

# City of Calistoga

## MEMO

**TO:** Community Pool Advisory Committee  
**FROM:** Olivia Lemen, Recreation Manager  
**DATE:** September 4, 2013  
**SUBJECT:** Discussion of End of Season Pool Projects

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1 As the season begins to slow down, it is a good time to discuss and make a plan  
2 for maintenance and facility enhancements. Funds continue to be tight, but  
3 some projects are already in motion. Some plans already scheduled are:

- 4 • Drain main lap pool to deal with chemical issues
- 5 • Attempt to address bee issue before next spring
- 6 • Deep clean facility – take a look at how to keep restroom floors  
7 clean
- 8 • Do regular maintenance on pumps and mechanical room
- 9 • Address any light fixture outages
- 10 • Replacement of seals on pumps

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12 City staff will be meeting with Diamond Quality in early September to draft a plan  
13 for these repairs and others which may come up. Work will begin immediately  
14 after the pool closes on October 20<sup>th</sup>.