

City of Calistoga

COMMUNITY RESOURCES COMMISSION



Chairperson: Beverly More
Members: Sandra "Sue" Harper
Karen Chang
Indira Lopez
Victor Maldonado
Jesus Cachu

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MINUTES COMMUNITY RESOURCES COMMISSION REGULAR MEETING June 18, 2008 – COMMUNITY CENTER

A) CALL TO ORDER

The meeting was called to order by Chairperson More on June 18, 2008, at 6:36 p.m. in the Community Center. Commissioners present included Chairperson More, Commissioners Chang, Henderson, Lopez, Harper, Cachu, Maldonado and Mary Cahill, Community Resources Director and Secretary to the Community Resources Commission.

B) PUBLIC COMMENT

There was no public comment.

C) Consent Calendar

- 1) Minutes of regular Community Resources Commission Meeting on June 18, 2008.

The following corrections were made to the June 18, 2008 minutes.

General Government (2) Should read - Swearing in of new Commissioner Chris Henderson and current Commissioner Sue Harper. Su Sneddon, City Clerk led the two new Commissioners in the swearing in oath of office.

These changes were made and the Minutes for the June 18, 2008. The Minutes were accepted as amended.

D) ADOPTION OF MEETING AGENDA

The following discussion was made before the adoption of the Agenda by the Commission.

Karen Chang asked why the Dog Park was not on the Agenda. Mary said she had some discussion with the Dog Park Committee and they are considering several

options. Mary said she would rather wait till the next meeting to make sure the report was complete.

Karen Chang also asked about the status of the Logvy-Monhoff Committee and the status of this project. Mary reported that the architect Pam Kinzie was still working on the drawings and there wasn't much to report on until those are complete. It was agreed to discuss the Logvy- Monhoff project during the Open Discussion portion of the meeting.

1) The Agenda as amended for the June 18, 2008, Community Resources Commission and was adopted by the Commission.

E) GENERAL GOVERNMENT

2) Election of Officers: Karen Chang was nominated by Commissioner Harper for the position of Chairperson and seconded by Commissioner More. No other Commissioner was nominated. Karen Chang was elected unanimously as the new Chairperson of the CRC.

Chris Henderson was nominated by Commissioner Karen Chang for the position of Vice-Chairperson and was seconded by Commissioner Harper. No other Commissioner was nominated. Chris Henderson was elected unanimously as the new Vice-Chairperson of the CRC.

3) Mary Cahill gave a review of Community Resources Department goals for 08/09 and 09/10. Also, a review of City Council Priority Projects for 2008/09 and a request for Commissioners input.

Mary presented her written review of the next two years' projects. The Commissioners had some questions about their possible input in the Pioneer Park Stage and the Dog Park issues. Mary said that while those projects were now on the agenda with other departments that they would be notified of progress with all projects.

4) Frank Di Fede reported that the Calistoga Bewitched event was reviewed by the event committee because of its increasing demand for reliance on the City, School and Volunteer resources and the reduction in volunteerism.

The Calistoga Bewitched (Haunted House) event has been successful for 6 years. Annually, it attracted 600 visitors to this family event.

It took an average of over three weeks of intense labor to set up for a two night event. Recently, the committee chairperson and her assistant, who have been very instrumental in taking the lead on the project, announced that they would not be able to commit the same amount of time to the event.

At the event meeting, it was discussed that in order to keep the event in its same format, it would require a new chair person (s). The committee was not able to find an individual or team that had the same capacity to keep the event in a haunted house format.

After brainstorming, it was determined that a new format could be of great value to the community and would provide a safe venue for children on the night of Halloween.

As a result of a few committee meetings and a meeting with the Lions Club, it was determined that combining efforts among the partners would be an asset to all involved.

The commissioners had a short discussion concerning whether or not the new event would be a fundraising event. At present, the Bewitched Committee's goal has never been fundraising. However, the individual groups may want to use the new event as a fundraising device for their organizations. The Commissioners thought that new collaboration would work and may be an improved event.

- 5) Secretary Cahill wanted to discuss the idea of utilizing the CRC as a vehicle to facilitate coordination of green practices as it relates to city operations. It is suggested that the CRC and CRD take the lead on serving as a clearing house for discussion and projects that would require City attention. The CRC would be a funneling vehicle for groups to present their ideas for better green practices.

The CRC would coordinate with City Staff to help write specific City ordinances which would promote green practices. Mary suggested that maybe the CRC form a special sub committee of the CRC to discuss with local environmental groups what ideas they had for better green practices. When there were specific ideas which would improve the green practices in the community, with business, with building ordinances and with City government. Subsequently, the sub committee would bring them to the attention of the CRC.

Commissioner Henderson informed the CRC that there was a citizens group in Calistoga that had already made suggestions to the City which would provide sustainable green building ordinances. Commissioner Henderson said that he understood the City Council had thought that the CRC should be used to facilitate these environmental groups' information and ideas to the City staff. Commissioner Henderson suggested that the existing citizens group be used as an advisory committee for the CRC.

Commissioner Henderson said that he felt that CRC needs to be better informed. Not only about local environmental issues, but should also look to the county and other nearby cities in order to formulate a better green practices policy. He brought up that Napa and St. Helena are both very close to passing green building ordinances.

Mary Cahill said that City Staff would appreciate the efforts of the subcommittee to assist in researching these new green building ordinances and other best practices as

City staff is so busy with multiple projects. This would save staff time and allow for more community involvement with various green practices and the ability to centralize some of the resources.

Mary also said she would support a lecture series on these green practices to bring more attention from the community.

The sub committee will gather the information and report to the CRC which will act as the clearing house for the information related to city efforts. The City Council has set a goal for the CRC to present a report of some sustainable ideas for better green practices in the community by the end of the year.

It was agreed that the CRC should formulate a green practices questionnaire for each City department to complete. To summarize the discussion, the CRC would like the sub committee to:

- Research green ordinances from other cities, so it can be discussed by the CRC.
- Possibly start a local lecture series on green practices.
- Recycling practices by City Departments
- Sub committee to report to the CRC on a monthly basis.
- Formulate a green environmental policy by January 2009.
- Formulate a questionnaire of green practices to circulate to City Departments.

The CRC sub committee members are Commissioner Henderson, Commissioner Chang, and also Commissioner Harper who stated that she would like to assist the sub committee. Commissioner Chang said the sub committee would have the Department questionnaire drafted for the next meeting for the CRC to discuss.

F) COMMISSIONER OPEN DISCUSSION

The committee would like to know the status of the Logvy-Monhoff Committee, Skateboarding Area and the Outdoor Dining Ordinance.

Commissioner More said she will talk to Erik Lunquist or Charlene Gallina about the status of the Outdoor Dining Ordinance before the next CRC meeting.

Commissioner Chang commented that the CRC should respond to the Skateboarding Group, even if is a negative answer, on the possibility of a skateboarding area.

Secretary Cahill responded that the City, with assistance from Matt Hickerson, organized an event specifically for the skateboarding group. There were food, drink and music provided for the event. It was hoped that the skateboarders would use the event as a forum for their skating area ideas. No kids attended the event, and while the event was a big disappointment, the City would continue to attempt to get input from the skateboarders. The

next step by Community Resources staff will be to get in touch with Matt Hickerson and the skateboarders to organize another event as a forum for their ideas.

Secretary Cahill said that there will be a report to update progress on the Dog Park at the next CRC meeting. She will also give a short oral report on the status of the Community Swimming Pool and that the probable opening date of the pool is in the Spring of 2009.

Secretary Cahill also reported that there were now two buildings planned at Logvy Park. One building would be divided in half and shared by both the Boys and Girls Club (Teen Center) and the Art Center. A second building is planned for CRC offices and some flex space for events and classes. Final design work is still not complete on these buildings. The Commissioners asked if either of these projects had any design work that incorporated green practices.

Dog Park and Green Practices reports are put on the agenda for the next CRC meeting.

G) ADJOURNMENT

The meeting of the Community Resources Commission was adjourned at 8:45 p.m. to the next scheduled meeting of the Commission on Wednesday, July 16, 2008 at the Calistoga Community Center, 1307 Washington Street, at 6:30 p.m.

RESPECTFULLY SUBMITTED:



**Mary Cahill, Community Resources Director
Secretary - Community Resources Commission**

Any writings or documents provided to a majority of the Community Resources Commission regarding any item on this agenda will be made available for public inspection at the Planning and Building Department located on the first floor at 1232 Washington Street, Calistoga, during normal business hours.

 **AMERICANS WITH DISABILITIES ACT:** In compliance with the American Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk's Department at (707) 942-2807. Notification forty-eight (48) hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

POSTING: I declare a copy of this agenda was posted at City Hall, 1232 Washington Street, Calistoga, among other locations in the city limits of Calistoga, on Friday, July 11, 2008.