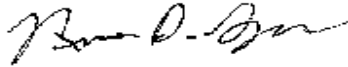


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, Deputy City Clerk
DATE: March 4, 2014
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

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 - 2 **DISCUSSION:** Minutes of the February 18, 2014, Regular Meeting of the Calistoga City
 - 3 Council.
 - 4
 - 5 **RECOMMENDATION:** Approve Minutes.
 - 6
 - 7 **ATTACHMENTS:** Draft Minutes of February 18, 2014.
 - 8

MINUTES

**CITY COUNCIL - REGULAR MEETING
TUESDAY, February 18, 2014 – 7:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER

Mayor Canning Called the Regular Session to order at 7:00 P.M.

In attendance were the following: Councilmember Irais Lopez-Ortega, Councilmember James Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were the following: Police Chief Mitch Celaya, Administrative Services Director Gloria Leon, Public Works Director Michael Kirn, City Manager Richard Spitler and Deputy City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Don Holinsworth, spoke of rental of mobile homes in Chateau Calistoga.

Mayor Canning closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to approve the Council Meeting Agenda. The Motion was carried unanimously.

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Mayor Canning announced that the Community Forum will be held on February 23, 2014, at 6 pm at the Community Center. He reminded the audience the last rain has not changed the Stage II Water Emergency and the restrictions begin March 1, 2014. All restrictions are posted on the City of Calistoga's website. He also stated there will be a Gang and Youth Violence Community meeting will be at 5:30-7:30 P.M. at the Calistoga Jr/Sr High School also on February 23, 2014.

F) PROCLAMATIONS/ PRESENTATIONS/ AWARDS

1) Mayor Canning presented **Dustin Anderson** with the Calistoga Youth Diversion Youth of the Year from the St. Helena and Calistoga Boys and Girls Club.

44 **Mayor Canning** presented **Tony Mendieta** with the Youth of the Year
45 from the St. Helena and Calistoga Boys and Girls Club. **Laila Elkeshen**
46 was unable to accept her award as Calistoga Youth of the Year from the
47 St. Helena Boys and Girls Club.

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49 **2) Mayor Canning** presented **Calistoga Rotary Club** a Proclamation
50 honoring 90 Years of Service to Calistoga and beyond. **Calistoga Rotary**
51 **President David Moon-Wainright** accepted the Proclamation.

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53 **3) Presentation Ben Lingo, Project Manager** with **Corporation for Better**
54 **Housing**, presented information regarding the development of **Calistoga**
55 **Family Apartments, at 1715 Washington Street.** Council discussion
56 ensued. **Justin Hardt, Project Manager** with **Corporation for Better**
57 **Housing**, responded to questions from the Council.

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59 **Mayor Canning** opened oral communication.

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61 **Larry Kroman** addressed the Council regarding the need for more
62 housing.

63
64 **Father Thomas Hughes** inquired about the density of the apartments.
65 **Mr. Hardt** related the development has 48 units with 16 one-bedroom, 16
66 two-bedroom and 16 three-bedroom apartments; with the maximum
67 occupancy in a three-bedroom is 6 people, a two-bedroom is 4 people and
68 a one-bedroom is 2 people.

69
70 **Jean Haidary** inquired about the income limit. **Mr. Lingo** replied that it
71 will be between 30-60% of Average Median Household Income.

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73 **Larry Kroman** mentioned the freeze of Section 8 Housing funds. He also
74 inquired about other housing in Calistoga.

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76 **Mayor Canning** closed oral communication.

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78 **G) CONSENT CALENDAR**
79 **4) Approval of Minutes of the February 4, 2014 Regular City Council**
80 **Meeting.**

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82 It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by
83 Councilmember Barnes to approve **Item No. 4** of the Consent
84 Calendar. The Motion was carried unanimously.

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86 **H) PUBLIC HEARING**
87 **None**

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I) GENERAL GOVERNMENT

- 5) Setting of Special Council Study Session dates on March 17 and 20, 9 A.M. to 5 P.M., for Goal Setting on May 15 and 27 from 12 noon to 5 P.M., for Budget Review to prepare the City Council goals and objectives for Fiscal Year 2014-2015 and on June 10 at 6 P.M. for a City Council Public Hearing to draft the budget at the Community Center.**

City Manager Spitler presented this item. Discussion ensued.

It was MOVED by Councilmember Kraus and Vice Mayor Dunsford SECONDED by to approve the proposed dates.

- AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning**
NOES: None
ABSTAIN: None
ABSENT: None

- 6) Adoption of Resolution No. 2014-015 to authorize a loan application to the Safe Drinking Water State Revolving Fund for construction of the Dwyer Road Water Pump Station in the amount of Two Million Dollars.**

Public Works Director Mike Kirn presented this item noting the funding might be as much as **Six Million Dollars**. Council discussion ensued.

Mayor Canning opened oral communication. With no questions or comments from the Council and public, **Mayor Canning** closed oral communication.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega to adopt Resolution No. 2014-015 authorizing a loan application to the Safe Drinking Water State Revolving Fund for construction of the Dwyer Road Water Pump Station in the amount of up to Six Million Dollars. The Motion was carried by the following vote:

- AYES: Councilmembers Kraus, Lopez-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning**
NOES: None
ABSTAIN: None
ABSENT: None

- 135 7) Adoption of Resolution No. 2014-016 to authorize the City Manager
136 to Execute a Professional Services Agreement with Adobe
137 Associates in an amount not to exceed \$16,000 for Design
138 Engineering Services related to the Pine Street Sewer Lift Station.
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140 Public Works Director Mike Kirn presented this item. Council discussion
141 ensued.
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143 Mayor Canning opened oral communication. With no questions or
144 comments from the Council and public, Mayor Canning closed oral
145 communication.
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147 It was MOVED by Councilmember Kraus and SECONDED by
148 Councilmember Barnes to adopt Resolution No. 2014-016 authorizing
149 the City Manager to Execute a Professional Services Agreement with
150 Adobe Associates in an amount not to exceed \$16,000 for Design
151 Engineering Services related to the Pine Street Sewer Lift Station.
152 The Motion was carried by the following vote:
153

154 AYES: Councilmembers Kraus, Barnes and Lopez-
155 Ortega, Vice Mayor Dunsford and Mayor Canning
156 NOES: None
157 ABSTAIN: None
158 ABSENT: None
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- 160 8) Adoption of Resolution 2014-017 to approve the Budget Adjustments
161 for the Fiscal Year 2013-2014 Mid-Year Budget General Fund Budget
162 Adjustments.
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164 Administrative Services Director Gloria Leon presented this item.
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166 Mayor Canning opened oral communication. With no questions or
167 comments from the Council and public, Mayor Canning closed oral
168 communication.
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170 It was MOVED by Vice Mayor Dunsford and SECONDED by
171 Councilmember Barnes to adopt Resolution No. 2014-017 approving
172 the Budget Adjustments for the Fiscal Year 2013-2014 Mid-Year
173 Budget General Fund Budget Adjustments. The Motion was carried
174 by the following vote:
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176 AYES: Vice Mayor Dunsford, Councilmembers Barnes,
177 Kraus and Lopez-Ortega and Mayor Canning
178 NOES: None
179 ABSTAIN: None
180 ABSENT: None
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9) Direction from City Council regarding possible Cross Walk from First Street to the Police Station Parking Lot.

Public Works Director Mike Kirn presented this item. Council discussion ensued. **City Manager Spitler** suggested this issue might be included the budget process. There was Council consensus to not dedicate any staff resources to create a cross walk.

J) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:58 PM to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, March 4, 2014, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, Deputy City Clerk

Approved by: Chris Canning, Mayor