

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council

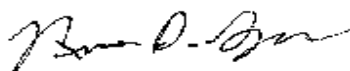
**FROM:** Richard Spitler, City Manager

**DATE:** April 15, 2014

**SUBJECT:** Community Enrichment Grant Award to Wine Country Animal Lovers and Budget Adjustment in the Amount of \$8,000

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APPROVAL FOR FORWARDING:




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Richard D. Spitler, City Manager

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2 **ISSUE:** To consider a Resolution authorizing a 2013/2014 Community  
3 Enrichment Grant Award to the Wine Country Animal Lovers, Inc., in the amount  
4 of \$8,000 for Stray Animal Services and a Budget Adjustment.  
5

6 **RECOMMENDATION:** Adopt Resolution.  
7

8 **BACKGROUND:** The City Council through the budget process has established a  
9 Community Enrichment Grant Program to fund non-profit groups that contribute  
10 to needed community services. On August 20, 2014 the City Council awarded  
11 \$5,000 in grants to five non-profits.  
12

13 On January 28, 2014 City staff received a request from the Wine Country Animal  
14 Lovers, Inc. (WCAL) requesting that the City refund up to \$13,965 for stray  
15 animal services that were funded by them during Calendar Year 2013 (see  
16 Attachment 1).  
17

18 **DISCUSSION:** As the Council is aware the City has no formal animal control  
19 service. It has relied upon the volunteer efforts of Dr. Franquelin to provide stray  
20 animal services. Dr. Franquelin, in turn, is financially assisted by WCAL to help  
21 reimburse him for the cost of this service. The Council has directed staff to  
22 prepare a request for proposals for formal animal control services in the  
23 community; however, this process has not been completed. In the past the  
24 Council has offered a Community Enrichment grant to Dr. Franquelin for his stray  
25

26 animal services up to \$2,500, however, his does not cover the true costs of  
27 providing this service.

28

29 This request was reviewed by the Community Enrichment Grant Subcommittee  
30 consisting of Councilmembers Kraus and Lopez. They have recommended that  
31 \$8,000 be granted to WCAL for this past year. Of this amount \$4,000 was  
32 included in the Police Department budget for animal control services.

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34 **FISCAL IMPACT:** he adopted 2013/2014 Fiscal Year budget contains \$4,000 in  
35 funds in the Police Operations budget (01-4116-4402) for animal control  
36 services. The other \$4,000 would need to come out of the unappropriated  
37 General Fund Reserves. It is suggested that if this request is approved, the  
38 combined \$8,000 amount be transferred to the Community Enrichment Grant  
39 Program (01-4107) to fund the WCAL grant.

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41 **ATTACHMENTS:**

42 1. WCAL Grant Request

43 2. Draft Resolution

**Richard Spitler**

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**From:** Pam Ingalls  
**Sent:** Tuesday, January 28, 2014 10:49 AM  
**To:** Richard Spitler  
**Cc:** Bob Beck; Alissa McNair  
**Subject:** Stray Services

Dear Richard, as we discussed in our meeting earlier this month, please accept this as Wine Country Animal Lover's ("WCAL") request for reimbursement of stray animal expense. For the precious twelve months, WCAL spent \$13,965 on stray animal services in Calistoga. We can provide a breakdown of those numbers if you would like. We are asking that the City reimburse WCAL this amount or as much of it as possible. In a twelve month period, this is a low number for animal services in a city the size of Calistoga.

RESOLUTION NO. 2013-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING A COMMUNITY ENRICHMENT GRANT TO THE WINE COUNTRY ANIMAL LOVERS, INC. FOR STRAY ANIMAL SERVICES AND TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$8,000 FOR THE 2013/2014 FISCAL YEAR

WHEREAS, community service and community serving programs have long been a tradition in Calistoga; and

WHEREAS, the Calistoga City Council has supported such activity in the past; and

WHEREAS, the Calistoga City Council intends to provide financial support to activities which enrich the Calistoga community; and

WHEREAS, City Council adopted the General Fund Operating Budget for Fiscal Year 2013/2014 including \$5,000 for the Community Enrichment Grant Program; and

WHEREAS, the Calistoga City Council has adopted Resolution No. 2013-071 establishing the Community Enrichment Grant objectives for Fiscal Year 2013/2014; and

WHEREAS, on August 20, 2014 the City Council approved grant awards to five non-profits in for a total amount of \$5,000; and

WHEREAS, on January 28, 2014 the City received another Enrichment Grant request from the Wine Country Animal Lovers for stray animal services rendered in 2013 in the amount of \$13,965; and

WHEREAS, on March 18, 2014 the City Council reviewed the grant request and the Community Enrichment Grant subcommittee recommendation to fund this request in the amount of \$8,000; and

WHEREAS, the City Council hereby determines that the stray animal service provided by Dr. Franquelin through the Wine Country Animal Lovers is consistent with the Community Enrichment Grant objectives for this fiscal year and is a desirable community service that greatly assists the city of Calistoga in providing animal control services.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby approves a grant award to the Wine Country Animal Lovers, Inc. in the amount of \$8,000 for stray animal services rendered during Fiscal Year 2013/14 and a budget adjustment to transfer \$4,000 from funds in the Police Operations budget (01-4116-4402) and \$4,000 from the unappropriated General Fund reserve for animal control services to the Community Enrichment Grant Program (01-4107).

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 15<sup>th</sup> day of April 2014, by the following vote:

- AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:
KATHY FLAMSON, Deputy City Clerk