

**RESOLUTION NO. 2013-XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH FISCHER COMPUTER SYSTEMS FOR INFORMATION TECHNOLOGY SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000 AND TO APPROVE A BUDGET ADJUSTMENT OF \$28,500 FOR FISCAL YEAR 2013-2014 FROM THE UNAPPROPRIATED EQUIPMENT REPLACEMENT FUND TO THE COMPUTER SYSTEM FUND**

**Authorizing Agreement No. \_\_\_\_\_**

1           **WHEREAS**, the City of Calistoga has six departments comprised of 46  
2 full-time employees; and

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4           **WHEREAS**, the City currently has no full-time staff dedicated to  
5 Information technology, nor does it have someone trained or with an information  
6 technology background on staff; and

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8           **WHEREAS**, information technology is currently centered in the Finance  
9 Department for long-term planning, coordination between departments and  
10 contract oversight; and

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12           **WHEREAS**, the City recognizes the need to have information technology  
13 outsourced for client help desk support, network and system administration,  
14 applications development, applications maintenance, data base administration  
15 and specific project development, implementation and support; and

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17           **WHEREAS**, in June 2013 during budget workshops the Council adopted a  
18 strategic goal of improving the City's use of technology; and

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20           **WHEREAS**, as of July 31, 2013 the part-time staff member who was  
21 overseeing the Information Technology needs of the police department  
22 employment terminated; and

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24           **WHEREAS**, the City has successfully contracted with Fischer Computer  
25 Systems for information technology assistance for the last fifteen years and it is  
26 in the public interest to continue this relationship.

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28           **NOW THEREFORE BE IT RESOLVED THAT**, the City Council of the City  
29 of Calistoga hereby authorizes the City Manager to enter into a professional  
30 services agreement with Fischer Computer Systems in the amount not to exceed  
31 \$50,000 for information technology services as set forth in Exhibit A to this  
32 Resolution, subject to review and approval by the City Attorney.  
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34           **NOW THEREFORE BE IT FURTHER RESOLVED THAT**, that the  
35 Calistoga City Council hereby approves a budget adjustment of \$28,500 for  
36 Fiscal Year 2013-2014 from the unappropriated Equipment Replacement Fund to  
37 the Computer System Fund (15-4975-4402).  
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39           **PASSED, APPROVED AND ADOPTED** by the City Council of the City of  
40 Calistoga at a regular meeting held this **17th day of September, 2013**, by the  
41 following vote:  
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43           **AYES:**

44           **NOES:**

45           **ABSTAIN**

46           **ABSENT:**

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**CHRIS CANNING, Mayor**

52           **ATTEST:**

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**KATHY FLAMSON, Deputy City Clerk**