


# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Susan Sneddon, City Clerk  
**DATE:** July 15, 2008  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:

  
James C. McCann, City Manager

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- 1 **DISCUSSION:** The Minutes of the Special Goal Session Meetings on May 27, 2008 and  
2 May 28, 2008; the minutes of the regular City Council Meeting on June 17, 2008.  
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4 **RECOMMENDATION:** Approve Minutes.  
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6 **ATTACHMENTS:** Aforementioned Minutes.

**MINUTES**  
**CITY COUNCIL – SPECIAL GOAL SETTING MEETING**  
**TUESDAY, MAY 27, 2008 - 1:00 P.M.**  
**CALISTOGA COMMUNITY CENTER**

**CALL TO ORDER**

**Mayor Gingles called the Special Goal Setting Meeting to order at 1:00 p.m.**

In attendance were the following: Councilmember Placido Garcia, Councilmember, Councilmember Karen Slusser, Vice Mayor Michael Dunsford and Mayor Jack Gingles. Councilmember Gary Kraus was absent.

Also present were, City Manager James McCann, Director of Public Works Dan Takasugi, Planning and Building Director Charlene Gallina, Community Resources Director Mary Cahill, Police Chief Jonathan Mills, Fire Chief Steve Campbell and City Clerk Susan Sneddon.

**SALUTE TO THE FLAG**

**ORAL COMMUNICATIONS**

**Chris Henderson** discussed the need for the City Council to place emphasis on developing and adopting "Green" policies. He introduced proposed action steps for sustainable environmental policies.

**ADOPTION OF MEETING AGENDA\**

**It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Garcia to approve the Council Meeting Agenda. The motion was carried unanimously.**

**GENERAL GOVERNMENT**

**1. Consideration and discussion of Council goals for the 2008/2009 Fiscal Year.**

**City Manager McCann** thanked the City Council for their efforts and guidance. He then introduced and outlined the informal Goal Setting Meeting. He stated that on May 6<sup>th</sup> the City Council decided to have two Goal Setting Meetings (1 with Department Heads; 1 with only the City Manager). Each Department Head will give an overview of their Department's responsibilities, current significant projects, upcoming major projects or undertakings, resource needs etc. in order to provide the Council with a current picture of each department's activities and perspective.

**Chief Mills** gave an overview of the Police Department's activities and calls for service including an Emergency Services, a Dispatch update, part-time

employee update, and the Department's on-going training efforts. He stated that the Department needs to get an updated records management system and staff is investigating alternatives and costs.

**Mayor Gingles** stated that he would like to see Officers on foot and bike patrol. He asked about the status of the D.A.R.E. (Drug Abuse Resistance Education) Program.

**Chief Mills** responded that Officers continue to patrol on foot and bike, and that D.A.R.E. has been replaced by a more diverse and effective Youth Division Program. He added that the Department needs another patrol car and is requesting equipment (trailer to store equipment in response to scenes i.e. major traffic collision).

**Vice Mayor Dunsford** asked about gang activity.

**Chief Mills** responded that gang activity is at a low level and steady with no significant growth, and fortunately no noteworthy events; the most common report is graffiti in public bathrooms. The other evidence of gang activity are with threats of fights, their have been arrests, and the Gang Task Force meet monthly and identify individuals between communities.

**Vice Mayor Dunsford** stated that he often sees young people who dress like typical gang members hanging out in front of the Visitor Center on Friday and Saturday nights. He questioned why the Police Department has not taken action to stop this. He suggested that Officers talk to kids to find an alternative location to hang out as it is intimidating to visitors, and that Officers have a proactive approach towards interacting with kids. He also suggested the Department look into fuel efficient vehicles.

**Chief Mills** agrees that kids hanging out at the Visitors Center can be seen as intimidating to visitors. Additionally, he stated that all Officers are encouraged to participate in activities and that Officers interact with children at the Monhoff facility and through involvement with athletic coaching. He responded that he has checked with the California Highway Patrol (CHP) for a hybrid patrol vehicles, but at this time there are none which meet the required performance criteria.

**Councilmember Slusser** questioned if there is a gang prevention program.

**Chief Mills** explained the Youth Diversion Program and our partnerships.

**Councilmember Garcia** stated that he would like Officers to be more involved and visible with the Latino community. He stated that there needs to be greater access and interaction between the public and Officers.

**Administrative Services Director Spilman** gave an overview of the Administrative Services Department's demands and activities including the management of 50 separate funds, fee recovery, fee for service, and strategic planning for the City's information system.

**Councilmember Slusser** thanked Mr. Spilman for the very comprehensive overview; requested an update regarding Grant opportunities and resources.

**Administrative Services Director Spilman** responded that a the City was very aggressive in pursuing grants a few years ago for the Community Pool, the Fire Station, and Housing. The City does not pursue every grant opportunity but rather actively searches for grants for specific projects.

**Vice Mayor Dunsford** questioned if the Administrative Services Department has the appropriate staff to meet the needs and demands and if Administrative Services Director Spilman was going to retire.

**Administrative Services Director Spilman** stated that he is not ready to make a recommendation to Council to increase staffing. However, as changes in organization develop the City may need to address the demands of the shifting priorities. He responded that he is looking to retire in December 2008,

**Vice Mayor Dunsford** praised Mr. Spilman tremendous job he has done for the City. He acknowledged that the department has a tremendous assignment load and asked Mr. Spilman to identify given the completing time and resource demands of the department which important projects or tasks are delayed or not getting done.

**Administrative Services Director Spilman** stated that his department is very busy with daily tasks as well as special assignments. He offered that he needs to stay more on top of providing timely quarterly reports to City Council and Department Heads. He needs more time to do deeper analysis.

**Chief Campbell** gave an overview of the Fire Department's calls for service and department staffing. He stated that the Department's missions are prevention and emergency response. There was a 37% increase in calls over 2007, with 66% of calls in City limits, and 67% of calls are medically related. He stated that they are moving forward with the grant for the Fire Station and currently are looking at of sites for a temporary Fire Station.

**Mayor Gingles** stated he was concerned about fuel costs and efficiency. He questioned if there is a reimbursement for the City's services from or not getting done.

**Chief Campbell** stated that the City receives in-kind services from Sonoma County for the services provided to Mountain Fire Department. He stated that there is no reimbursement for fire fighter training. The City pays for all of the full time fire fighters mandatory classes and one class for the part-time fire fighters.

**Councilmember Slusser** wanted to know the effects from the changes at the Mountain Fire District.

**Chief Campbell** responded that Calistoga continues to provide direct assistance; the frequency of our response has increased but is not of significant concern at this time. He described the actions by Sonoma County Fire to assist Mountain Fire as well, and noted that the volunteer department is making good progress to get back to an operation position.

**Community Resources Director Cahill** gave an overview of Community Resources Department projects and programs. She stated the needs for the Department being instructor recruitment, training, community needs and creating new programs, registration system review, outreach to the community, and addressing facilities and staff needs. She introduced interests express by the Community Resources Commission.

**Councilmember Slusser** referenced the Activity Guide, particularly the field trip expenses, and questioned if they joined with St. Helena. She also stated that Pioneer Park is in a neighborhood and we need to be sensitive to neighbors when holding activities there. She stated the view in town is that the Amigos program has been dropped. The community would like to keep and nurture this program, to be sensitive and work with the community and have less bureaucracy and a more "Calistoga" approach.

**Community Resources Director Cahill** responded that the field trips are with St. Helena and the fees are built in, supervision will be provided at Pioneer Park events, and that there is no intent to disband the Amigos Program. The City is looking at the relationship and handles employees/volunteers and keeps the City in best risk management situation.

**Vice Mayor Dunsford** gave staff compliments on the Activity Guide. He suggested higher skills for instructors of some events. Additionally, he suggested cooking classes, local fields trips (i.e. Fire Department, Petrified Forest, Old Faithful, hiking), and personal finance classes.

**Councilmember Garcia** stated that the Amigos program is very good.

**Mayor Gingles** had questions regarding the Department's existing and anticipated budget, the number of employees expected at the pool, and expected pool admission.

**Community Resources Director Cahill** commented that the budget is being developed now for 08/10 periods and all services total approximately \$800,000. Additionally, she expects the pool to be operated with approximately 20 part-time staff and that swim lessons will be \$30-40/lesson and recreational swim will be \$1-2.

**Vice Mayor Dunsford** suggested charging higher fees for nonresidents.

**City Manager McCann** stated that Public Works Director Takasugi and Community Resources Director Cahill have been working on the Pool, programming, operation and maintenance budget and options the past three months. Funding follows staff time, programs, utility costs, etc. The first year will be odd (inefficiency); first 2-3 years will be refining.

**Mayor Gingles** asked about the gazebo and stated that many people have approached him in regards unwelcomed changes to the Amigos program.

**Community Resources Director Cahill** responded that the Community Resources Commission has studied the replacement of the gazebo at length and that their recommendation is to construct a stage platform.

**Planning and Building Director Gallina** gave an overview of the Planning and Building Departments activities. She noted that there has been an increase in Code Enforcements activities, which is very time consuming. It has been a challenge to balance public needs (private development), code enforcement, training staff, and demands from other departments. She noted their facility needs.

**Vice Mayor Dunsford** agreed that the department has very limited office space situation.

**City Manager McCann** responded that staff is exploring options and costs to address these space needs.

**Councilmember Slusser** asked if the Zoning Ordinance in the General Plan has been updated to reflect the policies of the General Plan; she noted that this should be a top priority. She also asked about Code Enforcement, the Urban Design Plan, and the timing for a Housing Element update.

**Planning and Building Director Gallina** stated that she is planning to undertake the Zoning Ordinance updates. Currently, the City is working with

Calistoga Affordable Housing and County Housing Authority on a strategy on how to work with housing elements.

**Public Works Director Takasugi** summarized the Public Works Department's projects noting maintenance as a major activity. Some of the Department's challenges include water/wastewater regulations and staying in compliance with complex, unfunded mandates. He noted that storm water regulations need attention; their records management needs improvement and the staffing needs and demands are increasing.

**Vice Mayor Dunsford** asked what the specific staffing needs are.

**Public Works Director Takasugi** responded that he would like an additional staff person each for water and wastewater and another associate engineer to address private development and capital projects.

**City Manager McCann** gave an administrative update including legal and legislative matters, water and wastewater rate adjustment, the November election, and the proposed transportation sales tax measure, the introduction of the Urban Design Plan, the tremendous investment in community (the pool, the fire station, the water tank, new recreational facilities, improvements to Kimball Reservoir, etc.). He thanked the City staff for their dedication and determination, talent and tireless hard work.

**Mayor Gingles** asked for any public comment.

**Chris Henderson** stated that he would like the Green Sustainable Committee to work with the City to put together information and move forward in creating a policy that is green sustainable.

#### **CITY COUNCIL ADJOURNMENT**

**Mayor Gingles adjourned the meeting at 6:30 p.m. to the Special Goal Setting Meeting of the Calistoga City Council, on Wednesday, May 28, 2008 at 12:00 PM, Solage Calistoga, Luna Board Room, 755 Silverado Trail, Calistoga.**

**Respectfully submitted:**

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**Prepared by: Susan Sneddon, City Clerk**

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**Approved by: Jack Gingles, Mayor**

**MINUTES**  
**CITY COUNCIL – SPECIAL GOAL SETTING MEETING**  
**TUESDAY, MAY 28, 2008 - 6:30 P.M.**  
**SOLAGE RESORT**

**CALL TO ORDER**

**Mayor Gingles called the Special Goal Setting Meeting to order at 6:30 p.m.**

In attendance were the following: Councilmember Placido Garcia, Councilmember Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford and Mayor Jack Gingles.

Also present was City Manager James McCann and approximately 15 residents.

**SALUTE TO THE FLAG**

**ORAL COMMUNICATIONS**

**Kristin Casey, 1132 Denise Drive**, commented that the adopted goals need to be the communities' goals not solely the interests of the Council or ideas of staff. She stated that she thinks the Zoning Ordinance needs to be amended to reflect policies contained in the General Plan.

**Juelle Fisher** voiced concern regarding any expansion of the City's boundaries.

**David Moon-Wainright** applauded the efforts to meet and deliberate on issues of community-wide interest.

**Niles Zacherle** has growth and infrastructure concerns and interest.

**Lydia Ruiz, 4 View Road**, would like environmental sustainability to be included in the City's goals.

**Mayor Gingles** stated that he is interested in environmental sustainability initiatives and the City will need to coordinate efforts with those interested.

**Karen Chang** also wanted sustainability to be included in the City's goals.

**ADOPTION OF MEETING AGENDA**

It was **MOVED** by Councilmember Garcia and **SECONDED** by Councilmember Kraus to approve the Council Meeting Agenda. The Motion was carried unanimously.



## **GENERAL GOVERNMENT**

### **1. Consideration and discussion of Council goals for the 2008/2009 Fiscal Year.**

**City Manager McCann** passed out materials and reviewed suggestions for Priority Projects.

**Vice Mayor Dunsford** facilitated a review of the recommendations from the City Manager.

**Mayor Gingles** stated the need to include improvement of the intersection at Petrified Forest as a Priority Project.

**Councilmember Kraus** agreed with Mayor Gingles that the City needs to start efforts at the intersections of Lincoln Avenue/Foothill Boulevard and Petrified Forest Road/Foothill Boulevard.

**Councilmember Garcia** stated that Council must be realistic regarding what accomplishments they would like to see this Fiscal Year and noted that many projects are underway.

**Mayor Gingles** noted that Council will need to sort out mid to long term priorities.

**Kristen Casey, 1132 Denise Drive**, suggested that Council listen to citizens and that a roundabout isn't the only solution to intersection congestion.

**Dieter Deiss, 3000 Palisades Road**, urged that Calistoga become a 'bike friendly town'.

**Elizabeth Dennison** stated that the City needs green and sustainable criteria and to run decisions through an environmental filter.

**Councilmember Kraus** stated that the City needs to take a long-term view especially with regards to infrastructure needs and must develop values statement.

**Councilmember Slusser** commented that staff is overwhelmed with current assignments. She noted that water conservation efforts should be included in the Priority Projects.

**Councilmember Kraus** added that an update of the develop development impact fees is necessary but is a highly complex project; he added that the Priority Projects should have milestone dates developed for each to guide progress and to assess success.

**Vice Mayor Dunsford** stated that the Council needs to monitor the City's revenue (Transient Occupancy Tax, Sales Tax, etc.) and report trends to Council regularly and that working closely with the Chamber is important.

**Dieter Deiss, 3000 Palisades Road**, suggested revisiting the adopted Economic Vitality Group's report and develop an implementation plan for its recommendations.

**Councilmember Kraus** commented that "Green" is here to stay and that we must facilitate a coordinated effort. He stated that in regards to the budget, he desires more information regarding department budgets and spending as the year goes on (overtime, services/supplies, percent of remaining budget, etc.) and revenue production.

**Councilmember Garcia** agreed with Councilmember Kraus's budget comments.

**Vice Mayor Dunsford** is okay with Councilmember Kraus's suggestion but it will be a challenge for staff.

**Mayor Gingles** stated that his priorities are moving forward with the construction of the water tank and complete the Pool, and develop comprehensive "Green" initiatives.

**City Manager McCann** thanked the Council for their commitment to this process and the public for the good suggestions. He stated that he will amend the Priority Projects list as directed this evening and bring the matter forward for Council adoption at the June regular meeting.

## **CITY COUNCIL ADJOURNMENT**

**Mayor Gingles** adjourned the meeting at **8:50 p.m.** to next scheduled regular meeting of the Calistoga City Council, on Tuesday, June 3, 2008, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

**Respectfully submitted:**

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**Prepared by: Susan Sneddon, City Clerk**

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**Approved by: Jack Gingles, Mayor**

**MINUTES**  
**CITY COUNCIL – REGULAR MEETING**  
**TUESDAY, JUNE 17, 2008 - 7:00 P.M.**  
**CALISTOGA COMMUNITY CENTER**

1 **CALL TO ORDER**

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3 **Vice Mayor Dunsford called the Regular Session to order at 7:00 p.m.**

4 In attendance were the following: Councilmember Placido Garcia, Councilmember  
5 Gary Kraus, Councilmember Karen Slusser, and Vice Mayor Michael Dunsford.  
6 Mayor Jack Gingles was absent.

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8 Also present were, City Manager James McCann, Public Works Director/City Engineer  
9 Dan Takasugi, Senior Engineer Jim Smith, Associate Planner Eric Lundquist,  
10 Planning and Building Director Charlene Gallina, and City Clerk Susan Sneddon.

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12 **ACTION OUT OF CLOSED SESSION**

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14 **Vice Mayor Dunsford** announced that there was no Closed Session held this  
15 evening.

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17 **ORAL COMMUNICATION**

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19 **None provided**

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21 **ADOPTION OF MEETING AGENDA**

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23 **It was MOVED by Councilmember Kraus and SECONDED by Councilmember**  
24 **Garcia to approve the Council Meeting Agenda. The Motion was carried as**  
25 **follows:**

26 **AYES: Councilmembers Kraus, Garcia, Slusser, and**  
27 **Vice Mayor Dunsford**

28 **NOES: None**

29 **ABSTAIN: None**

30 **ABSENT: Mayor Gingles**

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36 **CONSENT CALENDAR**

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- 38 1. Accounts payable for the period ending Thursday, June 12, 2008 (total  
39 amount of \$219,439.52).
- 40 2. Minutes of the regular City Council Meeting on June 3, 2008.
- 41 3. Adoption Resolution No. 2008-060 approving Amendment No. 5 to the  
42 Funding Agreement with the Napa County Flood Protection and Watershed  
43 Improvement Authority requesting additional funds and a two-year extension  
44 (Authorizing Agreement No. 306 amending Agreement No. 178).
- 45 4. Adoption Resolution No. 2008-061 authorizing a temporary appropriation for  
46 Water, Wastewater and Special Revenue Funds Budgets for Fiscal Year  
47 2008/2009.
- 48 5. Adoption of Ordinance No. 651 adopting a Zoning Ordinance Text  
49 Amendment and Adoption of Ordinance No. 652 approving a Development  
50 Agreement requested by Ed Nagel of BNK Investments for the Vineyard Oaks  
51 Subdivision, a 15 lot subdivision of 18 acres located at 2400 Grant Street.

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53 It was MOVED by Councilmember Kraus and SECONDED by Councilmember  
54 Garcia to approve Items No. 1, 2, 3, 4 and 5 on the Consent Agenda. The  
55 Motion was carried as follows:

56 AYES: Councilmember Kraus, Councilmember Garcia and Vice  
57 Mayor Dunsford

58 NOES: None

59 ABSTAIN: None

60 ABSENT: Councilmember Slusser and Mayor Gingles

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62 **GENERAL GOVERNMENT**

- 63 6. Consideration of a Resolution accepting a donation in the amount of \$100,000  
64 from the Calistoga Firefighters Association towards the cost of the new Water  
65 Tender.

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67 City Manager McCann introduced this item.

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69 Joe Russo and Kris Breiner (Calistoga Firefighters Association Treasurer and  
70 Vice President respectively) presented the check to City Council.

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72 City Manager McCann stated that early this year the City accepted a donation of  
73 \$100,000 from the Calistoga Firefighters Association towards the cost of the new  
74 Water Tender; early this year \$43,000 was received from the Calistoga Firefighter's  
75 Association towards the new multi-function engine.

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77 It was MOVED by Councilmember Kraus and SECONDED by Councilmember  
78 Garcia to adopt Resolution No. 2008-062 accepting a donation in the amount  
79 of \$100,000 from the Calistoga Firefighters Association towards the cost of  
80 the new Water Tender. The Motion was carried as follows:

81 AYES: Councilmembers Kraus, Garcia, Slusser and  
82 Vice Mayor Dunsford,

83 **NOES: None**  
84 **ABSTAIN: None**  
85 **ABSENT: Mayor Gingles**

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**7. Consideration of a Resolution of endorsement for placing the Transportation Sales Tax Measure on the November 2008 ballot and approval of the proposed Improvement Expenditure Plan.**

91 **City Manager McCann** introduced this item and provided a brief history of the 2006  
92 half-cent sales tax Measure which failed due to lack of voter approval. He reviewed  
93 highlights of the ½ cent sales tax measure and stated that the Napa Valley  
94 Transportation Authority (NVTA) has requested that the proposed Expenditure Plan  
95 be approved by City Council. He stated that if this measure is approved by the  
96 voters the City would receive over 12 million dollars (over 30 years) to improve the  
97 deteriorating streets, address congestion issues, and help provide for the design of  
98 the Petrified Forest/Highway 128 intersection. He introduced Napa County Board of  
99 Supervisor Bill Dodd who is the Metropolitan Transportation Commission Chairman  
100 and the County representative on the Napa County Transportation and Planning  
101 Agency; he also introduced and Deana Vargass, Napa County Transportation and  
102 Planning Agency staff member.

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**Supervisor Dodd** reviewed some of the lessons learned from the 2006 half-cent sales tax measure effort. He anticipates that the Napa County voters will be able support a self-help sales tax measure in the November 2008 election; he stated this will greatly help to fund improvement of our poor road system.

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**Councilmember Kraus** thanked Supervisor Dodd for bringing this matter before the Council. He stated concerns with raising the current sales tax ½ percent in light of the rising gasoline prices and other inflationary costs of living. He noted that he is not supportive of additional taxes. He commented that he acknowledges the need for a regular funding source for street improvements but cannot endorse this sales tax increase measure.

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**Vice Mayor Dunsford** stated that he prefers the simplified wording in the proposed measure as compared to the previous measure. He requested that alternate design concepts for the Petrified Forest/Highway 128 intersection and the Lincoln Avenue (Highway 29)/Foothill Boulevard intersection be included in the proposed Resolution to allow design alternatives other than roundabouts to be considered.

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**City Manager McCann** responded that the proposed Resolution can be modified to include alternate designs for the intersections, and the Resolution calls for the Council to consider approving the Transportation Improvement Expenditure Plan, and this is not an endorsement of the sales tax measure.

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**It was MOVED by Councilmember Slusser and SECONDED by Councilmember Garcia to adopt the amended Resolution No. 2008-063 approving the proposed Transportation Improvement Expenditure Plan as it pertains to the**

130 proposed Transportation Sales Tax Measure. The Motion was carried as  
131 follows:

132 **AYES: Councilmembers Slusser, Garcia, Kraus, and**  
133 **Vice Mayor Dunsford**

134 **NOES: None**

135 **ABSTAIN: None**

136 **ABSENT: Mayor Gingles**

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138 **8. Construction Status Report for the Calistoga Community Pool Facility Project.**

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140 **City Manager McCann** introduced this item and thanked Senior Engineer Smith for  
141 his work over the last several months on this project.

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143 **Senior Engineer Smith** provided a status report of the Calistoga Community Pool  
144 Facility Project which included a review of change orders to date and an estimated  
145 project completion date.

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147 **Vice Mayor Dunsford** asked about dewatering efforts at the project site.

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149 **Senior Engineer Smith** stated that Page Construction Company is preparing a  
150 dewatering plan to address issues regarding groundwater at the pool site.

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152 **Councilmember Garcia** asked if the dewatering plan will increase the cost of the  
153 project (**Senior Engineer Smith responded no**).

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155 **Vice Mayor Dunsford** stated that opening the pool in early spring 2009 instead of  
156 fall 2008 makes more sense from a staffing standpoint.

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158 **Councilmember Kraus** thanked Senior Engineer Smith and Public Works  
159 Director/City Engineer Takasugi for the project report.

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161 **9. Consideration of a Resolution approving the plans and specifications for the**  
162 **Mt. Washington Water Storage Tank Project and authorizing City staff to**  
163 **begin the public bid process.**

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165 **City Manager McCann** introduced this item and stated that the final water storage  
166 tank design plans and the Environmental Impact Report from this project are  
167 complete and staff is requesting approval to begin the public bid process.

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169 **Senior Engineer Smith** provided a brief overview of the project. He stated that  
170 staff recommends the bidding of the project begin this winter so that construction  
171 would start in the spring/summer of 2009 in order to minimize the costs and impacts  
172 from potential unfavorable weather.

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174 **Don Holinsworth, 919 Champagne Circle South**, requested clarification on how  
175 much the proposed water storage tank will be constructed above ground level.

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177        **Senior Engineer Smith** responded that the water tank will be 5 feet above ground  
178        and it will not be visible once the tree growth adjacent to the water tank is well  
179        established.

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181        **It was MOVED by Councilmember Kraus and SECONDED by Councilmember**  
182        **Slusser to adopt the amended Resolution No. 2008-064 approving the plans**  
183        **and specifications for the Mt. Washington Water Storage Tank Project and**  
184        **authorizing City staff to begin the public bid process. The Motion was carried**  
185        **as follows:**

186        **AYES: Councilmembers Kraus, Slusser, Garcia,**  
187        **and Vice Mayor Dunsford**

188        **NOES: None**

189        **ABSTAIN: None**

190        **ABSENT: Mayor Gingles**

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192        **10. Identification of topics for discussion with Planning Commission at the**  
193        **upcoming joint meeting.**

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195        **City Manager McCann** stated that the Planning Commission has provided topics of  
196        interest to be discussed at the June 25, 2008 joint meeting and requested the  
197        Council to identify additional topics of discussion.

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199        **Vice Mayor Dunsford** requested that the Design Review process be added to the  
200        topics of discussion.

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202        **CITY MANAGER REPORTS**

- 203        ▪ Staff will begin a review of the City's Growth Management Ordinance.
- 204        ▪ Spanish CERT (Community Emergency Response Team) classes will begin on  
205        July 8th at La Pradera Apartments; CERT classes teach basic survival skills and  
206        disaster preparedness.
- 207        ▪ June 20<sup>th</sup> – 21<sup>st</sup> is the Calistoga Community Campout to be held at Logvy  
208        Community Park; contact the Calistoga Community Resources Department for  
209        more information.
- 210        ▪ Art in the Park to be held on June 21<sup>st</sup> at Pioneer Park from 11 a.m. to 5 p.m.
- 211        ▪ Update on the City development of sustainable/green practices; to be discussed at  
212        the June 18<sup>th</sup> Community Resources Commission meeting.
- 213        ▪ Recap provided by Planning and Building Director Gallina on the recent Napa  
214        Communities Growth Summit.

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216        **COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

217        **Councilmember Kraus** requested that the item regarding renaming the street Park  
218        Street to Wilkinson Way be added to a future Council Agenda. He asked Dr.  
219        Henderson if he would like to give an update on his "green" initiatives. (**Dr.**  
220        **Henderson** reported on his progress regarding "green" initiatives and stated that he  
221        is looking forward to a stronger interface with City Council on "green" initiatives).

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223 **CITY COUNCIL ADJOURNMENT**

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**Vice Mayor Dunsford** adjourned the meeting at 8:28 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, June 17, 2008, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

**Respectfully submitted:**

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**Prepared by: Susan Sneddon, City Clerk**

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**Approved by: Michael Dunsford, Vice Mayor**