

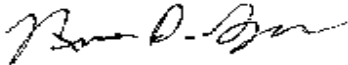
City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Richard Spitler, City Manager
DATE: September 3, 2013

SUBJECT: Consideration of a Resolution to initiate an amendment to Calistoga Municipal Code Chapter 6.04 Animal Control to change the designated enforcement agency of animal control from the Napa County Department of Environmental Health to one or more entities with animal control experience as the enforcement agency by City Council resolution and to authorize the City Manager to prepare Request for Proposals for Animal Control Services.

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

1 **ISSUE:** Consideration of a Resolution to initiate an amendment to Calistoga Municipal
 2 Code Chapter 6.04 Animal Control to change the designated enforcement agency of
 3 animal control from the Napa County Department of Environmental Health to one or
 4 more entities with animal control experience as the enforcement agency by City Council
 5 resolution and to authorize the City Manager to prepare Requests for Proposals for
 6 Animal Control Services.

7
 8 **RECOMMENDATION:** Adopt Resolution.
 9

10 **BACKGROUND/DISCUSSION:** Under Chapter 6.4 of the Calistoga Municipal Code
 11 the Animal Control Services enforcement agency is the Napa County Department of
 12 Environmental Health. This agency provided all animal control services in the city for
 13 many years until 2008. At that time the City Council decided to end the contract as a
 14 budget saving measure and general dissatisfaction with the service provided. Since
 15 then caring for sick, lost or injured animals has been on an informal basis with Police
 16 and Fire Departments relying heavily on the services of local veterinarian Steve
 17 Franquelin. The City has provided some grant assistance to Dr. Franquelin through its
 18 Community Enrichment Fund.
 19

20 The City's financial situation has improved and it is apparent that the City's animal
21 control service needs to be improved and relationships with service providers
22 formalized. The Wine Country Animal Lovers, a 501 c(3) organization has expressed
23 interest in taking over many of the animal control services called for in the municipal
24 code.

25
26 The City Attorney advises that a change in the municipal code is needed to allow the
27 Council to designation one or more entities to undertake the various animal control
28 functions. Also, it is recommended that the City prepare a request for proposals and
29 send to various groups or agencies that might be interested in providing this service,
30 including the Wine Country Animal Lovers, Inc. A potential contract would be in the form
31 of a multi-year professional services agreement.

32

33 **FISCAL IMPACT:**

34 This year's budget did allocate \$6,000 in the Police Department budget for animal
35 control services. Changing the municipal code to allow Council designation of an animal
36 control service provider will have no impact on the budget. However, depending on the
37 nature of the services to be provided, the cost of providing formal animal control
38 services could range from \$15,000 to \$30,000 a year.

39

40 **ATTACHMENTS:**

41

- 42 1. Draft Resolution
- 43 2. Chapter 6.04 of the Calistoga Municipal Code

44