413	TAXES & FEES	1,825	1,890	1,846	1,866	2,000	2,000	2,000
4415	POSTAGE & REPRODUCTION	6,976	6,591	7,698	7,014	7,600	7,600	7,600
4417	FUEL & OIL	5,531	3,296	2,532	3,751	3,100	3,100	3,400
4424	HEALTH & SAFETY	177	298	346	294	600	600	600
4429	PHONE	6,169	4,559	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	1,792	1,917	1,916	1,978	2,400	2,400	2,400
4431	FEES	29,327	26,604	19,937	22,248	25,000	25,000	25,000
4434	VEHICLE REPAIRS	7,740	2,807	7,548	919	-	-	-
4439	CENTRAL SERV. OVERHEAD	82,500	82,500	82,500	82,500	82,500	82,500	82,500
4503	WATER PURCHASE - NBA/KCV	624,002	647,970	635,678	729,305	687,100	687,100	849,274
4650	TRAINING & SEMINARS: MGMT	511	133	-	-	950	950	950
4510	EQUIPMENT FUND RENTAL	29,600	31,100	36,800	26,549	76,966	60,671	56,799
SUBTOTAL		1,035,596	982,025	975,274	1,348,129	1,094,541	1,078,246	1,295,673
OTHER								
4505	DEPRECIATION	173,033	222,737	276,592	180,235	280,000	235,000	235,000
4821	MISC FIELD EQUIPMENT	-	-	-	-	-	-	12,000
4822	MISC OFFICE EQUIPMENT	-	-	-	-	-	-	8,500
4823	COMPUTER EQUIPMENT	-	-	-	-	-	-	7,500
SUBTOTAL		173,033	222,737	276,592	180,235	280,000	235,000	263,000
TOTAL PROGRAM BUDGET		1,617,208	1,594,378	1,639,022	1,904,185	1,736,417	1,675,122	1,936,127

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Water Conservation

Account Code: 02-4135

PERSONNEL SERVICES							
4301	FULL-TIME SALARIES	11,468	11,442	12,570	11,698	11,497	11,784
4302	OVERTIME	-	-	-	-	-	-
4303	FICA/MEDICARE	848	844	921	851	885	901
4310	PERS	2,948	2,932	2,899	2,630	2,340	2,544
4311	MEDICAL/DENTAL	2,158	1,495	2,364	2,329	2,492	2,751
4312	WORKERS COMP	153	212	218	188	659	675
4313	BENEFITS	49	46	41	42	49	49
SUBTOTAL		17,624	16,971	19,014	17,738	17,922	18,704
SERVICES & SUPPLIES							
4401	MATERIALS & SUPPLIES	3,095	125	125	-	2,000	1,000
4402	CONTRACT SERVICES	-	-	-	225	125	125
4405	TRAINING & SEMINARS	25	-	-	-	1,000	1,000
4415	POSTAGE & REPRODUCTION	-	15	-	11	1,250	1,250
	WATER USE EFFICIENCY -						
4808	TOILET REPLACEMENT	-	-	-	-	-	-
	Washer Rebate Program	3,357	2,410	1,150	970	1,500	1,500
4499	CONTINGENCY	-	-	-	-	-	-
SUBTOTAL		6,477	2,550	1,275	1,206	5,875	4,875
TOTAL PROGRAM BUDGET		24,101	19,521	20,289	18,944	23,797	23,579

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: **Public Works**
 Program: **Debt Service**
 Account Code: **02-4430**

SERVICES & SUPPLIES							
4402	CONTRACT SERVICES	6,781	4,771	4,723	39,380	40,000	40,000
4501	PRINCIPAL	174,749	174,914	427,000	434,444	255,000	255,000
4502	INTEREST	318,907	310,670	296,072	286,978	386,835	386,835
	SUBTOTAL	500,437	490,355	727,795	760,802	681,835	681,835
	TOTAL PROGRAM BUDGET	500,437	490,355	727,795	760,802	681,835	681,835

Enterprise Fund Wastewater

Wastewater Collection

The Sewer Collection Program maintains four (4) sewer lift stations in the City and all of the City's existing sewer mains (18 linear miles) and reclaimed water mains, 329 sewer manholes, making repairs and replacements when necessary and installing new sewer mains and reclaimed water mains when required. Weekly inspections and testing is scheduled for the sewer lift stations to ensure they are working properly. The goal of this Program is to continue to maintain the City's sewer collection system to ensure no disruption of service or inconvenience to the City's residents.

Wastewater Treatment

The Wastewater Treatment Program operates and maintains the Calistoga Wastewater Treatment Facility and disposal system. The City's Wastewater Treatment plant treats up to 840,000 gallons of sewage per day and up to 4.0MGD for peak wet weather flow. The Treatment Facility processes the City's sewage to a point where it can be used as "reclaimed" water. This water can be used either for irrigation or it may be discharged to the Napa River during the winter rainy months. Typically 100 million gallons of reclaimed water are distributed for irrigation each year. The goal of this Program is to continue to provide the necessary treatment and disposal processes for the City of Calistoga's residents in the most environmentally sensitive and cost effective manner possible.

Wastewater Operations

The Wastewater Operations Fund is expected to end fiscal year 2012-13 with a deficit balance of approximately \$70,756. The Wastewater Capital Improvement fund will transfer \$70,756 to cover the deficit balance. As discussed in prior water and wastewater rate workshops, expenditures to run the treatment plant have continued to out pace revenues. Though rates were increased they have not been sufficient to keep up with expenditures. The FY 2013-14 budget shows an ending surplus balance of \$381,084. The Wastewater Capital Improvement Fund will transfer \$695,583 to the Wastewater Operations fund to cover the debt service payments for the fiscal year.

City staff with the assistance of a consultant will complete a comprehensive review of the adopted Water and Wastewater rate studies to determine why the various assumptions in the rate studies have not generated the working capital projected.

Enterprise Fund Wastewater

Wastewater Capital

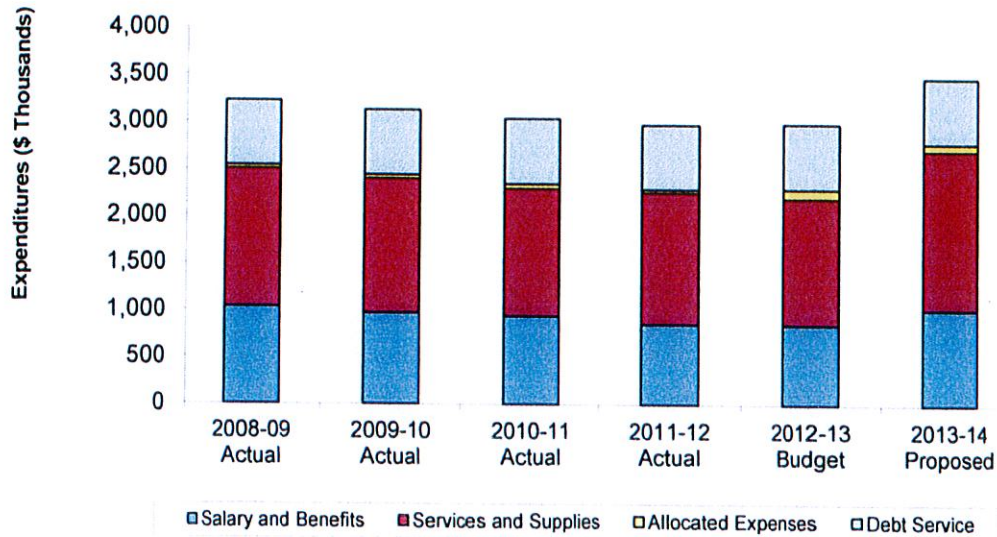
The Wastewater Capital Fund is expected to end fiscal year 2013-14 with a surplus balance of \$563,996 which will be used to cover any unexpected capital improvements. The City anticipates wastewater connection fees from the Enchanted Resorts, Indian Springs, Brian Arden and Calistoga Family Apartments in the amount of \$369,202. In fiscal year 2012-13 the City received \$1,694,745 in wastewater connection fees from the Silver Rose project.

Projects in the amount of \$750,000 will be undertaken by the Public Works Department. They include GIS survey, Pine Street Lift Station, Sewer Lateral Replacement, additional alarms at the treatment plant, Filter area spiral stairway, effluent disposal study, new effluent storage pond, Palisades Lift Station Coating and an upgrade to the High School reclaimed water system.

**Wastewater Operations
Expenditure Summary**

EXPENDITURES BY CATEGORY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Proposed
Salary and Benefits	1,033,918	969,430	939,131	854,330	852,799	1,016,884
Services and Supplies	1,464,785	1,428,938	1,356,759	1,400,881	1,344,800	1,693,150
Allocated Expenses	38,250	40,650	49,650	35,655	100,685	77,978
Debt Service	687,666	690,345	695,406	687,482	694,466	695,583
TOTAL	3,224,619	3,129,363	3,040,946	2,978,348	2,992,750	3,483,595

**Wastewater Operations
Trend in Expenditures (\$ Thousands)**



Wastewater Operations Fund
Sources and Uses

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Operating Revenues							
Charges for Services							
Residential Sales	1,002,606	1,027,373	1,113,279	1,210,941	1,272,040	1,272,040	1,304,315
Transient Sales	527,449	509,131	481,703	528,723	575,614	575,614	603,187
Commercial Sales	234,496	224,998	225,776	253,710	274,085	274,085	269,995
Industrial Sales	101,880	78,675	61,225	40,756	50,547	50,547	48,783
Other Revenues	356,124	99,460	69,928	95,242	85,644	85,644	98,826
Total Operating Revenues	2,222,555	1,939,637	1,951,911	2,129,372	2,257,930	2,257,930	2,325,106
Operating Expenses							
Wastewater Collection	464,564	468,719	475,372	364,329	420,760	414,688	464,914
Wastewater Treatment	1,435,066	1,330,382	1,228,890	1,302,179	1,235,524	1,219,531	1,277,118
Depreciation	637,323	637,262	641,279	621,503	642,000	642,000	642,000
Total Operating Expenditures	2,536,953	2,436,363	2,345,541	2,288,011	2,298,284	2,276,219	2,384,032
Net Operating Surplus/Deficit	(314,398)	(496,726)	(393,630)	(158,639)	(40,354)	(18,289)	(58,926)
Special Projects							
Other Non Operating Sources Or (Uses)							
Interest Earnings	248	-	-	-	-	-	-
Debt Payments							
State Revolving Fund Loan Payments	(363,591)	(363,571)	(363,591)	(363,591)	(363,591)	(363,591)	(363,607)
CSCDA Revenue Bond Payments	(225,434)	(222,603)	(224,579)	(226,235)	(222,664)	(222,664)	(223,813)
USDA Loan Payment	(106,338)	(106,369)	(106,358)	(106,204)	(106,411)	(106,411)	(106,364)
Cost of Issuance & Fees	(1,822)	(1,797)	(879)	(1,422)	(1,800)	(1,800)	(1,800)
Subtotal Debt Related Costs	(697,185)	(694,339)	(695,407)	(697,452)	(694,466)	(694,466)	(695,583)
Equipment	-	(2,655)	-	-	-	-	(201,990)
Total Other Non Operating Activities	(696,937)	(696,994)	(695,407)	(697,452)	(694,466)	(694,466)	(897,573)
Transfers From or (To) Other Funds							
Wastewater Capital (13)	(27,233)	(113,035)	(45,702)	56,710	-	70,756	695,583
General Fund			397,408	217,634	92,821	-	
Auditors Adj. (Assets - Liabilities)	136,788	1,725,756	37,323	(39,756)			
Add Back Non Cash Depreciation	637,323	637,262	641,279	621,503	642,000	642,000	642,000
Net All Transfers & Adjustments	746,878	2,249,983	1,030,308	856,091	734,821	712,756	1,337,583
Net Fund Surplus or (Deficit)	(264,457)	1,056,263	(58,729)	-	0	0	381,084
Beginning Working Capital	(765,038)	(1,029,495)	26,772	(0)	(0)	(0)	-
Ending Working Capital	(1,029,495)	26,768	(31,955)	(0)	(0)	0	381,084

**Wastewater CIP
Sources and Uses**

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Operating Revenues							
Connection Fees	27,185	113,035	(33,293)	69,984	21,340	1,766,085	369,202
Total Operating Revenues	27,185	113,035	(33,293)	69,984	21,340	1,766,085	369,202
Operating Expenses							
Total Operating Expenditures	-	-	12,819	-	-	-	-
Net Operating Surplus/Deficit	27,185	113,035	(46,112)	69,984	21,340	1,766,085	369,202
Other Non Operating Sources Or (Uses)							
Interest Earnings	4,548	-	410	3,856	1,548	1,548	-
Napa County Measure A							
Sale of Property (Gain)	(4,500)	-	-	-	-	-	-
Capital Improvements							
Collection	-	-	-	(1,500)	(1,500)	(1,500)	(230,000)
Treatment	-	-	-	(15,630)	(55,000)	(55,000)	(520,000)
Subtotal Capital Improvements	-	-	-	(17,130)	(56,500)	(56,500)	(750,000)
Total Other Non Operating Activities	48	-	410	(13,274)	(54,952)	(54,952)	(750,000)
Transfers From or (To) Other Funds							
Wastewater Operations (03)	(27,233)	(113,035)	45,702	(56,710)	-	(70,756)	(695,583)
General Fund							
Net All Transfers	(27,233)	(113,035)	45,702	(56,710)	33,612	(70,756)	(695,583)
Net Fund Surplus or (Deficit)	-	-	(0)	0	(0)	1,640,377	(1,076,381)
Beginning Working Capital	(0)	-	-	-	-	-	1,640,377
Ending Working Capital	(0)	-	(0)	0	(0)	1,640,377	563,996

**Wastewater
System Capital Improvements**

Fd Proj	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
Wastewater Collection							
13 5326 GIS System	-	-	-	-	-	-	25,000
13 5328 Pine Street Lift Station	-	-	-	-	-	-	100,000
13 5452 Sewer Lateral Replacement	-	-	-	1,500	1,500	1,500	5,000
13 5516 Harley Street Rehabilitation	-	-	-	-	-	-	-
13 5514 Palisades Lift Station Coating	-	-	-	-	-	-	100,000
Subtotal Wastewater Collection	-	-	-	1,500	1,500	1,500	230,000
Wastewater Treatment							
13 5494 Additional WWTP Alarms	-	-	-	-	-	-	30,000
13 5511 Aerator-Mixer for WWTP Effluent Storage Pond	-	-	-	15,630	35,000	35,000	-
13 5497 Filter Area Spiral Stairway	-	-	-	-	-	-	40,000
13 5512 Effluent Disposal Study	-	-	-	-	-	-	75,000
13 5518 New Effluent Storage Pond	-	-	-	-	-	-	325,000
13 5519 High School Reclaimed Water System Upgrade	-	-	-	-	-	-	50,000
13 5513 Valve Demolition & Install New Gate Valve	-	-	-	-	20,000	20,000	-
Subtotal Wastewater Treatment	-	-	-	15,630	55,000	55,000	520,000
Total Wastewater Capital Improvements		-	-	17,130	56,500	56,500	750,000

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Wastewater Collection

Account Code: 03-4141

PERSONNEL SERVICES								
4301	FULL-TIME SALARIES	222,123	228,609	226,096	184,000	197,434	197,434	228,667
4302	OVERTIME	16,658	10,953	11,615	10,579	15,000	15,000	12,587
4303	FICA/MEDICARE	18,320	18,454	18,795	15,256	18,650	18,650	19,884
4308	PART-TIME SALARIES	-	512	2,518	2,459	2,700	2,700	3,868
4309	SPECIAL PAY	9,232	9,058	9,867	8,494	11,000	11,000	14,799
4310	PERS	56,925	56,973	55,474	40,260	46,896	46,896	52,521
4311	MEDICAL/DENTAL	44,806	32,004	46,495	38,973	43,453	43,453	53,004
4312	WORKERS COMP	9,080	11,616	11,169	9,089	13,879	13,879	14,894
4313	OTHER BENEFITS	760	(2,075)	1,273	611	985	985	1,031
SUBTOTAL		377,904	366,104	383,301	309,721	349,997	349,997	401,255
SERVICES & SUPPLIES								
4401	MATERIALS & SUPPLIES	4,398	6,385	5,417	1,346	6,700	6,700	6,000
4402	CONTRACT SERVICES	21,251	26,640	16,911	18,349	18,700	18,700	19,600
4403	UTILITIES	17,477	24,452	15,636	5,687	5,000	5,000	6,100
4404	REPAIRS & MAINTENANCE	5,484	6,702	18,544	3,368	7,000	7,000	7,000
4405	TRAINING & SEMINARS: STAF	1,461	2,234	373	422	1,000	1,000	1,000
4408	UNIFORM ALLOWANCE	915	860	876	1,104	1,100	1,100	1,100
4415	POSTAGE & REPRODUCTION	-	35	50	-	50	50	50
4417	FUEL & OIL	4,193	2,267	860	2,372	1,500	1,500	1,800
4424	HEALTH & SAFETY	908	600	2,176	1,648	2,000	2,000	2,000
4429	PHONE	3,962	3,400	-	-	-	-	-
4430	DUES & SUBSCRIPTIONS	-	-	-	-	100	100	100
4431	FEES	1,226	2,707	1,468	2,839	1,600	1,600	2,850
4434	REPAIRS & MAINTENANCE	7,265	7,450	7,410	1,631	-	-	-
4650	TRAINING & SEMINARS: MGM	270	133	-	-	1,000	1,000	1,000
4510	EQUIPMENT FUND RENTAL	17,850	18,750	22,350	15,842	25,013	18,941	18,549
SUBTOTAL		86,660	102,615	92,071	54,608	70,763	64,691	67,149
OTHER								
4505	DEPRECIATION	127,042	140,711	148,984	129,547	150,000	150,000	150,000
4822	MISC OFFICE EQUIPMENT	-	-	-	-	-	-	2,500
4823	COMPUTER EQUIPMENT	-	-	-	-	-	-	990
SUBTOTAL		127,042	143,366	149,324	129,547	150,000	150,000	153,490
TOTAL PROGRAM BUDGET		591,606	612,085	624,696	493,876	570,760	564,688	621,894

Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
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Department: Public Works

Program: Wastewater Treatment

Account Code: 03-4142

PERSONNEL SERVICES							
4301	FULL-TIME SALARIES	353,657	355,788	303,201	313,538	288,683	326,273
4302	OVERTIME	56,362	46,420	39,137	45,287	35,000	47,114
4303	FICA/MEDICARE	33,595	31,898	27,423	27,478	26,924	30,744
4308	PART TIME SALARIES	-	512	12,493	2,459	2,700	3,868
4309	SPECIAL PAY	35,463	18,854	14,156	10,286	11,000	24,628
4310	PERS	91,720	84,878	74,050	69,599	62,237	74,995
4311	MEDICAL/DENTAL	63,361	42,192	58,043	52,974	54,797	83,399
4312	WORKERS COMP	20,527	26,313	25,346	21,826	20,035	23,028
4313	OTHER BENEFITS	1,329	(3,529)	1,982	1,162	1,426	1,580
SUBTOTAL		656,014	603,326	555,830	544,609	502,802	615,629
SERVICES & SUPPLIES							
4401	MATERIALS & SUPPLIES	98,894	139,218	135,169	222,008	128,000	200,000
4402	CONTRACT SERVICES:	74,788	103,563	139,142	137,174	133,200	182,310
	NPDES Studies	43,900	27,195	-	-	-	-
	Sludge Disposal	150,000	68,100	-	-	-	-
4403	ELECTRICITY	103,749	127,367	115,841	135,352	135,000	142,000
4404	REPAIRS & MAINTENANCE	74,747	49,678	57,820	47,430	60,000	75,400
4405	TRAINING & SEMINARS:	833	2,139	2,499	1,409	4,000	4,000
4408	UNIFORM ALLOWANCE	1,972	2,965	1,553	2,054	3,000	3,000
4415	POSTAGE & REPRODUCTION	2,863	2,926	4,401	3,884	3,800	3,800
4417	FUEL & OIL	12,499	6,362	11,088	16,416	11,000	12,000
4424	HEALTH & SAFETY	631	1,266	1,064	1,212	1,200	1,300
4429	PHONE	5,529	3,409	-	-	6,100	6,100
4430	DUES & SUBSCRIPTIONS	381	585	269	612	650	650
4431	FEES	12,822	14,906	15,661	22,615	25,000	25,500
4434	REPAIRS & MAINTENANCE	7,446	2,959	18,001	2,405	-	-
4439	CENTRAL SERV. OVERHEAD	82,500	82,500	82,500	82,500	82,500	82,500
4440	LAB TESTING	84,966	69,866	60,752	58,425	60,000	60,000
4503	WATER/SEWER EXPENSE	-	-	-	4,261	2,600	1,000
4650	TRAINING & SEMINARS: MGM	132	152	-	-	1,000	1,000
4821	MISC FIELD	-	-	-	-	-	-
4510	EQUIPMENT FUND RENTAL	20,400	21,900	27,300	19,813	75,672	59,429
SUBTOTAL		779,052	727,056	673,059	757,570	732,722	859,989

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted Budget FY 12-13	Revised Budget FY 12-13	Proposed Budget FY 13-14
OTHER							
4505 DEPRECIATION	510,281	496,551	491,955	491,956	492,000	492,000	492,000
4821 MISC FIELD EQUIPMENT	-	-	-	2,855	-	-	130,000
4822 MISC OFFICE EQUIPMENT	-	-	-	-	-	-	28,500
4823 COMPUTER EQUIPMENT	-	-	-	-	-	-	40,000
SUBTOTAL	510,281	496,551	491,955	494,811	492,000	492,000	690,500
TOTAL PROGRAM BUDGET	1,945,347	1,826,933	1,720,845	1,796,990	1,727,524	1,711,531	2,166,118

Department: Public Works

Program: Debt Service

Account Code: 03-4430

SERVICES & SUPPLIES							
4402 CONTRACT SERVICES	1,822	1,797	1,747	1,422	1,800	1,800	1,800
4501 PRINCIPAL	334,401	345,294	358,624	371,123	379,194	379,194	392,265
4502 INTEREST	351,443	343,254	335,036	314,937	313,472	313,472	301,519
SUBTOTAL	687,666	690,345	695,406	687,482	694,466	694,466	695,583
TOTAL PROGRAM BUDGET	687,666	690,345	695,406	687,482	694,466	694,466	695,583