

RESOLUTION NO. 2013-XXX

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3 **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,**
4 **COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE**
5 **CHAMBER OF COMMERCE SPECIAL EVENT PERMIT FOR THE LIGHTED**
6 **TRACTOR PARADE ON DECEMBER 7, 2013**
7

8 **WHEREAS**, Calistoga Municipal Code requires a special event permit to use
9 public property for a special event; and

10
11 **WHEREAS**, the Calistoga Chamber of Commerce has submitted an application
12 for a special event permit to host the 18th annual Lighted Tractor Parade on December
13 7, 2013, and;

14
15 **WHEREAS**, the annual Lighted Tractor Parade's success is measured by the
16 increased number of individuals attending the event; and

17
18 **WHEREAS**, the increased attendance has resulted in concerns being raised by
19 City public safety officials due to attendees standing in the street and blocking the
20 sidewalk, potentially reducing emergency service response times; and

21
22 **WHEREAS**, the application includes a request to extend the parade route along
23 Lincoln Avenue from Cedar Street to Stevenson Street, and

24
25 **WHEREAS**, an adjacent property owner has expressed concern over the
26 expanded parade route due to potential impacts to their property; and

27
28 **WHEREAS**, the extension of the parade route is supported by City public safety
29 officials and is in the public health, safety and general welfare interests of the City; and

30
31 **WHEREAS**, City staff have determined that imposing the following conditions on
32 the special event permit are reasonable to address the concerns of the adjacent
33 property owner:

- 34
35 1. Permittee shall follow specified route as indicated on the permit.
36 2. Float music and amplification will be kept within appropriate range as outlined
37 by the noise ordinance.
38 3. All vehicles and floats shall obey all Cal Trans highway vehicle restrictions
39 including the height restriction of 13'6" and weight restrictions for metal wheel
40 vehicles.
41 4. Permittee shall be responsible for the collection and removal of any and all
42 trash or garbage generated by this event or contract trash collection at
43 permittee's expense.
44 5. Encroachment Permit through Cal Trans is required for the parade to travel
45 down Lincoln Avenue.
46 6. The City of Calistoga Police and Public Works Department shall provide the
47 traffic control at the permittee's expense and arrangement.
48 7. Permittee shall be responsible for insuring that the beer/wine/beverage sales
49 are in accordance with business use permit, Alcohol Beverage Control and
50 Health Department requirements as well as City ordinance.

- 51 8. Permittee will purchase fencing (snow fence style) at its own expense. City
52 Public Works Department will install and break down the fencing as parts of
53 its service contract for labor with the Chamber for the overall event. The
54 fencing will run in front of the Dr. Wilkinson Hot Springs Resort property from
55 the corner of Fair Way to the corner of Stevenson.
56 9. Permittee will fund one security guard for a maximum of four (4) hours to be
57 stationed in front of the Dr. Wilkinson Hot Springs Resort property.

58 **NOW THEREFORE BE IT RESOLVED THAT**, the City Council of the City of
59 Calistoga hereby approves the special event permit request by the Calistoga Chamber
60 of Commerce to host the 18th annual Lighted Tractor Parade with and expanded parade
61 route on Lincoln Avenue from Cedar St. to Stevenson Street on December 7, 2013 in
62 accordance with the aforementioned conditions and authorizes the City Manager to
63 issue the special event permit subject to the conditions noted above.
64

65 **PASSED, APPROVED AND ADOPTED** by the City Council of the City of
66 Calistoga at a regular meeting held this 15th of October, 2013, by the following vote:
67
68
69

70 **AYES:**

71 **NOES:**

72 **ABSTAIN/ABSENT:**
73
74
75
76

77 _____
78 **CHRIS CANNING, Mayor**

79 **ATTEST:**
80
81

82 _____
KATHY FLAMSON, Deputy City Clerk

City of Calistoga Special Event Permit Application



City of Calistoga
1232 Washington St.
Calistoga, CA
94515
Phone: 707-942-2838
Fax: 707-942-2771
www.ci.calistoga.ca.us

Please select the activity you are requesting to conduct:

- Facility Rental
- Community Park Rental
- Community Pool Rental
- Event on Public Property
- Event on Private Property
- Filming / Photography

Event on City Streets or sidewalks Other (please describe below) - Logy parking lot.
 ↳ Parade

Section 1. Applicant Information

| | | | |
|-------------------|---------------------|-------------------------|------------------------------|
| Application Date: | 7/30/2013 | Main Contact: | Carolyn Denero |
| Applicant Name: | Calistoga Chamber | Contact Cell: | 209-298-2956 |
| Address: | 1133 Washington St. | Email Address: | carolyn@calistogachamber.net |
| State / Zip: | Calistoga, 94515 | # of Vehicles Involved: | 50-60 |
| Main Phone: | 707-942-6333 | | |

Section 2. Event Information

| | | | |
|------------------------------------|--|-------------------------|------------------|
| Event Start Date: | December 7, 2013 | Event End Date: | December 7, 2013 |
| Event Name: | Calistoga Lighted Tractor Parade | | |
| Please briefly describe the event: | 50 lighted vehicles/tractors/floats will proceed down Lincoln Ave., beginning at Cedar St. to Stevenson. At Stevenson they will turn off Lincoln + return to staging area. | | |
| Specific Event Location: | Stage @ Logy - Parade route Lincoln between Cedar and Stevenson | Attendance: | 5000+ people |
| (If applicable) Event Address: | | | |
| Event Start Time: | 7:00 PM | Event End Time: | 8:00 PM |
| Set-Up Hrs. Required: | 2 | Clean-up hrs. Required: | 1 |

Section 3. Event Requirements

Status of Applicant:

- Calistoga Resident
 Not-for-profit - Tax ID # 94-215998
 If not-for-profit, are you Yes located in Calistoga? No
 Non-Resident
 Business

Insurance Information:

| | |
|--------------------|---------------------|
| Insurance Co: | Nautilus |
| Agent Name: | Tina Eaton |
| Address: | 390 W. Standley St. |
| City/State/Zip: | Utah, CA 95482 |
| Policy #: | NC989754-02 |
| Policy Start Date: | 8/15/12 |
| Policy End Date: | 8/15/13 |

Please be aware of our policy:

As a condition of issuance, the approved permittee, agrees to indemnify, hold harmless, release and defend (even if the allegations are false, fraudulent, or groundless) to the maximum extent allowed by law, the City Manager, the City of Calistoga, its City Council, and each member thereof, and its officers, employees, advisory board members and representatives, from and against any and all liability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation) which in whole or in part result from, arise out of, or are claimed to result from or to arise out of any acts, negligence, errors, or omissions of approved applicant, its employees, representatives, contractors, subcontractors, or agents by reason of or arising out of, or in any matter connected with, any and all acts, operations, privileges authorized, allowed or undertaken pursuant to the use approval under their ordinance including, without limitation, any condition or property used in operations. This agreement of indemnity includes, but is not limited to, personal injury, (including death at any time) and property or other damage sustained by any person or persons (including, but not limited to, companies, corporations, approved applicant and its employees or agents, and members of the general public).

↳ will send new policy info when we receive it

Event Questionnaire:

When completing this portion of the application, please be as detailed and specific as possible in regard to your request.

Is this event open to the public?

Yes

Will an admission fee be charged?

No

If so, how much?

[]

Is the event a fund-raiser?

No

Will alcohol be served?

No

Will alcohol be sold?

No

NOTE: ABC License to Sell permit is required.

Will you need access to electricity?

Yes

NOTE: Electricity not always available, please be prepared to provide a generator.

Will electrical services be provided by a generator?

No

If on private property, is the property owner applying for this permit?

N/A

If NO, a letter of authorization from the property must be submitted along with this application.

Will food be served or sold?

No

NOTE: Separate permit from Napa County may be required.

Will your event be on sidewalks, streets or other city right-of-ways?

Yes

Will your event have live or amplified music?

Yes

Please describe music requests:

Announcer will be amplified.
Certain floats will have music.

Will additional **Police** services be needed? (fees may apply)

Yes

Will additional **Fire** services be needed? (fees may apply)

Yes

Will additional **Public Works Employees** be needed? (fees may apply)

Yes

Will additional **Recreation Employees** be needed? (fees may apply)

[]

Please describe any additional services and/or requirements to be considered for this permit.

No parking signs placed along Lincoln from Cedar to Stevenson and on Cedar from Lincoln to Elm. Use of logvy parking lot - lights on and restrooms unlocked.

Applicant hereby agrees to defend, indemnify and hold harmless the City of Calistoga, it's officers, agents, and employees from and against all claims of whatever nature resulting from any loss, damage, liability, cost or expense that may arise during, or be caused in any way by such use or occupancy of the City of Calistoga facilities.

I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for all fees associated with this permit and any damages sustained by the building, furniture, landscaping or equipment occurring through the use or occupancy of said facility by the applicant. Any loss or damages sustained to the above shall be compensated within seven (7) days.

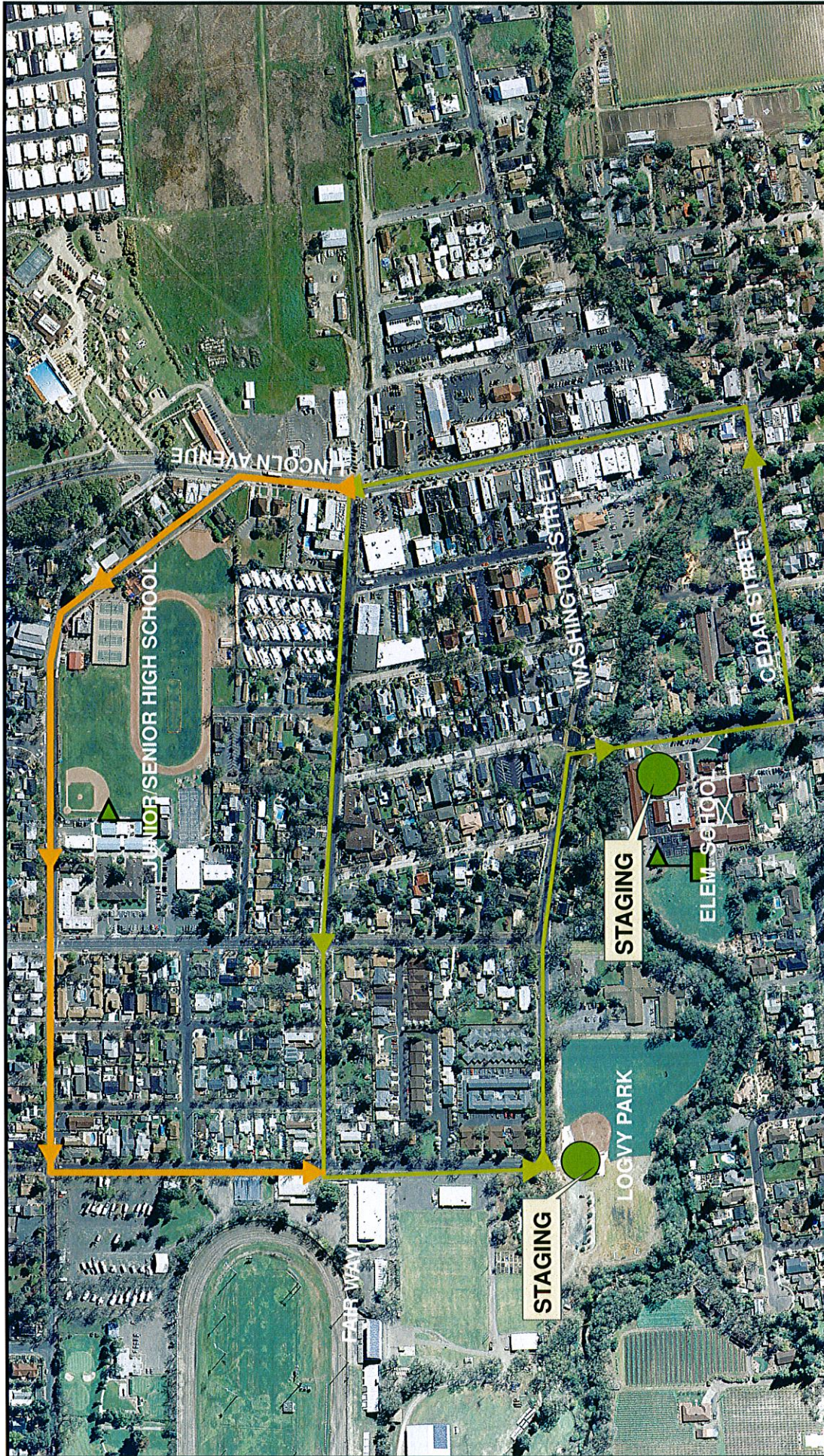
I further certify that I have read and understand the City of Calistoga rules, regulations, policies and procedures contained in the document. I further understand that my failure to abide to said rules, regulation, policies, procedures and any special conditions might result in any issued Permits being revoked and/or a portion of all of my cleaning deposit being forfeited.

Electronically signed by:

Carolyn Penero

Date:

7/30/13



VICINITY MAP

TRACTOR PARADE ROUTE



Historic Route



Proposed Route

