

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council

**FROM:** Kathy Flamson, Deputy City Clerk

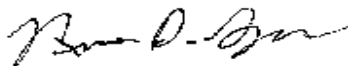
**DATE:** April 15, 2014

**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Richard Spitler, City Manager

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**DISCUSSION:** Minutes of the April 1, 2014 regular City Council meeting.

**RECOMMENDATION:** Approve Minutes.

**ATTACHMENTS:** Draft Minutes of the aforementioned meetings.

**MINUTES**

**CITY COUNCIL - REGULAR MEETING  
TUESDAY, April 1, 2014 – 7:00 P.M.  
CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER**

**Mayor Canning Called the Regular Session to order at 7:02 P.M.**

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris Canning. It was noted that Councilmember Irais Lopez-Ortega was absent.

Also present were the following: Planning and Building Director Lynn Goldberg, Public Works Director Michael Kirn, Administrative Services Director Gloria Leon, Senior City Planner Erik Lundquist, Executive Secretary to the City Manager Melissa Valesquez, City Manager Richard Spitler and Deputy City Clerk Kathy Flamson.

**B) SALUTE TO THE FLAG**

**C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

**Mayor Canning** opened Oral Communication.

**Susan Snook, 2412 Foothill Blvd.**, spoke of the mandated water usage days.

**Dennis McNay, Foothill Blvd.**, spoke on behalf of the Native Sons of the Golden West regarding the donation of a new flag pole to the Friends of Pioneer Park. Native Sons requested that only government flags be flown from the flag pole.

**Mayor Canning** closed Oral Communication.

**D) ADOPTION OF MEETING AGENDA**

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to approve the Council Meeting Agenda. The Motion was carried by the following vote:

- AYES:** Vice Mayor Dunsford, Councilmembers Barnes and Krause and Mayor Canning
- NOES:** None
- ABSTAIN:** None
- ABSENT:** Councilmember Lopez-Ortega

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**E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

**Councilmember Barnes** discussed the upcoming deadline to purchase commemorative bricks from the American Legion to honor U.S. Military Veterans. The bricks will be dedicated at the Memorial Day service. For more information, contact Councilmember Barnes at 942-2241 or anyone in the American Legion.

**Mayor Canning** announced the next Community Forum will be held Wednesday, April 16 at 6 P.M. There will be a National Victim's Rights event at New Technology High School, 920 Yount Street, Napa, from 5-6:30 P.M. on April 10. Also, thoughts and prayers go out the musician Herb Gibson.

**F) PROCLAMATIONS/ PRESENTATIONS/ AWARDS**

**1) Recognized the month of April as Sexual Assault Awareness Month.**

**Mayor Canning** presented this proclamation to **Sexual Assault Bi-Lingual Advocate Araceli Vargas** from **Napa Emergency Women Services (NEWS)**. She shared current statistics of sexual assault incidents in Napa County and the greater Bay Area.

**2) Recognized the month of April as Alcohol Abuse Awareness Month.**

**Mayor Canning** presented this proclamation to **Friday Night Live Club** members **Natalia Gomez** and **Ruth Rodriguez**, both are seniors at Calistoga High School. They announced upcoming Calistoga High School events supporting Alcohol Abuse Awareness.

**3) A Status Report Update Regarding the Monhoff Center** was given by

**Public Works Director Mike Kirn. Executive Director of the Boys and Girls Clubs of St. Helena and Calistoga Jay Templeton** discussed the Youth Development Program and the Teen Center updates. Council discussion ensued.

**Mayor Canning** opened public comment. Hearing none, **Mayor Canning** closed public comment.

**G) CONSENT CALENDAR**

**4) Approval of Minutes of the March 17 and 20, 2014 Special City Council Study Session Meeting and March 18, 2014 Regular City Council Meeting.**

**5) Direction by City Council for City Staff to prepare an Active Transportation Plan.**

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- 6) Adoption of Resolution No. 2014-020 rescinding Resolution No. 98-113 and re-establishing guidelines for Public Convenience or Necessity Determination, as required by California Department of Alcoholic Beverage Control (ABC) prior to issuing a license(s) to sell alcoholic beverages (both on-sale and off-sale) in an area that is considered to be "Over-Concentrated".

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It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Kraus to approve Item Nos. 4 and 5 of the Consent Calendar. The Motion was carried by the following vote:

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AYES: Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning

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NOES: None

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ABSTAIN: None

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ABSENT: Councilmember Lopez-Ortega

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It was MOVED by Councilmember Barnes and SECONDED by Councilmember Kraus to approve Item No. 6 on the Consent Calendar. The Motion was carried by the following vote:

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AYES: Councilmembers Barnes and Kraus and Mayor Canning

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NOES: None

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ABSTAIN: Vice Mayor Dunsford,

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ABSENT: Councilmember Lopez-Ortega

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#### H) PUBLIC HEARING

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- 7) Preparation for Adoption of Ordinance No. 700 to amend Municipal Code Title 17 (Zoning) allowing the keeping of chickens in residential zoning districts, and adding Chapter 6.06, Domestic Chicken Keeping, to Title 6 (Animals) of the Calistoga Municipal Code establishing general regulations for chicken keeping.

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Planning and Development Director Goldberg introduced the item. Council discussion ensued.

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Mayor Canning opened the Public Hearing.

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Dennis McNay spoke of issues and benefits of keeping chickens.

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With no further comments, Mayor Canning closed the Public Hearing.

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132 It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by  
133 Councilmember Kraus to introduce **Ordinance No. 700** and waive the  
134 first reading. The Motion was carried by the following roll call vote:

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136 **AYES:** Vice Mayor Dunsford, Councilmembers Kraus and  
137 Barnes and Mayor Canning  
138 **NOES:** None  
139 **ABSTAIN:** None  
140 **ABSENT:** Councilmember Lopez-Ortega

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142 **8) Adoption of Resolution No. 2014-021 granting Mount View Hotel an**  
143 **on-sale and off-sale alcoholic beverage license due to Public**  
144 **Convenience or Necessity.**

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146 **Vice Mayor Dunsford** declared a conflict of interest due to his type of  
147 business and left the dais. **Mayor Canning** stated that he was not  
148 required to recuse himself because this action will not affect the Chamber  
149 membership dues if it is approved or denied.

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151 **Senior Planner Erik Lundquist** introduced the item. Council discussion  
152 ensued.

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154 **Mayor Canning** opened the Public Hearing. Receiving no public  
155 comment, **Mayor Canning** closed the Public Hearing.

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157 It was **MOVED** by Councilmember Kraus and **SECONDED** by  
158 Councilmember Barnes to adopt **Resolution No. 2014-021** granting  
159 Mount View Hotel an on-sale and off-sale alcoholic beverage license  
160 due to Public Convenience or Necessity. The Motion was carried by  
161 the following vote:

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163 **AYES:** Councilmembers Kraus and Barnes and Mayor  
164 Canning  
165 **NOES:** None  
166 **ABSTAIN:** None  
167 **ABSENT:** Vice Mayor Dunsford and Councilmember Lopez-  
168 Ortega

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170 **Vice Mayor Dunsford** returned to the dais.

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172 **9) Adoption of Resolution No. 2014-022 granting a waiver from**  
173 **undergrounding existing overhead utilities within the White Parcel**  
174 **Map (PM 2013-1) pursuant to CMC §16.02.080.**

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176           **Senior Planner Lundquist** introduced the item. Council discussion  
177           ensued.

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179           **Mayor Canning** opened the Public Hearing. Receiving no public  
180           comment, **Mayor Canning** closed the Public Hearing.

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182           **It was MOVED by Councilmember Kraus and SECONDED by**  
183           **Councilmember Barnes to adopt Resolution No. 2014-022 to grant a**  
184           **waiver to undergrounding existing overhead utilities within the White**  
185           **Parcel Map (PM 2013-1) pursuant to CMC §16.02.080. The Motion**  
186           **was carried by the following vote:**

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188                   **AYES:           Councilmembers Kraus and Barnes, Vice Mayor**  
189                                   **Dunsford and Mayor Canning**

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- 10) Adoption of Resolution No. 2014-023 adopting guidelines to be used in reviewing the Design of Residential Development (CI 2013-1 & CI 2014-1).

200           **Planning and Development Director Goldberg** introduced the item. Council discussion ensued.

201           **Mayor Canning** opened the Public Hearing. Receiving no public  
202           comment, **Mayor Canning** closed the Public Hearing.

204           **It was MOVED by Councilmember Barnes and SECONDED by**  
205           **Councilmember Kraus to adopt Resolution No. 2014-023 adopting**  
206           **guidelines to be used in reviewing the Design of Residential**  
207           **Development (CI 2013-1 & CI 2014-1). The Motion was carried by the**  
208           **following vote:**

210                   **AYES:           Councilmembers Barnes and Kraus, Vice Mayor**  
211                                   **Dunsford and Mayor Canning**

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- 11) Preparation for Adoption of Ordinance No. 701 to rescind Calistoga Municipal Code Chapter 17.06, Design Review, and Chapter 17.34, Single-Family Residential Standards, from Title 17 (Zoning) and adopt Chapter 17.41, Design Review.

221 **Planning and Development Director Goldberg** introduced the item.

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223 **Mayor Canning** opened the Public Hearing. Receiving no public  
224 comment, **Mayor Canning** closed the Public Hearing.

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226 It was **MOVED** by Councilmember **Barnes** and **SECONDED** by  
227 Councilmember **Kraus** to introduce **Ordinance No. 701** and waive the  
228 first reading. The Motion was carried by the following roll call vote:

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230 **AYES:** Councilmembers **Barnes** and **Kraus**, Vice Mayor  
231 **Dunsford** and **Mayor Canning**

232 **NOES:** None

233 **ABSTAIN:** None

234 **ABSENT:** Councilmember **Lopez-Ortega**

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236 12) Adoption of **Resolution No. 2014-024** adopting the Calistoga Climate  
237 Action Plan (CAP) which implements Green House Gas Emissions  
238 Reduction Measures, including researching and applying for grant  
239 funding.

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241 **Planning and Development Director Goldberg** introduced the item.

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243 **Mayor Canning** opened the Public Hearing. Receiving no public  
244 comment, **Mayor Canning** closed the Public Hearing.

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246 It was **MOVED** by Vice Mayor **Dunsford** and **SECONDED** by  
247 Councilmember **Kraus** to adopt **Resolution No. 2014-024** adopting  
248 the Calistoga Climate Action Plan (CAP) which implements Green  
249 House Gas Emissions Reduction Measures, including researching  
250 and applying for grant funding. The Motion was carried by the  
251 following vote:

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253 **AYES:** Vice Mayor **Dunsford**, Councilmembers **Kraus** and  
254 **Barnes** and **Mayor Canning**

255 **NOES:** None

256 **ABSTAIN:** None

257 **ABSENT:** Councilmember **Lopez-Ortega**

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259 I) **GENERAL GOVERNMENT**

260 13) Presentation of a status report of Calistoga's Stage II Water  
261 Emergency.

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263 **City Manager Richard Spitler** presented this item. He suggested more  
264 public education for water users and a more detailed contingency plan for  
265 water and wastewater usage. Council discussion ensued.

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**Mayor Canning** opened public comment. Receiving none, **Mayor Canning** closed public comment.

**Public Works Director Kirn** presented the protocols used to create the outdoor watering schedule. Consensus of the City Council is to continue the Stage II Water Emergency contingency program.

**14) Adoption of Resolution No. 2014-025 establishing policies for Half-Staff and Non-Governmental Flag Displays.**

**City Manager Spitler** presented this item. Council discussion ensued. **Mayor Canning** opened public comment. Receiving none, **Mayor Canning** closed public comment.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2014-025 establishing policies for Half-Staff and Non-Governmental Flag Displays. The Motion was carried by the following vote:

- AYES: Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Councilmember Lopez-Ortega**

**15) Adoption of Resolution No. 2014-026 adopting the City Council Goals, Objectives and Priority Projects for Fiscal Year 2014/2015.**

**City Manager Spitler** presented this item. Council discussion ensued. **Mayor Canning** opened public comment. Receiving none, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2014-026 adopting the City Council Goals, Objectives and Priority Projects for Fiscal Year 2014/2014. The motion was carried by the following vote:

- AYES: Councilmembers Kraus and Barnes, Vice Mayor Dunsford and Mayor Canning**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Councilmember Lopez-Ortega**



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311 **J) ADJOURNMENT**

312 **Mayor Canning** adjourned the meeting at 8:49 P.M., to the next scheduled  
313 regular meeting of the Calistoga City Council, on Tuesday, April 15, 2014,  
314 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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316 **Respectfully submitted:**

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**Prepared by: Kathy Flamson, Deputy City Clerk**

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**Approved by: Chris Canning, Mayor**