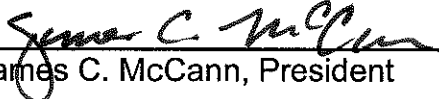


**Calistoga Public Facilities
Corporation
Staff Report**

TO: Honorable Chairman and Board Members
FROM: Susan Sneddon, Secretary
DATE: July 15, 2008
SUBJECT: Calistoga Public Facilities Corporation Minutes

APPROVAL FOR FORWARDING:


James C. McCann, President

DISCUSSION: Minutes of the March 18, 2008 Special Meeting of the Calistoga Public Facilities Corporation

RECOMMENDATION: Approve Minutes.

ATTACHMENTS: Aforementioned Minutes

MINUTES
SPECIAL MEETING OF THE
CALISTOGA PUBLIC FACILITIES CORPORATION
TUESDAY, MARCH 18, 2008
after the adjournment of the City Council Meeting
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

2
3 **Chairman Jack Gingles** called the regular meeting of the **Calistoga Public**
4 **Facilities Corporation** to order at **7:45 p.m.** In addition to Chairman Gingles,
5 present were the following: Vice Chair Michael Dunsford, Board Members Placido
6 Garcia, Gary Kraus, and Karen Slusser. Also present were, President James
7 McCann and Assistant Secretary Raquel Cantillon.
8

9 **ORAL COMMUNICATIONS**

10
11 There were no public comments.
12

13 **ADOPTION OF MEETING AGENDA**

14
15 **Vice Chair Dunsford** made a motion, seconded by **Board Member Slusser** to
16 accept the agenda as written. The motion was carried by the following vote:
17 **AYES:** Vice Chair Dunsford, Board Members Slusser, Garcia, Kraus and Chairman
18 **Gingles;** **NOES:** None; **ABSTAIN:** None; **ABSENT:** None.
19

20 **GENERAL ACTIVITIES**

21
22 **1) Minutes of the November 6, 2007 Annual Meeting of the Calistoga Public**
23 **Facilities Corporation.**

24
25 **Vice Chair Dunsford** made a motion, seconded by **Board Member Slusser** to
26 adopt the Minutes of the November 6, 2007 Annual Meeting of the Calistoga
27 Public Facilities Corporation. The motion was carried by the following vote: **AYES:**
28 Vice Chair Dunsford, Board Members Slusser, Garcia, Kraus and Chairman
29 Gingles; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None.
30

31 **2) Consideration of a Resolution regarding completion of USDA financing for**
32 **Kimball Water pipeline, Water Treatment Plant Upgrade and related costs by**
33 **approving forms and authorizing the execution of an installment purchase**
34 **agreement and a trust agreement in connection with the execution and**
35 **delivery of 2008 Certificates of Participation, not to exceed, \$2,511,170 (USDA**
36 **Water Facilities Loan) and authorizing and directing certain actions.**
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Chairman Gingles made a motion, seconded by **Vice Chair Dunsford** to adopt **CPFC RESOLUTION NO. 2008-01** regarding completion of USDA financing for Kimball Water pipeline, Water Treatment Plant Upgrade and related costs by approving forms and authorizing the execution of an installment purchase agreement and a trust agreement in connection with the execution and delivery of 2008 Certificates of Participation, not to exceed, \$2,511,170 (USDA Water Facilities Loan) and authorizing and directing certain actions. . The motion was carried by the following vote: **AYES:** Chairman Gingles, Vice Chair Dunsford, Board Members Garcia, Kraus and Slusser; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None.

ADJOURNMENT

Chairman Gingles adjourned the meeting at 8:00 p.m. to the next scheduled annual meeting of the Calistoga Public Facilities Corporation, on Tuesday, July 21, 2009, after the adjournment of the regular City Council Meeting held on the same day, Calistoga Community Center, 1307 Washington Street.

Respectfully submitted:

Prepared by: Susan Sneddon, Secretary

Approved by: Chairman Jack Gingles