

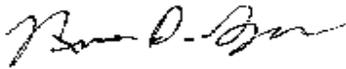
# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Richard Spitler, City Manager  
**DATE:** February 18, 2014  
**SUBJECT:** Set Special City Council Study Sessions for Goal Setting and Budget Review

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APPROVAL FOR FORWARDING:




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Richard D. Spitler, City Manager

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- 1 **ISSUE:** Set Special City Council Study Sessions for Goal Setting and Budget Review  
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3 **RECOMMENDATION:** By motion, set special City Council study sessions as follows:  
4  
5 March 17, 9:00am to 5:00pm for Council goal setting study session  
6  
7 March 20, 9:00am to 5:00pm for Council goal setting study session (if needed)  
8  
9 May 15, 12:00 to 5:00pm for Council budget study session  
10  
11 May 27, 12:00 to 5:00pm for Council budget study session (if needed)  
12  
13 June 10, 6:00pm for City Council Public Hearing on draft budget  
14  
15 June 17, 7:00pm for Regular Meeting of the City Council for adoption of budget  
16  
17 **BACKGROUND:**  
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19 The 2014/15 budget preparation process has begun. Typically the City Council sets  
20 goals and objectives for the city prior to staff preparing the draft budget. Also, the  
21 Council usually meets with all of the departments to hear from the department heads  
22 regarding upcoming projects and challenges. The Council then can ask questions of  
23 each department head. All of these study sessions are held at the Community Center  
24 and are public meetings. No actions are taken at these study sessions. A public

25 hearing is required prior to adoption of the budget. The budget must be adopted prior to  
26 June 30, 2014.