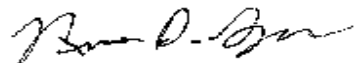


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Derek Rayner, Senior Civil Engineer
VIA: Michael Kirn, Public Works Director
DATE: June 18, 2013
SUBJECT: Consideration of a Resolution Accepting the Engineer’s Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, Declaring the Intention of the City Council to Levy and Collect Assessments and Setting the Date for the Public Hearing

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

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ISSUE:

Consideration of a resolution accepting the Engineer’s Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

RECOMMENDATION: Adopt Resolution.

BACKGROUND / DISCUSSION:

As a condition of the development of the Silverado Place Subdivision, a landscaping assessment district was established to fund the maintenance of the area adjacent to State Route 29 on the north side of the development.

The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which assessments are to be levied and collected. These proceedings are usually accomplished at three separate Council meetings and include the following Council actions:

- 22
23 1) Adopt a resolution directing the City Engineer to prepare and file a report.
24 2) Approve the Engineer's Report, declare the City Council's intent to levy
25 and collect assessments and set the date for a public hearing.
26 3) Conduct a public hearing and authorize the actual levying and collection of
27 assessments.

28 On May 7, 2013, the Council adopted a resolution directing the City Engineer to
29 prepare and file a report for the Silverado Place Subdivision Landscape
30 Maintenance Assessment District for Fiscal Year 2013-2014. That report is
31 attached.

32
33 For Fiscal Year 2012-13 the assessment was set at \$66.67/parcel for the 15
34 parcels in the assessment district for a total assessment of \$1,000. The
35 assessment for Fiscal Year 2013-14 is proposed to remain the same. Fiscal
36 Years 2012-13 and 2013-14 are compared below.

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38

	<u>FY 2012-13</u>	<u>FY 2013-14</u>
39		
40 Total Assessment	\$1,000	\$1,000
41 City Contribution	<u>138</u>	<u>91</u>
42 Total Costs	\$1,138	\$1,091

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44 The attached resolution would accept the Engineer's Report, declare the
45 Council's intent to levy and collect assessments in the amount of \$66.67/parcel
46 for Fiscal Year 2013-14, and set the date for the public hearing for July 16, 2013.

47
48 **FISCAL IMPACT:** The Assessment District is intended to have no direct fiscal
49 impact on the City of Calistoga, as revenues collected through assessment are
50 expended for maintenance and administration. However, estimated costs for FY
51 2013-14 are expected to exceed the total assessment in the amount of \$91. This
52 minor amount can be included in the overall Park Maintenance budget. Any
53 proposed increase in the amount of the assessment would require balloting of
54 the property owners under the provisions of Proposition 218.

55
56 **ATTACHMENTS:**

- 57
58 1. Engineer's Report
59 2. Resolution