

City of Calistoga

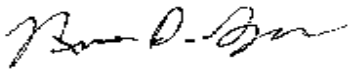
Staff Report

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TO: Honorable Mayor and City Council
FROM: Richard Spitler, City Manager
DATE: August 6, 2013
SUBJECT: Gazebo Replacement at Pioneer Community Park

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2 **APPROVAL FOR FORWARDING:**

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5 Richard D. Spitler, City Manager

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8 **ISSUE:** Receive an update, discuss the proposed Gazebo replacement location
9 and conceptual design, identify a process for the final review and approval of the
10 proposed Gazebo at Pioneer Community Park, and consideration of a Resolution of
11 approval.

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13 **RECOMMENDATION:** Receive an update from staff and Friends of Pioneer Park
14 regarding the proposed Gazebo replacement, discuss its conceptual design and
15 location, establish the next steps for the Gazebo approval process and construction at
16 Pioneer Community Park, and consideration of a Resolution of approval.

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18 **BACKGROUND:** Over the past year, the Friends of Pioneer Park have been
19 engaged with a project to replace the Gazebo in Pioneer Park. On March 19, 2013 Bob
20 Fiddaman with the Friends of Pioneer Park made a presentation to the City Council on
21 the status of the Gazebo replacement project. At their June 21, 2013 meeting the
22 Friends of Pioneer Park approved the schematic design for the Gazebo and the
23 associated improvements to Pioneer Park. The committee also recommended that the
24 schematics be presented to the City Council for their consideration and conceptual
25 approval. As proposed, the Gazebo and associated Pioneer Park improvements will be
26 privately funded, designed, and constructed. It is anticipated that this project will be
27 accomplished in phases, as funding allows.

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29 The schematic design of the Gazebo and park improvements are attached along with a
30 copy of the Friends of Pioneer Park meeting minuetts from their June 21, 2013 meeting.

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32 **DISCUSSION:** At this time it is appropriate to review the current conceptual
33 Gazebo design and proposed park improvements. The proposed project would

34 construct a new Gazebo at a new location in the park closer to the River. The proposed
35 location will allow presentations to be viewed by a larger audience and improve
36 functional use of the facility. The proposed park improvements will complement the use
37 of the relocated Gazebo and enhance the opportunities for use of the park for other
38 venues.

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40 Staff recommends that the Council discuss the design proposal and direct staff to begin
41 the design review process in accordance with City policy and practice with the ultimate
42 goal of scheduling the proposal before the Planning Commission for design review and
43 approval and environmental review. Staff has prepared a Resolution attached to this
44 report approving in concept the location of the Gazebo which the Council may consider.
45 As with any project, final design and construction details and specifications will need to
46 be reviewed and approved by the Planning & Building and Public Works departments.
47 Staff requests that the Council delegate this authority to the staff, so that all such final
48 details can be handled in an expedient manner. Staff recommends that the final design
49 and construction be subject to the normal construction plan review, building permitting,
50 and inspection processes. Customary permit and inspection costs and fees for a
51 project of this size are estimated to be approximately \$1,000 to \$2,000. The Council
52 may wish to consider either the application of or the waiver of such costs and fees.
53 Lastly, staff will work with the City Attorney's office to develop appropriate agreement(s)
54 as necessary to authorize this private improvement to be constructed at the public park.

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56 **FISCAL IMPACT:** City costs in the near-term are estimated to be minimal. Depending
57 on the actual park improvements in relationship to existing park facilities (restrooms,
58 utilities, fences) there may be some costs to the City but those would be identified as
59 part of the final project design. If the City has maintenance responsibility for the
60 Gazebo, the ongoing costs for maintenance and repair would be determined and
61 reflected in future City budgets.

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63 **ATTACHMENTS:**
64 1. Resolution
65 2. Gazebo Final Schematic Design
66 3. Pioneer Park Improvement Schematic Plan
67 4. Pioneer Park Project Description