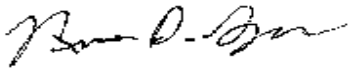


City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Richard Spitler, City Manager
DATE: August 6, 2013
SUBJECT: Establishing objectives and the appointment of a Council Subcommittee for the Fiscal Year 2013-2014 Community Enrichment Grant Program.

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

1 **ISSUE:**

2 Consideration of a Resolution establishing objectives and the appointment of a Council
 3 Subcommittee for the Fiscal Year 2013-2014 Community Enrichment Grant Program.

4
 5 **RECOMMENDATION:**

6 Receive presentation and adopt the Resolution establishing program objectives and to
 7 select the Council sub-committee members.

8
 9 **BACKGROUND/DISCUSSION:**

10 Eleven years ago the City Council created the Community Enrichment Grant Program
 11 (Enrichment Grants) as a means of more directly providing funding to non-profit
 12 activities, which provide benefit to the community.

13
 14 Staff proposes that we follow the same practice as in previous years and commence the
 15 process for the Fiscal Year 2013-2014 budget cycle. Staff advertised this opportunity
 16 for Fiscal Year 2013-2014 to various local non-profit groups. The deadline for
 17 applications to be submitted is Friday, August 9, 2013. The 2013/2014 Fiscal Year
 18 budget includes cash funding for enrichment grants at a \$5,000 level.

19
 20 **Funding Objectives:**

21 Staff recommends that the following objectives be used in the evaluation of grant
22 requests. Each funding request will be measured against these objectives. We should
23 ask, "Will the activity or program...":
24

- 25 1. Provide services to the elder community.
- 26 2. Provide services to youth in the community.
- 27 3. Expand services to members of the Hispanic community.
- 28 4. Provide community specific environmental enhancements.
- 29 5. Enhance the appearance of the community.

30

31 Committee

32 The Council established a sub-committee consisting of two Councilmember's and the
33 City Manager in previous years to evaluate the proposals received and to make a
34 recommendation to the full Council for funding. This process has worked well and is
35 recommended to be followed again this year.

36

37 **FISCAL IMPACT:** The proposed Fiscal Year 2013-2014 budget will include funding for
38 this activity however staff expects that the amount will be no more than **\$5,000** as
39 funded in previous years.

40

41 **ATTACHMENTS:**

- 42 1. Draft Resolution

RESOLUTION NO. 2013-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING OBJECTIVES FOR THE 2013/2014 CALISTOGA COMMUNITY ENRICHMENT GRANT PROGRAM AND CONFIRMING THE MAYOR'S APPOINTMENTS TO AN EVALUATION COMMITTEE

WHEREAS, community service and community serving programs have long been a tradition in Calistoga; and

WHEREAS, the Calistoga City Council has supported such activity in the past; and

WHEREAS, the Calistoga City Council intends to provide financial support to activities which enrich the Calistoga community; and

WHEREAS, the City Council has identified enrichment objectives for the award of grant funds; and

WHEREAS, the City Council has adopted a Community Enrichment Grant Program for the evaluation of requests.

NOW, THEREFORE, BE IT RESOLVED, that the following objectives are established for grant funding.

Will the program, activity or group:

1. Provide services to the elder community.
2. Provide services to youth in the community.
3. Enhance the appearance of the community.
4. Expand services to members of the Hispanic community.
5. Provide community specific environmental enhancements.

BE IT FURTHER RESOLVED by the City Council of the City of Calistoga that it hereby confirms the Mayor's appointment of Councilmember _____ and Councilmember _____ to an evaluation committee with the City Manager. The committee shall evaluate grant requests and recommend funding levels to the full City Council.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 6th day of August, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CHRIS CANNING, Mayor

ATTEST:

AMANDA DAVIS, Deputy City Clerk